

**Meeting:** Initial Transportation Planning Meeting

**Date** August 21, 2013

**Present: MVC:**

Normand Godin, Administrative Services  
Richard Henry, Safety and Police  
Greg Sandoval, Student Services  
Mike Simmons, Risk Management

**RCCD:**

Bart Doering, Construction, Facilities, Planning, and Development  
Laurens Thurman, Construction, Facilities, Planning, and Development

**Planning Team:**

Rafael Cobian, Senior Transportation Engineer, Fehrs & Peers  
Brett Leavitt, Senior Project Designer, HMC Architects  
Jason Pack, Senior Associate, Fehrs & Peers  
Sheryl Sterry, Senior Educational Facilities Planner, HMC Architects

**Project** Moreno Valley College

**Name:** Comprehensive Master Plan

**Project #** 5004012-000

**DISCUSSION:**

INTRODUCTIONS

1. Fehr and Peers has been engaged by HMC Architects to provide transportation planning services for the comprehensive master planning process.

GOALS + NEEDS

Attendees from Moreno Valley College and RCCD shared their goals for the transportation planning process.

1. The plan should provide realistic short-term and long-term solutions.
  - a. Prioritize critical needs.
2. Emergency Access for police, fire, and EMT vehicles:
  - a. Must be provided to all buildings and campus areas, including Courdures Plaza.
  - b. Must be designed with consideration for pedestrian safety
3. Service Access:
  - a. Must be provided throughout Courdures Plaza

- b. Must be designed with consideration for pedestrian safety—consider limited hours of access (current rule limits service vehicle speed to 3 MPH faster than pedestrian traffic in pedestrian zones)
4. Accessibility:
- a. Physical access for all levels of ability must be provided. More disabled veterans are anticipated in the future. The Learning Gateway Building (LGB) design addressed the need for accessible parking and an accessible path of travel to the campus core and Courdures Plaza, but was cancelled when the construction bids exceeded the budget.
  - b. Access to college entries, drop-offs, parking must be designed to accommodate the projected demand. Pedestrians, cars, bicycles, and buses must be considered (Dial-a-Ride bus (RTA) are not seen at the drop-off). Also a Middle College High School bus parking and drop-off area needs to be provided. The College Drive drop-off is often too crowded and gridlocked.
5. Safety + Security:
- a. Safe Circulation. Pedestrian and vehicular traffic should be separated.
    - i. Lot B Road is the main route between College Drive and Cahuilla Drive and Krameria Road. An alternative that reroutes traffic to the campus edge should be considered.
    - ii. Southbound traffic on Lasselle Street cannot turn left on Cahuilla Drive, therefore College Drive is used to access the Lassalle Elementary School and the neighborhood along Krameria Road.
  - b. Provide adequate site lighting for safety.
6. Aesthetics + Impact of Implementation
- a. Aesthetic value is important to the college.
7. Sustainability:
- a. Integrate photovoltaic shade structures in parking areas.
  - b. Manage storm water and prevent flooding.

## PROCESS

1. Gather Information
  - a. Fehr & Peers will contact:
    - i. Eric Lewis, City of Moreno Valley, Public Works, Transportation Division.
    - ii. Riverside Transit Agency (RTA) for student ridership data. RTA data more than MVC data—may include students using their pass to ride bus to other destinations. Bus pass was subsidized by student fees. Did not do this fall, but may restart in spring.
  - b. Visit and observe the campus.
  - c. Measure traffic counts at key points.
2. Analyze
  - a. Parking Study – measure capacity and demand.
  - b. Calculate trip generation per FTES/FTEF.

- c. Study public transit and bicycle circulation and usage.
- 3. Frame
  - a. Estimate future demand for parking facilities and circulation.
- 4. Explore
  - a. Present transportation options that address future demand. Transportation options will be integrated within the context of campus facilities planning options.

#### PLANNING INFORMATION

The following is needed.

1. Baseline headcount for students, faculty, and staff – in full-time equivalents (deduct online and headcount at other sites). Best source is RCCD Institutional Research office.  
ACTION: HMC will coordinate with Eva Conrad, educational planner, for the baseline data.
2. EIRs for MVC projects. RCCD prepares EIRs for specific construction projects and has not prepared them for previous master plans.  
ACTION: Bart Doering will ask Chris Carlson if an EIR was prepared for the Student Academic Services Facility (SAS).
3. Agreements with the city  
ACTION: Norm Godin will copy HMC.
4. ADA Transition Plan  
ACTION: HMC will check Bart's CD.
5. Parking studies – A 2006 parking study was prepared for the 2007 facilities master plan. No study was done for the Learning Gateway Building (LGB) project, which included a parking structure.  
ACTION: Bart Doering will copy HMC.
6. Parking Policy AP6750 is online, but is being revised.  
ACTION: Richard Henry will copy HMC.

#### COORDINATION

1. Fehr & Peers will use a contractor to gather on-campus information over a one-day period.
2. Parking enforcement begins in the third week of the fall semester.
3. September 10th, 11th, or 12th was proposed. Administrative Services will review campus activities that may be planned for these days. The campus is busiest on Mondays, Tuesday, and Thursdays.
4. All on-campus activities will be coordinated through Norm Godin, Administrative Services. Chief Jim Miyashiro and Sargent Richard Henry, Safety and Police, will be copied.  
[Jim.Miyashiro@rccd.edu](mailto:Jim.Miyashiro@rccd.edu) and [Richard.Henry@rccd.edu](mailto:Richard.Henry@rccd.edu)

## OTHER DISCUSSIONS

1. City of Moreno Valley – MVC will extend an invitation to City Manager Michelle Dawson to attend or send her representative to any CMP Committee Meeting or forum. (She was on the CMP architect selection committee.)  
ACTION: Norm Godin will coordinate with the rest of the President's cabinet.
2. The Student Academic Services Facility (SAS) will open in spring 2014 and may pull pedestrian and vehicular circulation towards the north side of campus. The planning team will adjust for this. Overall parking and circulation demand will not be affected.
3. Community Park and Children's Playground—An existing agreement with city requires the college to provide parking for park users as part of a larger agreement in which the city agreed to build an enclosed performance venue (not the amphitheater). The city has not built the venue and there is a desire on the part of the college to revisit this agreement. The park is not used very much by children. Is it safe for them? Is the park in the way of campus development?
4. The continued presence of the Head Start facility should also be revisited. The facilities are in poor condition and must be replaced if the program is to remain on campus.
5. Many students park in the neighborhood to the west across Lasselle Street, which does not have a parking permit program as does the neighborhood to the south.
6. Police Office – a permanent location should be identified in the master plan.

*The above notes document our understanding of items discussed in the above-referenced meeting. Unless notice to the contrary is received, the notations will be considered acceptable and HMC will proceed with work based on these understandings. Any discrepancies should be brought to our attention within seven (7) working days of receipt*

Submitted by,

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**Attachments** Photographs of List of Goals+Needs for Transportation Planning

**Distribution** by Moreno Valley College

**Cc** Benedetta Del Vecchio, David Gales, Mikaela Klein, Brett Leavitt, Deborah Shepley, Jim Wurst (HMC)  
Calvin Abe, Megan Horn (Ah'be Landscape Architects)  
David Gales (WaveGuide Consultants)  
Eva Conrad, Pam Deegan (College Brain Trust)

**File** MM-MI  
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## GOALS + NEEDS

- REALISTIC SHORT TERM + LONG TERM PLANS
- MITIGATION MEASURES (VEHICULAR + PEDESTRIAN)
- VEHICULAR ACCESS FOR EMERGENCIES (POLICE, FIRE, EMT.) @ CORE
- PRIORITY LIST OF CRITICAL NEEDS
- SEPARATE VEHICLES + PEDESTRIANS (SAFETY) + LIGHTING / SECURITY
- PLANS FOR DISABLED / VETERANS
- IDENTIFY PARKING DEMAND
- AESTHETIC VALUE / IMPACT OF IMPLEMENTATION

- "SUSTAINABLE" MINDSET  
(RENEWABLE ENERGY / EROSION CONTROL)