



RIVERSIDE COMMUNITY COLLEGE DISTRICT

MVC ACADEMIC PLANNING COUNCIL

COUNCIL MEMBERS:

- Amezquita, Ree*
- Banks, James*
- Barboza, Mathew*
- Elder, Greg*
- Fontaine, Bob*
- Marshall, Shara*
- Namekata, James
- Parker, LaTonya
- Steinback, Robin
- Vakil, David
- Whiteside, Christopher
- Yoshinaga, Ann

Minutes

Friday, November 22, 2013
12:40pm-2:10pm
PSC 11

- I. Call to order: Latonya Parker 12:48
- II. Roll Call-Absent council members:
- III. Review of Agenda
- IV. Review of September 12, 2013 Minutes
- V. New Business
 - A. Student Success Act – Dr. Sandoval
 - a. Student success was previously known as matriculation
 - b. Review of program to be more specific and accountable for serving students.; an interest to forming a connection with the bridge program. Presented was core info. Presented at a summit hosted by State chancellors office.APC ws provided with some of the pwr. Point slides from the presentation
 - c. Refer to handout given by Sandoval for specifics: the students and institution will be accountable for following through with their educational plans
 - d. An agenda to show accountability on state and institutions side
 - e. Sheila: how do you define at risk students:
 - f. In the past we have not had to submit our plans so now we have to submit a new plan (date on pg. 6
 - g. Funding student success and support prgm.

- h. Two year plans seem to increase chances for success for students so 35% of funding should come from that
- i. Elder: breakdown of percentages : Sandoval : title 5 est. that standards must be set, so chancellor's office is setting percentages
- j. Fontaine: is this a one-time thing? What about returning and student or the student that needs limited classes to further their employment. Sandoval says that these are conversations that we have to have
- k. Ann: can these services be online? Sandoval: orientation, counseling can be online
- l. 60% of a component of our budget, strictly student success funding. Student services is about 1-2.5% of our entire budget.
- m. Elder: if we are dumping serious money into hiring counselors what other areas in our budget will that take away from.
- n. Dr. Sandoval is recommending to bring on adjuncts to get us going and eventually have a FT faculty on board. Funding from this prgm. Will be to provide support with no intent to have an impact as far as faculty positions. Another viable option is to enhance our technology to service students. A meeting will take place on Dec. 6 to review possibilities for funding for technology and sharing with Norco.
- o. Discussed student success act k

VI. Old Business

- A. Annual Program Review
- B. Elder proposed to have each of the six dept's. propose one faculty
- C. Vakil proposes to start with the positions that we need.
- D. Fontaine advocates for 1 position for fire b/c there is only 2 FT faculty that are basically in the same area and when Natalie left her position was supposed to be filled. No one to monitor SLOs monitor curriculum. To be able to support this prgm. At state and college level, that's what

they need. Dr. Steinback told Fontaine that there would be a backfill for Natalies position. Dean Vakil spoke of a poor applicant pool for Natalies position. Also for accreditation purposes there are no FT faculty

- E. Matt: need to hire a full time faculty because Jose Duran is retiring next year and that should be a backfill
- F. James: need two PA positions and Dr. Mayo supported this move because they need that for accreditation and accreditors are returning June of 2014. Banks said the Dental Assisting program is his second priority.
- G. The APC understood that the two PA positions would be considered separately.
- H. Ree: top priority is English. English has had unfilled retirements, as have Communication Studies and Reading. Basic skills disciplines. English has 7 FT faculty, but only 5.5 teaching faculty. Three FT faculty are involved in accelerated BS classes. Only trained PT and FT faculty can teach those classes. Difficult for PTers to teach these accelerated courses, because 4 days per week and training required.
- I. Shara: 14 faculty in MSK voted for chemistry to be highest priority. In math, 8 FT faculty, but 3 reassigned. Anticipated retirement in chemistry in future. Chemistry cannot currently offer a full program due to facilities limits, but can offer courses with existing facilities to fill a second faculty member's load. Math does have a higher percentage of courses taught by PT faculty.
- J. Greg: highest need is sociology. Large number of sections and only one full-time faculty and expected to grow faster than the college average.
- K. Noted: English, Math, Sociology, Chemistry were noted as growing faster than the college rate.

- L. Matt: fire, eng., bus., chem.
Ree: fire, eng. math, read
Elder: fire, math, bus.
Fontaine: Fire eng bus law
James; fire, eng. Bus, math, comm.
Shara: fire, chem., math, eng, Law enf.

Fire 1st
Eng. 2nd
Math 3rd
Business 4th

All areas voted on: chemistry, math, reading, communication, law enforcement, law, fire, business, sociology, dental assistant

- VII. Dean Vakil reviewed table of numbers
 - a. Refer to handout
- VIII. Next Meeting Date: Thursday- December 12, 22, 2013 3:45PM-5:15PM **PSC 11**
- IX. Ree motioned to adjourn at 2:18

MEETING DATES		
WEDNESDAY 3:45-5:15PM	THURSDAYS 3:45-5:15PM	FRIDAYS 12:40-2:10PM
8/28/2013 WEDNESDAY 3:45-5:15 PM PSC 11	9/12/13 THURSDAY 3:45-5:15PM HM 205	9/27/13 FRIDAY 12:40-2:10PM HM 234
	10/10/13 THURSDAY 3:45-5:15PM PSC 11	10/25/13 FRIDAY 12:40-2:10PM HM 234 Dr. Steinback & Jaime Rodriguez share longitudinal findings (2008-2013)
	11/14/13 THURSDAY 3:45-5:15PM PSC 11 Akia Marshall-MVC Outreach Services Annual Program Review	11/22/13 FRIDAY 12:40-2:10PM PSC 11 Annual Program Review & Feedback; Student Success Act Dr. Sandoval
	12/12/13 THURSDAY 3:45-5:15PM PSC 11 Discontinuance of Programs & Academic Senate; How to Handle Emergencies Evaluation of the APR Process; CIPR	