



RIVERSIDE COMMUNITY COLLEGE DISTRICT

MVC ACADEMIC PLANNING COUNCIL

Thursday, March 26, 2015, 4:10pm-5:10pm SAS 101

Meeting Minutes

I. Roll Call

COUNCIL MEMBERS:

- | | |
|---|--|
| <input type="checkbox"/> Amezquita, Ree* | <input type="checkbox"/> Parker, LaTonya |
| <input type="checkbox"/> Banks, James* | <input type="checkbox"/> Renfrow, Debbi |
| <input type="checkbox"/> Barboza, Mathew* | <input type="checkbox"/> Pisa, Sheila |
| <input type="checkbox"/> Elder, Greg* | <input type="checkbox"/> Vakil, David |
| <input type="checkbox"/> Fontaine, Bob* | <input type="checkbox"/> Dr. Steinback |
| <input type="checkbox"/> Marshall, Shara* | <input type="checkbox"/> Jeff Rhyne |
| <input type="checkbox"/> Yao, Chui (Zhi)* | <input type="checkbox"/> Yoshinaga, Ann |

COUNCIL MEMBERS PRESENT:

Ree Amezquita, James Banks, Mathew Barboza, Greg Elder, Bob Fontaine, Shara Marshall, Chui (Zhi) Yao, LaTonya Parker, Debbi Renfrow,

COUNCIL MEMBERS NOT PRESENT:

David Vakil, , Dr. Steinback, Jeff Rhyne, Ann Yoshinaga

- II. Review of Minutes: March 12, 2015 (by Shara Marshall)
 1. David Vakil was listed twice. James moves, second by Chui; all council members approve with one abstention (Ree Amezquita)
- III. New Business
 - A. Setting the agenda for spring 2015 (Three Meetings)
 - a. How do we want to proceed with the remaining three meetings, if no reason to meet, then we can discuss not meeting
 - B. Discuss whether the library should be treated separately? Have a vote in APC? Representation in APC? (11/13/14 meeting minutes)
 - a. Currently chairs are voting, but in terms of library representation
 - b. Library is a huge umbrella that encompasses more than English. discipline. Ree feels that library should represent all disciplines and not funneled just through communication. And we may need to put that language in the bylaws.
 - c. Debbie doesn't want library to have an unfair advantage, so their resources supports all disciplines. LaTonya will revise the language for the by-laws as it relates to library resources, equipment and facilities.
 - d. Agenda revised to allow for Dr. Mayo input on the BCTC
 - i. Besides internal investigation we are looking. It will continue to be a center but many changes for it to become a college
 - ii. Current college accreditation is 24/7 and what is not happening quickly enough is the assessment process for courses and programs, many of which are at BCTC.

- iii. Dr. Mayo sent a request to review faculty hires for the two at BCTC
- iv. 4/16/15 a new dean at BCTC, the dean of instruction & public safety education. Only EMS has FT faculty and none in fire since Natalie Hannum
- v. We need to bring MVC and BCTC up to a higher level of assessment. Wish and will of board of trustees that we proceed with center status. It used to be that as center status it can be state funded. The state will not fund the college until the institution has invested first. For MVC that is in queue is library learning center; in order to do buildings here, we will have to get a bond and do it ourselves. Science bldg. in second slot and third is a gymnasium.
- vi. James Banks: status of PA program? Dr. Mayo the ARCPA has extended accreditation until 10/16 and we are in a closeout mode on the PA program. The independent appeals panel upheld the withdrawal of the accreditation. Dr. Mayo had to send a declaration of harm to try and protect our students and inform them of how this decision will impact our students, but we are moving forward with closure of the program.
- vii. Banks: Considered state and not national accreditation for the PA program? Dr. Mayo: students cannot sit in board exam unless accredited by ARCPA
- viii. Dr. Elder: maybe we should sweeten the deal by increasing the stipend for doing assessments. Dr. Mayo hired someone to coordinate that and it still didn't raise the level of assessment.
- ix. Fontaine: by bringing in faculty it will benefit this process of assessment.

C. Library Resources

- a. Renfrow: library is receiving 20K so if we have suggestions please send email to Debbie or Cid. No textbooks or journals b/c journals are an ongoing cost, by April 20, 2015

IV. Old Business

A. **EMU Committee:**

- a. LaTonya took the motion to formulate this committee to AS and they approved it. MVC Academic Senate Approval 3/16/15
- b. Dean Vakil would like to have written copies of rotations, degree or certificate patterns. The plan should be for at least 1.5 yrs. and in sequence. Send this plan to the dean. David reminds that you can look at the APR from previous year for information on this.

Course Substitution form & Course Equivalencies-Dean Vakil

- c. LaTonya reviewed the forms sent by Dean Vakil

B. Instructional Program Review Committee Report

- a. Elder: issue was raised with the CTA regarding ranking by APC,

C. Rhyne (9/25/14): The APC must evaluate and assess the process and should be the body to oversee the whole process.

- a. Banks: should evaluation of assessment be taken care of by institutional effectiveness? We should move toward the model of having hired staff/faculty to collect this data. We should build up administrative areas so that faculty don't have to do administrative tasks

D. BCTC Accreditation process and updates (*What does it take for BCTC to receive college status?*)

- V. Open Hearing
 - 1. nothing
- VI. Adjournment; at 5:05 pm

Next Meeting Dates: **4/9/15; 4/23/15; 5/14/15; 5/28/15** Location: **SAS 101**