

MVC ACADEMIC PLANNING COUNCIL MEETING
Wednesday Mar. 25, 2009
3:00—5:00 PM in Humanities 334

1. Meeting called to order by Sal Soto, Chair, at 3:05 PM.
2. **Roll Call:**
 - **Voting Members (Department Chairs [or designees] and Dean of PSET [or designee]):** all present
Matt Barboza, Cordell Briggs, Dan Clark, Gregory Elder, Felipe Galacia, and Delores Middleton
 - **Non-voting Members:**
 - a. **Present:** Patricia Bufalino, Olga Dumer, Jose Duran, Wolde-ab Isaac, Sal Soto, Cid Tenpas, Stephen Wagner, and Edd Williams
 - b. **Absent:** James Banks, Fabian Biancardi, Maureen Chavez, David Kroh, Donna Lesser, Rosario Mercado, Kim Metcalfe, James Namekata, and Lori Ogata-Keeler
 - **Guest:** Monte Perez, MVC President
3. **Approval of Agenda:** M/S/C: Galacia/Elder/Unanimous
4. **Approval of Minutes of 2/25/09 meeting:** M/S/C: Galacia/Barboza/Unanimous
5. **Academic Senate: Sal Soto** provided an update to those present:
 - a. Dual admissions agreement with CSUSB
 - b. Statewide Academic Senate Spring Plenary Session in San Francisco April 16—18
 - c. BSI Coordinator Sheila Pisa reported on committee activities and learning communities
 - d. Homeland Security Program concept approval
 - e. Upcoming elections
6. **Basic Skills Academy: Cordell Briggs** reported on conceptual development meetings in coordination with the sheriff's department, fire technology programs, MVC counseling representative and representative from MVC Basic Skills Committee on a proposal to address emerging needs; included written comments from BSI Coordinator Sheila Pisa :

"While there is a great need to establish a pre-academy at the Ben Clark Training Center, there is an additional need to address developmental learning at the Moreno Valley Campus as well. The successful completion rates for pre-collegiate English and Math are low. The literature shows that students who remediate early in their academic career are more likely to succeed, but the state Academic Senate is reluctant to embrace mandatory remediation because students either view this as boring or unconnected to their interests (Poppy Copy, will find the page). A "pre-collegiate academy might be an incentive to early remediation. This academy would be an entity that encompasses reading, writing, ESL, and math but where students take these courses all in the context of fire, police, health, or some other programmatic emphasis.

Although there are many reasons for students' low rate of achievement in developmental courses, one reason that students fail to complete them is their lack of relevance to daily lives. A pre-collegiate academy would establish relevance and create a sense of community. The developmental skills courses that are being taught in the pre-collegiate academy would be open to anyone interested. However, the contexts (readings, writings, math problems) would all be related to fire tech, or police academy, or health. The Riverside County Sheriff's Office has a great need: they are projecting that there will be 1500 openings for uniformed deputies over the next three to four years. This is anticipated with an improvement of the economy and the opening of a new "hub" jail and the expansion of an existing jail. By creating the pre-collegiate academy there is a potential for recruitment; and if it were possible to capture these students into the police and fire programs it would lessen the burden of having to remediate students at Ben Clark. One aspect of this model that is particularly attractive is that Ben Clark students could be involved in

the pre-collegiate academy to interact with those who aspire to enter police and fire programs. Having a multi-generational exchange would be beneficial to both groups.”

Discussion by those present relating to:

- a. Integration of career/technical sections with basic skills sections; need for early schedule development planning to include department chairs and assistant chairs; implications for workload and necessary time for coordinating sections.
- b. Sheriff Department's commitment to encouraging academic degrees (both associate and bachelor's); applicants similar to general MVC student population.
- c. Needs for full-time faculty and staff and resources at Ben Clark Training Center; needs are being addressed and will continue to be discussed.

7. Motion to abridge the approved agenda to permit discussion of Strategic Goals and Planning Process *M/S/C: Galacia/Middleton Unanimous*

8. MVC President Monte Perez: Strategic Goals and Planning Process

Those present reviewed the material provided by Dr. Perez, focusing on:

- a. How are we doing?
- b. Are we effective?
- c. Could we be more effective?

Discussion centered on alignment of district strategic planning goals and the Moreno Valley Campus Goals as reflected in the Maas Report (2207) and the MVC Academic Master Plan with reference to the accreditation standards relating to evaluation (I.B.1; 1.B.2; I.B.3; I.B.6; III.C.2; and IV.A.5.) The intent is to generate campus-wide dialogue and discussion among all campus entities, looking to identify measurable outcomes and communicate to all how these outcomes are analyzed and used as the basis for increased institutional effectiveness. General discussion and specific examples given. ***Recommendation: Members of the APC share the circulated documents with their departments/disciplines and forward specific evaluations to Patti Bufalino for integration into a single draft to be forwarded to the MVC President.*** (See chart “Strategic Planning Goals for Riverside Community College District and Moreno Valley Campus” which follows the draft of the 3/25/09 minutes as pages 3—6.)

9. Faculty Priority Positions for 2010—2011: Deferred to April 22 meeting.

10. Updates from Department Chairs:

Communications: *M/S/C: Clark/Galacia/Unanimous to include the library discipline as a part of the Communications Department.*

11. Other Issues or Concerns:

- a. **Low-enrolled sections:** Deferred to May 27 meeting.
- b. **Copier Use for Faculty with offices in PSC:** *Consensus* that the Dean of Instruction work with the Title V Director to facilitate faculty usage of the copier in the Faculty Development Center.
- c. **Equipment Requests on Program Reviews:** Those present asked to encourage faculty to include requests as part of annual program review updates due May 15th.

12. Regular meetings for Spring 2009:

Fourth Wednesday of each month: 3:30—4:30 PM in HM 334

4/22/09: Single Agenda Meeting: Faculty Priority Positions for 2010—11

5/27/09: Suggested Agenda---Strategic Enrollment Management; invite Raj Bajaj to present and answer questions

Adjournment: 5:08 PM; P. Bufalino, Recorder

**Strategic Planning Goals for Riverside Community College District and Moreno Valley College
March 23, 2009**

District Strategic Planning Goals	Moreno Valley Campus Goals	Evaluation
Student Access	<p><u>Communications at Moreno Valley:</u></p> <p><u>5 Year Goals</u></p> <ul style="list-style-type: none"> -- The department will develop or schedule other literature courses, such as Ethnic or Multi-Cultural literature, Asian American literature, Native American literature and additional course sections of literature courses offered already to meet the growing demand of new students. The department will also expand its course offering in Reading to include Reading 2, Rapid Reading; Reading 3, Reading for Academic Success; Reading 87, Reading Tutorial; and Reading 95, Special Topics in Reading. --The department will seek to add new faculty with expertise in basic skills and transfer-level courses. -- The department will create and implement strategies to recruit new ESL students. --The department will develop and implement a certificate program in language and culture. <p><u>Health Human & Public Services (HHPS) at Moreno Valley:</u></p> <p><u>5 Year Goals</u></p> <p><u>Integration of Programs</u></p> <ul style="list-style-type: none"> -- To assess each program to determine ways to share faculty knowledge. --To assess each program's long-term goals to identify similar areas of interest and design projects that meet program goals. <p><u>Instructional Programs</u></p> <ul style="list-style-type: none"> --A number of programs are in the master plan and should be enacted within the next five years, including dental assistant, phlebotomy technician, health information technician, pharmacy technician, and radiologic technician. --Increase the number of all courses: traditional, hybrid, online and telecourses. --The department could work to have programs become more integrated with each other to perform more efficiently and pool resources. <ul style="list-style-type: none"> -- Enrollment management: The faculty are concerned with enrollment management 	

<p>Student Access</p>	<p>and continuously offer sections at times most likely to draw students.</p> <p><u>Humanities and Social Services at Moreno Valley:</u></p> <p><u>5 Year Goals</u></p> <ul style="list-style-type: none">-- We intend to enhance existing programs and introduce new programs to give a full expression to the Liberal Arts and Sciences taught on this campus.-- The Humanities faculty, in conjunction with other disciplines, is developing an Honors program which will enable students to transfer to US and other schools with an Honors designation on their records as well as by refining their research and critical thinking skills.-- The Art program can be further expanded to include instruction in computer generated art, figure drawing, and ceramics.-- The Music program, currently consisting of RCC Gospel Singers, Moreno Valley Master Chorale, guitar, and music theory classes, will be further developed by the addition of a Piano Lab, Guitar ensemble, a “midi-lab” consisting of computerized musical composition, and the development of a weekly public recital on campus.-- The Modern Languages program will be further developed by the addition of instruction in other languages (e.g., French, Latin) and additional higher level courses in languages currently taught in the District (e.g., Spanish 4).-- The HSS faculty will continue to develop and teach other lower level undergraduate courses beyond the first year introductory surveys. Recent new courses to this Campus provide examples of such a project to be further developed: Women’s History, Sociology of the Black Community, Spanish 3, Ancient Greek History, International Relations.-- Integration of HSS subjects in applied areas at the Moreno Valley Campus (e.g., Spanish and Health Sciences: Geography and Border Studies). <p><u>Math, Sciences & Information Systems at Moreno Valley</u></p>	
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<p>Student Access</p>	<p><u>5 Year Goals</u></p> <ul style="list-style-type: none"> -- Explore the development of a certificate program or area of concentration in computer gaming and computer security/forensics. -- Expand the faculty pool both full-time and adjunct in the various disciplines within the department. -- Become more independent from the city campus in terms of offering advanced courses in math. -- Split the department into two departments with a possible math, sciences and physical education and business and CIS in the other department. -- Expand the laboratory facilities in math, the life sciences, chemistry and CIS/office. -- Keep abreast of student enrollment needs. -- Establish a dialogue with appropriate four year colleges and universities regarding transfer requirements. -- Engage in staff development that will result in more expertise in the curriculum process. <p><u>CIS</u></p> <ul style="list-style-type: none"> -- Develop a program in gaming and explore other high interest job fields for course development. -- Increase the number of evening, hybrid and online courses. -- Office. -- Increase both day and evening offerings and consider a high school/ employment needs survey to gather information about future course offerings. -- Increase the percentage of online courses and decrease the number of telecourses. 	
<p>Student Success</p>	<p>Develop Integrated Basic Skills Program</p>	

	<p>Offer more classes targeted toward retaining older workers and for retirees</p> <p>Include more compacted or accelerated classes (e.g. 8 week sessions)</p> <p>Improve scheduling so that many general education courses are not taught at the same time.</p>	
Service to the Community	<p>Develop a cohesive community outreach program for the purpose of promoting careers and professions in HHPS Dept.</p> <p>Partnerships with Moreno Valley Unified and Val Verde Unified School Districts</p> <p>Community Partners</p> <p>Health Sciences Community Advisory Committee</p>	
System Effectiveness	<p>Accreditation Recommendations are met</p> <p>Strategic planning committees are fully functional</p> <p>Budget allocation model implemented</p> <p>Marketing has been integrated</p> <p>MVC technology plan has been completed</p>	
Financial Resource Development	<p>Private financial funds increased</p> <p>Federal and state funds increased</p> <p>Career/Technical funds have been secured particularly for allied health equipment.</p>	
Organizational and Professional Development	<p>Faculty and Professional development center has been established</p> <p>Diverse hiring has occurred.</p>	