RIVERSIDE COMMUNITY COLLEGE DISTRICT
MORENO VALLEY COLLEGE ACADEMIC SENATE MINUTES
February 23, 2015 3:50pm SAS-101

Meeting dates for spring (after today): March 2 and 16; April 6 and 20; May 4 and 18; June 1. Senate meetings are usually held on the 1\textsuperscript{st} and 3\textsuperscript{rd} Mondays of each month. No meetings in Jan., July, or Aug. Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from the Director of Diversity, Equity, & Compliance at 951-222-8039.

Roll Call:

President Travis Gibbs (absent/District Senate)
Vice President LaTonya Parker (present)
Secretary/Treasurer Edd Williams (present)
Senator-at-Large Nick Sinigaglia (absent/committee work)
Business & Information Technology Systems Cheryl Honore (present)
Communications Valerie Zapata (present)
Health, Human & Public Services George Gage (absent)
Lisa Hausladen (absent)
Humanities, Arts & Social Sciences Sal Soto (present)
Adviye Tolunay (absent/Study Abroad)
Donald Foster (absent)
Science & Kinesiology Ellen Lipkin (present)
Math Nicolae Baciuna (present)
Public Safety, Education, & Training Chris Nollette (present)
Associate Faculty Manuel Cortes (present)

Visitors:
College President Sandra Mayo
Vice President Academic Affairs Robin Steinback
Vice President Business Services Norm Godin
Vice President Student Services Dyrell Foster
Dean of Student Services (Counseling) Michael Paul Wong
Dean PSET AnnYoshinaga
Interim Dean, Institutional Effectiveness Sheila Pisa
Student Equity Committee, Associate Professor English Cordell Briggs
District Safety & Emergency, Risk Management Sherry Colgan Stone
Asst. Chair Communications, Associate Professor English Jeff Rhyne
Strategic Planning Counsel Co-Chair Leslie Salas
Curriculum, Instructional Program/District Program Review Carolyn Quin
Chair Communications, Associate Professor English Ree Amezquila
Staff Liaison, MVC VP CSEA Akia Marshall
Student Government Representative Deborah Steckman

I. Call to Order: The meeting began at 3:58pm with a quorum (8 or more) present: Parker, Williams, Honore, Zapata, Soto, Lipkin, Nollette, Cortes, Baciuna (9 Senators present). In Nick Sinigaglia’s absence, a Proxy vote has been arranged with Edd Williams voting for Senator Sinigaglia (10 total).

II. Approval of Minutes: 12/01/14; Motion: Soto Seconded: Lipkin Unanimously approved

III. Vote to adjust Quorum: Unavailable for spring: Adviye Tolunay & Don Foster from HASS Dept. Motion: Williams Second: Lipkin Lowered to 7 for quorum from 8. Unanimously approved

IV. Senate welcomes Dr. Dyrell Foster, MVC’s new VPSS; and Dr. Michael Paul Wong, MVC’s new Dean of Student Services (counseling). Wong mentioned he comes from San Diego City College.
V. Response to accreditation recommendations: Jeff Rhyne & Robin Steinback

Share point folder set up by Julio Cuz. Jeff invited feedback as people review the share point. It is currently a “very rough draft” with “lots of red highlighting” comments from Rhyne. Course Outlines of Record and Assessments by end of March (thanks to extension from Feb 28). New TRAC-DAT format. Rhyne stressed the need for Assessment updates. Program updates needed as well. Dean Pisa noted the old TRAC-DAT can be used for current assessments (if needed). College President Mayo added she would like her report to the media to be positive, so please meet the deadline well before March 31st.

VI. Recommended changes to the Faculty hiring priority list: Sandra Mayo & Robin Steinback

Mayo reported that she is sending back the list with “suggested corrections”: one issue is we are in the process of working BCTC toward “Center” status, mainly for financial reasons. We need new faculty to support the Programs at BCTC in order to advance it to Center status. These new positions are in Law and Fire, areas where we have not had faculty. “We need to resolve this,” Mayo stressed. “Moreno Valley College has TWO campuses; here at the main campus; and BCTC.” Mayo added, “We must have full time faculty out there” and “this is a huge issue for us [including] working with adjuncts …and we are just not being successful” with the current pathway.

Steinback added that there are “dozens and dozens of courses” that need to be filled not just with adjuncts but with full time faculty, particularly with the Law Academy.

Mayo added making BCTC a Center will “improve our college.”

Soto asked how many positions would be filled at MVC.

Mayo said, “Two.”

Steinback added “and two more with categorical funding.” Norco is also getting 2 new faculty; RCC 4.

Pisa read the priority list: PSET Law Enforcement; PSET Fire; BITS Business; Math/Math; COMM English; COMM Communication; NSK Chemistry. And 2 counseling positions.

Due to the emphasis on BCTC, the 2 new positions for MVC for this coming academic year will be Law Enforcement and Fire, plus the 2 counseling positions will be sustained.

The new priority list had some changes from the list produced by APC and the Chairs. At today’s meeting, there was no indication that the Chairs and APC were offering feedback due to the changes.

Soto asked, “How will that [referring to BCTC becoming a Center] be aligned with our buildings?”

Mayo emphasized the importance of a “Center” at BCTC and noted the State is no longer supporting bond issues for funding. So MVC is going to have to budget for and build the initial required building at BCTC. Mayo noted that our current Governor (Brown) is not interested in building new facilities.

Mayo noted that the building limits include putting our plans for a new library on hold.

Williams asked about Measure C funds (if any are still available), and Mayo said yes, perhaps enough to build this first building at BCTC (but not as fully as it was originally conceived).

Williams commented that making BCTC an actual “Center” was discussed last fall at the Senate, perhaps in October, and wondered if this new, more definitive emphasis is recent.

Mayo said yes, that BCTC got some recent attention, including over the winter break, and added, “The Board of Trustees is really interested in moving forward with BCTC….”

Williams asked about the “financial benefits to making BCTC a Center.”

Mayo reported that if the Center status can be reached (1000 FTE for the year), the “District would get about an additional million dollars.”

Williams asked if that would go to the District, or to MVC.

Mayo said, “The District, but MVC would also benefit as the FTES grows.”

Soto asked how the FTES would occur, and commented MVC needs to get a bigger piece of the pie and if the pie would be growing larger….

Mayo said Public Safety Education Training is a big part of our college. We have 200,000 residents now, but our community is growing and will grow. “We need to be fighting for a bigger piece of the [financial] pie.”

VII. Ongoing Business

a. AP 5011: Admission & Concurrent Enrollment of High School and other eligible minor

Students: Still awaiting more information; President Gibbs will provide a report at our next meeting.

b. 5-to-Thrive: 2nd BOT meeting at MVC in April 2015: Nick Sinigaglia volunteered earlier today (by email) to talk to the Board of Trustees about the Honors Program at MVC. Motion: Williams, Second: Nollette. Soto noted introducing the Honors Program may not be the same things as the original 5-to-thrive
presentation was intended to be. Sinigaglia will be notified. Vote was unanimous for approval, including proxy vote by Williams for Sinigaglia.

c. **Great Teachers Seminar:** One slot available for full-time faculty

d. **Committee appointments:** Integrated Strategic Planning Workgroup-needs 1; HRAG-needs 1; TRAG-needs 1; Student Services Planning Subcommittee-needs 1; we need a one-semester Co-Chair for the Leadership and Governance Committee of SPC (Strategic Planning Council); 2 faculty appointed to the hiring committee of Director of Disabled Student Programs and Services.

With regards to Leadership and Governance Committee, Senate President Gibbs sent the following: “You all know this is a major accreditation item and that we have a follow-up accreditation report due next Oct., which means stuff has to get handled this semester! Please consider this important position…”

VIII. **New Business:**

a. **CCSSE:** Sheila Pisa – CCSSE, Community College Survey of Student Engagement, is available in power point format, but Pisa opted not to do the power point presentation. Pisa mentioned this survey has been done in prior years; it’s a nationally based survey, so eventually we will be able to compare ourselves to other college. The data (related to perceptions of our college; demographics; faculty evaluations, etc.) will be helpful for us as a college to help our students. On our college websites, you can find the most recent results from 2013; just query CCSSE. The survey takes about 45 minutes and will be distributed around the last March and first week in April. To learn more and/or to receive the power point, please contact Dean Pisa at sheila.pisa@mvc.edu

b. **MVC-BCTC Comprehensive Master Plan:** Sandra Mayo – Parker noted: Item VIII.b. was discussed in Dr. Mayo’s earlier presentation (item IV above).

c. **Draft of the Integrated Strategic Plan goals for 2015-2018:** Ree Amezquita & Leslie Salas

**ISP Proposed Goals for 2015 – 2018 as follows:**

1. Help Students Achieve their Educational Goals
2. Responsibly maintain and improve infrastructure to meet college and community needs.
3. Promote personal, social, and professional responsibility among all college constituents.
4. Create a sustainable learning and working environment.

   * ensure that 2010-2015 goal #4 is integrated in new proposed goals.
   * need an action item in each goal that addresses Human Resources
   * include on goal C local, professional and diversity as objectives
   * Goal D should include aesthetically pleasing in the objectives. Recommended on 02/20/15.

Amezquita emphasized these are not prioritized; they are equally important.

Using an IPS chart, Amezquita shared the process whereby these goals were decided. This is an FYI item, but feedback is welcome.

Soto commented that the votes were 19-0 in favor for goals A-C and 17-0 (2 had left the meeting) for D from a highly diverse committee. So the votes were unanimous for A-D.

c. **Role of District Budget Advisory Council (DBAC):** Quinn initiated the topic, and Godin reported this is on the agenda for this coming Friday. Norm said Travis Gibbs questioned the process that has taken place so far i.e. “Shared governance” and the fact that the reports to the College Presidents have already taken place. Representation may be in question. Godin noted the DBAC was developed “over the holidays,” and noted how could faculty have been part of the process?

Honore noted that Gibbs was not present for these meetings over the holiday. What role is Michael McQuead playing in this process? The Senate needs a report from McQuead. District Strategic Planning Council (DSPC), District Academic Senate, and other participatory committees need to be involved in the planning and budget processes: working concurrently vs. just sequentially?

Relevant financial numbers came to the attention of the Senate by email earlier today. Quinn agreed that these numbers should be included in the minutes. The deficit numbers from MVC (and RCC) were acknowledged during this report by Godin:

RE: DBAC: The numbers regarding the potential impact to each college are for illustration purposes only and reflect application of the revision proposal to the adopted FY 14-15 BAM in order to facilitate discussion. The application of the revision proposal results in a deficit of $571,912 for MVC; a surplus of $656,533 for NC; and a deficit of $84,620 for RCC. For comparison purposes, the adopted FY 14-15 BAM reflected a deficit of $1,005,325 for MVC; a surplus of $3,545,636 for NC; and a deficit of $2,540,311 for RCC.
d. **Instructional Program Review Committee**—approval of new form: Carolyn Quin: We don’t actually have a Program Review template because we are using TRAC-DAT. Quin called up the TRAC-DAT on the visual for the Senate and presented Program Review Modules and how to obtain and enter data. Showing the next step, Quin explained the Tabs used in TRAC-DAT. Program Objectives and Data were noted next. Then, Objectives and Performance Targets (for music, as an example) was reported. Course Assessment Plan was next. The templates are used to implement / update data. Honore reported “the data lives in Trac-Dat, so you do not have to go back and re-do your reports…..” Motion: Soto; Second: Honore to approve.

Steinback reported that TRAC-DAT has been so impressive, and that Pisa and Honore will be going to Pittsburg in June to give a presentation. Call for the Vote: Unanimously approved (still 9 Senators)

IX. Committee and Liaison Reports:
   a. **Classified Staff**: Gustavo Segura – no report
   b. **Student Senate**: Deborah Steckman: report pending by email and will be updated for Minutes’ posting through Julio Cuz, who places the Minutes on the Senate Site.

X. Administrative Reports: Dr. Mayo presented earlier about the priority hiring list. Steinback did not add anything additionally.

XI. Committee Reports: (Due February 23, 2015)
   a. **Curriculum Reports**: Carolyn Quin – One item that Quin reported was the options available to students for three tracks, depending on their course path. There is a Curriculum meeting tomorrow; Quin is sending a report at that time, allowing for more specifics at her next report. Steinback reported the need to coordinate the GE patterns so that we can best serve our students [who are either getting a degree, transferring (CSU-Gen Ed and other pathways)]. We cannot include locally generated tracks. The point is, What courses do students need to take, depending on the pathway they are taking? The three options, stressed Quin, are still available for students to choose from.
   b. **Instructional Program Review Committee**: Carolyn Quin – included in Quin’s reports and information above and below in IX.a. and IX.c.
   c. **District Program Review (DPR)**: Carolyn Quin – District Program Review: MVC has submitted three reports to the District Program Review Committee for their review: MVC Library 2014, MVC Sociology 2014, and MVC Economics 2014. MVC Physician Assistant 2014 was submitted, but the college committee will work with faculty in that area to revise the report before it is submitted to the district. The DPRC meets on Tuesday, March 3.
   d. **Strategic Planning Council (SPC)**: Robin Steinback/ Ree Amezquita – nothing new beyond the earlier report.
   e. **Academic Planning Council (APC)**: LaTonya Parker – looking over the By-Laws for APC
   f. **District Academic Standards (DAS)**: Edd Williams – no report
   g. **Assessment Committee**: Cheryl Honore noted that “Jeff Rhyne already gave my report regarding deadlines moved forward.” Nothing else to report
   h. **Faculty Development Committee**: Larisa Broyles – no report
   i. **Diversity Committee**: Adviye Tolunay – no report at this time (Tolunay at Study Abroad Program)
   j. **Basic Skills Committee**: Sonya Nyrop – no report
   k. **Student Equity Committee**: Sheila Pisa/Cordell Briggs
   l. **Safety Committee**: Joyce Kim – Sherry Colgan Stone reported briefly about the Committee members and the requirements related to meeting mandated safety standards from State and local agencies. Stone emphasized the importance, and the challenges, of meeting State & local agency standards
   m. **District Profession Growth & Sabbatical Leave Committee (PG&SLC)**: Kathy Saxon – No report as the committee has not yet met this spring semester.
n. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA: by email from Fabian Biancardi, VP of CTA for Moreno Valley: The Faculty Association and District have held their first contract negotiations meeting and have agreed to the various dates and times for further meetings. The District team includes: Irv Hendrick (lead), Sylvia Thomas, Diane Dieckmeyer, and Virginia McKee-Leone. On the faculty side: Kathleen Sell (lead), Fabian Biancardi, Mark Sellick and Peter Boelman-Lopez with Cynthia Mahon representing Associate Faculty when relevant issues are being discussed.

XII. Senator Reports
a. Associate Faculty (Part-time Faculty): Breneé Wright is on maturity leave, and her replacement for spring semester is Manuel Cortes.
b. President: Travis Gibbs – No Report: Absent due to District Academic Senate Meeting
c. Vice President: LaTonya Parker
d. Secretary/Treasurer: Edd Williams – No report
e. Senator At-Large: Nick Sinigaglia – no report (absent due to required Committee work)

XIII. Open Hearing: Soto acknowledged Dr. Briggs and his work on the Equity Committee.

XIV. Adjournment - 5:58pm