

MVC ACADEMIC PLANNING COUNCIL MEETING
Wednesday Feb. 25, 2009
3:30—4:30 PM in Humanities 334

- 1. Meeting called to order at 3:40 PM and facilitated by Patricia Bufalino.**
- 2. Roll Call:**
 - **Voting Members (Department Chairs [or designees] and Dean of PSET [or designee]):** all present: Matt Barboza, Cordell Briggs, Dan Clark, Gregory Elder, Felipe Galacia, and Delores Middleton
 - **Non-voting Members:**
 - a. Present: Patricia Bufalino, Daria Burnett, Lisa Conyers, Natalie Hannum, Sal Soto, and Stephen Wagner
 - b. Absent: James Banks, Fabian Biancardi, Maureen Chavez, Olga Dumer, Jose Duran, Wolde-ab Isaac, David Kroh, Donna Lesser, Rosario Mercado, Kim Metcalfe, James Namekata, Lori Ogata-Keeler, Cid Tenpas, and Edd Williams
- 3. Lisa Conyers expressed her appreciation to the group for all the work accomplished.**
- 4. Approval of Agenda: by consensus**
- 5. Approval of Minutes of 11/21/08 meeting: M/S/C (Clark/Barboza/Unanimous) with addition to 1.a. noted.**
- 6. New Curriculum Proposal on Homeland Security:** Cordell Briggs and Natalie Hannum provided an update to the council regarding the status of curriculum development for this proposed certificate program which is being developed with grant funding. One course outline of record (COR) has been approved by the Curriculum Committee and two more CORS are in progress. It is anticipated that all 6 courses and the certificate pattern proposal can be ready for Curriculum Committee approval by the end of fall 2009. MVC is one of 40 designated hubs throughout the U.S. working on academic curriculum development in this area. Council members asked questions and expressed concerns which Cordell and Natalie addressed. ***M/S/C (Elder/Middleton/Unanimous) to approve curriculum concept development and forward recommendation for consideration to the Moreno Valley Academic Senate.***
- 7. Accreditation Update:** Patricia Bufalino reminded those present of March 4 events:
 - Managers' Marathon in LIB 241: 7:30 – 11:30 a.m.
 - Faculty and Staff Working Meeting in CFD: 4:30 – 6:00 p.m.
- 8. Academic Senate:** Sal Soto reported on Senate activities:
 - **APC as a standing Committee of the MVC Academic Senate:** Constitution and By-law changes being enacted by the senate as a mechanism for improving communication between the APC and the Senate.
 - **Selection of Chair of APC:** Faculty member needed to facilitate monthly meetings and give monthly report to the Moreno Valley Academic Senate. ***M/S/C (Middleton/Clark/Unanimous) to elect Sal Soto as MVC APC after discussion by those present.*** Patricia Bufalino will assist with scheduling meeting rooms, developing of the agenda, sending out the call to meetings, and recording minutes.)
 - **Upcoming MVAS elections:** Call will soon be going out for elections for 2009—2010 academic year; change: officer positions (President, Vice President, Secretary/Treasurer, and Senator-at-Large) will be elected by all MVC faculty.

9. Career and Technical Education Update: Wolde-ab Isaac not present; report deferred to next meeting.

10. Other Issues or Concerns: None expressed.

11. Faculty Priority Positions for 2010—2010: Departments to begin the process as adopted by the MVC APC in Spring 2008 with the goal of identifying priorities to be recommended to administration before the end of the Spring 2009 semester; discussion regarding the uncertainty of positions under current recruitment; no definitive answers at present.

12. Announcements:

- **Strategic Enrollment Management:** Fall Schedules due to IDSeS by 2/26/09 (GUI, EAR, and EMS) and 2/27/09 (other disciplines).
- **Basic Skills Learning Communities:** Planning for Fall Learning Communities is ongoing.
- **Center for Faculty Development:** Available for faculty use.
- **Instructional Program Reviews:**
 - Training for Comprehensive Program Reviews available
 - Annual Updates: include requests for staff and equipment/supplies; refer to e-mail from Kristina Kaufman sent out today.

13. Regular meetings for Spring 2009:

Fourth Wednesday of each month: 3:30—4:30 PM in HM 334

3/25/09

4/22/09

5/27/09

District Academic Planning Council Meeting: Friday 3/20/09 @ Culinary Arts (need 1 or 2 MVC APC members to attend planning meeting 3/6/09 in early afternoon; contact P. Bufalino if available.)

14. Adjournment: 4:35 PM; P. Bufalino, Recorder