

Timesheet Format

Minute to Decimal Conversion Chart

6	To	11	=	0.1
12	To	17	=	0.2
	15 Minutes		=	0.25
18	To	23	=	0.3
24	To	29	=	0.4
30	To	35	=	0.5
36	To	41	=	0.6
42	To	47	=	0.7
	45 Minutes		=	0.75
48	To	53	=	0.8
54	To	59	=	0.9