

# MORENO VALLEY COLLEGE

## Duplicate Diploma/Certificate Request

RIVERSIDE COMMUNITY COLLEGE DISTRICT

Print out the request form and pay at the cashier window to process or you may also mail form to the college with check payable to RCCD at your college listed below. Requests will be ordered with the next regular order of diplomas and certificates. It may take up to 6 months to receive the duplicate. Cost is \$2.00 each.

**Moreno Valley College**  
**Admissions & Records**  
**16130 Laselle St**  
**Moreno Valley CA 92551-2045**

**Norco College**  
**Admissions & Records**  
**2001 Third Street**  
**Norco CA 92860-2600**

**Riverside City College**  
**Admissions & Records**  
**4800 Magnolia Ave**  
**Riverside CA 92506-1299**

\_\_\_\_\_ or \_\_\_\_\_  
Social Security # Student ID #

Your LEGAL NAME as you want it to appear on diploma: This name must be on record at RCCD.

\_\_\_\_\_

<b>First</b>	<b>Middle</b>	<b>Last</b>
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Please indicate the year in which your degree/certificate was awarded: \_\_\_\_\_

Diploma /Certificate Mailing Address: **CHANGES MUST BE REPORTED DIRECTLY TO THE EVAL/ GRAD OFFICE**

\_\_\_\_\_ Home Telephone \_\_\_\_\_  
Street

\_\_\_\_\_ Mobile Telephone \_\_\_\_\_  
City State Zip

Degree for which you are applying (CHECK ONE ONLY)

AA Degree     AS Degree     Certificate

\_\_\_\_\_ or \_\_\_\_\_  
List Program of Study (Major) if known Certificate Program

\_\_\_\_\_ Date \_\_\_\_\_  
Student Signature

Office Use Only
Date Filed: _____
Receipt #: _____