



RIVERSIDE COMMUNITY COLLEGE DISTRICT

MVC ACADEMIC PLANNING COUNCIL

Thursday, November 13, 2014 4:00pm-5:00pm HUM 234

Meeting Minutes

I. Roll Call

COUNCIL MEMBERS:

- Amezquita, Ree*
- Banks, James*
- Barboza, Mathew*
- Elder, Greg*
- Fontaine, Bob*
- Marshall, Shara*
- Yao, Chui (Zhi)*
- Parker, LaTonya
- Pisa, Sheila
- Vakil, David
- Farrar, Carol
- Yoshinaga, Ann
- Jeff Rhyne

II. New Business

1. Resource Prioritization

1. Meeting started at 5:05 pm
2. Ree Amezquita: Was told in a meeting to request faculty office supplies when requesting faculty members. Ree will communicate with the library faculty and initiate a conversation regarding whether or not the library should be treated separately for APC purposes.
3. Latonya Parker: will add this question to the agenda for a future APC meeting. At that time we will discuss whether or not the library should be treated separately? have a vote in APC? representation in APC?
4. Fontaine: suggests that chairs rank items according to object code and ranking should be based on unit cost.
5. Each council member present agreed to rank resource requests based on unit cost and by object code.
6. Object codes:

Equipment	Supplies
6310: library books	4320: Instructional (student use)
6312: library database	4330: subscriptions
6481: < \$5000.00	4555: printing
6482: >\$5000.00	4590: general office supplies
	4690: transportation & fuel

7. David Vakil: is concerned that institutional needs do not rise to the top of the ranking list.
8. APC members agree that 1) department chairs will rank the table of resource requests 2) obtain any missing unit/total costs for resources, requested items that have already been received should be deleted from table 3) if no unit cost is provided for an item, then that item is not ranked 4) the deadline for the ranked list is Dec. 1, 2014 (send the list to Latonya)

III. Adjournment at 4:55pm

Next Meeting Dates: Thurs. Dec. 4

DRAFT