



RIVERSIDE COMMUNITY COLLEGE DISTRICT

MVC ACADEMIC PLANNING COUNCIL

Thursday, October 9, 2014 4:00pm-5:00pm HUM 234

Meeting Agenda

I. Roll Call

COUNCIL MEMBERS:

- | | |
|---|---|
| <input type="checkbox"/> Amezquita, Ree* | <input type="checkbox"/> Yao, Chui (Zhi)* |
| <input type="checkbox"/> Banks, James* | <input type="checkbox"/> Parker, LaTonya |
| <input type="checkbox"/> Barboza, Mathew* | <input type="checkbox"/> Pisa, Sheila |
| <input type="checkbox"/> Elder, Greg* | <input type="checkbox"/> Vakil, David |
| <input type="checkbox"/> Fontaine, Bob* | <input type="checkbox"/> Farrar, Carol |
| <input type="checkbox"/> Marshall, Shara* | <input type="checkbox"/> Yoshinaga, Ann |

II. Review of Minutes Prepared by Shara M.: September 25, 2014

1. Motion to approve by Banks, second by Fontaine (All ayes with some discussion)

2. Inquiries on the minutes taken on 9/25/14:

Dr. Vakil: "What is STP? Council members noted that it should be SPC

Ann: Minutes should read, "An email will be sent to "applicants" not adjuncts. Shara will follow up with Susan to determine the exact language and will make a note of the outcome at the next APC meeting

- After speaking with Susan, she said it should read: "The email will be sent to all individuals in the online applicant pool."

III. New Business

1. First Year Experience and Accelerated Work Groups-Dr. Briggs
 - i. Student equity has been working on creating an accelerated prgm. For an initial phase of a work plan they want to create work groups to address these two areas and would like faculty to assist on these work groups for duration of Fall and Winter terms.
 - ii. A handout was given to council members outlining the desired makeup of the FYE and Accelerated work groups specifics
 - iii. Would like to have faculty in place by Thursday, Oct. 16

- iv. David Vakil knows someone that can come and speak about FYE. Vakil has decided to serve as the admin. For the FYE. Please get names to Sheila.
- v. Meeting times and dates are TBA.
- vi. The committee has decided to focus on basic skills (based on data from inst. Research) because our low performing students are basic skills students (esp. in English and math).

IV. Old Business

1. Faculty Hiring Prioritization-Data Needed- David Vakil

- i. How can he help to get the type of data that faculty need? He would like to provide help to the faculty in understanding what the data means (acronyms, etc.)
- ii. Shara mentioned that Diane Marsh is interested in capturing transfer and Dr. Farrar responded by saying that there is certain data that must be captured and other data that our system is not prepared to capture. This is a work in progress.
- iii. Matt: is the data that Dean Vakil speaks of additional data or from the program review. Dean Vakil says that this info. can be used in *addition* to program review data.
- iv. Matt: Is there a set percentage for FT and PT faculty?
- v. Dr. Farrar: There is no set percentage, but 75% of classes taught by FT/25 by PT (district number) is a ratio to work around. There are other things to consider why this ratio is not necessarily a global number. For example, different prgms. Have diff. requirements for faculty/student ratios, etc. The mandate to maintain this 75/25 ratio was suspended. The enrollment mgmt. dashboard does not capture the complexity that can exist in certain programs (ratios for things like medics where it has to be 1 faculty:6 students).
- vi. Vakil: district wide there may be ~20 FT hires.
- vii. Elder: this seems like business as usual. Where is the list and why is this not available to the VP.
- viii. Dr. Farrar: We must be prepared with our faculty hiring list.
- ix. Fontaine: what happened to the FT faculty that fire requested? One year temps were hired and then converted to FT.
- x. Dr. Farrar suggest that this body formulate another list for next academic year for faculty hire by Dec. 1,2014.
- xi. Fontaine: Asks, "Are any temporary positions that need to be converted to FT positions. Dr. Farrar was not aware of any of these situations.
- xii. Dr. Elder asked about guidance and Dr. Farrar said she will ask Dr. Mayo to make sure that those positions are not going to be converted to FT positions and that we will not absorb those costs/positions.

2. EMU Committee Formation Dr. Farrar???
 - i. Dr. Farrar says to continue thinking about the makeup of the committee and we can have a meeting about it in our first meeting in the spring
3. APC Meetings Time Frame
 - i. Matt: we have already doubled our meeting times.
 - ii. Banks: if we start at 4:00 we will end at 5:00.
 - iii. Parker: will look at our needs and the time frame and she will distribute emails regarding this point.

V. Open Hearing

1. Nothing at this time

VI. Adjournment motion to adjourn at 5:03pm

Next Meeting Dates: **October 23, 2014 4:00-5:00PM**-(Humanities 234)