



RIVERSIDE COMMUNITY COLLEGE DISTRICT

MVC ACADEMIC PLANNING COUNCIL

Minutes

Thursday, February 27, 2014
4:00pm-5:00pm

COUNCIL MEMBERS:

- Amezquita, Ree*
- Banks, James*
- Barboza, Mathew*
- Elder, Greg*
- Fontaine, Bob*
- Marshall, Shara*
- Namekata, James
- Parker, LaTonya
- Steinback, Robin
- Vakil, David
- Whiteside, Christopher
- Yoshinaga, Ann

I. Roll Call:

Present: **Anna Marie Amezquita, James Banks, Matthew Barboza, Gregory Elder, Bob Fontaine, Shara Marshall, LaTonya Parker, David Vakil, Christopher Whiteside, Ann Yoshinaga**
Guest: **Sheila Pisa, Ryan Carstens**

II. Old Business

- A. Annual Program Review: Feedback Form-Sheila Pisa shared with the members a copy of the Annual Program Plan/Review Feedback Form-APC and asked for feedback from the members. She also shared that once the APR form gets approved workshops will be offered to faculty on how to complete the form. Bob Fontaine would like to have the workshops offered at BCTC for faculty there. Bob Fontaine recommends the form be reformed and revamped and to include SLO on the form. Sheila informed the members that the process will not be on Trac-Dat for the spring semester. Bob Fontaine asked if there is a task force for this form. Sheila informed them that there is no task force assigned. Dr. Carstens shared an idea with the members to use a plus delta 10-10 chart where they can prioritize and to look at it in a holistic way, and relate this to standards and goals. Members will develop norms for providing feedback on APR's during the**

March 13 APC meeting using the template distributed. APC will receive feedback from the Standard I committee on April 24 about recommendations for the APR forms. Sheila informed members that Standard I is not revising the form they are only evaluation and making recommendations. Sheila Pisa will make copies of the email regarding feedback and will place in faculty mailboxes. LaTonya Parker will meet with Dean Vakil and will email the forms to the members. Three APRs will be discussed/normed: Law (ADJ), Chemistry, and Accounting.

- B. Annual Program Review- Document Review and Feedback-**Members will read on their own and will be done by March 27. Assigning specific Annual Program Reviews to specific APC members will be done at the next APC meeting; each reviewer will only have a few APR's to read.**

III. Next Meeting Dates: March 13, 2014