

Moreno Valley College Academic Planning Council Minutes
October 27, 2010

Voting Members Present:	Non-Voting Members Present:
Mr. Sal Soto- Chair Ms. Ree Amezquita Dr. Gregory Elder Mr. Matt Barboza Ms. Natalie Hannum	Mr. Dave Kroh, Director Law Enforcement Programs Dr. Cordell Briggs, Dean PSET Mr. Greg Sandoval, VP Student Services
Guests: Mr. Julio Cuz, Director IT Programs Ms. Eugenia Vincent, Dean Financial Aid	

Meeting called to order by APC Chair, Sal Soto at 3:05pm.

Approve Agenda- (M)Hannum/(2nd)Elder/Unanimous

Approve Minutes for September meeting- (M)Barbosa, (2nd)Amesquita/Unanimous

Old Business:

Accreditation- Site visit scheduled for November

Enrollment management- referred back to document sent by Chancellor Gray on 10/04/10.

New Business:

Intranet (Julio Cuz)- Link is available on the Moreno Valley Website to get to the Intranet. It contains forms, events, etc. Access like you would your email with the same password. The Intranet provides access to all standing committee minutes, program review transition plan, etc. Julio is presenting to all standing committees to encourage faculty and staff to use the Intranet service. Julio also briefly shared information on the Share Point services and the Netbook project.

Mr. Soto presented more features of the Moreno Valley Website and asked for pictures and bios from Senators.

Updating Websites (Julio Cuz)- Each department needs to designate person to work with Julio to keep the sites updated. Mr. Soto recommended each department establish a website, and with full-time faculty providing their information to Sal Soto and provide a list of courses that they teach along with their academic rank. APC discussed having him back to update the APC on other technological issues. Julio stated that to date, MV had received 11,000 hits on the Moreno Valley Webpage.

Waitlist guidelines- please submit guideline ideas/recommendations to Natalie Hannum and she will compile the list of guidelines and submit to Mr. Soto to present to the

Academic Senate for approval. Dean Vincent stated that a guideline to provide consistency would be very important from student services perspective. Students, especially winter term, are often very frustrated and angry at the lack of consistency. Dean Vincent asked that the short term courses be included in the guidelines.

Program Review Transition Plan:

There was general discussion about the value of the program review and how it is integrated into a comprehensive plan. Recommendation that Carlos Tovares, as the college program review facilitator, visit the APC to update the APC on the transition plan and process.

Next meeting: The regular meeting would fall on Thanksgiving week. (M)Elder, (2nd)Amezquita to move the November meeting to November 17. Discussion- two of the voting members cannot attend the meeting if it were moved to the 17th. The motion was amended by Dr. Elder to move the meeting to December 1, 3:00. Location TBA.

Other: Book orders- call for book orders came out before the spring schedule was approved. This caused confusion. The Senate has been working with the bookstore, District personnel, and Barnes and Noble to address bookstore issues. The needs of Moreno Valley College students need to be communicated to Barnes and Noble. Comments should be sent to Travis Gibbs and Sal Soto as the committee working from the Academic Senate.

Scholarships- it is the season. Refer students to the website to look up the scholarship opportunities. Let students know early about the timeline of scholarships so faculty will be prepared for recommendation requests- the earlier the better to give the appropriate amount of time to provide letters of recommendation or other support to students.

Adjourned at 4:20.