

Moreno Valley Campus (MVC)
ACADEMIC PLANNING COUNCIL (APC) MEETING
Sept. 26, 2008
10:30 AM—11:30 PM
Humanities 234

Present: Matt Barboza, Cordell Briggs, Patricia Bufalino, Dan Clark, Olga Dumer, Gregory Elder, Felipe Galacia, Natalie Hannum, Wolde-ab Isaac, Donna Lesser, Delores Middleton, James Namekata, Sal Soto, Cid Tenpas, Stephen Wagner, Edd Williams

1. Summary of 5/30/08 meeting: Wolde-ab Isaac will provide to the group via e-mail.
2. MVC Inauguration/Convocation 10/2/08: Daria Burnett at another meeting; Patricia Bufalino: all faculty, part-time as well as full-time encouraged to line up in academic regalia and process in (meet near LIB 241 @ 1:45 PM); reception afterwards.
3. Strategic Enrollment Management & 2009—2010 Catalog: Patricia Bufalino
 - a. Fall Enrollment: 9, 412 students, a 16% increase; anticipate increased enrollment as BCTC sections are still enrolling.
 - b. Winter Schedule has gone to print
 - c. Spring Schedule: awaiting proof
 - d. Catalog: Deadline for returning suggested revised pages to Liz: Monday 9/29/08
4. College Hour: Matt Barboza led discussion among those present regarding concerns raised regarding scheduling classes and having time for students to participate in student activities and faculty to participate in department and committee meetings. No action taken. Continued discussions and possible surveys to determine best times for college hour. Consensus that having a college hour is a good thing. Suggestion that all department meetings be scheduled at the same time during college hour (e.g., Communications and HSS are already doing this on Tuesdays) to facilitate scheduling of other faculty committees (e.g., BSI, Faculty Development, Strategic Planning and Accreditation Subcommittees [already scheduled for Thursdays]).
5. Reporting Mechanism on Requests listed in Annual Program Reviews: Dan Clark introduced this topic for discussion among those present; focused on accreditation requirements for a feedback mechanism; faculty are entitled to know the disposition of requests and, if requests are denied, should receive an explanation; general consensus that this is a desired standard for the campus; current administrative program reviews have included information from instructional program reviews; administrators need to follow through and report back; District Program Review Committee (MVC members Olga Dumer, Rebecca Loomis, & Patricia Bufalino) provides repository for Program Reviews.
6. Faculty Hiring for 2009—2010: Felipe Galacia and Stephen Wagner attended the MVC Strategic Planning Subcommittee on resources and shared with the group that we may expect 5 new faculty positions next year. This would not include the temporary 1 year positions in the current year (Business Law and English) or the positions approved for the 2008—2009 academic year that are still in the hiring process (Biology/Health Sciences, Healthcare Technician, and Speech Pathology Language Assistant). Those present reviewed the Plan for APC Preparation of Faculty Hiring List approved 4-25-08. No subsequent APC meeting was held to develop integrated list for 2009—2010 from lists generated by each department. Consensus that the entire Oct. 24, 2008 meeting will be devoted to developing this integrated list which is to be shared with the MVC Strategic Planning Committee (and Subcommittee dealing with human resources) and the Academic Senate prior to being forwarded to the Vice President of Educational Services. Department Chairs and Assistant Chairs should come to the October meeting with prioritized lists from their departments of requests for up to 5 full-time tenure track positions, including justifications of the need for each position (see first page of 4-25-08 approved plan).

7. **NIH Grant Proposal: Bridges to the Baccalaureate:** Delores Middleton indicated that further consultation revealed that the PA students would not be eligible as allied health programs were excluded from this proposal; no other faculty expressed interest; Patricia Bufalino will follow-up with Richard Keeler.
8. **Faculty Chair of MVC APC:** time precluded continued discussion from 4/25/08 meeting (summary attached to call to meeting):
 - a. APC as a sub committee of the MVC Academic Senate with administrative deans serving as resource persons (similar to Accreditation/MVSPC committees
 - b. Responsibility for chairing meeting, representing MVC in meetings with other campus APC chairs, and providing monthly report to MVC Academic SenatePatricia Bufalino expressed concern that this is the only campus that does not have a faculty chair of the APC; P. Bufalino will represent the campus at the planning meeting for the District APC meeting.
9. **Other Issues or Concerns:** Time precluded any discussion
10. **DAPC Meeting:** Friday 10/17/08 Culinary Arts Academy
11. **Call for Nominations for 8th Annual Recognition Awards** (brochure distributed to all via campus mail)
12. **Chair Academy: March 2—5, 2009 in Nashville, TN**
<http://www.mc.maricopa.edu/community/chair/conference/2009/09index.html>
13. **Regular meetings:** Fourth Friday of each month 10:30 AM—Noon in HM 234