Riverside Community College District

SCHEDULE of CLASSES

WINTER . 2010

Classes begin **January 4**

www.rcc.edu

Day, Evening, and Online classes

Creating Opportunities for You

Riverside City Campus
Pages 26-48

Norco Campus
Pages 49-56

Moreno Valley Campus
Pages 57-67

Rubidoux Annex
Page 68

Innovative Learning Center, Stokoe Elementary
Page 69

Ben Clark Training Center
Pages 70-74

Open Campus (Online Courses)
Pages 76-79

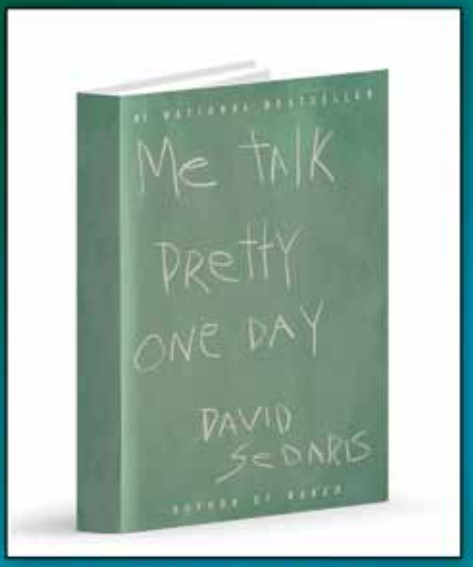
Schedule of Classes
available in alternate formats

¡Aplique en Español por Internet ahora!
Informacíon en español, páginas 17-25

Moreno Valley Campus

One Book/One College

The campus is reading
And the faculty across disciplines are discussing:



Best-selling humorist David Sedaris writes hilarious, short biographical stories about his life. While Sedaris loves to poke fun at himself, his stories have a theme: the difficulties of human communication, which include learning a new language, and provide the inspiration for the title.

Join the discussions. Contact: Jeff Rhyne – jeff.rhyne@rcc.edu or Sonya Nyrop – sonya.nyrop@rcc.edu

riverside community college **norco**

looking for a career in

VIDEO GAME ART?

Our new Norco Game Art program covers everything you'll need to join the industry, including theory, hands-on practice, and portfolio production. Train for your career in game art using the latest in software and equipment housed in our new Industrial Technology Building.

For more information
Judy Perhamus Perry
Associate Professor, CIS
judy.perry@rcc.edu
(951) 372-7099

Visit our website at
www.rcc.edu/norcogameart

NORCO GAME ART

Obtain an approved A. S. degree or certificate in Game Art.

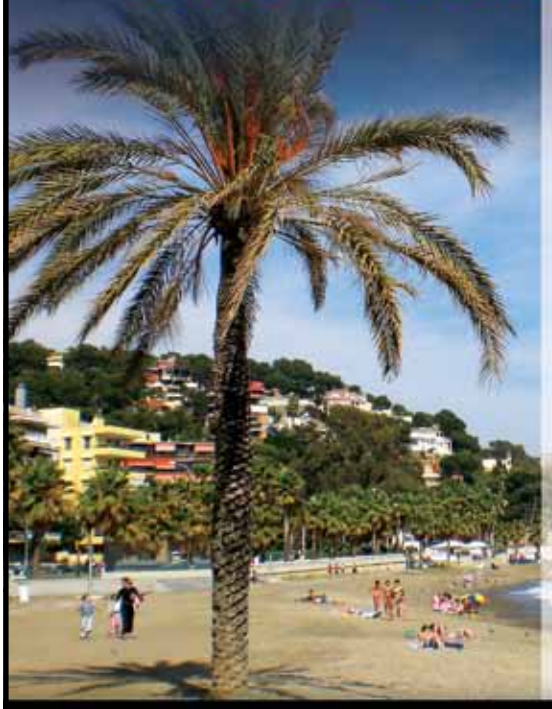
Ad created by Jannica Ahmu, Norco student

Riverside City College has the Tools for Your New Career

Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506
(951) 222-8000
www.rcc.edu

✈ ✈ ✈ ✈ ✈ International Education **Study Abroad** Program

Looking for a LIFE-CHANGING experience?



Summer in Exotic Southern Spain and MOROCCO

Start planning your summer now. Students, teachers and community participants are invited to join the RCCD Summer Study Tour to Southern Spain and Morocco. Visit Sevilla, Cordoba, Jerez de la Frontera, Rhonda, Granada, Malaga, Madrid and more. From Spain on to exciting and exotic Morocco – Fes, Rabat and Tangier.

Fall Semester in *Florence*

Fall semester 2010 in the "birthplace of the Renaissance," exquisite Florence, Italy. Journey with us to the city that has inspired writers, poets, historians, scientists and artists. Walk the streets of Michelangelo and Dante as you earn college credit in this long-standing and popular study abroad venue.

Cost of all programs includes roundtrip airfare, transfers, residence, orientation materials, and field study. For further information on Study Abroad programs, please telephone Jan Schall, Coordinator, International Education at **(951) 222-8340,** or Bill Despres at **(951) 222-8438.** The Study Abroad Office is located in Quadrangle 100 at Riverside City College, 4800 Magnolia Avenue, Riverside. **E-mail jan.schall@rcc.edu or bill.despres@rcc.edu.**

Career Technical Education Will Put You Back to Work

Earn a degree or certificate in one of over 100 career programs.

- Graphics
- Film, Television & Video
- Logistics
- Allied Health
- Business
- Computer Information Systems
- Gaming
- Manufacturing

For more information on programs, visit us at **rcc.edu** or call **(951) 222-8131**

Riverside Community College District
4800 Magnolia Avenue
Riverside, CA 92506

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Closed Classes Don't Mean You're Closed Out.
The RCC Waitlist – page 12

Open Campus
Distance Education

Courses delivered wherever ***YOU*** are.
www.opencampus.com

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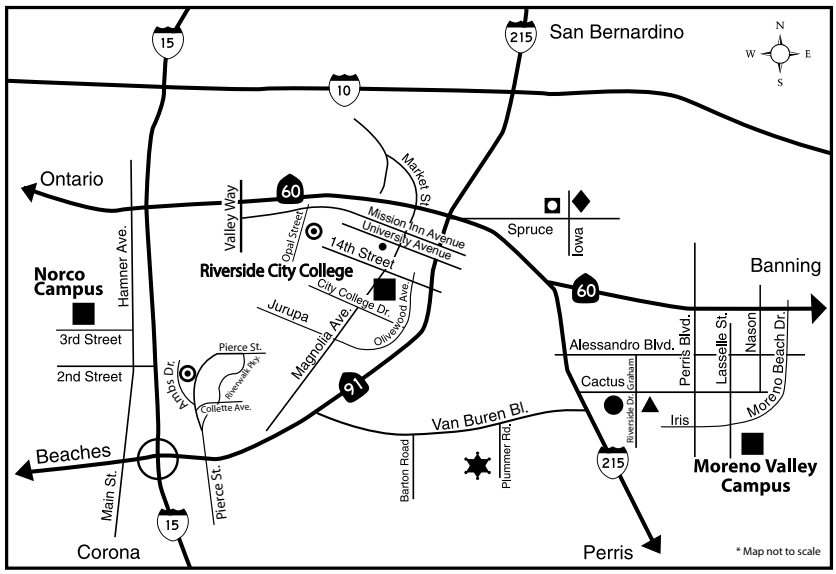
How to Get Here



Norco Campus
2001 Third Street
Norco, CA 92860-2600
(951) 372-7000

Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506-1299
(951) 222-8000

RCCSO
3845 Market Street
Riverside, CA 92501
(951) 222-8595

Moreno Valley Campus
16130 Lasselle Street
Moreno Valley, CA 92551-2045
(951) 571-6100

Ben Clark Training Ctr.
16791 Davis Avenue
Riverside, CA 92518
(951) 486-2800

RCCD District Office
1533 Spruce Street
Riverside, CA 92507
(951) 222-8506

March Dental Education Center
23801 "N" Avenue, Bldg 2995
Riverside, CA 92518
(951) 571-6433

March Education Center
March Air Reserve Base
14745 Riverside Drive
Riverside, CA 92518
(951) 571-6441

Rubidoux Annex
4250 Opal Street
Riverside, CA 92509
(951) 222-8963

Stokoe Annex
4501 Ambs Drive
Riverside, CA 92505
(951) 328-3660

Culinary Academy
1155 Spruce Street
Riverside, CA 92507
(951) 955-3311

Welcome to Riverside Community College District

Winter session is an exciting and fast-paced time on RCCD campuses and I hope that you will take advantage of the educational opportunities here.

In just six short weeks, students can complete a course prerequisite, finish a career certificate or degree requirement, or refresh their knowledge in core liberal arts and science subjects. Winter session is a perfect time to do some of the groundwork necessary for success in the full spring semester.

For winter 2010, students can choose from day, evening and online classes in a variety of subjects. As you browse this schedule, I want you to know that RCCD winter classes meet the same high quality as regular semester classes. Academic rigor is never compromised, and the same standards are in place at every campus and education center in the District.

Depending on which campus you attend, you will likely encounter construction activity for new classrooms, laboratories and other campus facilities. As I mentioned, this winter is a busy time and that activity, while it may result in some parking and other inconveniences, represents opportunities for all of our students. Thank you in advance for your patience and understanding as we work to improve the learning environments on our campuses. We will do everything possible to minimize the impact on students, faculty, and visitors.

On behalf of our Board of Trustees and the entire college community, I wish you the best in your academic endeavors this winter as an RCCD student.

Chancellor

Gregory Gray

District Mission Statement

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District's Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 3845 Market St., Riverside, CA 92501. Telephone Number: (951) 222-8039.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Board of Trustees

Virginia Blumenthal - President
Janet Green - Vice President
Mark Takano - Secretary
Jose Medina - Member
Mary Figueroa - Member
Brianna Duru - Student Trustee, 2009-10

Gregory Gray, RCCD Chancellor

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect courses that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College District website at: www.rcc.edu for a current and comprehensive listing of available classes.

Calendar for Winter 2010

January 3 - February 13 (Weekend Classes)
January 4 – February 11 (Weekday Classes)

November 5	**Winter Registration Appointments** - can be viewed on WebAdvisor at www.rcc.edu.
November 23	**Registration Begins for Continuing Students** who attended in09Fal. Registration dates are based on the number of completed RCCD units. New and Returning students register after Continuing Students.
November 30	**High School Students** – Last day application packets are accepted for fall 10WIN classes – information and required forms are online at www.rcc.edu.
December 22	**Fee Payment Deadline** – All fees must be paid or students will be dropped from unpaid classes.
January 3*	**First Day of the Winter Term for Weekend Classes.**
January 4*	**First Day of the Winter Term for Weekday Classes.**
January 4	**Graduation Applications** – First day to apply for a degree or certificate in the 10WIN or 10SPR terms – the last day applications will be accepted during winter semester is February 1.
January 18	**Holiday** – Classes not in session and all college offices are closed.
February 1	**Graduation Applications** - Last day to apply for an associate degree or certificate during the winter term (applications will be accepted again February 16).
February 11	Winter weekday classes end.
February 12	**Holiday -** Classes not in session and all college offices are closed.
February 13	Winter weekend classes end.
February 19	**Grades** are available on WebAdvisor at www.rcc.edu. If grades are not posted by this date, contact the instructor or the academic department. Grades may be available earlier, but please do not call prior to this date.

* Add, Drop, & Refund Deadlines

Refer to WebAdvisor at www.rcc.edu for add, drop and refund deadlines or check the *Schedule of Classes* for add deadlines.

Note Regarding Fees

STUDENTS WILL BE DROPPED FROM UNPAID CLASSES PER DEADLINES
(See Payment Due Dates)

Steps to Becoming a Student at RCCD~

Step 1 - Apply to RCCD - Page 5

- Online at www.rcc.edu. Help is available at our Admission offices.

Step 2 - Apply for Financial Aid - Page 6

- Online at www.fafsa.ed.gov. Help is available on campus.

Step 3 - Mail Your Transcripts - Page 6

- Check on WebAdvisor at www.rcc.edu to see if received.
- Fill out a Prerequisite Validation form if you want credit for classes taken at another institution.

Step 4 – Complete Assessment, Orientation and Counseling - Page 7

- Assessment hours are online. Most assessment testing is done on a walk-in basis with no appointment required.
- Some special test sessions and all ESL tests require appointments: Riverside and Moreno Valley students may make appointments at either the Assessment Center or Counseling. Norco students make appointments through Counseling.

Step 5 - Activate your RCCD E-mail account AND get your free RCCD College Card - Page 8

Step 6 –Register for Classes - Pages 9-12

- Log into WebAdvisor at www.rcc.edu to check your registration date/holds.
- Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.

Step 7 - Pay Enrollment Fees – Page 13

- Observe deadlines for payment and refunds.
- Students will be dropped from unpaid classs.

Step 8 - Buy Your Textbooks - Page 14

- Take a copy of your schedule to the bookstore to find out what book you need to purchase for your classes.

Step 9 – Attend Class the First Day – Page 14

- If enrolled in an online class, go to www.opencampus.com.

Step 1 – Apply for Admission~

(Para informacion en Español, visite la pagina www.rcc.edu.)

You may apply for admission to RCCD if you:

- Have graduated from high school *or*
- Have passed the CA High School Proficiency Exam *or*
- Have passed the GED examination *or*
- Did not graduate from high school but are 18 years of age or older *or*
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements *or*
- Are an international student who has satisfied specific international student admissions requirements.

Who must submit an application?

New or Returning students must submit an application. Continuing students do not need to reapply.

We generally begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1.

International Students

You must apply for admission through the International Student Program located in the Bradshaw Building at the Riverside campus. More information is available at (951) 222-8160 or online at www.rcc-int.us.

High School Students

Policies, procedures and forms are available only on the web at www.rcc.edu. Click on ***Going to College*** and then on ***High School Students***.

Deadlines to Submit Documents

Fall Term: Mar 1–Aug 15
Winter Term: Oct 1–Nov 30
Spring Term: Oct 1–Jan 31
Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun.

Students who plan to continue attending RCCD after exiting high school must submit a new RCCD application as a *First-Time Student*.

Students with Limitations

Students with learning, physical, psychological, or other health limitations are encouraged to contact Disabled Student Services at (951) 222-8060.

Apply Online~

Go to www.rcc.edu and click on *Going to College**
Processed in 24 hours
(weekends and holidays excluded)
Print confirmation page and keep for your records. Do not mail to RCCD.

A welcome letter will be mailed immediately to all applicants with their Student ID number, WebAdvisor user name, and RCCD email address.

*There are computers and staff in our Admissions lobbies to assist you.

Step 2 – Apply for Financial Aid~

How to Apply For Financial Assistance in Four Easy Steps!

1

You must have a **current** admissions application on file with the RCCD Admissions and Records Department. You can submit an admissions application online at www.rcc.edu. Make sure your correct social security number is listed on the application. **All students are communicated with via RCCD email**. You MUST activate your assigned RCCD email account to receive our communications.

2

Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Be sure to list the RCCD Title IV school code #001270 in the school section of the FAFSA application.

3

After RCCD receives your information from the U.S. Department of Education, we will notify you via RCCD email requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under *Financial Aid* "Required Documents." Submit your document(s) in a timely manner to whichever campus you plan to attend.

4

Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCCD email. Once you receive the email notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

Important Facts...

- Need help with your financial aid application? Attend a financial aid FAFSA on the web workshop. Workshop times and locations can be found on our website at www.rcc.edu/studentfinancialservices or in any SFS office.
- For information on grants, the BOG Waiver, Federal Work-Study, scholarships, loans and workshops, look under "Need Money for College?" in the Table of Contents or go online to www.rcc.edu/studentfinancialservices for more information.
- Any student who withdraws from all his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG Grant, ACG Grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

Step 3 – Mail Your Transcripts~

Please provide official transcripts from any college or high school you have attended if you:

- Plan to earn a certificate
- Plan to earn an associate degree
- Plan to transfer to another college or university
- Need to satisfy prerequisite requirements taken at another college or university
- Are not sure what you plan to do

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. Form is available in the Counseling office and online at www.rcc.edu. Click on *Going to College*.

Mail transcripts to one of the campuses:

Request one copy of your official transcript from each institution you have attended.

Incoming Transcripts
Riverside Campus
4800 Magnolia Avenue
Riverside, CA 92506

Incoming Transcripts
Moreno Valley Campus
16130 Lasselle Street
Moreno Valley, CA 92551

Incoming Transcripts
Norco Campus
2001 Third Street
Norco, CA 92860

You can check the status of incoming transcripts on WebAdvisor at www.rcc.edu

Step 4 – Complete Assessment, Orientation and Counseling~

If you are a first time student you need to participate in the assessment process if you:

- Plan to earn an associate degree
- Plan to earn a certificate
- Plan to transfer
- Explore career options
- Improve basic skills
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the assessment process.

If you have questions about these requirements, please contact the Counseling Office:
Moreno Valley - (951) 571-6104
Norco - (951) 372-7101
Riverside - (951) 222-8440

Veterans:

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call one of the following numbers to get started:
Moreno Valley - (951) 571-6102
Norco - (951) 372-7002
Riverside - (951) 222-8607

What should I do if I am a student with special needs?

If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your campus BEFORE you take the assessment test.

Preparing for Assessment

To take an assessment a student must:

1. Complete an application for admission. If you apply online at www.rcc.edu, you will be cleared to take RCCD's placement test 24 hours after your application is submitted (not including weekends or holidays).
2. Take RCCD's placement test.

- Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID. A state-issued driver's license or federal ID is preferred, but passports and high school ID are also acceptable.
- The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
- To ensure a distraction free environment, children are not permitted in the Assessment Center.
- Food or drink is not permitted in the Assessment Center.

Assessment hours and information are posted at:

www.rcc.edu/services/assessment/dates.cfm
or by calling one of our assessment labs:

Moreno Valley - (951) 571-6492
Norco - (951) 372-7156
Riverside - (951) 222-8451

An appointment may be necessary to take the placement test. Seating is limited to available computers and room capacity. It is also advisable to confirm lab hours before driving to the campus.

Have Questions about RCCD?

Visit our website at www.rcc.edu. It contains valuable information on:

- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- ***And much, much more!***

Orientation and Counseling

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to **College Success**.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Call today to begin your educational journey at RCCD…

Moreno Valley - (951) 571-6104
Norco - (951) 372-7101
Riverside - (951) 222-8440

Step 5 – Activate Your RCCD Email Account~

As a student of the Riverside Community College District you are provided with free student email via Windows Live by Microsoft; all you need to do is activate it! RCCD email gives you access to important notices, new classes, class changes, wait list status, notices from Student Financial Services, faculty correspondence and more. **Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

You should have received your RCCD email address in the mail a few days after applying. You may also find it by going to WebAdvisor and clicking on *What's My Email Address?*

When you activate your account you will be asked to provide an alternate email address in case you forget your RCCD email password and need to be reminded of what it is. If you do not have an alternate or personal email account it is strongly advised that you get one before activating your RCCD email account. Hotmail.com, Yahoo.com and Gmail.com all offer free email accounts.

To activate your email:

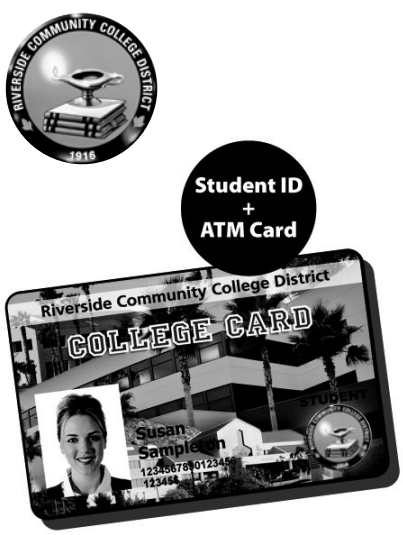
1: Go to mail.live.com to SIGN IN (not SIGN up) with your RCCD email address. Your temporary password will be your 6-digit date of birth (ex: 061078). You will be asked to change it to a private password.
2: Follow the Microsoft prompts to set up and activate your account. This is where it's a good idea to be able to provide an alternate email address.
3: You can also forward your RCCD email to another personal email account.

If you need help, view the tutorial at www.rcc.edu/students/email.cfm. If you are having difficulty and you cannot resolve your problem using the tutorial visit Admissions & Records; or call the Riverside (951) 222-8574 or (951) 222-8601, Moreno Valley (951) 571-6101 or Norco (951) 372-7003 campuses. You can also go to the Digital Library on the Riverside campus for in-person help.

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library on the Riverside campus for in-person help.

And Get Your Student ID Card~

(RCCD College Card)



Get Your Free RCCD College Card

WELLS FARGO

Use it on campus for:

- Access to campus library and labs
- Entry to campus student activities, including athletic and performing arts events

Link it to a FREE Wells Fargo College Checking® account* for:

- FREE Wells Fargo® ATM access—Now on all 3 campuses!
- PIN-based purchases

Get it: Admissions and Records Office—All three campuses
Link it: Wells Fargo RCC Campus Office—Riverside campus (in the Outreach Office by Admissions)
Or visit wellsfargo.com/locator for a location near you.

*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a *Wells Fargo College Checking* account. $100 minimum opening deposit required to open a new checking account.

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Step 6 – Check Your Registration Date/Holds~

On **November 5** students may go to WebAdvisor at www.rcc.edu to view their registration date and see if they have any holds that may restrict their registration. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration appointment approximately 24 hours after your application is processed (weekends and holidays excluded).

And

Register for Classes~

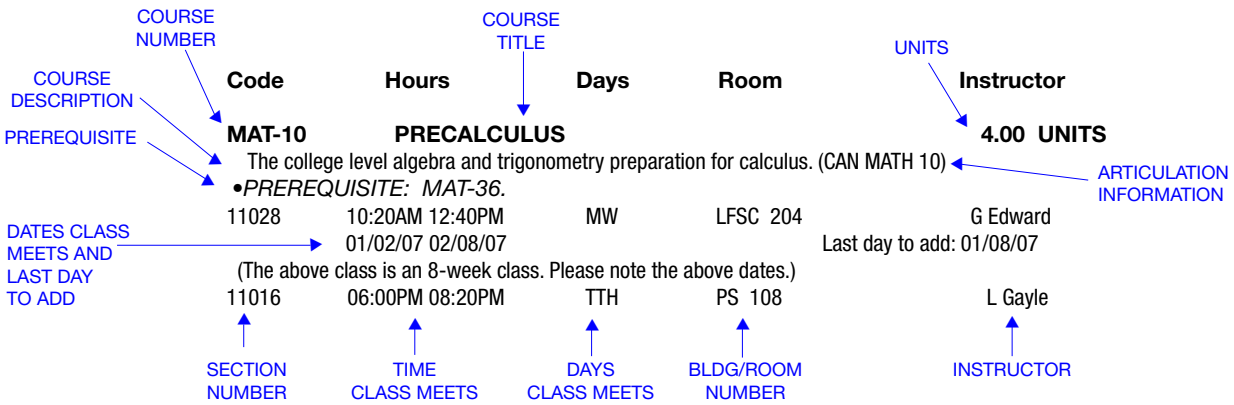
Students can register on WebAdvisor at www.rcc.edu.

Registration begins **November 23** for Continuing students who attended in fall 2009. Registration date is based on number of completed RCCD units; New and Returning students register after Continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. **If you decide not to attend class and are not dropped from the class, you will receive and "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.**

Observe Payment Deadlines! Students will be dropped from unpaid classes.

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

How to Read the Schedule of Classes



M	**Monday**	**TH**	**Thursday**	**SU**	**Sunday**
T	**Tuesday**	**F**	**Friday**	**TTH**	**Tuesday and Thursday**
W	**Wednesday**	**S**	**Saturday**	**SSU**	**Saturday and Sunday**

Step 6 – Register for Classes~ (Continued)

Registration Worksheet

Things to do before you register...

- Check WebAdvisor for your registration appointment date and to view any holds.
- Complete steps 1-5 in *Steps to Becoming a Student at RCCD* (available in the Schedule of Classes).
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your financial aid is processed.

Things to check for as you make your class selections...

- Is the class still open? Check WebAdvisor for open classes and waitlist options (new sections may be added and classes may re-open if students drop). If the class is closed, refer to ***Adding Classes*** in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an *Approval for Overlapping Classes* form signed by the instructor and the Dean of Instruction, and add in person.

Things to know when using WebAdvisor to register...

- To access WebAdvisor go to www.rcc.edu and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCCD ID or Social Security number to access your registration. Click on Log-In Help on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Print My Class Schedule from WebAdvisor.
- See Waitlist information on the next page.

Section Number	Class Name	Units	Days	Time
_ _ _ _ _				
_ _ _ _ _				
_ _ _ _ _				
_ _ _ _ _				
_ _ _ _ _				

Alternate Class Selections (in case any of your first choice classes are closed)

_ _ _ _ _				
_ _ _ _ _				

Remember:

- **Pay fees (check Fee Payment deadlines)**
  Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You will be dropped from classes if payment is not received by the payment deadline.

- **Be sure to check WebAdvisor or your RCCD email to see if there have been changes to scheduled classes prior to the first class meeting.**

- **Personal email addresses will not be used by RCCD.**
  Your RCCD account is the ONLY approved method of formal communication from the District to the student.

Step 6 – Register for Classes~ (Continued)

Hoja De Inscripción

Lo que se debe saber cuando se inscriba…

- Inscríbese a través de WebAdvisor en www.rcc.edu a menos que esté cursando preparatoria o que tengas un impedimento en su matricula para inscribirse.
- Debe esperar la fecha asignada para su inscripción. Se puede verificar la fecha asignada a través de WebAdvisor en www.rcc.edu.
- Puede tener acceso a su inscripción usando su identificación de RCCD o su número de Seguro Social (si fué incluido en su solicitud de ingreso).

Identificación de RCC: ___ ___ ___ ___ ___ ___ ___ o Número de Seguro Social: ___ ___ ___ - ___ ___ - ___ ___ ___ ___

Su código de 6 dígitos (*Pin Code*): ___ ___ - ___ ___ - ___ ___

Lo que se debe hacer antes de inscribirse…

- ¡COMPLETE ESTE FORMULARIO!
- Complete los pasos del 1 al 5 en la sección *Steps to Becoming a Student at RCCD* (disponible en el libro de Horario de Clases y en www.rcc.edu).
- Asegurase que no deba cuotas de inscripción o que no haya ningún impedimiento para su inscripción.
- En casos especiales, debido a problemas académicos, o si está participando en programas especiales, hay que verificar los procedimientos específicos para su inscripción en el libro de Horario de Clases (disponible en www.rcc.edu) o con el departamento correspondiente antes de intentar inscribirse. Muchos de estos estudiantes tendrán que inscribirse en persona.

Lo que hay que verificar cuando elija sus clases…

- ¿Está la clase aún disponible? Busca en WebAdvisor en www.rcc.edu una lista de clases disponibles (Clases nuevas podrían ser agregadas y otras podrían estar disponibles de nuevo si algunos estudiantes cancelaran sus inscripciones). Si la clase está cerrada, se/debe repasar a la sección *Adding Classes* o escojer otras opciones.
- ¿Ha cumplido con todos los prerrequisitos necesarios para cada clase? Estos están enumerados en el libro de Horario de Clases.
- ¿Ha observado si alguna de sus clases tienen un horario que se sobrepone con otras clases? Debe conseguir una forma llamada *Approval for Overlapping Classes* autorizada por el profesor y el Decano de Instrucción, y agregar dichas clases en persona.

Número de Sección	Nombre de la Clase	Unidades	Días	Horario
__ __ __ __ __	_____	_____	_____	_____
__ __ __ __ __	_____	_____	_____	_____
__ __ __ __ __	_____	_____	_____	_____
__ __ __ __ __	_____	_____	_____	_____
__ __ __ __ __	_____	_____	_____	_____

Clases Alternas (en caso de que algunas de las clases que haya elegido estén cerradas).

__ __ __ __ __	_____	_____	_____	_____
__ __ __ __ __	_____	_____	_____	_____

WebAdvisor siempre está disponible con la excepción cuando esta bajo mantenimiento.
En WebAdvisor imprima *My Class Schedule* y guárdelo en un lugar seguro.

Recuerde:

- Hay que pagar la cuota de inscripción durante la fecha limite. Si usted piensa solicitar ayuda financiera pero aun no ha sido aprobado al momento de matricularse, Usted será responsable por el costo de inscripción hasta que su solicitud sea aprobada. Sea dado de baja si su pago no se recibe durante la fecha limite.
- Se recomienda verificar en WebAdvisor que no hay cambio en su horario de clases antes del inicio del semestre.
- Las direcciones correo electrónico personales no serán utilizadas por RCCD. Su cuenta de RCCD es EL UNICO método aprobado de comunicación formal del Distrito al estudiante.

Step 6 – Register for Classes~ (Continued)

It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid. Students will be dropped from unpaid classes.

Deadline Dates

Specific add deadlines are included with the class information in this schedule and on WebAdvisor at www.rcc.edu. Refund and drop deadlines can be viewed/printed from WebAdvisor at www.rcc.edu. Click on *Class Name/Deadlines*.

Dropping Classes

Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student's responsibility to drop classes on WebAdvisor or in person by the deadlines. Failure to drop a class may result in a permanent "F" grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

Adding Closed Classes

Make sure to check the deadline to add classes in this class schedule or on WebAdvisor (click on Class Name and Title).

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

Waitlists

Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. *Please check your schedule regularly online with WebAdvisor and/or your RCCD email account to confirm your status. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.*

Waitlisting ends late in the day on the day prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the waitlist must attend the first day of class. Students not registered from the waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:

- Log in to WebAdvisor at www.rcc.edu
- Click on "Register and Drop Classes"
- Then click on "Manage My Waitlist"

*To activate your RCCD email account,

- Go to www.rcc.edu and click on Students,
- Click the Student Email link on right side of the page.

Maximum Unit Load

The maximum number of units a college student may enroll in is 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Dean of Student Services.

Step 7 – Pay Enrollment Fees~

What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCCD Board policies.

Enrollment Fee	$26 per unit
Nonresident Tuition and Enrollment Fee	$181 + $26 per unit
Out-of-Country Nonresident Surcharge** (Nonrefundable if student drops classes)	$19 per unit
Health Services*	$14
Student Services – ID Card (optional-see *Student Services*)	$ 2
Parking Permit – Auto (optional)	N/A
Parking Permit – Auto (optional-students with Board of Governors Waiver (BOGW))	N/A
Parking Permit – Motorcycle (optional) *(See Parking in the Table of Contents.)*	N/A
Audit Fee	$15 per unit
PHP-30 First Aid & CPR Fees	$15.50
PHP-42 Life Guard & Water Safety Certification	$24
Diploma Fee (see *Graduation* for application deadlines)	$5
Non-sufficient Funds/Stop-payment Fee	$20
Additional Fees	Variable

Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration, and not covered by the BOGW (Board of Governors Waiver).

* Required fee – (Title V state regulations) supports general and emergency services provided by RCCD's Health Services; not covered by BOGW waiver. Students attending under an approved apprenticeship program are exempt from this fee. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee. Students must apply for this waiver by submitting a Health Services Fee Waiver request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

***A $3.00 shipping/handling charge applies to online orders.*

How do I pay?

1. WebAdvisor (Visa, Master Card, American Express, Discover Card)
2. Mail or Drop Boxes (Check or Money Order)
   - Norco campus – inside and outside Student Services Building
   - Riverside campus – outside Admissions and Bradshaw buildings
3. RCCD campuses (Cash, Visa, MasterCard, American Express, Discover, Check, or Money Order)

Make check or money order payable to 'RCC' and be sure to include your RCCD ID.

Winter 2010 Payment Due Dates

Fees are based on when you register in each class. Students WILL BE DROPPED from unpaid classes per deadlines below:

If you register	Fees* are due no later than:
On or before December 22	December 22 or you *will* be dropped for non-payment.
December 23 to the end of the term	Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

** Fees must be paid by the end of the business day noted.* ***If you decide not to attend class and are not dropped from the class, you will receive an "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.***

- It is the student's responsibility to verify that all classes have been added or dropped accordingly.
- Be sure that financial aid is processed prior to registration.
- See the Table of Contents for Residency for Tuition Purposes and AB540 Non-resident Fee Waiver information.

Refunds~

When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu at www.rcc.edu. Click on Class Name and Title. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.

Step 8 – Buy Your Textbooks~

When can I get my books?
Books are available approximately two weeks prior to the start of the term. For the best chance at USED books, reserve your texts online.

To receive a refund:
Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Save Time!
Reserve your books online for in-store pickup or delivery to your home!
- Moreno Valley campus: www.rccmoreno.bncollege.com
- Norco campus: www.rccnorco.bncollege.com
- Riverside City College: www.rcc.bncollege.com

Save Money!
Shop early for the best selection of USED texts!

Cash for Books!
When you are done with your books, bring them back to the bookstore to sell for up to 50% of the purchase price.
A valid RCCD student ID is reqiuired.

Methods of payment at the bookstore:
- Cash
- Master Card *
- American Express *
- VISA *
- Discover *

Credit Card Policy
All RCCD bookstores will gladly accept credit cards with a valid RCCD or state-issued ID. If the credit card is not in your name, you MUST have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

** Student ID number required*

Step 9 – Attend Class the First Day~

If enrolled in an online class go to www.opencampus.com.
If your plans change and you cannot attend, please be sure to officially drop your class(es).
Arrive an hour early to find parking.

General Education Student Learning Outcomes

Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

Critical Thinking
- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one's own and others' assumptions, biases, and their consequences

Information Skills
- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

Communication Skills
- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

Breadth of Knowledge
- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

Application of Knowledge
- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

Global Awareness
- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints

Continuing @ RCCD~

Continue Taking Classes

All continuing students are assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new Admissions Application in order to register again.

Re-apply for Financial Aid

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the winter term. The priority filing date is March 2nd of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the summer term.

Continue to see a Counselor

Students should meet with a counselor during their first term to develop a 2-year SEP (Student Educational Plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

Veterans:

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call (951) 222-8607 to get started or check our website at www.rcc.edu.

Moving on from RCCD~

Apply for Certificates and Diplomas

In order to receive an associate degree or certificate, all RCCD fees must be paid in full. You must submit an application online for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available online at www.rcc.edu. Click on *Students*, on *Admissions and Records*, and then on *Graduation/ Certificate Applications*. There is a $5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 10, 2010 must file their degree or certificate applications by April 1, 2010. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2009-10 year during the following four applications periods:

Deadlines:

- Summer – First day of summer term through July 15 to apply to graduate in summer 2009, fall 2009, winter 2010, spring 2010
- Fall – First day of fall term through October 15 to apply to graduate in fall 2009, winter 2010, spring 2010
- Winter – First day of winter term through February 1 to apply to graduate in winter 2010, spring 2010
- Spring – First day of spring term to April 1 to apply to graduate in spring 2010

Transfer to other Institutions

Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, student handbook, Schedule of Classes, at www.rcc.edu, and in the Transfer/Career Center in the Admissions and Counseling building. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Official transcripts must be submitted to your desired institution in order to transfer units.

Order Transcripts

(now available online at www.rcc.edu)

Unofficial transcripts are also available on Web-Advisor at www.rcc.edu for no fee.

Official transcripts can be ordered on Web-Advisor at www.rcc.edu, by mail (printable forms available on our website), in Admissions (Riverside campus), or in the Student Service office (Moreno Valley and Norco campuses). Your first two official transcripts are free. Each additional official transcript is $3. For faster processing there is an additional optional $5 fee for each transcript. All transcripts are mailed first class.
In order to receive a transcript, all RCCD fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. **Ordering transcripts on WebAdvisor will always be faster!** For more information visit www.rcc.edu or call the Transcripts office on the Riverside campus at (951) 222-8603.

Transcripts only include RCCD coursework.

Online Services at RCCD~

(Use this sheet to keep track of your username and passwords for all services offered at RCCD.)

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library on the Riverside campus for in-person help.

Online Application

Access the online application from RCCD homepage at www.rcc.edu.

If it is your first time completing an application, create an account by clicking on *New User*. Remember to write down your username and password for future reference.

If you have already created an account click on: ***Returning User***

For help retrieving your username or password, click on ***Log In Help*** or call 1-800-468-6927

Remember to submit an application every time you miss a major term (fall or spring)

User ID: _____ Password: _____

RCCD Email

Activate your RCCD email account immediately and read it often so that you don't miss important notices! See Step 5 in the Schedule of Classes for more information. **Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

If you know your RCCD email address (Windows Live ID) you can type in mail.live.com from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your six digit birthdate.

If you need help in activating your RCCD email account go to www.rcc.edu, click on *Students* and then click on *Student Email*. There is a tutorial there to help you.

If you just need to know your RCCD email address go to www.rcc.edu, click on *WebAdvisor*, and click on *What's My RCC Email Address?*

You may forward your RCCD email to your own personal email account. Log in and click on *Options*. The tutorial referred to above will help you.

Windows Live ID: _____ Password: _____

WebAdvisor

Access WebAdvisor from the RCCD homepage: www.rcc.edu.

Use WebAdvisor to check registration date, search, register, manage your waitlist and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on ***Log In Help*** and ***What's My User ID.*** Also see: ***What's My Password.*** For additional assistance, view the ***Log In Video.***

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the registration video.

If you forget your password you can reset it anytime through ***Log In Help***.

WebAdvisor ID: _____ Password: _____

Blackboard CE 8

(Open Campus online-based classes)

Access online-based courses from the Open Campus homepage: www.opencampus.com.

- Click the log-in link or
- Click on *Credit Course Login* (green button).
- Your username: first and last initial w/Student ID (example: md1234567)
- Your password first time logging in: **student**.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support or check www.opencampus.com for course updates.

If you forget your password, contact the Help Desk to have it reset.

Username: _____ Password: _____

Calendario para el invierno 2010~

3 de enero – 13 de febrero (clases que ocurren durante el fin de semana)
4 de enero – 11 de febrero (clases que ocurren durante la semana)

5 de noviembre	Citas para matricularse/registrarse para el invierno se muestran en WebAdvisor.
23 de noviembre	Matricularse/registrarse en clases para estudiantes que asistieron a RCCD en el otoño 2009 —"Continuing Students". Estudiantes Nuevos—"New Students" y estudiantes que han regresado a RCCD después de un tiempo---"Returning Students" se matriculan después de "Continuing Students".
30 de noviembre	Estudiantes de la Secundaria/ "High School"—el ultimo día que se acepta el "paquete de aplicación" para clases del invierno. Para más información y las formas requeridas vayan al Internet a www.rcc.edu.
22 de deciembre	Fecha Límite de Pago – Todos los costos deben ser pagados o estudiantes serán omitidos de sus clases por no haber pagado.
3 de enero	Primer día de clases que ocurren durante el fin de semana.
4 de enero	Primer día de clases que ocurren durante la semana.
4 de enero	Aplicar para Graduación—Primer día para aplicar para una licenciatura o un certificado en el invierno 2010 o la primavera 2010—el último día para aceptar aplicaciones es el 1 de febrero durante el semestre de invierno.
18 de enero	Día de vacación –"Martin Luther King Day" todas las oficinas en RCCD están cerradas.
1 de febrero	Aplicaciones para Graduación --- Ultimo día para aplicar para una licenciatura de associate degree o un certificado/certificate durante el semestre de invierno (aplicaciones se aceptarán otra vez el 16 de febrero).
11 de febrero	Classes durante la semana del invierno terminan.
12 de febrero	Día de vacación –"Lincoln's Birthday" todas las oficinas en RCCD están cerradas.
13 de febrero	Classes durante el fin de semana del invierno terminan.
19 de febrero	Las calificaciones están disponibles en WebAdvisor a www.rcc.edu. Si las calificaciones no aparecen en esta fecha, hay que comunicarse con el/la instructor/a o el departamento académico. Es posible que las calificaciones estén disponible antes de esta fecha, pero el favor de no comunicarse con el/la antes de esta fecha.

*Fechas de Límite Para Matricularse, Omitir Una Clase y Reembolsos

Hay que confirmar con "WebAdvisor" a www.rcc.edu para fechas de límite para agregar clases, omitir clases, y reembolsos.

NOTA SOBRE COSTOS
ESTUDIANTES SERAN OMITIDOS DE SUS CLASES SI NO HAN PAGADO SUS COSTOS ANTES DE LA FECHA.
(Mire la fecha límite de pago)

Para empezar en RCCD~

Paso 1: Aplicar a RCCD en la red/Internet a www.rcc.edu. Hay ayuda disponible en la Oficina de Matrícula/Registración (Admissions Office). La aplicación sobre el Internet está disponible en Español.

¿Necesita dinero para asistir al colegio? Vaya a www.rcc.edu/studentfinancialservices

Paso 2: Llame al Centro de Evaluación Preliminar (Assessment Center) para hacer una cita para completar la Evaluación Preliminar de (ESL) Inglés como Segundo Idioma (PTESL).
Moreno Valley (951) 571-6492 • Norco (951) 372-7156 • Riverside (951) 222-8451

Paso 3: Llame al Centro de Consejería para hacer una cita para asistir a una sesión (en grupo) de Orientación y Consejería.
Moreno Valley (951) 571-6104 • Norco (951) 372-7101 • Riverside (951) 222-8440

Paso 4: Revise su propia fecha para registrarse y regístrese en sus clases de (ESL) Inglés Como Segundo Idioma en una de las siguientes maneras:

- Vaya a www.rcc.edu y seleccione 'WebAdvisor' (Hay ayuda disponible en el sitio de web)
- Vaya a la Oficina de Mátricula/Registración en cualquier plantel de RCCD—Moreno Valley, Norco y Riverside

Paso 5: Compre sus libros. Se pueden comprar los libros por el Internet en www.rcc.bncollege.com o en la librería del plantel donde se dan sus clases.

Paso 6: Hay que asistir a sus clases el primer día de clase. Traigan su materia y prepárense para empezar a aprender.

Programa de Inglés como segundo idioma (ESL) de Riverside Community College District (RCCD)~

Clases de Inglés como segundo idioma son para personas que tienen conocimiento del Inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco Inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCCD. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?
Usted es elegible para asistir a RCCD si:
- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCCD?
Sí, se requiere que los estudiantes tomen el examen **PTESL** para personas con Inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?
Utílizando los resultados del examen **PTESL**, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCCD?
Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de Inglés. Se, puede repetir cada clase.

¿Cuándo empiezan las clases?
El día y la hora que empiezan las clases están indicados en el Horario de Clases (Schedule of Classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerias del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?
1. Complete la solicitud que se encuentra al centro del Horario de Clases y traígala o envíela a la Oficina de Matrícula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen **PTESL** y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejeriá al 222-8440 para hacer cita.

¿Cuánto cuesta asistir al colegio?
Vea la página, ¿Cuánto cuesta asistir a RCCD?

¿Hay asistencia financiera?
Si usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

¿Ofrece RCCD clases en Español?
Desafortunadamente, no se ofrecen clases en Español. Las únicas clases que ofrecemos en Español son para estudiantes que quieren aprender a hablar Español.

¿Ofrece RCCD cuidado de niños?
El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años**.** Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de de 2 a 5 años**.** Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud, por favor llame al 222-8107 o al 222-8744.

AB540

Desde el 1º de enero de 2002, la ley AB540 de California permite que todos los estudiantes (menos los extranjeros que no sean inmigrantes) que cumplan con los siguientes requisitos, asistan a las universidades públicas del estado de California, que son los Colegios Comunitarios de California/ California Community Colleges (CCC), las Universidades de California (UC) y las Universidades Estatales de California (CSU).

El estudiante tiene que haber asistido a una escuela secundaria (High School) pública o privada, al menos durante tres años.

El estudiante tiene que haberse graduado de una Escuela Secundaria (High School) de California, o haber terminado el equivalente a esos estudios (por ejemplo haber aprobado el GED o el Exámen de Graduación de la Escuela Secundaria de California).

El estudiante tiene que entregar una petición para la excepción con la universidad, incluyendo una declaración legal firmada, en la cual confirma haber cumplido con todos los requisitos.

Los estudiantes que completen 3 años en una escuela de adultos y/o consigan su GED podrían calificar para AB 540 si el Colegio Comunitario/ Community College al que desean asistir lo considera equivalente a la Escuela Secundaria (High School).

Los estudiantes no residentes que cumplan con estos requisitos, podrán pagar las mismas cuotas que los residentes; sin embargo no se podrán considerar “residentes” de California.

¿Cuánto cuesta asistir a Riverside Community College District?

El Colegio Comunitario de Riverside (RCCD) cobra por unidad y no por clase. Cada unidad cuesta veintiséis dólares ($26) para residentes de California. Mas aparte, residentes de otro estado pagan ciento ochenta y uno dólares ($181) por cada unidad, más veintiséis ($26) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislative del estado o a cambios de póliza del Consejo de RCCD. La mayoría de las clases de Inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud

El estado de California requiere que la institución cobre la quota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es diecisiete dólares ($17) por cada semestre de otoño y primavera y catorce dólares ($14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governors Waiver (BOGW), todavia tienen que pagar la quota de servicios de salud.

Servicios Estudiantiles

La quota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta quota.

¡Riverside Community College District es para usted!

Riverside Community College District (RCCD) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES

Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCCD ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mas información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda finaciera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del Inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.

Spanish-Speaking Personnel

Spanish Line	Staff	951-222-8107

ACADEMIC AFFAIRS / ASUNTOS ACADÉMICOS		
Tish Chavez	Administrative Assistant	951-222-8053

ACADEMIC SUPPORT / APOYO ACADÉMICO		
Marilyn Martinez-Flores Ph.D.	Dean, Academic Support	951-222-8644

ADMISSIONS & RECORDS/DEPARTAMENTO DE REGISTRO Y MATRICULACIÓN		
Michelle Dassow	Student Services Technician	951-222-8947
Daisy Figueroa	Transcripts	951-222-8603
Johanna Vasquez	Secretary IV	951-222-8538
Rosa Vargas	Student Services Technician	951-222-8605

ADMINISTRATIVE SUPPORT CENTER / CENTRO DE APOYO ADMINISTRATIVO		
Juan Lopez	Admin Support Center Supervisor	951-222-8796

VP, BUSINESS SERVICES / OFICINA DE SERVICIOS FINANCIEROS		
Michelle Davila	Administrative Assistant	951-222-8400

CAREER & TECHNICAL EDUCATION / DEPARTAMENTO DE CARRERAS Y EDUCACIÓN TÉCNICAS		
Angie Topete	Career & Education Assistant	951-328-3858

COUNSELING / OFICINA DE LOS CONSEJEROS		
Patricia Avila	Counselor	951-222-8725
Arturo Dassow	Counselor	951-222-8722
Sinar Lomeli	Adjunct Counselor	951-222-6104
Lily Martinez	Counseling Clerk	951-222-8812
Elizabeth Yglecias	Counselor	951-222-8437

COMMUNITY EDUCATION / EDUCACIÓN PARA LA COMUNIDAD		
Irene Reyes	Community Relations Specialist	951-222-8090

DISABLED STUDENT SERVICES / SERVICIOS DE ESTUDIANTES CON DISCAPACIDADES		
David Dileo	Senior Interpreter	951-328-3681
Ana Marie Munoz	Staff	951-222-8060

EARLY CHILDHOOD EDUCATION / EDUCACIÓN DE DESARROLLO INFANTIL		
Patsy Martinez	Secretary IV	951-222-8729

INFORMATION SERVICES / SERVICIOS DE INFORMACIÓN		
Gloria Aguilar	Secretary IV	951-222-8383

INSTITUTIONAL RESEARCH / INSTITUTO DE INVESTIGACIONES		
Leeshawn Moore Ph.D.	Institutional Research Specialist	951-222-8784

OUTREACH / DEPARTAMENTO DE EXTENSION AL LA COMUNIDAD		
Tony Ortiz	Outreach Specialist	951-222-8402

PUBLIC AFFAIRS / ASUNTOS Y RELACIONES PUBLICAS		
Diana Tapia	Community Relations Specialist	951-222-8958

SAFETY & POLICE / DEPARTAMENTO DE POLICÍA Y SEGURIDAD		
Mary Varela	Secretary III	951-222-8502

STUDENT FINANCIAL SERVICES / SERVICIOS FINANCIEROS PARA ESTUDIANTES		
Ana Arriaza	SFS Specialist	951-222-8718
Nelya Castro	SFS Outreach Specialist	951-328-3690
Carmen Campos	Student Employment Specialist	951-222-8717

STUDENT SERVICES / SERVICIOS ESTUDIANTILES		
Monica Delgadillo-Flores	Dean, Student Services	951-222-8108

WORKFORCE PREPARATION / DEPARTAMENTO DE CAPACITACIÓN DE EMPLEO		
Michael Arellano	Job Development Specialist	951-222-8432
Peggy Gutierrez	ILP Emancipation Coach	951-222-8965
Miguel Contreras	Educational Advisor	951-222-2089

Usted puede localizar el procedimiento completo y la políticas de la Junta Directiva Escolar en www.rcc.edu/board. Disponible en formatos alternos.

Distrito Del Colegio Comunitario De Riverside

Procedimiento para presentar una queja por Discriminación/Acoso Sexual

Usted Tiene Derecho a Presentar una Queja

Este es un resumen del derecho que usted tiene a presentar una queja formal de discriminación o de acoso sexual. Este es sólo un resumen. Por favor vea las Políticas de la Junta Directira Escolar y los Procedimientos Administrativos BP/AP 3410 y BP/AP 3430, y AP 3435 para el procedimiento completo del Distrito.

PROCEDIMIENTO PARA UNA QUEJA FORMAL/INFORMAL:

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente.
- Usted no necesita participar en una resolución informal.
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita.
- Usted puede presentar una queja basada en el rehuso de empleo en la Oficina del Departamento de Educación de Estados Unidos de Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) y/o el Departamento de Igualdad en el Empleo y la Vivienda (DFEH, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Están prohibidas las represalias. Si usted siente que están usando represalias en su contra como resultado de haber presentado una queja, por favor pongase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

EL PROPOSITO DE LA RESOLUCION INFORMAL:

El propósito del proceso en una resolución informal es permitir que un individuo, el cual cree ha sido ilícitamente discriminado en contra, pueda resolver la situación por medio de un proceso de mediación en lugar de un proceso de queja formal. Típicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una declaración de que el comportamiento ofensivo cesará. Usted será notificado acerca del resultado de la investigación del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted necesitará firmar un documento el cual indique que usted ha elegido el proceso de la resolución informal.
- El Distito completará su investigación en el periódo de tiempo requerido por la política de la Junta Directiva Escolar, a menos que usted voluntariamente rescinda su queja antes de ser terminada la investigación.
- El seleccionar el proceso de resolución informal, no le previene a usted el poder tomar la decisión después de presentar una queja formal (sujeto a todas las reglas al presentar una queja formal). Usted puede hacer esto mientras el proceso informal está en curso, o si el proceso informal ha sido completado y usted no está satisfecho con el resultado o la propuesta resolución hecha por el Distrito, siempre y cuando que el periódo de tiempo para presentar una queja formal no haya terminado.

COMO PRESENTAR UNA QUEJA FORMAL:

- La queja debe ser presentada utilizando el formulario indicado por la oficina del Rector del Estado. El formulario está disponible en la página de internet del Distrito, en la oficina de Diversidad y Recursos Humanos, o en la página de internet del Rector del Estado en www.cccco.edu.
- Le queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- Le queja debe de ser presentada por la persona que declara que ella/el ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser peresentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidents de la presunta discriminación ilícita..
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser prersentada en el espacio de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este periodo sera extendido por no más de 90 días seguido a la fecha de expiración de los 180 días, si usted se enteró o tuvó conocimiento de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días..
- Usted puede presentar una queja con el:

  Director
  Diversity, Equity and Compliance
  Riverside Community College District
  3845 Market Street
  Riverside, CA 92501-3244
  (951) 222-8039

  o con:

  Legal Affairs Division
  Office of the Chancellor
  California Community Colleges
  1102 Q Street
  Sacramento, CA 95811-6549

¿ QUE SUCEDE CUANDO UNA QUEJA FORMAL ES PRESENTADA ?

El Distrito entonces conducirá una investigación. A partir de 90 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y le enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante le Junta Directiva Escolar del Distrito y la oficina del Rector del Estado. Este reporte es la Determinación Administrativa del Distrito.

DERECHOS DE APELACION DE LA PERSONA AFECTADA

Usted, como persona afectada, tiene derechos que puede ejercer para apelar si usted no está satisfecho con los resultados de la Determinación Administrativa del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el official responsible del Distrito y/o su designado/a le notificará a usted acerca de los derechos que tiene para solicitare una apelación de la siguiente manera:

TODAS LAS APELACIONES DEBERAN SER HECHAS POR ESCRITO

(El correo electrónico no es un método satisfactorio.)

Primer Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días del calendario a partir de la fecha en que la Determinación Administrative fue hecha. Los Mienbros de la Junta Directiva Escolar revisarán la queja original, la Determinación Administrativa y la apelación.

Por favor envie una petición hecha por escrito para poder solicitar una apelación a los Miembros de la Junta Directiva Escolar en el período de tiempo indicado, dirigido con atención de:

District Board of Trustees
c/o Diversity, Equity and Compliance
Riverside Community College District
3845 Market Street
Riverside, CA 92501-3244

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto en el espacio de 45 días del calendario, después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir no tomar ninguna acción en el espacio de 45 días del calendario, en este caso la decision original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decision final del Distrito en este asunto. Usted recibirá una copia de la decision final retendida por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

Segundo Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción el el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decision de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

PARA MAS INFORMACION CONTACTAR

Director
Diversity, Equity and Compliance
Riverside Community College District
3845 Market Street
Riverside, CA 92501-3244
(951) 222-8039
www.rcc.edu

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
TTY (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

State Chancellor's Office
California Community Colleges (CCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu

Cómo Denunciar Discriminación u Hostigamiento

La oficina de Diversidad, Igualdad y Cumplimiento (DEC por sus siglas en inglés) del Distrito está disponible para asistir a los estudiantes, profesores, empleados o visitantes con problemas o preguntas relacionadas a la discriminación y hostigamiento. Para mayor información sobre los procedimientos para denunciar o para transferir del Internet una copia del formulario de quejas del Distrito, por favor visite nuestra página web al:www.rcc.edu/administration/dec.cfm o llame al: (951) 222-8039.

CÓMO DENUNCIAR

Si usted experimenta o presencia lo que usted cree ser discriminación u hostigamiento ilícito, por favor documente la siguiente información:

- Fecha, hora y ubicación del incidente;
- Nombres e información para ponerse en contacto con personas involucrados y posibles testigos, si se conocen;
- Información detallada referente al/a los incidente(s) que observó;
- Reporte sus preocupaciones y problemas llamando al (951) 222-8039.

La discriminación o el hostigamiento van en contra de la misión de educación superior de RCCD y es contra la ley. La política del Distrito prohíbe las prácticas discriminatorias (reales, percibidas, o por asociación con otras personas) basadas en el/la:

• Identificación de Grupo Étnico • Nacionalidad • Religión • Edad• Sexo/Género • Raza • Color • Ascendencia • Orientación Sexual • Discapacidad Física o Mental

• O cualquier característica enumerada o definida en la sección 11135 del Código Gubernamental o cualquier característica contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la sección 422.6 del Código Penal.

El Hostigamiento Sexual no tiene cabida en un ambiente académico o de trabajo. RCCD está comprometido a proveer un ambiente positivo y seguro para todos los estudiantes, empleados y visitantes. A continuación hay una lista parcial de actividades de hostigamiento sexual prohibidas:

- Propuestas sexuales indeseables;
- Ofrecimiento de empleo o de beneficios de calificaciones a cambio de favores sexuales;
- Represalias, reales o en forma de amenaza, por no participar;
- Miradas impúdicas; hacer gestos sexuales; o mostrar o exhibir objetos, fotos, caricaturas o carteleros que sugieren sexualidad;
- Hacer difamaciones, bromas o comentarios despectivos, o usar apodos;
- Hacer comentarios sexuales, incluyendo comentarios gráficos, sobre el cuerpo de una persona;
- Usar palabras sexualmente degradantes para describir a una persona; o cartas, notas o invitaciones sugestivas u obscenas;
- Tocar o atacar físicamente, como también impedir o bloquear movimientos.

La Resolución de quejas se puede lograr por un proceso, ya sea formal o informal. La opción del proceso la determina la persona que plantea la queja. El propósito del proceso de resolución informal es de permitir a la persona que cree que ha sido discriminada ilícitamente o ha sido hostigada sexualmente, resolver el problema a través de un proceso de mediación en lugar de un proceso formal de queja. Típicamente, el proceso informal es utilizado cuando existe un simple malentendido o la persona procura solamente una aclaración del malentendido o una disculpa por parte de la otra persona y una garantía de que terminará ese comportamiento ofensivo. La resolución informal debe ser revisada por el/la Director(a) de Diversidad, Igualdad y Cumplimiento. Las quejas formales deben reportarse usando un formulario de queja del Distrito disponible en nuestra página web, en la página web del Rector del Estado, o en el departamento de Diversidad y Recursos Humanos. Si se presenta una queja formal, el Distrito conducirá una investigación dentro de los plazos requeridos de acuerdo a la política y la ley. Durante el proceso formal, no se le exigirá a la persona demandante que confronte o resuelva los problemas con la persona acusada de la conducta ilícita.

Las Quejas Informales se pueden citar en la oficina de RCCD DEC del Distrito llamando al (951) 222-8039. Las quejas informales requieren que la persona que reporta la queja lo haga por escrito. Escoger el proceso informal no le impide el derecho a reportar una queja formal durante el periodo que tiene para reportar quejas.

Las Quejas Formales se pueden reportar en la oficina de DEC del Distrito llamando al (951) 222-8039 o a la oficina del Rector del Estado (California Community Colleges Chancellor's Office, 1102 Q Street, Sacramento, CA 95811). Las quejas formales deben ser presentadas por escrito en el formulario de queja requerida. Las quejas formales pueden ser reportadas solamente por la persona que alega que ha sufrido discriminación u hostigamiento ilícito o por una persona que se ha dado cuenta de esta discriminación u hostigamiento ilícito en su capacidad oficial de maestro o administrador del Distrito.

El formulario de queja esta disponible en las siguientes páginas web:

- www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf
- www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx

Cuando se reciba el formulario completo, el Distrito conducirá una investigación dentro del tiempo requerido por las políticas de Distrito y la sección 59300 del Título 5 del Código de Regulaciones de California. El demandante y la persona acusada de la conducta recibirán notificación de los resultados de la investigación.

El Plazo para Reportar una Queja en casos que no involucran discriminación u hostigamiento en el empleo es dentro de un año de la última fecha en que ocurrió la conducta presunta. Quejas que involucran discriminación u hostigamiento en el empleo se reportaran dentro de 180 días de la última fecha en que ocurrió la conducta presunta. Una extensión puede estar disponible si el conocimiento de los hechos de la presunta discriminación o violación ocurrió después de la fecha de caducidad.

En casos donde no se involucran discriminación u hostigamiento relacionados con el empleo, además de la oficina del Rector del Estado arriba mencionada, tiene el derecho de reportar una queja con las siguientes agencias externas:

U.S. Department of Education, Office of Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

En casos donde se involucran discriminación u hostigamiento relacionados con el empleo, tiene el derecho de reportar una queja con las siguientes agencias externas:

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

Las Represalias en contra de cualquier persona que presente una queja de discriminación u hostigamiento, o refiera el asunto para investigación, son ilegales.

La Confidencialidad se mantiene hasta la medida que sea posible por ley.

Riverside City College

ABBR	BUILDING	ABBR	BUILDING
AD	Administration	MU	Music
AR	Art	PL	Planetarium
AT	Automotive Technology	PLTS	Pilates Studio
BE	Business Education	POOL	Cutter Pool
BRAD	Bradshaw Center	PORT 3	Portable 3
COSM	Cosmetology	PS	Physical Science
CS	Ceramics-Sculpture	QD	Quadrangle
DL	Digital Library	RXHS	Rubidoux High School
ECER	Early Childhood Education-RIV	STOK	Stokoe Elementary School
HG	Huntley Gym	STVR	Stover Music Hall
HOSP	Various Hospitals	TCHA	Technology A
LN	Auditorium (Landis)	TCHB	Technology B
LFSC	Life Science	VBGC	Van Buren Golf Course
LVKN	Lovekin Field	WG	Gymnasium (Wheelock)
MEC	March Education Center	WS	Stadium (Wheelock)
MLK	Martin Luther King Teaching/ Learning Center		

For more information, see "How to Read the Schedule of Classes."

MISSION STATEMENT

Riverside City College provides an affordable, high-quality education, including comprehensive student services and community programs, by empowering and supporting a diverse community of learners as they work toward individual achievement and life-long learning. To help students achieve their goals, the College offers tutorial and supplemental instruction, pre-college courses, transfer programs, career preparation, and technical programs leading to certificates or associate degrees. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness.

ACCOUNTING - Also See Business Administration

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-20*

Code	Hours	Days	Room	Instructor
40047	07:45AM 10:00AM	MW	BE 210	M Chaks
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

Code	Hours	Days	Room	Instructor
40048	05:30PM 10:00PM	M	BE 210	M Chaks
	01/04/10 02/10/10		Last day to add: 01/04/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE

Code	Hours	Days	Room	Instructor
40049				F Stearns
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor
40050				F Stearns
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS

A study of managerial accounting principles and information systems.

- *PREREQUISITE: ACC-1A.*

ONLINE

Code	Hours	Days	Room	Instructor
40052				F Stearns
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ILA-800 SUPERVISED TUTORING - ACC 0.00 UNITS

Supervised tutoring, study skills development and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

Code	Hours	Days	Room	Instructor
40571			MLK 219	J Lehr
	01/05/10 02/11/10		Last day to add: 12/18/09	

IN AN EFFORT TO PROMOTE HEALTHY LIFESTYLES, RIVERSIDE CITY COLLEGE HAS BEEN IDENTIFIED AS A NON-SMOKING, SMOKE-FREE ENVIRONMENT.

Code Hours Days Room Instructor

ADMINISTRATION OF JUSTICE

ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS

The history and philosophy of administration of justice in America.

- *PREREQUISITE: None.*

40055 10:00AM 12:15PM MW QD 240 O Thompson
01/04/10 02/10/10 Last day to add: 01/08/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

40501 05:30PM 10:00PM MW RXHS P2 M Reid
01/04/10 02/10/10 Last day to add: 01/08/10

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- *PREREQUISITE: None.*

ONLINE

40057 O Thompson
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ADJ-3 CONCEPTS OF CRIMINAL LAW 3.00 UNITS

Philosophy of law and constitutional provisions; definitions, classification of crimes.

- *PREREQUISITE: None.*

EVENING

40058 06:00PM 08:15PM MW QD 240 O Thompson
01/04/10 02/10/10 Last day to add: 01/08/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

AIR CONDITIONING

AIR-50A AIR CONDITIONING/REFRIG 5.00 UNITS

Fundamentals of basic refrigeration systems as used in any cooling cycle.

- *PREREQUISITE: None.*

EVENING

40060 06:00PM 09:45PM MTWTH TCHA 103B R Burris
01/04/10 02/11/10 Last day to add: 01/08/10

AIR-60 ELEC MECH DIAG LAB 1.00 UNITS

The principles of electrical circuit design, troubleshooting and repair of air conditioning equipment.

- *PREREQUISITE: AIR-50A.*

EVENING

40061 06:00PM 10:30PM TW TCHA 110 L Aandahl
01/05/10 02/10/10 Last day to add: 01/09/10

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Code Hours Days Room Instructor

ENROLLMENT GUIDLINES:
AMERICAN SIGN LANGUAGE COURSES

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.
2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

AMERICAN SIGN LANGUAGE

All sections of AML-1 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

AML-1 AMERICAN SIGN LANGUAGE 1 4.00 UNITS

Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of deaf people.

- *PREREQUISITE: None.*

40062 09:00AM 12:00PM MTWTH QD 128 J Mowrey
01/04/10 02/11/10 Last day to add: 01/08/10

ANATOMY & PHYSIOLOGY

AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- *PREREQUISITE: None.*

40065 08:00AM 09:30AM MTWTH LFSC 103 M Cryder
09:40AM 02:10PM MTWTH LFSC 103 M Cryder
01/04/10 02/11/10 Last day to add: 01/08/10

AMY-10 SURVEY HUMAN ANAT/PHYSIO 3.00 UNITS

A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.

- *PREREQUISITE: None.*

40064 03:00PM 05:15PM MTWTH LFSC 105 Staff
01/04/10 02/11/10 Last day to add: 01/08/10

ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- *PREREQUISITE: None.*

ONLINE

40068 B Hall
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40069 B Hall
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- *PREREQUISITE: None.*

40070 12:15PM 02:30PM MTWTH QD 201 J Griffing
01/04/10 02/11/10 Last day to add: 01/08/10

ONLINE

40071 L Greathouse
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40072 L Greathouse
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code Hours Days Room Instructor

APP DIGITAL MEDIA AND PRINTING

ADM-71 ADOBE PHOTOSHOP 3.00 UNITS

A comprehensive course in digital manipulation and techniques using Adobe Photoshop.

- *PREREQUISITE: None.*

40059 08:00AM 12:30PM MTWTH TCHB 121 E Hewitt
01/04/10 02/11/10 Last day to add: 01/08/10

ART

ART-2 HIST ART: RENAISS/CONTEMP 3.00 UNITS

Survey of the history of Western art: Renaissance through Contemporary.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40076 09:00AM 12:00PM TWTH QD 216 J Leung
01/05/10 02/11/10 Last day to add: 01/09/10

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

EVENING

40081 06:00PM 09:00PM TWTH QD 216 B Bosworth
01/05/10 02/11/10 Last day to add: 01/09/10

ART-15 BEGINNING CERAMICS 3.00 UNITS

Introduction to ceramic art and pottery making (slab, coil, throwing, function, form, design and decoration). A materials fee of $15 will be charged at the time of registration.

- *PREREQUISITE: None.*

40073 08:30AM 02:30PM TWTH CS 202 J Hopkins
01/05/10 02/11/10 Last day to add: 01/09/10

ART-17 BEGINNING DRAWING 3.00 UNITS

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.

- *PREREQUISITE: None.*

40074 09:00AM 03:00PM TWTH AR 101 C Sweeney
01/05/10 02/11/10 Last day to add: 01/09/10

EVENING

40075 05:30PM 10:00PM MTWTH AR 201 J Ramirez
01/04/10 02/11/10 Last day to add: 01/08/10

ART-22 BASIC DESIGN 3.00 UNITS

Introduction to the fundamentals of two-dimensional design. The practice of the organization of the visual elements, according to the principles of design.

- *PREREQUISITE: None.*

40077 10:00AM 04:00PM TWTH AR 201 L Brown
01/05/10 02/11/10 Last day to add: 01/09/10

ART-30 PRINTMAKING 3.00 UNITS

Introduction to printmaking, using a variety of techniques, such as screen-printing, mono-printing, relief and intaglio. A materials fee of $15 will be charged at the time of registration.

- *PREREQUISITE: None.*
- *ADVISORY: ART-17 and 22 (or 4A).*

40078 10:00AM 04:00PM TWTH AR 102 D Kraemer
01/05/10 02/11/10 Last day to add: 01/09/10

ART-47 STUDIO CERAMICS 3.00 UNITS

Continued studio work in ceramics with emphasis on individual art problems for the self-motivated student. A materials fee of $15 will be charged at the time of registration.

- *PREREQUISITE: ART-16.*

40079 08:30AM 02:30PM TWTH CS 201 J Hopkins
01/05/10 02/11/10 Last day to add: 01/09/10

Code Hours Days Room Instructor

ART-49 STUDIO PRINTMAKING 3.00 UNITS

Continued studio work in printmaking with emphasis on individual art problems for the self-motivated student. Intended for non-art majors. A materials fee of $15 will be charged at the time of registration.

- *PREREQUISITE: ART-30.*

40080 10:00AM 04:00PM TWTH AR 102 D Kraemer
01/05/10 02/11/10 Last day to add: 01/09/10

AUTOMOTIVE TECHNOLOGY

AUT-50 AUTOMOTIVE PRINCIPLE 4.00 UNITS

General theory, component identification and basic functions of the modern automobile.

- *PREREQUISITE: None.*

EVENING

40083 06:00PM 10:00PM MTW AT 108 Staff
01/04/10 02/10/10 Last day to add: 01/08/10

BIOLOGY

BIO-1 GENERAL BIOLOGY 4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- *PREREQUISITE: None.*

40084 07:35AM 09:50AM MTWTH LFSC 104 G Burchett
10:00AM 12:15PM MTWTH LFSC 104 G Burchett
01/04/10 02/11/10 Last day to add: 01/08/10

BIO-7 MARINE BIOLOGY 4.00 UNITS

An ecological study of the marine environment, emphasizing the study of local habitats, plants and animals.

- *PREREQUISITE: None.*

40090 07:35AM 09:50AM MTWTH LFSC 107 T Shaw
10:00AM 12:15PM MTWTH LFSC 107 T Shaw
01/04/10 02/11/10 Last day to add: 01/08/10

BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal and Real Estate

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

40093 07:35AM 09:50AM TTH BE 206 C Wyckoff
01/05/10 02/11/10 Last day to add: 01/09/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

40091 05:30PM 10:00PM T BE 206 Staff
01/05/10 02/11/10 Last day to add: 01/09/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE

40092 R Pardee
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40095 C Wyckoff
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code Hours Days Room Instructor

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.
- *PREREQUISITE: None.*

ONLINE
40096 L Judon
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-18B BUSINESS LAW II 3.00 UNITS
Commercial paper, business organizations, government regulations, protection of property rights and international law.
- *PREREQUISITE: None.*

ONLINE
40098 L Judon
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-20 BUSINESS MATH 3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
- *PREREQUISITE: None.*

ONLINE
40099 R Pardee
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-22 MGMT COMMUNICATIONS 3.00 UNITS
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.
- *PREREQUISITE: None.*
- *ADVISORY: CAT-30.*

ONLINE
40100 C Ishihara
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-30 ENTREPRENEURSHIP 3.00 UNITS
Surveys the nature and extent of business. Includes organizations and opportunities in business.
- *PREREQUISITE: None.*

ONLINE
40101 D Wilcoxson
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS
An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as MAG-47)
- *PREREQUISITE: None.*

ONLINE
40507 R Pardee
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ILA-800 SUPERVISED TUTORING - BUS 0.00 UNITS
Supervised tutoring, study skills development and assistance in understanding college course assignments.
- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

40572 MLK 219 J Lehr
01/05/10 02/11/10 Last day to add: 12/18/09

Code Hours Days Room Instructor

CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-1A GENERAL CHEMISTRY I 5.00 UNITS
Simple chemical systems-gas laws, weight relations, thermodynamics, atomic structure and bonding.
- *PREREQUISITE: CHE-2A or 3 and MAT-35.*

40124 07:35AM 09:50AM MTWTH PS 203 E Kime-Hunt
10:00AM 02:30PM MTWTH PS 205 E Kime-Hunt
01/04/10 02/11/10 Last day to add: 01/08/10

CHE-2A INTRO CHEMISTRY I 4.00 UNITS
Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.
- *PREREQUISITE: MAT-52.*

40125 10:00AM 12:15PM MTWTH PS 203 J Williamson
01/04/10 02/11/10 Last day to add: 01/08/10
Concurrent lab enrollment required. Select from labs listed below.

LABS:
40127 07:35AM 09:50AM MTWTH PS 207 Staff
01/04/10 02/11/10 Last day to add: 01/08/10
40128 12:15PM 02:30PM MTWTH PS 207 J Williamson
01/04/10 02/11/10 Last day to add: 01/08/10

CHE-2B INTRO CHEMISTRY II 4.00 UNITS
Introduction to organic and biochemistry; meets requirements for nursing, allied health, and physical education programs.
- *PREREQUISITE: CHE-2A.*

40129 12:00PM 02:15PM MTWTH PS 202 B Grey
02:30PM 04:45PM MTWTH PS 206 B Grey
01/04/10 02/11/10 Last day to add: 01/08/10

CHE-12A ORGANIC CHEMISTRY I 5.00 UNITS
Structure and reactivity of the compounds of carbon for pre-professional programs and science majors.
- *PREREQUISITE: CHE-1B or 1BH.*

40122 07:35AM 09:50AM MTWTH PS 202 D Bernier
10:00AM 02:30PM MTWTH PS 206 D Bernier
01/04/10 02/11/10 Last day to add: 01/08/10

COMMUNITY INTERPRETATION - See Moreno Valley campus

COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

CAT-30A BUSINESS ENGLISH 30A 1.00 UNITS
Develops grammar, punctuation, spelling, vocabulary, and business communication skills.
- *PREREQUISITE: None.*
- *ADVISORY: Typing skills and familiarity with Microsoft Word.*

40107 08:45AM 10:17AM MW BE 104 Staff
01/04/10 02/10/10 Last day to add: 02/02/10
The above section is an individually paced web-enhanced class. Internet access may be required.

CAT-34A INTRO MS WORD FOR WINDOWS 1.50 UNITS
Use of Microsoft Word for Windows word processing for business-related applications. (Same as CIS-34A)
- *PREREQUISITE: None.*

40512 10:30AM 12:25PM MTWTH BE 104 Staff
01/18/10 02/11/10 Last day to add: 02/08/10
The above section is an individually paced web-enhanced class. Internet access may be required.

Code	Hours	Days	Room	Instructor

CAT-53 KEYBOARD/TYPING FUNDAMENTALS 1.00 UNITS

Develops basic alpha/numeric keyboarding/touch typewriting skills on an electronic keyboard for the non-typist.

- *PREREQUISITE: None.*

40510 12:25PM 01:35PM TTH BE 104 Staff
01/19/10 02/11/10 Last day to add: 02/04/10
The above section is an individually paced web-enhanced class. Internet access may be required.

Individually paced courses are offered as open-entry/open-exit classes. Students are able to begin courses throughout the semester, and work at an individual pace to finish all required assignments by the course end date. The times listed for individually paced courses represent the time the instructor is available to work in person with students. Students may add on any day through the last day to add. All students must meet with the instructor for a brief orientation before they begin work. An orientation schedule will be posted on the class website in the open campus section and in the classroom. For more information, call 951-222-8974.

CAT-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills of at least 40 wpm.*

ONLINE
40112 J Lehr
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- *PREREQUISITE: None.*

ONLINE
40117 S Torre
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ILA-800 SUPERVISED TUTORING - CAT 0.00 UNITS

Supervised tutoring, study skills development and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

40573 MLK 219 J Lehr
01/05/10 02/11/10 Last day to add: 12/18/09

COMPUTER LAB HOURS: RIVERSIDE (MLK 219)
Monday-Thursday: 7:00AM - 9:00PM

COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

40132 07:45AM 10:00AM MW BE 100 L Hall
01/04/10 02/10/10 Last day to add: 01/08/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

40131 10:00AM 12:15PM MW BE 200 L Hall
01/04/10 02/10/10 Last day to add: 01/08/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

40133 10:00AM 12:15PM TTH BE 100 M Lehr
01/05/10 02/11/10 Last day to add: 01/09/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

40570 12:30PM 0:45PM TTH BE 100 M Lehr
Last day to add: 01/09/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING
40136 05:30PM 10:00PM W BE 200 J Cregg
01/04/10 02/10/10 Last day to add: 01/10/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

40137 05:30PM 10:30PM TH BE 200 J Cregg
01/05/10 02/11/10 Last day to add: 01/11/10
The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE
40134 P Herzig
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40135 S Torre
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system.

- *PREREQUISITE: None.*

ONLINE
40138 S Bhatia
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-34A INTRO MS WORD FOR WINDOWS 1.50 UNITS

Use of Microsoft Word for Windows word processing for business-related applications. (Same as CAT-34A)

- *PREREQUISITE: None.*

40513 10:30AM 12:25PM MTWTH BE 104 Staff
01/18/10 02/11/10 Last day to add: 02/08/10
The above section is an individually paced web-enhanced class. Internet access may be required.

Individually paced courses are offered as open-entry/open-exit classes. Students are able to begin courses throughout the semester, and work at an individual pace to finish all required assignments by the course end date. The times listed for individually paced courses represent the time the instructor is available to work in person with students. Students may add on any day through the last day to add. All students must meet with the instructor for a brief orientation before they begin work. An orientation schedule will be posted on the class website in the Open Campus section and in the classroom. For more information, call 951-222-8974.

CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.

- *PREREQUISITE: None.*

ONLINE
40518 S Bhatia
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code Hours Days Room Instructor

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer, familiarity with the Internet, and CIS-95A.*

ONLINE

40141 J Cregg
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)

- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills of at least 40 wpm.*

ONLINE

40143 J Lehr
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)

- *PREREQUISITE: None.*

ONLINE

40148 S Torre
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ILA-800 SUPERVISED TUTORING - CIS 0.00 UNITS

Supervised tutoring, study skills development and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

40574 MLK 219 J Lehr
01/05/10 02/11/10 Last day to add: 12/18/09

CONSTRUCTION TECHNOLOGY - See Norco campus

CULINARY ARTS

Classes are held at the Culinary Academy, 1155 Spruce St., Riverside.

CUL-23 ADVANCED CAKE DECORATING 2.00 UNITS

Study of advanced professional baking and decorative work used by professional pastry chefs. To cover the cost of baking materials and supplies, a non-refundable lab fee of $65.00 will be collected at registration.

- *PREREQUISITE: CUL-22.*

EVENING

40149 05:00PM 09:30PM MW CULN ACAD M Williams
01/04/10 02/10/10 Last day to add: 01/08/10

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Code Hours Days Room Instructor

The Culinary Program (CUL-36, 37, 38) is an intensive, specialized one-year program. For information regarding entry into the program go to www.rcc.edu/culinaryarts or call (951) 328-3663. Class lectures and labs are taught Monday-Friday at the Culinary Academy, 1155 Spruce Street, Riverside.

CUL-36 INTRO CULINARY ARTS 8.00 UNITS

Introduction to the hospitality industry and culinary arts. Hands on food preparation, breakfast cookery, food handling, sanitation, and operation of restaurant service area. Students required to purchase knife set and uniforms. Sanitation techniques and production standards are applied.

- *PREREQUISITE: None*
- *ADVISORY: REA-95.*
- *LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.*

40150 08:30AM 12:30PM M CULN ACAD E Hartop
08:15AM 02:00PM TWTHF CULN ACAD E Hartop
01/04/10 04/16/10 Last day to add: 01/19/10
Hours listed for the above section include breaks.

CUL-37 INTERMED CULINARY ARTS 8.00 UNITS

Intermediate level of food preparation utilizing all dry and moist methods of cooking; planning, preparation and service of catered events, baking production, garde manger, and garnishes. Sanitation techniques and production standards are applied.

- *PREREQUISITE: CUL-36.*
- *LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.*

40151 08:30AM 12:30PM M CULN ACAD D Avalos
08:15AM 02:00PM TWTHF CULN ACAD D Avalos
01/04/10 04/16/10 Last day to add: 01/19/10
Hours listed for the above section include breaks.

CUL-38 ADVANCED CULINARY ARTS 8.00 UNITS

Advanced principles of classical, modern and international food preparation and cooking. Focus is on delivering a consistent quality standard-based restaurant experience to the public by preparing complete menu items for service in dining room.

- *PREREQUISITE: CUL-37.*
- *LIMITATION ON ENROLLMENT: Negative TB test/chest x-ray within the last three years.*

40152 08:30AM 12:30PM M CULN ACAD R Baradaran
08:15AM 02:00PM TWTHF CULN ACAD R Baradaran
01/04/10 04/16/10 Last day to add: 01/19/10
Hours listed for the above section include breaks.

DANCE

DAN-8 CHOREOGRAPHY II 2.00 UNITS

The study of elements of choreographic style on an intermediate level.

- *PREREQUISITE: DAN-7.*

40576 09:30AM 12:30PM MTWTH HG 102 M Haines
01/04/10 02/11/10 Last day to add: 01/08/10

DAN-9 CHOREOGRAPHY III 2.00 UNITS

The advanced study of dance composition and improvisation.

- *PREREQUISITE: DAN-8.*

40577 09:30AM 12:30PM MTWTH HG 102 M Haines
0/04/10 02/11/10 Last day to add: 01/08/10

DAN-D11 REHEARSAL AND PERFORMANCE 2.00 UNITS

Develop and rehearse material for lecture-demonstrations, master classes and mini concerts.

- *PREREQUISITE: None.*
- *ADVISORY: DAN-D22, D33 or D38 or equivalent dance experience.*
- *LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.*

40154 12:30PM 03:30PM TTHF HG 102 S Carreras
01/05/10 02/11/10 Last day to add: 01/14/10
The above section has additional hours to be arranged.

Code	Hours	Days	Room	Instructor

DAN-D12 DANCE TOURING ENSEMBLE 2.00 UNITS

School performances of a repertory of various dance genres and choreographic styles for the RCC Dance Touring Ensemble season.

- *PREREQUISITE: DAN-D11.*

40155	08:00AM 12:30PM	F	HG 102	D Donovan
	01/08/10 02/05/10		Last day to add: 01/15/10	

The above section has additional hours to be arranged.

DAN-D22 BALLET, INTERMEDIATE 1.00 UNITS

Develops intermediate level ballet skills and vocabulary while increasing the sophistication of the dancers' work.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Audition on or before the first class meeting.*

40578	05:30PM 10:00PM	MW	HG 102	K Lamoureux
	01/04/10 02/10/10		Last day to add: 01/08/10	

DAN-D37 MODERN DANCE, BEGINNING 1.00 UNITS

Introduces the fundamentals of modern dance skills and vocabulary through basic technique and styles.

- *PREREQUISITE: None.*

EVENING

40579	05:30PM 10:00PM	TTH	HG 102	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

DAN-D47 PILATES, BEGINNING 1.00 UNITS

Applies techniques developed by Joseph H. Pilates in mat work and exercises on the universal reformer at the beginning level.

- *PREREQUISITE: None.*

40161	10:00AM 12:15PM	MTWTH	PLTS 102	J Dierdorff
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40160	05:30PM 10:00PM	TTH	PLTS 102	A Chavez
	01/05/10 02/11/10		Last day to add: 01/09/10	

DENTAL TECHNOLOGY - See Moreno Valley campus

DRAFTING - See Architecture and Engineering Norco campus

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- *PREREQUISITE: None.*

40164	12:30PM 02:45PM	MTWTH	ECER 9	S Yates
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40165	06:00PM 10:30PM	MW	RXHS T8	F Bringhurst
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section meets at Rubidoux High School, 4520 Opal St., Riverside.

EAR-24 CREATIVE ACTIVITIES 3.00 UNITS

Integration of creative activity into various aspects of the curriculum.

- *PREREQUISITE: None.*

40166	10:00AM 12:15PM	MTWTH	ECER 9	D Cazares
	01/04/10 02/11/10		Last day to add: 01/08/10	

EAR-28 PRINCIPLES/PRACTICES 3.00 UNITS

The effects of the different principles and practices used to educate young children.

- *PREREQUISITE: None.*

40168	10:00AM 12:15PM	MTWTH	STOK D101	M Flyr
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

Code	Hours	Days	Room	Instructor

EAR-54 CONTEMPORARY PARENT 1.00 UNITS

This course examines factors affecting child-rearing in the changing social environment.

- *PREREQUISITE: None.*

ONLINE

40493				S Yates
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

40170	07:35AM 09:50AM	MTWTH	QD 208	J Young
	01/04/10 02/11/10		Last day to add: 01/08/10	

ONLINE

40171				A Casolari
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40172				A Casolari
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40581				A Casolari
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ECO-8 MICROECONOMICS 3.00 UNITS

Economic theory and analysis applied to consumer and producer behavior in markets.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

40174	10:00AM 12:15PM	MTWTH	QD 208	J Young
	01/04/10 02/11/10		Last day to add: 01/08/10	

EDUCATION

EDU-3 LITERACY INSTRUCTION 3.00 UNITS

Instructional literacy strategies are introduced, and essential competencies for delivering culturally relevant reading instruction to emerging readers are developed.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Able to meet safety and health clearance standards for a public school district.*

40575	1000AM 12:15PM	MTWTH	STOK E102	K Hemborg
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Drive, Riverside.

ELECTRONICS - See Norco campus

ENGINEERING

ENE-34 METAL JOINING PROCESSES 2.00 UNITS

An introduction to metal joining processes for engineering and manufacturing technology majors. (Same as MAN/WEL-34)

- *PREREQUISITE: None.*

EVENING

40480	06:00PM 07:00PM	MTW	TCHA 128	J Knieriem
	07:00PM 10:00PM	MTW	TCHA 130	
	01/04/10 02/10/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

PLACEMENT GUIDELINES:
ENGLISH COMPOSITION COURSES

ENGLISH 1A. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:
A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.
- *PREREQUISITE: ENG-50 or qualifying preparation score.*

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

40178	06:50AM 09:50AM	MTWTH	QD 24	K Turner
	01/04/10 02/11/10		Last day to add: 01/08/10	
40184	06:50AM 09:50AM	MTWTH	RXHS P3	N Freim
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

40177	10:00AM 01:00PM	MTWTH	QD 24	T Amidon
	01/04/10 02/11/10		Last day to add: 01/08/10	
40482	10:00AM 01:00PM	MTWTH	STOK F101	M Kent
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

40180	01:10PM 04:10PM	MTWTH	QD 24	K Iwamizu
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40176	06:00PM 09:00PM	MTWTH	QD 24	P Golder
	01/04/10 02/11/10		Last day to add: 01/08/10	

ONLINE

40182				K Anderson
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.
- *PREREQUISITE: ENG-1A or 1AH.*

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

40185	10:00AM 01:00PM	MTWTH	QD 102	M Pfenninger
	01/04/10 02/11/10		Last day to add: 01/08/10	
40188	01:10PM 04:10PM	MTWTH	QD 103	S Lansing
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40186	06:00PM 09:00PM	MTWTH	QD 102	D Hinckley
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

ONLINE

40189				T Dibenedetto
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.
- *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*
- *ADVISORY: REA-82 or qualifying preparation score.*

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

40197	06:50AM 09:50AM	MTWTH	QD 111	J Anguiano
	01/04/10 02/11/10		Last day to add: 01/08/10	
40199	06:50AM 09:50AM	MTWTH	RXHS P4	I Fealy
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at the Rubidoux Annex, 4250 Opal Street, Riverside.

40194	10:00AM 01:00PM	MTWTH	QD 110	B Osgood-Treston
	01/04/10 02/11/10		Last day to add: 01/08/10	
40195	10:00AM 01:00PM	MTWTH	QD 111	J Anguiano
	01/04/10 02/11/10		Last day to add: 01/08/10	
40483	10:00AM 01:00PM	MTWTH	LVKN F7	K Douglass
	01/04/10 02/11/10		Last day to add: 01/08/10	
40485	10:00AM 01:00PM	MTWTH	STOK F119	M Waters
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

40196	01:10PM 04:10PM	MTWTH	QD 110	K Krivanek
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40193	06:00PM 09:00PM	MTWTH	QD 103	E Scott
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

40201	06:50AM 09:50AM	MTWTH	QD 115	W Amrine
	01/04/10 02/11/10		Last day to add: 01/08/10	
40200	10:00AM 01:00PM	MTWTH	QD 115	K Iwamizu
	01/04/10 02/11/10		Last day to add: 01/08/10	
40203	01:10PM 04:10PM	MTWTH	QD 115	J Spangler
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENG-60A1 ENGL FUND: SENTENCE STRUCTURE 1.00 UNITS

This course instills basic sentence structure skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*

40205			LVKN F3	C Murillo
	01/04/10 02/11/10		Last day to add: 02/02/10	

ENG-60A2 ENGL FUND: GRAMMAR AND USAGE 1.00 UNITS

This course instills basic grammar and usage skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*

40206			LVKN F3	C Murillo
	01/04/10 02/11/10		Last day to add: 02/02/10	

Code	Hours	Days	Room	Instructor

ENG-60A3 ENGL FUND: MECHANICS AND SPELL 1.00 UNITS

This course instills basic mechanics and spelling skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

40207			LVKN F3	C Murillo
	01/04/10 02/11/10		Last day to add: 02/02/10	

ENG-60A4 ENGL FUND: PARAGRAPH CONSTRUCT 1.00 UNITS

This course instills basic paragraph writing skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

40208			LVKN F3	C Murillo
	01/04/10 02/11/10		Last day to add: 02/02/10	

Space permitting, students may add ENG 60A1-4 in person on any Monday or Wednesday through the last day to add. To add, get the instructor's authorization by attending class during any of the following times: 10:00-12:00PM, 1:00-3:00PM or 3:00-5:00 PM. For more information call 222-8648.

ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: ENG-60A or qualifying preparation score.*

All sections of ENG-60B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

40210	06:50AM 09:50AM	MTWTH	QD 204	M Mushik
	01/04/10 02/11/10		Last day to add: 01/08/10	
40209	10:00AM 01:00PM	MTWTH	QD 205	A Chatterjee
	01/04/10 02/11/10		Last day to add: 01/08/10	
40213	10:00AM 01:00PM	MTWTH	QD 212	L Kreitner
	01/04/10 02/11/10		Last day to add: 01/08/10	
40211	01:10PM 04:10PM	MTWTH	QD 204	A Chatterjee
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENG-885 WRITING CLINIC 0.00 UNITS

A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

- *PREREQUISITE: None.*

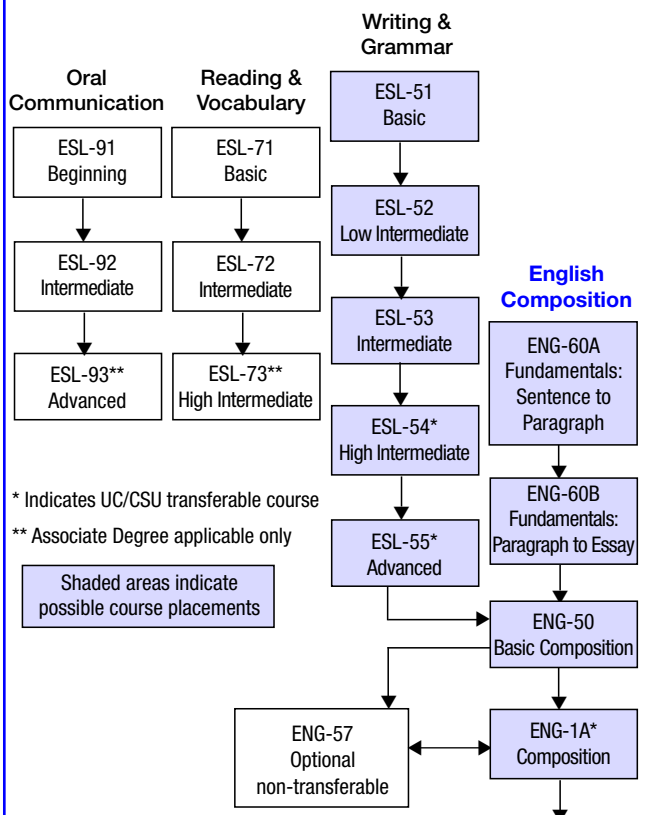
40214			MLK 124	D Kruizenga-Muro
	01/04/10 02/11/10		Last day to add: 02/11/10	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

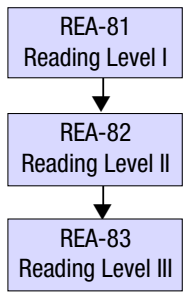
Code	Hours	Days	Room	Instructor

Moving through English

English as a Second Language



Moving through Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

Code Hours Days Room Instructor

ENGLISH AS A SECOND LANGUAGE

ENGLISH AS A SECOND LANGUAGE TESTING SCHEDULE

We offer ESL testing. Complete testing schedules are available at www.rcc.edu/services/assessmet/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside campus: Call (951) 222-8451 for an appointment.

12/3	Thursday	12:30PM	ASSESSMENT CTR
12/4	Friday	11:00AM	ASSESSMENT CTR
12/7	Monday	12:00PM	ASSESSMENT CTR
12/17	Thursday	12:30PM	ASSESSMENT CTR
1/4	Monday	10:30AM	ASSESSMENT CTR
1/5	Tuesday	01:30PM	ASSESSMENT CTR
1/11	Monday	09:30AM	ASSESSMENT CTR
1/13	Wednesday	10:30AM	ASSESSMENT CTR
1/21	Thursday	01:00PM	ASSESSMENT CTR
1/22	Friday	11:00AM	ASSESSMENT CTR

ESL 1-STOP

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at www.rcc.edu/services/assessmet/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside campus: Call (951) 222-8451 for an appointment.

12/9	Wednesday	10:00AM	ASSESSMENT CTR
12/16	Wednesday	10:30AM	ASSESSMENT CTR
12/22	Tuesday	03:00PM	ASSESSMENT CTR
1/6	Wednesday	11:30AM	ASSESSMENT CTR
1/12	Tuesday	03:00PM	ASSESSMENT CTR

**All 1-Stop sessions are tentative, and may be cancelled if a counselor is unavailable or there are not enough students.*

ESL-52 LOW-INTERMED WRITING/GRAMMAR 4.00 UNITS

A low-intermediate ESL course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-51.*

40217 10:00AM 01:45PM MTWTH QD 119 C Reible
01/04/10 02/11/10 Last day to add: 01/08/10

ESL-53 INTERMED WRITING/GRAMMAR 4.00 UNITS

An intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-52.*

40218 10:00AM 01:45PM MTWTH QD 109 M Reid
01/04/10 02/11/10 Last day to add: 01/08/10

All sections of ESL-54 & 55 have an 18 hour laboratory requirement to be arranged.

ESL-54 HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS

A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter grade, or Pass-No Pass option.)

- *PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.*

40219 01:10PM 05:40PM MTWTH QD 123 J Waggoner
01/04/10 02/11/10 Last day to add: 01/08/10

Code Hours Days Room Instructor

ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- *PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.*

40220 01:10PM 05:40PM MTWTH QD 106 G Stoddard
01/04/10 02/11/10 Last day to add: 01/08/10

GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS

The interacting physical processes of air, water, land, and life which impact Earth's surface.

- *PREREQUISITE: None.*

40226 07:35AM 09:50AM MTWTH BE 106 L Dean
01/04/10 02/11/10 Last day to add: 01/08/10

GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS

Practical application of physical geography principles through geographically based in-class exercises.

- *PREREQUISITE: None.*
- *COREQUISITE: Concurrent enrollment in or prior completion of GEG-1.*

40227 10:00AM 12:15PM MTWTH BE 106 L Dean
01/04/10 02/11/10 Last day to add: 01/08/10

GEOLOGY

GEO-1 PHYSICAL GEOLOGY 3.00 UNITS

Examines the composition and structure of the earth and processes that shape its surface such as earthquakes, volcanoes, running water, glaciers and plate tectonics.

- *PREREQUISITE: None.*

40228 07:35AM 09:50AM MTWTH PS 106 W Phelps
01/04/10 02/11/10 Last day to add: 01/08/10

GEO-1L PHYSICAL GEOLOGY LAB 1.00 UNITS

Laboratory course is designed to acquaint students with map reading, earthquake analysis and with the properties and identification of minerals and rocks.

- *PREREQUISITE: Concurrent or previous enrollment in GEO-1 or 1A.*

40229 10:00AM 12:15PM MTWTH PS 104 W Phelps
01/04/10 02/11/10 Last day to add: 01/08/10

GRAPHICS TECHNOLOGY – See Applied Digital Media and Printing

GUIDANCE

GUI-45 INTRODUCTION TO COLLEGE 1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success.

- *PREREQUISITE: None.*

40230 07:50AM 10:50AM MTWTHF LVKN F5 Staff
01/00/10 01/00/10 Last day to add: 01/08/10
The above section is designed for the Gateway to College program.

40231 01:00PM 04:00PM MTWTHF LVKN F5 Staff
01/00/10 01/00/10 Last day to add: 01/08/10
The above section is designed for the Gateway to College program.

40232 01:00PM 04:00PM MTWTHF LVKN F6 Staff
01/00/10 01/00/10 Last day to add: 01/08/10
The above section is designed for the Gateway to College program.

EVENING

40233 06:00PM 09:00PM W QD 117 Staff
01/00/10 01/00/10 Last day to add: 01/08/10

Code	Hours	Days	Room	Instructor

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS

Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- *PREREQUISITE: None.*

40234	09:00AM 12:00PM	MTW	QD 105	Staff
	01/00/10 01/00/10		Last day to add: 01/08/10	
40235	09:00AM 12:00PM	MTWTH	LVKN F6	Staff
	01/00/10 01/00/10		Last day to add: 01/08/10	

The above section is designed for the Gateway to College program.

40236	09:00AM 12:00PM	MTWTH	LVKN F5	Staff
	01/00/10 01/00/10		Last day to add: 01/08/10	

The above section is designed for the Gateway to College program.

40237	10:00AM 01:00PM	MTW	QD 118	Staff
	01/00/10 01/00/10		Last day to add: 01/08/10	

GUI-48 COLLEGE SUCCESS STRAT 2.00 UNITS

Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.

- *PREREQUISITE: None.*

40238	10:00AM 12:00PM	TWTH	QD 121	Staff
	01/00/10 01/00/10		Last day to add: 01/08/10	

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- *PREREQUISITE: None.*

40239	07:35AM 09:50AM	MTWTH	LFSC 108	A Issa
	01/04/10 02/11/10		Last day to add: 01/08/10	
40240	10:00AM 12:15PM	MTWTH	LFSC 108	A Issa
	01/04/10 02/11/10		Last day to add: 01/08/10	
40241	03:00PM 05:15PM	MTWTH	LFSC 108	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40242	06:00PM 09:00PM	MTW	LFSC 108	T Huff
	01/04/10 02/10/10		Last day to add: 01/08/10	

HEALTHCARE TECHNICIAN - See Moreno Valley campus

HISTORY

HIS-1 WORLD CIVILIZATIONS 1 3.00 UNITS

Historical development of world societies from the time of human origins to the 16th century.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40503	03:00PM 05:15PM	MTWTH	QD 213	C Mushimbo
	01/04/10 02/11/10		Last day to add: 01/09/10	

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

EVENING

40245	06:00PM 09:00PM	TWTH	QD 213	D Buenviaje
	01/05/10 02/11/10		Last day to add: 01/09/10	

ONLINE

40246				K Woods
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40250	07:35AM 09:50AM	MTWTH	QD 25	R Yoshino
	01/04/10 02/11/10		Last day to add: 01/08/10	
40251	07:35AM 09:50AM	MWTH	QD 218	A Parker
	01/04/10 02/11/10		Last day to add: 01/08/10	
40248	10:00AM 12:15PM	MTWTH	QD 25	R Yoshino
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40247	06:00PM 09:00PM	MTW	QD 213	D Lomayesva
	01/04/10 02/10/10		Last day to add: 01/08/10	

ONLINE

40249				A Parker
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40253	07:35AM 09:50AM	MTWTH	QD 213	D Lomayesva
	01/04/10 02/11/10		Last day to add: 01/08/10	
40254	10:00AM 12:15PM	MTWTH	QD 213	D Lomayesva
	01/04/10 02/11/10		Last day to add: 01/08/10	
40257	02:30PM 05:30PM	TWTH	QD 25	G Forlenza
	01/05/10 02/11/10		Last day to add: 01/09/10	

ONLINE

40255				A Parker
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

HUMANITIES

HUM-5 ARTS & IDEAS: RENAISS-MODERN 3.00 UNITS

An interdisciplinary study of the origins of movements in art, literature, music, philosophy and religion in Western civilization from the Renaissance through the post-Modern era.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40504	12:30PM 02:45PM	MTWTH	QD 213	J Arlandson
	01/04/10 02/11/10		Last day to add: 01/08/10	

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40260	10:00AM 12:15PM	MTWTH	QD 228	S Roman
	01/04/10 02/11/10		Last day to add: 01/08/10	
40258	03:00PM 05:15PM	MTWTH	QD 228	E Lape
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code Hours Days Room Instructor

INTERDISCIPLINARY STUDIES

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll**.

ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

40571	Supervised Tutoring – ACC	MLK 219	J Lehr	
	01/05/10 02/11/10			Last day to add: 12/18/09
40572	Supervised Tutoring – BUS	MLK 219	J Lehr	
	01/05/10 02/11/10			Last day to add: 12/18/09
40573	Supervised Tutoring – CAT	MLK 219	J Lehr	
	01/05/10 02/11/10			Last day to add: 12/18/09
40574	Supervised Tutoring – CIS	MLK 219	J Lehr	
	01/05/10 02/11/10			Last day to add: 12/18/09
40567	Supervised Tutoring – MAT	MLK 308	P Whelchel	
	01/05/10 02/11/10			Last day to add: 12/18/09

INTERPRETING – See Community Interpretation in Spanish - Moreno Valley campus

ENROLLMENT GUIDLINES: JAPANESE COURSES

1. If you have taken Japanese in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.
2. If you have acquired knowledge of Japanese outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

JAPANESE

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

JPN-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Japanese culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

EVENING

40263	06:00PM 08:15PM	MTWTH	QD 107	C Dealba-Yount
	01/04/10 02/11/10			Last day to add: 01/08/10

Code Hours Days Room Instructor

LOGISTICS - See Business Administration - Norco or Moreno Valley campus

MACHINE SHOP TECHNOLOGY - See Norco campus

MANAGEMENT

MAG-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as BUS-47)

- *PREREQUISITE: None.*

ONLINE

40508				R Pardee
	01/04/10 02/11/10			Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MANUFACTURING TECHNOLOGY

MAN-34 METAL JOIN PROCESSES 2.00 UNITS

An introduction to metal joining processes for engineer and manufacturing technology majors. (Same as ENE/WEL-34)

- *PREREQUISITE: None.*

EVENING

40481	06:00PM 07:00PM	MTW	TCHA 128	J Knieriem
	07:00PM 10:00PM	MTW	TCHA 130	
	01/04/10 02/10/10			Last day to add: 01/08/10

MARKETING

MKT-40 ADVERTISING 3.00 UNITS

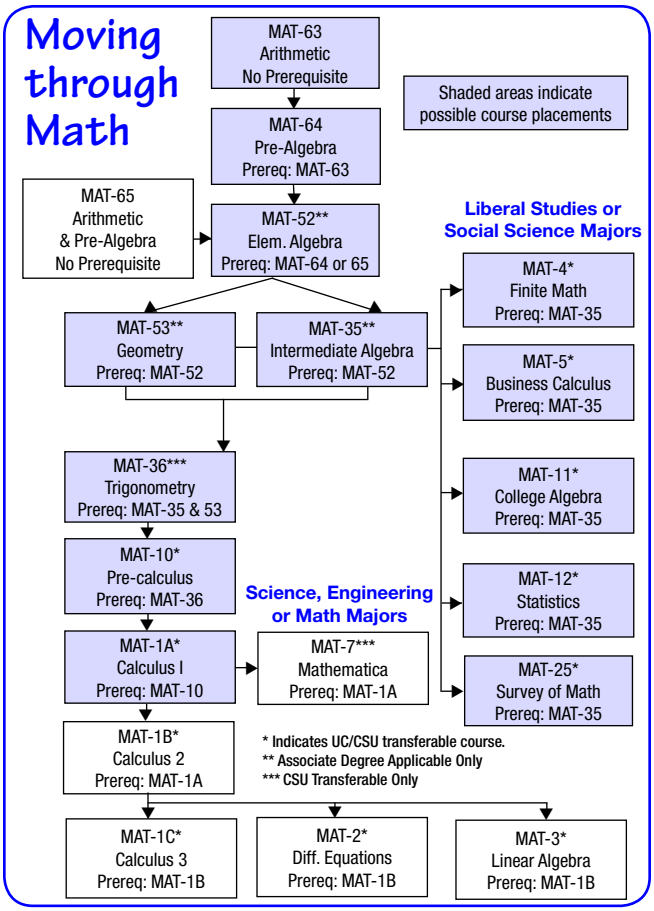
Examines economic, professional, persuasive and technical aspects of advertising. Includes campaign techniques.

- *PREREQUISITE: None.*

40265	10:00AM 12:15PM	TTH	BE 206	C Wyckoff
	01/04/10 02/11/10			Last day to add: 01/09/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!



REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

OR

- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

MATHEMATICS

Code	Hours	Days	Room	Instructor

MAT-1A CALCULUS I 4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

- *PREREQUISITE: MAT-10 or qualifying placement level.*

40009	02:00PM 05:00PM	MTWTH	PS 104	G Mendoza
	05:15PM 06:00PM	MTWTH	MLK 305	G Mendoza
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- *PREREQUISITE: MAT-36 or qualifying placement level.*

40001	06:50AM 09:50AM	MTWTH	PS 102	A Brown
	01/04/10 02/11/10		Last day to add: 01/08/10	
EVENING				
40000	06:00PM 10:00PM	TWTH	LFSC 204	J Dougherty
	01/05/10 02/11/10		Last day to add: 01/09/10	

Code	Hours	Days	Room	Instructor

MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

40004	06:50AM 09:50AM	MTWTH	LFSC 204	J Mulari
	01/04/10 02/11/10		Last day to add: 01/08/10	
40002	01:15PM 04:15PM	MTWTH	LVKN A7	D Moody
	01/05/10 02/11/10		Last day to add: 01/09/10	
ONLINE				
40005				G Morales
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

40008	07:35AM 09:50AM	MTWTH	PS 107	A Curtis
	01/04/10 02/11/10		Last day to add: 01/08/10	
EVENING				
40006	05:30PM 10:00PM	TTH	LFSC 205	E Buhr
	01/05/10 02/11/10		Last day to add: 01/09/10	

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

40015	07:35AM 11:20AM	MTWTH	LFSC 205	M Sanchez
	01/04/10 02/11/10		Last day to add: 01/08/10	
40010	10:00AM 01:45PM	MTWTH	PS 108	R Ruiz
	01/04/10 02/11/10		Last day to add: 01/08/10	
40011	10:00AM 01:45PM	MTWTH	MLK 307	G Mendoza
	01/04/10 02/11/10		Last day to add: 01/08/10	
40498	01:00PM 04:45PM	MTWTH	STOK D118	K Al-Azem
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

EVENING				
40017	06:00PM 09:45PM	MTWTH	PS 104	M Zurita
	01/04/10 02/11/10		Last day to add: 01/08/10	
ONLINE				
40013				G Morales
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40018				S Mills
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

40020	06:50AM 09:50AM	MTWTH	LVKN A7	P Singh
	01/04/10 02/11/10		Last day to add: 01/08/10	
40021	02:00PM 05:00PM	MTWTH	MLK 306	V Tran
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

40499	07:00AM 10:00AM	MTWTH	STOK D118	A Sacdalan
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

40023	10:00AM 01:00PM	MTWTH	RXHS P1	J Yoo
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

40025	10:00AM 01:00PM	TTH	LVKN A7	K Nabours
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor
EVENING				
40024	06:00PM 10:00PM	TWTH	PS 103	C Cochran
	01/05/10 02/11/10		Last day to add: 01/09/10	
ONLINE				
40027				P Whelchel
	1/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MAT-53 COLLEGE GEOMETRY 3.00 UNITS

A course in the study of Euclidian geometry.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

40029	07:35AM 09:50AM	MTWTH	PS 104	R Jow
	01/04/10 02/11/10		Last day to add: 01/08/10	
EVENING				
40028	05:30PM 10:00PM	MW	LFSC 205	H Ngo
	01/04/10 02/10/10		Last day to add: 01/08/10	

MAT-63 ARITHMETIC 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems. (Non-degree credit course.)

- *PREREQUISITE: None.*

40030	07:35AM 09:50AM	MTWTH	MLK 306	J Qumsiya
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is a web-enhanced class. Internet access may be required.

40031	10:00AM 12:15PM	MTWTH	RXHS P3	M Wang
	01/04/10 02/11/10	Last day to add: 01/08/10		

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

40033	03:00PM 05:15PM	MTWTH	PS 102	K Lai
	01/04/10 02/11/10		Last day to add: 01/08/10	

Ready, Set, Math!

Complete MAT-63 at your own pace, one unit at a time. Enroll in MAT-90A-B-C. Courses specialize in use of technology and individualized instruction. These are open entry/exit courses that students may add at any time up until the last day to add.

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

40036	06:50AM 09:05AM	MTWTH	MLK 307	S Bahk
	01/04/10 02/11/10		Last day to add: 01/08/10	
40034	10:00AM 12:15PM	MTWTH	RXHS T8	Y Seager
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

MAT-65 ARITHMETIC & PRE-ALGEBRA 5.00 UNITS

Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include application to real-world problems along with an introduction to the notion of algebra and its uses. (Non-degree credit course.)

- *PREREQUISITE: None.*

40037	10:00AM 01:45PM	MTWTH	MLK 306	J Bellenger
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is a web-enhanced class. Internet access may be required.

EVENING				
40038	06:00PM 09:45PM	MTWTH	PS 106	V Racataian
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

MAT 90 A-B are web-enhanced open-entry/open-exit courses which meet TTH in LVKN F3 . Internet access may be required. Students may complete their class hours anytime between 10-1:00PM. For more information call 951-222-8648.

MAT-90A WHOLE NUMBERS, INTRO FRACTIONS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

40039			LVKN F3	M Legner
	01/04/10 02/11/10		Last day to add: 02/02/10	

MAT-90B FRACTIONS, INTRO DECIMALS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-90A.*

40040			LVKN F3	M Legner
	01/04/10 02/11/10		Last day to add: 02/02/10	

MAT 90 C-D-E-F are web-enhanced open-entry/open-exit courses which meet MTWTH in MLK 308. Internet access may be required. Students may complete their class hours anytime between 10-1:00PM. For more information call 951-222-8000, x4100.

MAT-90C DECIMALS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-90B.*

40041			MLK 308	B Lopez Segoviano
	01/04/10 02/11/10		Last day to add: 02/02/10	

MAT-90D INTEGERS, INTRO VARIABLES 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving integers. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-63, MAT-90C, or qualifying placement level.*

40042			MLK 305	B Lopez Segoviano
	01/04/10 02/11/10		Last day to add: 02/02/10	

MAT-90E REAL NUMBERS, INTRO ALGEBRA 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving real numbers, proportions and percents. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-90D.*

40043			MLK 308	B Lopez Segoviano
	01/04/10 02/11/10		Last day to add: 02/02/10	

MAT-90F ALGEBRAIC EXPRESSIONS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving algebraic expressions. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-90E.*

40044			MLK 308	B Lopez Segoviano
	01/04/10 02/11/10		Last day to add: 02/02/10	

ILA-800 SUPERVISED TUTORING - MAT 0.00 UNITS

Supervised tutoring, study skills development and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

40567			MLK 305	P Whelchel
	01/05/10 02/11/10		Last day to add: 12/18/09	

Code	Hours	Days	Room	Instructor

MUSIC

MUS-8A INTRO MIDI, DIGITAL AUDIO 3.00 UNITS

An introduction to MIDI and Digital Audio and its applications. Includes the MIDI interface, sequencing and notation, and sampling used to produce musical projects.

- *PREREQUISITE: None.*

40281 10:00AM 01:45PM MTWTH MU 101 A Megas
01/04/10 02/11/10 Last day to add: 01/13/10
The above section has additional hours to be arranged.

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

40266 07:35AM 09:50AM MTWTH STVR 100 N Townsend
01/04/10 02/11/10 Last day to add: 01/08/10

40267 10:00AM 12:15PM MTWTH STVR 100 N Estes
01/04/10 02/11/10 Last day to add: 01/08/10

ONLINE

40268 P Curtis
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40269 I Tsai
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40270 I Tsai
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MUS-25 JAZZ APPRECIATION 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- *PREREQUISITE: None.*

ONLINE

40273 C Richard
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40274 C Richard
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- *PREREQUISITE: None.*

ONLINE

40275 K Mayse
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40496 K Mayse
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MUS-59 WINTER MARCHING BAND CLINIC 1.00 UNITS

Group performance on band instruments as part of a winter session Marching Band program.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Basic instrumental skills on a band instrument.*

EVENING

40277 06:00PM 10:00PM TWTH HG 101 G Locke
01/05/10 02/11/10 Last day to add: 01/09/10
The above section is designed specifically for Winter Drum Line and Fantasia.

Code	Hours	Days	Room	Instructor

MUS-65 BASIC MUSICIANSHIP 2.00 UNITS

A basic course in learning to read music.

- *PREREQUISITE: None*

40278 10:00AM 11:30AM MTWTH MU 102 R Duffer
01/04/10 02/11/10 Last day to add: 01/08/10

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- *PREREQUISITE: None.*

ONLINE

40280 P Curtis
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

NURSING

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/nursing or call 222-8405.

NRN-6 NURS LEARNING LAB 0.50 UNITS

With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.

- *PREREQUISITE: Enrollment in the Associate Degree Nursing Program or the Vocational Nursing program.*

40285 LFSC 207 A Kinser
01/04/10 02/09/10 Last day to add: 02/09/10
The Nursing Skills Labs, LS206 and LS207, will be open on Mondays and Tuesdays only from 10AM to 6PM.

NRN-16 DIMENSIONS OF AD RN 1.50 UNITS

Assists in transition from student to Registered Nurse and employee status. Explores role of the Registered Nurse in the workplace and various healthcare issues impacting nursing practice.

- *PREREQUISITE: NRN-3.*
- *COREQUISITE: Prior completion of or concurrent enrollment in NRN-4.*

40283 08:00AM 10:15AM M QD 144 E Fawson
01/04/10 02/08/10 Last day to add: 01/04/10
The above section is a hybrid class. Computer with Internet access is required. See www.opencampus.com.

NRN-17 TRANSITION COURSE FOR NURSING 2.00 UNITS

Introduction to basic concepts and assistance for the LVN or transfer student in transition to RCC Associate Degree Nursing Program and the various roles of the registered nurse in today's nursing practice.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: LVN, immediate graduate of the RCC VN Program or nursing student eligible for transfer into the RCC ADN program. Departmental approval required.*

40284 08:00AM 04:00PM MTWTH LFSC 202 A Vermillion
01/06/10 02/10/10 Last day to add: 01/10/10

NRN-20 NCLEX-RN REVIEW 0.50 UNITS

Associate Degree Nursing Curriculum Guided Self-Study Review for NCLEX-RN Candidates.

- *PREREQUISITE: Eligible for the NCLEX-RN.*

40519 08:00AM 03:00PM MT BRAD HALL P Tutor
01/11/10 01/12/10 Last day to add: 01/11/10

NRN-91 NURSING WORK STUDY (BRN APPR) 0.50 UNITS

Provides additional opportunity for students to correlate instructional theory with related clinical experiences.

- *PREREQUISITE: NRN-2.*

40286 HOSP K Havener
01/04/10 02/11/10 Last day to add: 01/09/10

NRN-93 CALCULATIONS FOR HEALTH PROV 1.00 UNITS

Systems of measurement and principles of dosage calculation for the administration of medications and fluids.

- *PREREQUISITE: None.*

40287 08:00AM 09:30AM MT LFSC 201 P Rowe
01/04/10 02/09/10 Last day to add: 01/08/10

Code	Hours	Days	Room	Instructor

NRN-94 NURSING CLIN DEVEL PRACTICUM 2.00 UNITS

Provides nursing students the opportunity to strengthen and develop clinical skills and critical thinking.

- *PREREQUISITE: Enrollment in the Associate Degree or Vocational Nursing program.*

40290	07:00AM 07:00PM	TH	HOSP	K Havener
	01:30PM 07:30PM	W	HOSP	
	01/05/10 02/10/10		Last day to add: 01/09/10	

All NRN and NVN class dates and times are subject to change. Please refer to the schedule in the Nursing office.

NURSING LVN

NVN-50 INTRO VOC NURSING FOUN 2.00 UNITS

Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licenses vocational nurse.

- *PREREQUISITE: None.*

40291	01:00PM 04:00PM	MT	LFSC 201	P Rowe
	01/04/10 02/09/10		Last day to add: 01/08/10	

NVN-61 INTERMED VOCATIONAL NURSING 6.00 UNITS

Applies the nursing process to the care of mothers, infants, children and adolescents with age-related health problems.

- *PREREQUISITE: NVN-52 and 60.*

40292	08:00AM 12:00PM	MT	LFSC 208	D Indermuehle
	01:00PM 04:30PM	MT	LFSC 208	S Kroetz
	01/04/10 02/09/10		Last day to add: 01/08/10	

Concurrent lab enrollment required – select from labs listed below.

LABS:

40294	07:00AM 07:00PM	WTH	HOSP	Staff
	01/06/10 02/11/10		Last day to add: 01/10/10	
40295	07:00AM 07:00PM	WTH	HOSP	Staff
	01/06/10 02/11/10		Last day to add: 01/10/10	
40293	07:00AM 07:00PM	THF	HOSP	Staff
	01/07/10 02/12/10		Last day to add: 01/11/10	
40298	07:00AM 07:00PM	THF	HOSP	Staff
	01/07/10 02/11/10		Last day to add: 01/11/10	

WEEKEND

40296	07:00AM 07:00PM	FS	HOSP	Staff
	01/08/10 02/13/10		Last day to add: 01/12/10	
40297	07:00AM 07:00PM	FS	HOSP	Staff
	01/08/10 02/13/10		Last day to add: 01/12/10	

NURSING/CONTINUING ED

NXN-84 PREPARE FOR SUCCESS-NRS SCHOOL 1.50 UNITS

Provides an introduction to and facilitates success in the RCCD nursing programs.

- *PREREQUISITE: None.*

40300	08:00AM 12:30PM	W	LFSC 201	P Tutor
	01/06/10 02/10/10		Last day to add: 01/10/10	

PARALEGAL STUDIES

PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- *PREREQUISITE: None.*

ONLINE

40302				L Judon
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

PAL-83 ESTATE PLANNING/PROBATE 3.00 UNITS

Estate planning for paralegals focusing on preparation of wills, trusts, life insurance, annuities, tax issues and probate procedures.

- *PREREQUISITE: None.*

EVENING

40304	05:30PM 10:00PM	MW	BE 206	D Vennemann
	01/04/10 02/10/10		Last day to add: 01/08/10	

PARAMEDIC - See Emergency Medical Services - Moreno Valley campus

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- *PREREQUISITE: None.*

EVENING

40305	06:00PM 09:00PM	TWTH	QD 202	T Townsend
	01/05/10 02/11/10		Last day to add: 01/09/10	

PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- *PREREQUISITE: None.*

40309	10:00AM 12:15PM	MTWTH	QD 202	S Austin
	01/04/10 02/11/10		Last day to add: 01/08/10	
40311				C Gobatie
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40505				C Gobatie
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PHOTOGRAPHY

PHO-8 INTRO TO PHOTOGRAPHY 3.00 UNITS

Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies.

- *PREREQUISITE: None.*

40313	10:00AM 11:07AM	MTWTH	LVKN F9	M Farris
	11:07AM 02:30PM	MTWTH	LVKN G1	M Farris
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHO-20 INTRO DIGITAL STILL PHOTO 3.00 UNITS

Digital imaging processes. Explores digital image creation, retrieval, manipulation, printing and storage.

- *PREREQUISITE: None.*

40312	08:00AM 12:30PM	MTWTH	LVKN G2	S Walag
	01/04/10 02/11/10		Last day to add: 01/08/10	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

PHYSICAL EDUCATION

Code	Hours	Days	Room	Instructor

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- *PREREQUISITE: None.*

40325	10:00AM 12:15PM	MTWTH	DL 111	N Bonzoumet
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40329	06:00PM 10:30PM	TTH	RXHS T7	J Bernard Smith
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

ONLINE

40323				C Lowden
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40326				C Lowden
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40327				N Bonzoumet
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40328				W Elton
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- *PREREQUISITE: None.*

40318	07:35AM 09:50AM	MTWTH	HG 108	W Elton
	01/04/10 02/11/10		Last day to add: 01/08/10	
40314	10:00AM 12:15PM	MTWTH	HG 108	K Farris
	01/04/10 02/11/10		Last day to add: 01/08/10	
40315	01:00PM 03:15PM	MTWTH	HG 108	K Farris
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40317	06:00PM 10:30PM	MW	HG 108	A Brown
	01/04/10 02/10/10		Last day to add: 01/08/10	
40316	06:00PM 10:30PM	TTH	HG 108	M Daddona-Moya
	01/05/10 02/11/10		Last day to add: 01/09/10	

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- *PREREQUISITE: None.*

ONLINE

40320				C Lowden
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40321				S Sigloch
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40322				S Sigloch
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

PHP-A11 TENNIS, BEGINNING 1.00 UNITS

Develops basic skills of forehand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.

- *PREREQUISITE: None.*

40330	10:00AM 12:15PM	MTWTH	WG TENN	A Brown
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40331	06:00PM 10:30PM	TTH	WG TENN	A Brown
	01/05/10 02/11/10		Last day to add: 01/09/10	

PHP-A12 TENNIS, INTERMEDIATE 1.00 UNITS

Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.

- *PREREQUISITE: None.*
- *ADVISORY: Course is designed for students with proficient skills in the basic strokes of forehand, backhand and serve or for those who have completed PHP-A11.*

40332	10:00AM 12:15PM	MTWTH	WG TENN	A Brown
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40333	06:00PM 10:30PM	TTH	WG TENN	A Brown
	01/05/10 02/11/10		Last day to add: 01/09/10	

PHP-A13 TENNIS, ADVANCED 1.00 UNITS

Emphasizes advanced tennis skills, strategy and competition.

- *PREREQUISITE: None.*
- *ADVISORY: Course is designed for students with proficient skills in forehand, backhand, volley, serve, lob, overhead and advanced singles and doubles strategy or for those who have completed PHP-A12.*

40334	10:00AM 12:15PM	MTWTH	WG TENN	A Brown
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40335	06:00PM 10:30PM	TTH	WG TENN	A Brown
	01/05/10 02/11/10		Last day to add: 01/09/10	

PHP-A30 SWIMMING, ADVANCED 1.00 UNITS

Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.

- *PREREQUISITE: None.*
- *ADVISORY: It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.*

40339	03:15PM 05:30PM	MTWTH	POOL	T Borden
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A33 TRACK/FIELD-RUNNING EVENTS 1.00 UNITS

Uses beginning and advanced techniques of training for sprints, middle distance, distance and hurdle events.

- *PREREQUISITE: None.*

40340	TBA		WS TRAC	M Barbee
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 3pm, Wheelock Stadium Track.

PHP-A34 T/F-FIELD EVENT TECHNIQ 1.00 UNITS

Uses beginning and advanced techniques of training for all field events.

- *PREREQUISITE: None.*

40341	TBA		WS TRAC	J McCarron
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 3pm, Wheelock Stadium Track.

PHP-A50 BASEBALL, DEFENSIVE 1.00 UNITS

Develops defensive baseball skills which may enable students to play varsity baseball.

- *PREREQUISITE: None.*

40348	TBA		EVNS A	D Rogers
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 1pm, Evans Sports Complex Field A.

Code	Hours	Days	Room	Instructor

PHP-A51 BASEBALL, OFFENSIVE 1.00 UNITS

Develops offensive baseball skills which may enable students to play varsity baseball.

- *PREREQUISITE: None.*

40349	TBA		EVNS A	D Rogers
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 1pm, Evans Sports Complex Field A.

PHP-A54 FAST PITCH SOFTBALL 1.00 UNITS

Provides advanced skills and strategy to prepare students for intercollegiate competition in fastpitch.

- *PREREQUISITE: None.*

40350	TBA		EVNS C	V Rios
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 1pm, Evans Sports Complex Field C.

PHP-A57 BASKETBALL 1.00 UNITS

Introduces basic skills, techniques and strategy of basketball for leisure time activity.

- *PREREQUISITE: None.*

40351	TBA		WG 200	J Smith
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 2pm, Wheelock Gym 200.

40352	TBA		WG 200	A Berber
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 4:00pm, Wheelock Gym 200.

PHP-A64 SOCCER 1.00 UNITS

Introduces rules, basic skills, offensive and defensive strategies and competition in soccer.

- *PREREQUISITE: None.*

40353	10:00AM 12:15PM	MTWTH	EVNS C	F Melgarejo
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A68 VOLLEYBALL, INTERMEDIATE 1.00 UNITS

Reviews basic volleyball skills and begins work on more advanced skills and playing strategies.

- *PREREQUISITE: None. Course is designed for students with proficient skills in passing, setting, hitting, serving and the knowledge of basic volleyball rules or for those who have completed PHP-A67.*

40354	03:30PM 05:45PM	MTWTH	HG 100	M Hayes-Trainer
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A69 VOLLEYBALL, ADVANCED 1.00 UNITS

Introduces advanced techniques and improvement of serve, pass, set, attack and block in volleyball.

- *PREREQUISITE: None.*
- *ADVISORY: Course is designed for students with proficient skills in 6-2 rotations, setter positioning, quick attacks, middle back defense, passing, setting and serving, or for those who have completed PHP-A68.*

40355	03:30PM 05:45PM	MTWTH	HG 100	M Hayes-Trainer
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A75 WALKING FOR FITNESS 1.00 UNITS

Provides instruction in walking technique and fitness, nutrition, and weight loss as it relates to a walking program.

- *PREREQUISITE: None.*

40356	07:35AM 09:50AM	MTWTH	WG 102	J Ortega
	01/04/10 02/11/10		Last day to add: 01/08/10	
40357	10:00AM 12:15PM	MTWTH	WG FRON	A Berber
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A77 JOGGING FOR FITNESS 1.00 UNITS

Introduces basic fitness concepts through jogging.

- *PREREQUISITE: None.*

40358	07:35AM 09:50AM	MTWTH	WG 200	M Barbee
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

PHP-A81 PHYSICAL FITNESS 1.00 UNITS

Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- *PREREQUISITE: None. Students are required to attend registered section for orientation and baseline assessment during the first two weeks. Remaining lab hours can be completed anytime during fitness room hours of operation.*

40359	07:35AM 09:50AM	MTWTH	WG 202	B Meier
	01/04/10 02/11/10		Last day to add: 01/08/10	
40360	10:00AM 12:15PM	MTWTH	WG 202	J Smith
	01/04/10 02/11/10		Last day to add: 01/08/10	
40362	01:00PM 03:15PM	MTWTH	WG 202	J McCarron
	01/04/10 02/11/10		Last day to add: 01/08/10	
40361	03:15PM 05:30PM	MTWTH	WG 202	M Paredes
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40363	05:30PM 07:45PM	MTWTH	WG 202	D Brown
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A82 SPEED, AGILITY, QUICKNESS 1.00 UNITS

Introduces students to basic speed, agility and quickness drills.

- *PREREQUISITE: None.*

40364	TBA		WG 200	D Barlage
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 12:30pm, Wheelock Gym 200.

PHP-A90 WEIGHT TRAINING 1.00 UNITS

Provides basic weight training principles for the development of a strength, endurance and flexibility program.

- *PREREQUISITE: None.*

40371	TBA		WS 120	D Rogers
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 7am, Wheelock Stadium 120.

40370	07:35AM 09:50AM	MTWTH	WS 120	E Cornejo
	01/04/10 02/11/10		Last day to add: 01/08/10	
40369	10:00AM 12:15PM	MTWTH	WS 120	J Ortega
	01/04/10 02/11/10		Last day to add: 01/08/10	
40373	03:15PM 05:30PM	MTWTH	WS 120	J McCarron
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40372	05:30PM 07:45PM	MTWTH	WS 120	R Heil
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A92 WEIGHT TRAINING, ADV 1.00 UNITS

Emphasizes training for body development, physical conditioning and endurance for advanced weight lifting students.

- *PREREQUISITE: None.*
- *ADVISORY: Course is designed for students with free weight experience founded in basic Olympic and power lifts or for those who have completed PHP-A90.*

40374	01:00PM 03:15PM	MTWTH	WS 120	W Brown
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is intended for the training and development of varsity football student athletes.

PHP-A94 IN-SEASON SPORT COND 1.00 UNITS

Develops advanced conditioning principles for an in-season training program during varsity competition.

- *PREREQUISITE: None.*

40375	TBA		WG 200	J Smith
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 2pm, Wheelock Gym 200.

40376	TBA		WG 200	T Calhoun
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 4pm, Wheelock Gym 200.

40377	TBA		WS TRAC	M Barbee
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, 3:00pm, Wheelock Stadium Track.

40378	TBA		WG 200	S Sigloch
	01/04/10 02/11/10		Last day to add: 01/13/10	

First meeting: Monday, 1/4, Noon, Wheelock Gym 200.

Code	Hours	Days	Room	Instructor

PHP-A95 OUT-OF-SEASON SPORT COND 1.00 UNITS

Applies advanced conditioning and weight training principles for an out-of-season training program preparing for varsity sport competition.

- *PREREQUISITE: None.*

40379	TBA		WS 120	M Paredes
	01/04/10 02/11/10		Last day to add: 01/13/10	
First meeting: Monday, 1/4, 1pm, Wheelock Stadium 120.				
40380	TBA		EVNS B	M Daddona-Moya
	01/04/10 02/11/10		Last day to add: 01/13/10	
First meeting: Monday, 1/4, 1pm, Evans Sports Complex Field B.				
40381	TBA		WG TENN	N Bonzoumet
	01/04/10 02/11/10		Last day to add: 01/13/10	
First meeting: Monday, 1/4, 2pm, Wheelock Tennis Courts.				
40382	TBA		WS TRAC	D Smith
	01/04/10 02/11/10		Last day to add: 01/13/10	
First meeting: Monday, 1/4, 3pm, Wheelock Stadium Track.				
40383	TBA		HG 100	R Fawcett
	01/04/10 02/11/10		Last day to add: 01/13/10	
First meeting: Monday, 1/4, 8pm, Huntley Gym 100.				
40384	TBA		POOL	D Finfrock
	01/04/10 02/11/10		Last day to add: 01/13/10	
First meeting: Monday, 1/4, 7am, Cutter Pool.				

THE WORLD IS YOURS

Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4,000 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in fall or enroll in POL-10A, winter term. Visit academic.rcc.edu/mun or email Ward.Schinke@rcc.edu for more information.

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40393	07:35AM 09:50AM	MTWTH	QD 215	W Schinke
	01/04/10 02/11/10		Last day to add: 01/08/10	
ONLINE				
40388				D Haghighat
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				
40389				D Haghighat
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				
40390				D Haghighat
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				
40391				W Schinke
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				

Code	Hours	Days	Room	Instructor

POL-10A INTERNATIONAL ORGANIZATIONS A 3.00 UNITS

Examines the development, impact and issues of international organizations with emphasis on the United Nations.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40394	10:00AM 12:15PM	MTWTH	QD 215	W Schinke
	01/04/10 02/11/10		Last day to add: 01/08/10	
40395	10:00AM 12:15PM	MTWTH	QD 215	W Schinke
	01/04/10 02/11/10		Last day to add: 01/08/10	
40396	10:00AM 12:15PM	MTWTH	QD 215	W Schinke
	01/04/10 02/11/10		Last day to add: 01/08/10	
40397	10:00AM 12:15PM	MTWTH	QD 215	W Schinke
	01/04/10 02/11/10		Last day to add: 01/08/10	

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

40398	07:35AM 09:50AM	MTWTH	QD 229	C Romero
	01/04/10 02/11/10		Last day to add: 01/08/10	
40402	02:30PM 04:45PM	MTWTH	QD 229	W Micham
	01/04/10 02/11/10		Last day to add: 01/08/10	
EVENING				
40400	05:30PM 10:00PM	MW	QD 127	W Swanson
	01/04/10 02/10/10		Last day to add: 01/08/10	
40399	05:30PM 10:00PM	TTH	QD 240	W Swanson
	01/05/10 02/11/10 Last day to add: 01/09/10			
40502	05:30PM 10:00PM	TTH	RXHS P4	J Wilcoxson
	01/05/10 02/11/10		Last day to add: 01/09/10	
The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.				
ONLINE				
40404				R Ruiz
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				
40405				R Ruiz
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				
40406				R Ruiz
	01/04/10 02/11/10		Last day to add: 01/09/10	
The above section is an online class. Computer with Internet access required. See www.opencampus.com.				

PSY-2 PHYSIOLOGICAL PSYCH 3.00 UNITS

A scientific study of the physiological determinants of behavior.

- *PREREQUISITE: None.*

EVENING				
40407	06:00PM 10:30PM	TTH	QD 127	J Mettrick
	01/05/10 02/11/10		Last day to add: 01/09/10	
The above section is a web-enhanced class. Internet access may be required.				

Code	Hours	Days	Room	Instructor

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- *PREREQUISITE: None.*

40409	10:00AM 12:15PM	MTWTH	QD 229	C Romero
	01/04/10 02/11/10		Last day to add: 01/08/10	
40414	12:15PM 02:30PM	MTWTH	QD 127	J Mettrick
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a web-enhanced class. Internet access may be required.

EVENING

40410	05:30PM 10:00PM	MW	QD 201	W Micham
	01/04/10 02/10/10		Last day to add: 01/08/10	
40415	05:30PM 10:00PM	TTH	QD 201	M Akers-Woody
	01/05/10 02/11/10		Last day to add: 01/09/10	
40411				P Matsos
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

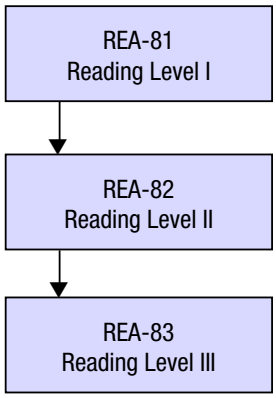
40412				P Matsos
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40413				P Matsos
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Moving through Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

READING
RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

READING 81–LEVEL 1: Basic skill level comprehension and vocabulary.

READING 82–LEVEL 2: Intermediate level. Skills include critical thinking and vocabulary building.

READING 83–LEVEL 3: Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See "Moving Through English" for more details.

READING

REA-81 READING, LEVEL 1 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- *PREREQUISITE: None.*

40416	10:00AM 01:45PM	MTWTH	QD 101	V Sandoval
	01/04/10 02/11/10		Last day to add: 01/08/10	

REA-82 READING, LEVEL II 3.50 UNITS

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-81 or qualifying preparation score.*

40488	10:00AM 01:45PM	TTH	LVKN F8	S Cerwin-Bates
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.*

ONLINE

40417				T Brown
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40418				T Brown
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

REA-87 READING TUTORIAL 0.50 UNITS

REA-87 is open-entry/open-exit and meets MW 5:00-7:15PM in LVKN F3. For more information, call (951) 222-8648.

Individually prescribed learning plans for improvement in reading skills.

- *PREREQUISITE: None.*

40419			LVKN F3	M Matanane
	01/04/10 02/11/10		Last day to add: 02/02/10	

REA-887 READING CLINIC 0.00 UNITS

Individually prescribed learning plans for improvement in reading skills.

- *PREREQUISITE: None.*

40420			MLK 124	S Cerwin-Bates
	01/04/10 02/11/10		Last day to add: 02/11/10	

REA-95 SPECIAL TOPICS IN READING 0.50 UNITS

Designed to provide strategies and practice in reading comprehension skills.

- *PREREQUISITE: None.*

40421			LVKN F3	M Matanane
	01/04/10 02/11/10		Last day to add: 02/02/10	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Code	Hours	Days	Room	Instructor

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

40432	07:35AM 09:50AM	MTWTH	STOK E119	E Perez
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

40426	12:15PM 02:30PM	MTWTH	QD 240	F Vu
	01/04/10 02/11/10		Last day to add: 01/08/10	
40433	02:45PM 05:00PM	MTWTH	QD 240	F Vu
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40424	05:30PM 10:00PM	TTH	QD 229	M Baez
	01/05/10 02/11/10		Last day to add: 01/09/10	

ONLINE

40427 R Davin
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40428 R Davin
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40429 R Davin
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40430 M Carpenter
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40431 J Schall
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40434 J Schall
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40435 J Schall
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- *PREREQUISITE: None.*

ONLINE

40441 D Baker
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- *PREREQUISITE: None.*

ONLINE

40436 D Baker
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- *PREREQUISITE: None.*

ONLINE

40437 J Brown
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40438 J Brown
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40440 J Brown
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- *PREREQUISITE: None.*

ONLINE

40442 D Baker
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPANISH PLACEMENT TESTING

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Call (951) 222-8451 or come to the Assessment Center to make an appointment.

12/1	Tuesday	01:30PM	Assessment Center
12/10	Thursday	12:30PM	Assessment Center
12/15	Tuesday	03:00PM	Assessment Center
12/21	Monday	10:30AM	Assessment Center
1/7	Thursday	12:30PM	Assessment Center
1/15	Friday	11:00AM	Assessment Center
1/19	Tuesday	03:00PM	Assessment Center

SPANISH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

All sections of SPA-1 and 2 have an 18 hour laboratory requirement to be arranged.

SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- *PREREQUISITE: None.*

40446	09:00AM 12:45PM	MW	QD 129	E Kobzeva-Herzog
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor
40445	10:00AM 01:45PM	TTH	QD 107	Staff
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

40443	12:00PM 03:45PM	MW	QD 107	G Yount
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

40444	06:00PM 09:45PM	TTH	QD 129	Staff
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

SPA-2 SPANISH 2 5.00 UNITS

Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- *PREREQUISITE: SPA-1, 1H or 1B.*

40450	10:00AM 01:45PM	TTH	QD 129	D Gaylor
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

ONLINE

40568		D Gaylor
01/04/10 02/11/10	Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS

Introductory survey of Latin American culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

ONLINE

40569		D Gaylor
01/04/10 02/11/10	Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- *PREREQUISITE: None.*

ONLINE

40500		K Kelly
01/04/10 02/11/10	Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-96 PRACTICUM IN SPANISH 0.50 UNITS

A self-paced computer guided practice in Spanish for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

40451		MLK 219	D Gaylor
01/04/10 02/13/10	Last day to add: 02/13/10		

SPA-97 PRACTICUM SPANISH 1.00 UNITS

A self-paced computer guided practice in Spanish for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

40452		MLK 219	D Gaylor
01/04/10 02/13/10	Last day to add: 02/13/10		

Code	Hours	Days	Room	Instructor

SPEECH COMMUNICATION

SPE-1 PUBLIC SPEAKING 3.00 UNITS

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.

- *PREREQUISITE: None.*
- *ADVISORY: SPE-51, 52 or qualification for ENG-1A.*

40453	07:35AM 09:50AM	MTWTH	QD 227	C Ruth
	01/04/10 02/11/10		Last day to add: 01/08/10	
40459	07:35AM 09:50AM	MTWTH	QD 122	M Wiggs
	01/04/10 02/11/10		Last day to add: 01/08/10	
40455	10:00AM 12:15PM	MTWTH	QD 227	C Ruth
	01/04/10 02/11/10		Last day to add: 01/08/10	
40458	10:00AM 12:15PM	MTWTH	QD 116	M Wiggs
	01/04/10 02/11/10		Last day to add: 01/08/10	
40456	01:10PM 03:25PM	MTWTH	QD 227	E Romero
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40454	06:00PM 09:00PM	TWTH	QD 227	S Kasle
	01/05/10 02/11/10		Last day to add: 01/09/10	

RCC SPEECH and DEBATE TEAM

Want to improve your speaking skills or learn how to win arguments? The Speech and Debate Team offers something for everyone. Whether you are interested in creatively interpreting prose and poetry or want to refine your platform speaking and research skills, we have a place for you. No prior experience is required. Work with highly qualified coaches and travel to tournaments in southern California and beyond. Be prepared to grow, learn, have fun, and win trophies. Enroll in SPE-10A. It requires weekend tournament competition (27 hours of laboratory).

For more information, enroll in the course and then contact Mark Dorrough (mark.dorrough@rcc.edu) at (951) 222-8834 or Sydne Kasle (sydne.kasle@rcc.edu) at (951) 222-8343.

Payment of Student Service fees is required. We pay for all competition-related expenses. The 2010 National tournament will be held in New Orleans!

www.academic.rcc.edu/speech-debate

SPE-10A FORENSICS A 1.00 UNITS

Serves as a basis for participation in intercollegiate speech tournaments and public community programs focusing on platform, interpretive, and debate events. Emphasizes personal growth and intercollegiate competitiveness.

- *PREREQUISITE: None.*
- *ADVISORY: SPE-51 or 52, or qualification for ENG-1A.*

40486		M Dorrough
01/04/10 02/11/10	Last day to add: 01/16/10	
40580		S Kasle
01/04/10 02/11/10	Last day to add: 01/16/10	

SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- *PREREQUISITE: None.*
- *ADVISORY: SPE-52 or qualification for ENG-1A.*

40465	07:35AM 09:50AM	MTWTH	QD 212	J Gibbons-Anderson
	01/04/10 02/11/10		Last day to add: 01/08/10	
40463	10:00AM 12:15PM	MTWTH	QD 26	J Gibbons-Anderson
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

40464	06:00PM 09:00PM	TWTH	QD 115	E Romero
	01/05/10 02/11/10		Last day to add: 01/09/10	

Code Hours Days Room Instructor

TELECOMMUNICATIONS - See Film, Television and Video

THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- *PREREQUISITE: None.*

40469 10:00AM 12:15PM MTWTH TCHA 101 Z Kraus
01/04/10 02/11/10 Last day to add: 01/08/10

ONLINE

40470 Staff
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

40471 Staff
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

THE-5 THEATER PRACTICUM 3.00 UNITS

A course in play production from casting to public performance.

- *PREREQUISITE: None.*
- *ADVISORY: Acting and production skills desirable.*

40474 TBA TCHA 107 J Julian
01/04/10 02/11/10 Last day to add: 01/16/10
The above section taught in conjunction with KCACTF festival participation. For information, contact jodi.julian@rcc.edu.

THE-6 ADVANCED THEATER PRACTICUM 3.00 UNITS

Advanced play production from casting to public performance.

- *PREREQUISITE: THE-5.*

40475 TBA TCHA 107 J Julian
01/04/10 02/11/10 Last day to add: 01/16/10
The above section taught in conjunction with KCACTF festival participation. For information, contact jodi.julian@rcc.edu.

WELDING TECHNOLOGY

WEL-34 METAL JOINING PROCESS 2.00 UNITS

Basic course in metal joining processes and procedures, emphasis on composites, exotic and dissimilar metals. (Same as ENE/MAN-34)

- *PREREQUISITE: None.*

EVENING

40479 06:00PM 07:00PM MTW TCHA 128 J Knieriem
07:00PM 10:00PM MTW TCHA 130
01/04/10 02/10/10 Last day to add: 01/08/10

Code Hours Days Room Instructor

WORK EXPERIENCE - *Check it out!*

Work Experience is a one hour per week class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below.

Units Determination:
General Work Experience (not related to one of the occupational disciplines listed below) is 3 units only.

Occupational Work Experience (one of the disciplines shown below) varies from 1-4 units. For every one (1) unit of work experience credit students must complete 75 hours of paid work or 60 hours of volunteer work during the college semester. No more than 20 hours per week may be applied toward this work requirement. Below is a general guide to help students enroll in the appropriate number of units of work experience.

Hours Worked Per Week				Students should enroll in:
20-40	(paid)	15-40	(volunteer)	up to 4 units
14-19	(paid)	11-14	(volunteer)	up to 3 units
9-13	(paid)	7-10	(volunteer)	up to 2 units
5-8	(paid)	4-6	(volunteer)	1 unit

Accounting
Administration of Justice
Air Conditioning
American Sign Language
Applied Digital Media
Architecture
Art
Auto Body
Auto Tech
Business
CIS
Community Interpretation
Construction
Cosmetology
Culinary Arts
Dental Hygiene
Dental Technology
Early Childhood Education
Education
Electronics
Engineering
Film, Television and Video
Fire Technology
Human Services
Journalism
Machine Shop
Management
Manufacturing
Marketing
Medical Assisting
Nursing
Office Administration
Paralegal Studies
Photography
Physical Education
Real Estate
Welding

Norco Campus

ABBR	BUILDING	ABBR	BUILDING
ATEC	Applied Technology	IT	Industrial Technology
BCL CTR	Brunswick Classic Lanes	LIBR	Airey Library
CACT	CACT Center	JFK	JFK Building
CENT	Centennial High School	NOHS	Norco High School
CRHS	Corona High School	RXHS	Rubidoux High School
ECEN	Early Childhood Education-NOR	SANT	Santiago High School
ERHS	Eleanor Roosevelt High School	SSV	Student Services
JFK	John F. Kennedy School	ST	Science and Technology
HUM	Humanities	THTR	Theater Building
HVG	Hidden Valley Golf Course	WEQ	West End Quad

For more information, see "How to Read the Schedule of Classes."

MISSION STATEMENT

Today's Students, Tomorrow's Leaders

Norco Campus provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs Norco Campus emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.

Code Hours Days Room Instructor

ACCOUNTING - Also see Business Administration

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- *PREREQUISITE: None.*
- *ADVISORY: BUS-20.*

ONLINE

30027 P Worsham
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ACC-96 PRACTICUM IN COMPUTERS 0.50 UNITS

Additional practice for students with operational skills on the computer. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Concurrent enrollment in any RCC non-computer practicum course. (Note: Open entry/open exit enrollment is based on space availability. This course has a total laboratory requirement of 27 hours. Students may be charged for paper usage.)*

30031 ST 101 P Worsham
Last day to add: 02/13/10

ANATOMY & PHYSIOLOGY

AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- *PREREQUISITE: None.*

30036 07:35AM 01:35PM MTWTH ST 211 P Campo
01/04/10 02/11/10 Last day to add: 01/08/10

Code Hours Days Room Instructor

ANTHROPOLOGY

ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- *PREREQUISITE: None.*

30039 10:00AM 12:15PM MTWTH HUM 111 A Gray
01/04/10 02/11/10 Last day to add: 01/08/10

ART

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

EVENING

30044 06:00PM 10:30PM MW ATEC 114 S Vandermeiden
01/04/10 02/10/10 Last day to add: 01/08/10

BIOLOGY

BIO-1 GENERAL BIOLOGY 4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- *PREREQUISITE: None.*

EVENING

30046 05:30PM 10:00PM MTWTH ST 207 B Moore
01/04/10 02/11/10 Last day to add: 01/09/10

BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal, and Real Estate

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

ONLINE
30048 G Zwart
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- *PREREQUISITE: None.*

ONLINE
30050 T Wagner
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- *PREREQUISITE: MAT-52.*

30059 07:35AM 12:05PM MTWTH HUM 204 R Gibbons
01/04/10 02/11/10 Last day to add: 01/08/10
30060 01:10PM 05:40PM MTWTH HUM 204 L Rigby
01/04/10 02/11/10 Last day to add: 01/08/10

COMMUNITY INTERPRETATION - See Moreno Valley campus

COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CAT-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)

- *PREREQUISITE: None.*

30055 07:35AM 09:50AM MTWTH IT 106 G Marquez
01/04/10 02/11/10 Last day to add: 01/08/10
The above section is a web-enhanced class. Internet access may be required.

ILA-800 SUPERVISED TUTORING - CAT 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

30208 Supervised Tutoring - CAT IT 108 Staff
Last day to add: 02/13/10

Code Hours Days Room Instructor

COMPUTER LAB HOURS: NORCO (IT 108)
Monday/Wednesday: CLOSED
Tuesday/Thursday: 10:00AM - 5:00PM
Friday-Sunday: CLOSED

COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

30063 J Coverdale
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-39 CURRENT TECHNIQUES IN GAME ART 4.00 UNITS

Introduction to the fundamental techniques, concepts, and vocabulary of advanced sculpting for Game Art, Animation, Concept Art, and Digital Illustration.

- *PREREQUISITE: None.*
- *ADVISORY: Ability to manipulate graphics including layers and textures with PhotoShop or concurrent enrollment in CIS-78A or ADM-71.*

30066 10:00AM 12:15PM MTWTH IT 106 G Marquez
12:15PM 01:45PM MTWTH IT 108
01/04/10 02/11/10 Last day to add: 01/08/10
The above section is a web-enhanced class. Internet access may be required.

CIS-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- *PREREQUISITE: None.*

30068 07:35AM 09:50AM MTWTH IT 106 G Marquez
01/04/10 02/11/10 Last day to add: 01/08/10
The above section is a web-enhanced class. Internet access may be required.

ILA-800 SUPERVISED TUTORING - CIS 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

30209 Supervised Tutoring - CIS IT 108 Staff
Last day to add: 02/13/10

DENTISTRY/DENTAL TECHNOLOGY - See Moreno Valley campus

DRAFTING - See Architecture & Engineering

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Code Hours Days Room Instructor

EARLY CHILDHOOD EDUCATION

EAR-30 INTRNSHP/EARLY CHILD 4.00 UNITS

Supervised student teaching at the RCC Early Childhood Lab School.

• *PREREQUISITE: EAR-19 and 28.*

30074 07:35AM 09:05AM MTWTH ECEN 115 S Burnett
01/04/10 02/11/10 Last day to add: 01/08/10

The above section has an additional 108 hours of student teaching required at the Norco campus ECEC. These hours will be completed from 9:05AM-1:35PM, MTWTH with a mentor teacher. A TB test is required by the first day of class. For more information e-mail sarah.burnett@rcc.edu.

Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.

ENGINEERING

ENE-10 INTRO TO ENGINEERING 1.00 UNITS

An introduction to various engineering fields, kinds of work done by engineers and experimental methods used in engineering.

• *PREREQUISITE: None.*

EVENING

30077 06:30PM 08:00PM MW CACT 2 P Van Hulle
01/04/10 02/10/10 Last day to add: 01/08/10

The above section is a web-enhanced class. Internet access may be required.

ENE-51 BLUEPRINT READING 2.00 UNITS

Beginning course in blueprint reading. This course is designed for the machine trades.

• *PREREQUISITE: None.*

EVENING

30078 06:00PM 09:00PM MTW ATEC 109 G Cordier
01/04/10 02/10/10 Last day to add: 01/08/10

ENGLISH

PLACEMENT GUIDELINES:
ENGLISH COMPOSITION COURSES

ENGLISH 1A. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:
A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

• *PREREQUISITE: ENG-50 or qualifying preparation score.*

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

30079 10:00AM 01:00PM TTH IT 109 M Bader
01/05/10 02/11/10 Last day to add: 01/09/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE

30082 S Tschetter
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

• *PREREQUISITE: ENG-1A or 1AH.*

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

30084 10:00AM 01:00PM MW IT 206 L Nelson
01/04/10 02/10/10 Last day to add: 01/08/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

30085 10:00AM 01:00PM TTH IT 110 L Nelson
01/05/10 02/11/10 Last day to add: 01/09/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

30083 05:30PM 09:30PM TWTH IT 206 C Short
01/05/10 02/11/10 Last day to add: 01/09/10

ESL (51–55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

• *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*

• *ADVISORY: REA-82 or qualifying preparation score.*

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

30089 06:50AM 09:50AM MTWTH LIBR 109 R Marsh
01/04/10 02/11/10 Last day to add: 01/08/10

30087 10:00AM 01:00PM MTWTH IT 122 R Marsh
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING

30088 05:30PM 09:30PM TWTH IT 110 J Ray
01/05/10 02/11/10 Last day to add: 01/09/10

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

• *PREREQUISITE: None.*

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

30092 06:50AM 09:50AM MTWTH LIBR 110 L Steele
01/04/10 02/11/10 Last day to add: 01/08/10

30095 10:00AM 01:00PM MTWTH LIBR 110 N Capps
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING

30093 05:30PM 09:30PM TWTH IT 209 L Omran
01/05/10 02/11/10 Last day to add: 01/09/10

Code	Hours	Days	Room	Instructor

ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, andngrammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: ENG-60A or qualifying preparation score.*

All sections of ENG-60B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

30098	06:50AM 09:50AM	MTWTH	LIBR 121	A Elizalde
	01/04/10 02/11/10		Last day to add: 01/08/10	
30097	10:00AM 01:00PM	MTWTH	LIBR 121	A Elizalde
	01/04/10 02/11/10		Last day to add: 01/08/10	
30099	01:10PM 04:10PM	MTWTH	ST 108	D Samson
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENG-96 WRIT/READ CTR PRACTICUM 0.50 UNITS

Writing and Reading Center support for self-paced development in writing for any student enrolled in an English, speech communication, or journalism course. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in another non-practicum English, speech communication, or journalism course.*

30100	LIBR 113		M Bader
	Last day to add: 02/13/10		

ENG-97 WRIT/READ CTR PRACTICUM 1.00 UNITS

Writing and Reading Center support for self-paced development in writing for any student enrolled in an English, speech communication, or journalism course. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in another non-practicum English, speech communication, or journalism course.*

30101	LIBR 113		M Bader
	Last day to add: 02/13/10		

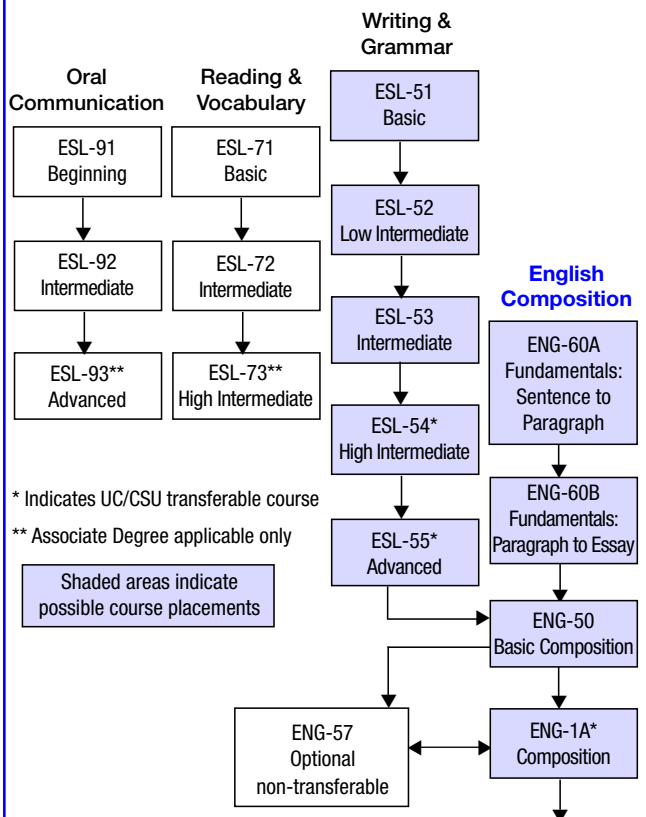
WRITING/READING CENTER HOURS: NORCO (LIBR 113)
Monday-Thursday: 8:00AM - 5:30PM
Saturday-Sunday: CLOSED

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

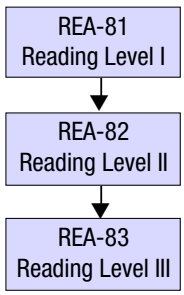
Code	Hours	Days	Room	Instructor

Moving through English

English as a Second Language



Moving through Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- *PREREQUISITE: None.*

30112	07:35AM 09:50AM	MTWTH	HUM 111	J Morrison
	01/04/10 02/11/10		Last day to add: 01/08/10	
30111	10:00AM 12:15PM	MTWTH	WEQ W6	J Morrison
	01/04/10 02/11/10		Last day to add: 01/08/10	
EVENING				
30110	05:30PM 10:00PM	TTH	WEQ W6	M Donovan
	01/05/10 02/11/10		Last day to add: 01/09/10	

HISTORY

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

EVENING				
30189	06:00PM 10:30PM	TTH	ST 201	D Reina
	01/05/10 02/11/10		Last day to add: 01/09/10	

INTERDISCIPLINARY STUDIES

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll**.

ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

30208	Supervised Tutoring - CAT	IT 108	Staff
		Last day to add: 02/13/10	
30209	Supervised Tutoring - CIS	IT 108	Staff
		Last day to add: 02/13/10	

LOGISTICS - See Business Administration

MANAGEMENT

MAG-53 HUMAN RELATIONS 3.00 UNITS

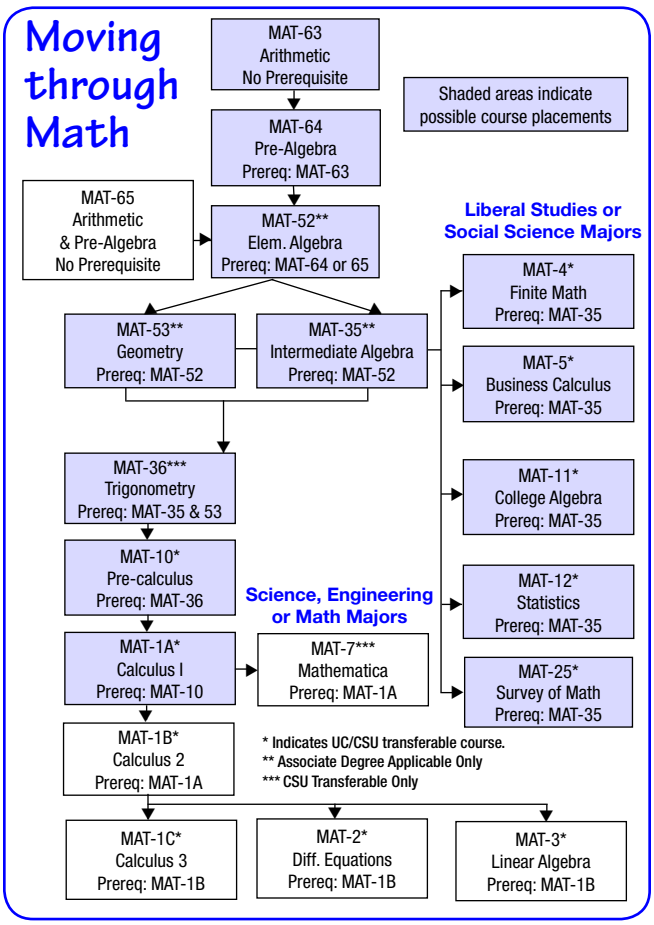
Practical application of basic psychology in building better employer-employee relationships.

- *PREREQUISITE: None.*

ONLINE				
30127				G Zwart
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code Hours Days Room Instructor



REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

OR

- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

MATHEMATICS

MAT-1A CALCULUS I 4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

- *PREREQUISITE: MAT-10 or qualifying placement level.*

30005	12:30PM 04:15PM	MTWTH	ATEC 210	R Ries
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- *PREREQUISITE: MAT-36 or qualifying placement level.*

30000	09:55AM 12:55PM	MTWTH	ATEC 211	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

• *PREREQUISITE: MAT-35 or qualifying placement level.*

EVENING

30002	06:00PM 09:00PM	MTWTH	LIBR 109	J DeGuzman
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

• *PREREQUISITE: MAT-35 or qualifying placement level.*

30003	12:50PM 03:00PM	MTWTH	ECEN 115	B Johnson
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

• *PREREQUISITE: MAT-52 or qualifying placement level.*

30006	08:30AM 12:15PM	MW	ATEC 210	B Johnson
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

30185	10:00AM 01:45PM	MTWTH	LIBR 108	J Rey
	01/04/10 02/11/10		Last day to add: 01/08/10	
30007	01:00PM 04:45PM	MTWTH	LIBR 109	J DeGuzman
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

30008	05:30PM 09:15PM	MTWTH	ATEC 210	E Chung
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

• *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

EVENING

30009	06:00PM 09:00PM	MTWTH	ST 203	R Ries
	01/04/10 02/11/10		Last day to add: 01/08/10	

ONLINE

30010				J Driver
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

• *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

30011	10:00AM 01:00PM	MTWTH	WEQ W4	S Park
	01/04/10 02/11/10		Last day to add: 01/08/10	
30014	12:25PM 03:25PM	MTWTH	WEQ W6	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

30012	06:30PM 09:30PM	MTWTH	WEQ W5	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

The online section below requires proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See www.opencampus.com.

ONLINE

30013				E Chung
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MAT-53 COLLEGE GEOMETRY 3.00 UNITS

A course in the study of Euclidian geometry.

• *PREREQUISITE: MAT-52 or qualifying placement level.*

30017	12:25PM 02:40PM	MTWTH	ATEC 205	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

30018	06:30PM 08:45PM	MTWTH	ATEC 211	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

MAT-63 ARITHMETIC 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems. (Non-degree credit course.)

• *PREREQUISITE: None.*

30019	07:35AM 09:50AM	MTWTH	WEQ W5	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	
30020	12:30PM 02:45PM	MTWTH	ATEC 204	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

• *PREREQUISITE: MAT-63 or 90C.*

30022	07:35AM 09:50AM	MTWTH	ST 108	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

30023	06:30PM 08:45PM	MTWTH	LIBR 110	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

ONLINE

30024				J Frewing
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MATH LAB HOURS: NORCO (ST 101)
Monday-Thursday: 9:00AM-6:15PM
Saturday-Sunday: CLOSED

MAT-96 MATH CENTER PRACTICUM 0.50 UNITS

Math center access for students enrolled in mathematics courses. (Non-degree credit course. Pass-No Pass only.)

• *PREREQUISITE: None.*

• *COREQUISITE: Concurrent enrollment in any math course.*

30026			ST 101	R Prior
			Last day to add: 02/13/10	

MEDICAL ASSISTING - See Moreno Valley campus

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

• *PREREQUISITE: None.*

30130	10:35AM 03:05PM	MW	THTR 101	G Guter
	01/04/10 02/10/10		Last day to add: 01/08/10	

PARAMEDICS - See Emergency Medical Services - Moreno Valley campus

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

• *PREREQUISITE: None.*

ONLINE

30136				S Crasnow
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code Hours Days Room Instructor

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

• *PREREQUISITE: None.*

30141 10:00AM 12:15PM MTWTH WEQ W3 T Wallstrom
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A40 KARATE, BEGINNING 1.00 UNITS

Develops basic skills needed for unarmed self- defense by using shifting, blocking, punching and kicking.

• *PREREQUISITE: None.*

30142 02:50PM 05:05PM MTWTH WEQ W2 D Namekata
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A41 KARATE, INTERMEDIATE 1.00 UNITS

Reviews basic skills and develops intermediate level skills in karate and self-defense.

• *PREREQUISITE: None.*

• *ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.*

30143 02:50PM 05:05PM MTWTH WEQ W2 D Namekata
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A46 HATHA YOGA, BEGINNING 1.00 UNITS

Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.

• *PREREQUISITE: None.*

30145 10:00AM 12:15PM MTWTH WEQ W2 M Burns
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A47 HATHA YOGA, INTERMEDIATE 1.00 UNITS

Develops physical and mental wellness by intermediate level exercises for breathing, concentration, flexibility, strength and relaxation.

• *PREREQUISITE: None.*

• *ADVISORY: PHP-A46.*

30146 10:00AM 12:15PM MTWTH WEQ W2 M Burns
01/04/10 02/11/10 Last day to add: 01/08/10

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

• *PREREQUISITE: None.*

• *ADVISORY: Qualification for ENG-1A.*

EVENING

30154 06:00PM 10:30PM M ST 202 R Greene
01/04/10 02/11/10 Last day to add: 01/04/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

• *PREREQUISITE: None.*

EVENING

30158 06:00PM 10:30PM TTH WEQ W7 W Radtke
01/05/10 02/11/10 Last day to add: 01/09/10

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

• *PREREQUISITE: None.*

30160 10:00AM 12:15PM MTWTH IT 101 K Norton
01/04/10 02/11/10 Last day to add: 01/08/10

Code Hours Days Room Instructor

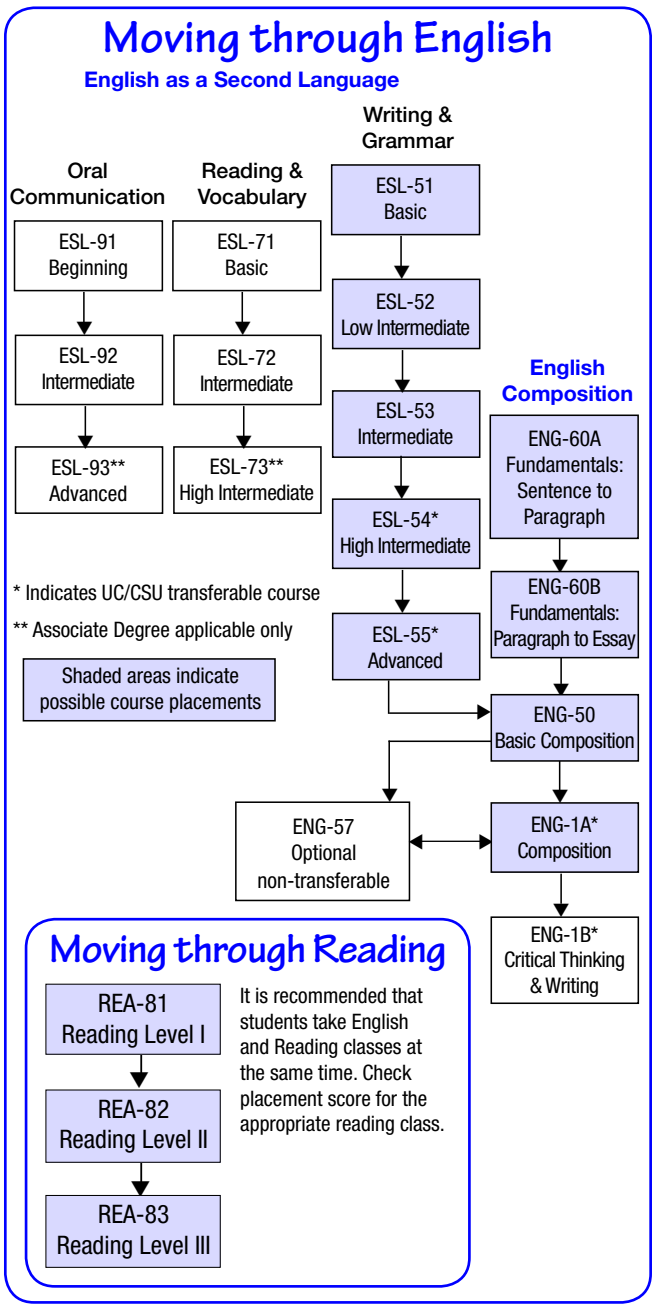
READING

REA-81 READING, LEVEL 1 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

• *PREREQUISITE: None.*

30162 07:35AM 11:20AM MTWTH HUM 102 M Sloniger
01/04/10 02/11/10 Last day to add: 01/08/10



WRITING/READING CENTER HOURS: NORCO (LIBR 113)
Monday-Thursday: 8:00AM-5:30PM
Saturday-Sunday: CLOSED

REAL ESTATE

RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- *PREREQUISITE: None.*

ONLINE
30164 T Wagner
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

30207 10:00AM 12:15PM MTWTH ST 202 K Andacheh
01/04/10 02/11/10 Last day to add: 01/08/10

SPEECH COMMUNICATION

SPE-1 PUBLIC SPEAKING 3.00 UNITS

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.

- *PREREQUISITE: None.*
- *ADVISORY: SPE-51, 52 or qualification for ENG-1A.*

30175 07:35AM 09:50AM MTWTH IT 210 M Lewis
01/04/10 02/11/10 Last day to add: 01/08/10

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

WORK EXPERIENCE - *Check it out!*

Work Experience is a one hour per week class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below.

Units Determination:
General Work Experience (not related to one of the occupational disciplines listed below) is 3 units only.

Occupational Work Experience (one of the disciplines shown below) varies from 1-4 units. For every one (1) unit of work experience credit students must complete 75 hours of paid work or 60 hours of volunteer work during the college semester. No more than 20 hours per week may be applied toward this work requirement. Below is a general guide to help students enroll in the appropriate number of units of work experience.

Hours Worked Per Week		Students should enroll in:
20-40 (paid)	15-40 (volunteer)	up to 4 units
14-19 (paid)	11-14 (volunteer)	up to 3 units
9-13 (paid)	7-10 (volunteer)	up to 2 units
5-8 (paid)	4-6 (volunteer)	1 unit

Accounting
Administration of Justice
Air Conditioning
American Sign Language
Applied Digital Media
Architecture
Art
Auto Body
Auto Tech
Business
CIS
Community Interpretation
Construction
Cosmetology
Culinary Arts
Dental Hygiene
Dental Technology
Early Childhood Education
Education
Electronics
Engineering
Film, Television and Video
Fire Technology
Human Services
Journalism
Machine Shop
Management
Manufacturing
Marketing
Medical Assisting
Nursing
Office Administration
Paralegal Studies
Photography
Physical Education
Real Estate
Welding

Moreno Valley Campus

ABBR	BUILDING
24 HR	24 Hour Fitness Center
AFVW	Air Force Village West
CCRC	Community Care/Rehab Center
CLRK CTR	Ben Clark Training Center
DPSS	Dept. of Public Social Services
ECEM	Early Childhood Education-MOV
FT19	Fitness 19 Center
HM	Humanities Building
HOSP PKVW	Parkview Hospital
LIB	Library
MDEC	March Dental Education Center
MEC	March Education Center

ABBR	BUILDING
MODL	Modular Classroom
MPB	Multi Purpose Building
MVB	Moreno Valley Brunswick Center
PARK	Park Field
PSC	Parkside Complex
RCRMC	Riv. Co. Regional Med. Ctr.
RVHS	Rancho Verde High School
RXHS	Rubidoux High School
SCI	Science and Technology
STU	Student Services
VLHS	Vista del Lago High School

For more information, see "How to Read the Schedule of Classes."

MISSION STATEMENT

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.

ANATOMY & PHYSIOLOGY

Code	Hours	Days	Room	Instructor

AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- *PREREQUISITE: None.*

20014	08:00AM 02:00PM	MTWTH	SCI 250	S Wagner
	01/04/10 02/11/10		Last day to add: 01/08/10	

AMY-10 SURVEY HUMAN ANAT/PHYSIO 3.00 UNITS

A survey of the structure and function of human cells, tissues and systems-for Allied Health majors.

- *PREREQUISITE: None.*

20013	10:00AM 12:15PM	MTWTH	SCI 157	S Marshall
	01/04/10 02/11/10		Last day to add: 01/08/10	

ARCHITECTURE - See Norco campus

ART

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

EVENING

20018	5:30PM 10:00PM	M	HM 129	J Lopez Garcia
	01/04/10 02/10/10		Last day to add: 01/04/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ART-17 BEGINNING DRAWING 3.00 UNITS

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.

- *PREREQUISITE: None.*

20016	10:00AM 02:30PM	MTWTH	HM 126	V Madrid
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

ART-18 INTERMEDIATE DRAWING 3.00 UNITS

Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.

- *PREREQUISITE: ART-17 or 22.*

20252	10:00AM 02:30PM	MTWTH	HM 126	V Madrid
	01/04/10 02/11/10		Last day to add: 01/08/10	

ART-48 STUDIO DRAWING 3.00 UNITS

Continued drawing studio work with emphasis on individual art problems for the self-motivated student.

- *PREREQUISITE: ART-17(4A) or 18(5A).*

20253	10:00AM 02:30PM	MTWTH	HM 126	V Madrid
	01/04/10 02/11/10		Last day to add: 01/08/10	

BIOLOGY

BIO-1 GENERAL BIOLOGY 4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- *PREREQUISITE: None.*

20019	08:00AM 12:30PM	MTWTH	SCI 255	F Galicia
	01/04/10 02/11/10		Last day to add: 01/08/10	

BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal and Real Estate

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

ONLINE

20020				J Duran
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Code Hours Days Room Instructor

CHEMISTRY

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- *PREREQUISITE: MAT-52.*

20024	10:00AM 12:15PM	MTWTH	HM 129	R Allahyari
	01:00PM 03:15PM	MTWTH	SCI 261	R Allahyari
	01/04/10 02/11/10		Last day to add: 01/08/10	
20025	10:00AM 12:15PM	MTWTH	HM 129	R Allahyari
	03:15PM 05:30PM	MTWTH	SCI 261	R Allahyari
	01/04/10 02/11/10		Last day to add: 01/08/10	

COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

CAT-54A INTRO TO FLASH 3.00 UNITS

Prepares students to learn Flash, an animation and interactivity tool for the web and training mediums. (Same as CIS-54A)

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer, familiarity with the Internet and CAT-95A.*

20021	10:00AM 02:30PM	MW	HM 324	M Barboza
	01/04/10 02/10/10		Last day to add: 01/08/10	

ILA-800 SUPERVISED TUTORING - CAT 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

20254	Supervised Tutoring - CAT	SCI 151	M Barboza
		Last day to add: 02/13/10	

COMPUTER LAB HOURS: MORENO VALLEY (SCI 151)
Monday-Thursday: 7:30AM-9:30PM
Saturday-Sunday: CLOSED

COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

20026	07:45AM 12:15PM	MW	HM 333	J Duran
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a web-enhanced class. Internet access may be required.

EVENING

20027	05:30PM 10:00PM	TTH	HM 333	M McQuead
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a web-enhanced class. Internet access may be required.

Code Hours Days Room Instructor

CIS-54A INTRO TO FLASH 3.00 UNITS

Prepares students to learn Flash, an animation and interactivity tool for the web and training mediums. (Same as CAT-54A)

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer, familiarity with the Internet and CIS-95A.*

20028	10:00AM 02:30PM	MW	HM 324	M Barboza
	01/04/10 02/10/10		Last day to add: 01/08/10	

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer, familiarity with the Internet, and CIS-95A.*

20029	10:00AM 12:15PM	TTH	HM 324	M Barboza
	01/05/10 02/11/10		Last day to add: 01/09/10	

ILA-800 SUPERVISED TUTORING - CIS 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

20256	Supervised Tutoring - CIS	SCI 151	M Barboza
		Last day to add: 02/13/10	

DENTAL ASSISTANT

All DEA, DEH, & DEN classes are web-enhanced. Internet access may be required.

DEA-30 INT. CHAIRSIDE DENT ASSISTING 2.00 UNITS

This course includes clinical chair-side skills necessary for temporary crowns, bleaching splints, sports mouth guard, and sealants.

- *PREREQUISITE: DEA-20, 23 and 24.*
- *LIMITATION ON ENROLLMENT: Enrollment in the Dental Assistant program.*

20032	01:00PM 04:00PM	W	MDEC 1	D Lesser
	08:00AM 12:30PM	TH	MDEC 1	
	01:30PM 05:30PM	TH	MDEC 1	
	01/06/10 02/11/10		Last day to add: 01/10/10	

DEA-31 RADIOLOGY-DENTAL ASSISTANTS 1.50 UNITS

This course involves advanced radiography techniques including panoramic films and digital radiography.

- *PREREQUISITE: DEA-20 and 21.*
- *LIMITATION ON ENROLLMENT: Enrollment in the Dental Assistant program.*

20262	09:00AM 12:00PM	TW	MDEC 2	D Lesser
	01:30PM 04:30PM	T	MDEC 2	
	01/06/10 02/10/10		Last day to add: 01/09/10	
20263	09:00AM 12:00PM	TW	MDEC 2	D Lesser
	01:30PM 04:30PM	T	MDEC 2	
	01/06/10 02/10/10		Last day to add: 01/09/10	
20264	09:00AM 12:00PM	TW	MDEC 2	D Lesser
	01:30PM 04:30PM	T	MDEC 2	
	01/06/10 02/10/10		Last day to add: 01/09/10	
20034	09:00AM 12:00PM	TW	MDEC 2	D Lesser
	01:30PM 04:30PM	T	MDEC 2	
	01/06/10 02/10/10		Last day to add: 01/09/10	
20033	04:30PM 07:30PM	TH	MDEC 2	D Lesser
	01/07/10 02/11/10		Last day to add: 01/11/10	

DEA-32 INT. SUPERVISED EXTERNSHIPS 1.00 UNITS

This course provides the student the ability to practice clinical dental assisting in general dentistry practices.

- *PREREQUISITE: DEH-20, 22 and 24.*
- *LIMITATION ON ENROLLMENT: Enrollment in the Dental Assistant program.*

EVENING

20035	05:30PM 06:30PM	M	MDEC 3	D Lesser
	01/04/10 02/08/10		Last day to add: 01/04/10	

DENTAL HYGIENE

This is a specialized program. For information regarding entry, go to www.rcc.edu/dentalhygiene or call (951) 571-6431.

Code	Hours	Days	Room	Instructor

DEH-10B PRE-CLINICAL DENTAL HYGIENE #2 1.00 UNITS

Continues to introduce the student to the basic clinical skills and techniques needed to perform clinical dental hygiene services.

- *PREREQUISITE: None.*
- *COREQUISITE: DEH-19.*
- *LIMITATIONS ON ENROLLMENT: Course is limited to students who have been admitted to RCC's Dental Hygiene program.*

20265	01:00PM 04:00PM	TTH	MDEC 2	D Lesser
	09:00AM 12:00PM	TH	MDEC 2	
	01/05/10 02/11/10		Last day to add: 01/09/10	
20036	01:00PM 04:00PM	TTH	MDEC OP1	D Lesser
	09:00AM 12:00PM	TH	MDEC OP1	
	01/05/10 02/11/10		Last day to add: 01/09/10	
20037	01:00PM 04:00PM	TTH	MDEC OP2	D Lesser
	09:00AM 12:00PM	TH	MDEC OP2	
	01/05/10 02/11/10		Last day to add: 01/09/10	
20038	01:00PM 04:00PM	TTH	MDEC OP3	D Lesser
	09:00AM 12:00PM	TH	MDEC OP3	
	01/05/10 02/11/10		Last day to add: 01/09/10	

DEH-19 PAIN CONTROL 1.50 UNITS

Introduces the student to the physiological, psychological and philosophical aspects of pain control with emphasis on the use of local anesthetics and nitrous oxide/oxygen sedation.

- *PREREQUISITE: None.*
- *COREQUISITE: DEH-10B.*
- *LIMITATION ON ENROLLMENT: Course is limited to students who have been admitted to RCC's Dental Hygiene program.*

20266	08:00AM 12:00PM	T	MDEC 3	D Lesser
	09:00AM 12:00PM	TH	MDEC OP1	
	01:00PM 04:00PM	TH	MDEC 1	
	01/05/10 02/11/10		Last day to add: 01/09/10	
20039	08:00AM 12:00PM	T	MDEC 1	D Lesser
	09:00AM 12:00PM	TH	MDEC CLAS	
	01:00PM 04:00PM	TH	MDEC CLAS	
	01/05/10 02/11/10		Last day to add: 01/09/10	
20040	08:00AM 12:00PM	T	MDEC 3	D Lesser
	09:00AM 12:00PM	TH	MDEC 1	
	01:00PM 04:00PM	TH	MDEC 1	
	01/05/10 02/11/10		Last day to add: 01/09/10	
20041	08:00AM 12:00PM	T	MDEC OP1	D Lesser
	09:00AM 12:00PM	TH	MDEC OP1	
	01:00PM 04:00PM	TH	MDEC OP1	
	01/05/10 02/11/10		Last day to add: 01/09/10	

DEH-30B CLINICAL DENTAL HYGIENE #4 1.00 UNITS

Allows students to apply clinical skills while performing dental hygiene services on patients with early to advanced periodontal disease.

- *PREREQUISITE: None.*
- *LIMITATIONS ON ENROLLMENT: Course is limited to students who have been admitted to RCC's Dental Hygiene program.*

20042	01:00PM 04:00PM	MW	MDEC OP1	D Lesser
	05:30PM 08:30PM	MW	MDEC OP1	
	01/04/10 02/10/10		Last day to add: 01/08/10	
20043	01:00PM 04:00PM	MW	MDEC OP2	D Lesser
	05:30PM 08:30PM	MW	MDEC OP2	
	01/04/10 02/10/10		Last day to add: 01/08/10	
20044	01:00PM 04:00PM	MW	MDEC OP3	D Lesser
	05:30PM 08:30PM	MW	MDEC OP3	
	01/04/10 02/10/10		Last day to add: 01/08/10	
20045	1:00PM 04:00PM	MW	MDEC OP3	D Beckstrom
	05:30PM 08:30PM	MW	MDEC OP3	
	01/04/10 02/10/10		Last day to add: 01/08/10	

DENTAL TECHNOLOGY

Code	Hours	Days	Room	Instructor

DEN-72B DENTAL MATERIALS II 1.00 UNITS

Study of metals and alloys, dental porcelains and hazardous materials in dentistry.

- *PREREQUISITE: None.*

20259	08:00AM 11:00AM	F	MDEC 2	D Beckstrom
	01/08/10 02/05/10		Last day to add: 01/08/10	

DEN-85 ORTHO/PEDODONTIC TECHNIQUES 3.00 UNITS

Laboratory fabrication of orthodontic and pedodontic appliances.

- *PREREQUISITE: DEN-70.*

20046	08:00AM 08:45AM	MTWTH	MDEC 2	Staff
	08:50AM 01:20PM	MTWTH	MDEC LAB	
	01/04/10 02/11/10		Last day to add: 01/08/10	

DRAFTING - See Engineering - Norco campus

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- *PREREQUISITE: None.*

20248	07:35AM 09:50AM	MTWTH	ECEM 115	K Metcalfe
	01/04/10 02/11/10		Last day to add: 01/08/10	

EAR-33 INFANT AND TODDLERS 3.00 UNITS

Provides caregivers the components of quality care and education for children ages 0-3.

- *PREREQUISITE: None.*
- *ADVISORY: EAR-20.*

EVENING

20050	05:30PM 10:00PM	TTH	ECEM 115	Staff
	01/05/10 02/11/10		Last day to add: 01/08/10	

EAR-42 HOME SCHOOL AND COMM REL 3.00 UNITS

Techniques for communication and interaction within the family, school and community for parents and teachers.

- *PREREQUISITE: None.*

20249	10:00AM 12:15PM	MTWTH	ECEM 115	K Metcalfe
	01/04/10 02/11/10		Last day to add: 01/08/10	

EAR-44 ADMIN ECE PROGRAMS I 3.00 UNITS

Introduction to management skills and responsibilities of programs for young children, including program planning and development, supervision of personnel, budgeting, operating regulations, record keeping, and public relations.

- *PREREQUISITE: EAR-20, 24, 28 and 42.*

EVENING

20250	05:30PM 10:00PM	MW	ECEM 115	Staff
	01/04/10 02/10/10		Last day to add: 01/08/10	

Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Code Hours Days Room Instructor

EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call 951-571-6100 x 4600.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. **Prompt attendance is required at the orientation and NO late admissions will be allowed.** If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

Winter Orientation Dates for EMS-50 and 51

12/9/09	BLDG 16930	Ben Clark Training Center 9:00AM-11:00AM
12/10/09	BLDG 16930	Ben Clark Training Center 1:00PM-3:00PM

EMS-50 EMS-BASIC 6.00 UNITS

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- *PREREQUISITE: None.*
- *COREQUISITE: EMS-51.*
- *LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.*

20053	06:45AM 12:45PM	MTW	CLRK CTR	R Fontaine
	01:30PM 05:30PM	MTW	CLRK CTR	
	01/04/10 02/10/10		Last day to add: 01/08/10	

EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS

Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- *PREREQUISITE: None.*
- *COREQUISITE: EMS-50.*
- *LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.*

20054			FLD EMS	R Fontaine
	01/04/10 02/11/10		Last day to add: 01/16/10	

First meeting: Monday, January 4th at 6:45AM at Ben Clark Training Center.

EMS-70 TRAUMA MANAGEMENT 4.00 UNITS

Second term course focusing on preparing the paramedic student to deal with traumatic injuries in the pre-hospital setting.

- *PREREQUISITE: EMS-60, 61, 62 and 63.*
- *LIMITATION ON ENROLLMENT: Acceptance into the paramedic program. Students must enroll in EMS-71 concurrently.*

20055	08:30AM 12:30PM	MT	CLRK CTR	C Nollette
	01:30PM 05:30PM	MT	CLRK CTR	
	01/04/10 02/09/10		Last day to add: 01/08/10	

EMS-71 CLINICAL MED SPECIALTY I 2.50 UNITS

Provides supervised clinical practice in a wide variety of patient care activities to enable paramedic students to apply theory and skills for dealing with emergency patients in a hospital setting.

- *PREREQUISITE: EMS-60, 61, 62 and 63.*
- *LIMITATION ON ENROLLMENT: Acceptance into the paramedic program. Students must enroll in EMS-70 concurrently.*

20056			HOSP	C Nollette
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code Hours Days Room Instructor

PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

ENGLISH 1A. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:
A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:
1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:
There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- *PREREQUISITE: ENG-50 or qualifying preparation score.*

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged

20060	10:00AM 01:00PM	MTWTH	STU 109	J Rawley
	01/04/10 02/11/10		Last day to add: 01/08/10	
20058	01:10PM 04:10PM	TTH	STU 109	M Mariano
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

20059	06:00PM 09:00PM	MTWTH	STU 107	K Stevenson
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is a web-enhanced class. Internet access may be required.

ONLINE

20061				R Gurley
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- *PREREQUISITE: ENG-1A or 1AH.*

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged

20062	06:50AM 09:50AM	MTWTH	STU 109	K Farrell
	01/04/10 02/11/10		Last day to add: 01/08/10	
20063	10:00AM 01:00PM	MTWTH	PSC 7	J Rhyne
	01/04/10 02/11/10		Last day to add: 01/08/10	

The above section is a web-enhanced class. Internet access may be required.

20064	01:10PM 04:10PM	TTH	PSC 7	V Zapata
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

WRITING/READING CENTER HOURS: MORENO VALLEY (HM 232)
Monday-Thursday: 7:00AM-9:00PM
Saturday & Sunday: CLOSED

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*
- *ADVISORY: REA-82 or qualifying preparation score.*

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged

20067	06:50AM 09:50AM	MTWTH	PSC 7	A Sacks
	01/04/10 02/11/10		Last day to add: 01/08/10	
20065	10:00AM 01:00PM	MTWTH	HM 323	M Snyder
	01/04/10 02/11/10		Last day to add: 01/08/10	
20068	01:10PM 04:10PM	MTWTH	HM 233	K Smith
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

20066	06:00PM 09:00PM	MW	STU 109	S Henry
	01/04/10 02/10/10		Last day to add: 01/08/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

20070	06:00PM 09:00PM	TTH	STU 109	J LaPorte
	01/05/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE

20205				R Regino
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged

20072	06:50AM 09:50AM	MTWTH	LIB 123	H Syphus
	01/04/10 02/11/10		Last day to add: 01/08/10	

EVENING

20074	06:00PM 09:00PM	MTWTH	HM 206	A Loverde
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: ENG-60A or qualifying preparation score.*

All sections of ENG-60B have an 18 hour ON-CAMPUS laboratory requirement to be arranged

20078	06:50AM 09:50AM	MTWTH	LIB 120	J Hardina
	01/04/10 02/11/10		Last day to add: 01/08/10	
20075	10:00AM 01:00PM	MTWTH	HM 206	R Carlton
	01/04/10 02/11/10		Last day to add: 01/08/10	
20076	10:00AM 01:00PM	MTWTH	LIB 123	J Pinson
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENG-96 WRIT/READ CTR PRACTICUM 0.50 UNITS

Writing and Reading Center support for self-paced development in writing for any student enrolled in an English, speech communication, or journalism course. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in another non-practicum English, speech communication, or journalism course.*

20079			HM 232	A Amezquita
	01/04/10 02/11/10		Last day to add: 02/11/10	

Code	Hours	Days	Room	Instructor

ENG-97 WRIT/READ CTR PRACTICUM 1.00 UNITS

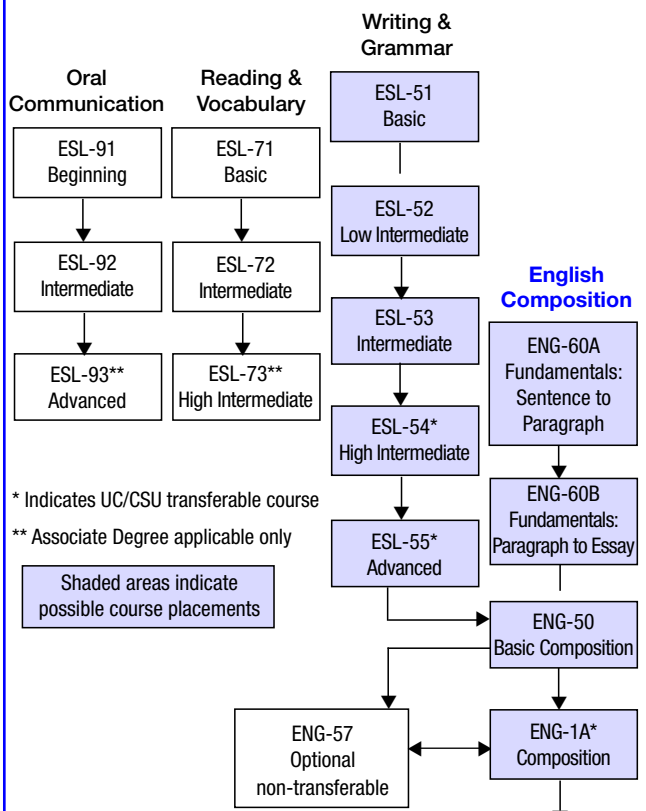
Writing and Reading Center support for self-paced development in writing for any student enrolled in an English, speech communication, or journalism course. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in another non-practicum English, speech communication, or journalism course.*

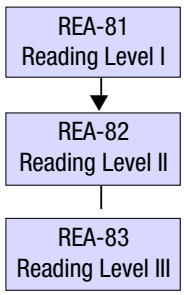
20080			HM 232	A Amezquita
	01/04/10 02/11/10		Last day to add: 02/11/10	

Moving through English

English as a Second Language



Moving through Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

Code Hours Days Room Instructor

ENGLISH AS A SECOND LANGUAGE

WINTER 2010
ESL ONE-STOP DATES
(NEW ESL STUDENTS MUST TAKE PTESL TEST)

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at www.rcc.edu/services/assessmet/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Moreno Valley campus: Call 951-571-6492 for an appointment.

October 29	Thursday	8:30 AM	STU 301
November 11	Wednesday	5:00 PM	STU 301
November 24	Thursday	8:30 AM	STU 301
December 2	Wednesday	5:00 PM	STU 301
December 10	Thursday	8:30 AM	STU 301
January 6	Wednesday	5:00 PM	STU 301

ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS
An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)
- *PREREQUISITE: Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.*

EVENING
20081 06:00PM 09:45PM MTWTH PSC 9 R Rader
01/04/10 02/11/10 Last day to add: 01/08/10

ESL-90H PHRASES AND CLAUSES 1.00 UNITS
Provides practice in using phrases and clauses to write well structured sentences. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for or enrollment in ESL-53 or higher.*

20189 12:10PM 01:40PM TTH TBA O Dumer
01/05/10 02/11/10 Last day to add: 01/09/10

ESL-90I PUNCTUATION REVIEW 1.00 UNITS
Improves students' understanding and use of punctuation. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for or enrollment in ESL-53 or higher.*

20190 12:10PM 01:40PM MW O Dumer
01/04/10 02/11/10 Last day to add: 01/08/10

ESL-92 INTERMED ORAL COMMUNICATION 3.00 UNITS
An intermediate conversation and idioms class for English as a Second Language students. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*
- *ADVISORY: Concurrent enrollment in ESL-53 or 54.*

20191 09:00AM 12:00PM MTWTH TBA O Dumer
01/04/10 02/11/10 Last day to add: 01/08/10

ESL-96 WRIT/READ CTR PRACTICUM 0.50 UNITS
Writing and Reading Center access and support for students enrolled in ESL courses. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum ESL course.*

20082 HM 232 O Dumer
01/04/10 02/11/10 Last day to add: 02/11/10

Code Hours Days Room Instructor

ESL-97 WRIT/READ CENTER PRACTICUM 1.00 UNITS
Writing and Reading Center access and support for students enrolled in ESL courses. (Non-degree credit course. Pass-No Pass only.)
- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Must be concurrently enrolled in another non-practicum ESL course.*

20083 HM 232 O Dumer
01/04/10 02/11/10 Last day to add: 02/11/10

GUIDANCE

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS
Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.
- *PREREQUISITE: None.*

20086 07:45AM 10:00AM MTWTH LIB 130 Staff
01/04/10 02/11/10 Last day to add: 01/08/10
The above section is a Middle College High School class. Please see counselor for more information.

20087 10:30AM 12:45PM MTWTH LIB 130 Staff
01/04/10 02/11/10 Last day to add: 01/08/10
The above section is a Middle College High School class. Please see counselor for more information.

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS
Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.
- *PREREQUISITE: None.*

20260 07:35AM 09:50AM MTWTH STU 101 S Marshall
01/04/10 02/11/10 Last day to add: 01/08/10

20092 10:00AM 12:15PM MTWTH STU 101 J Werner-Fraczek
01/04/10 02/11/10 Last day to add: 01/08/10
The above section is a web-enhanced class. Internet access may be required.

EVENING
20093 06:00PM 09:00PM TWTH HM 221 Staff
01/05/10 02/11/10 Last day to add: 01/09/10

HISTORY

HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

20095 10:00AM 12:15PM MTWTH HM 105 R Hanks
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING
20096 06:00PM 09:00PM TWTH HM 105 M Nunez
01/05/10 02/11/10 Last day to add: 01/09/10

ONLINE
20097 L Riggin Walden
01/04/10 02/11/10 Last day to add: 01/09/10
The above section is an online class. Computer with Internet access required. See www.opencampus.com.

HIS-7 POL SOC HISTORY OF US 3.00 UNITS
A history of the United States from 1877 to the present.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

20098 01:10PM 03:25PM MTWTH HM 106 S Meier
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING
20099 06:00PM 09:00PM MTW HM 106 K Bowyer
01/04/10 02/10/10 Last day to add: 01/08/10

Code Hours Days Room Instructor

HUMAN SERVICES

HMS-16 PUBLIC ASSISTANCE/BENEFITS 1.00 UNITS

Overview of federal, state and local public benefits for persons in need, including availability, eligibility requirements and entitlements.

- *PREREQUISITE: None.*

EVENING

20101 06:00PM 09:00PM T HM 209 Staff
01/05/10 02/09/10 Last day to add: 01/08/10

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

20102 10:00AM 12:15PM MTWTH LIB 120 W Knight
01/04/10 02/11/10 Last day to add: 01/08/10

ONLINE

20103 C Rocco
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

INTERDISCIPLINARY STUDIES

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll**.

ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

20254 Supervised Tutoring – CAT SCI 151 M Barboza
Last day to add: 02/13/10

20256 Supervised Tutoring - CIS SCI 151 M Barboza
Last day to add: 02/13/10

20257 Supervised Tutoring - MAT HM 220 F Johnson
Last day to add: 02/13/10

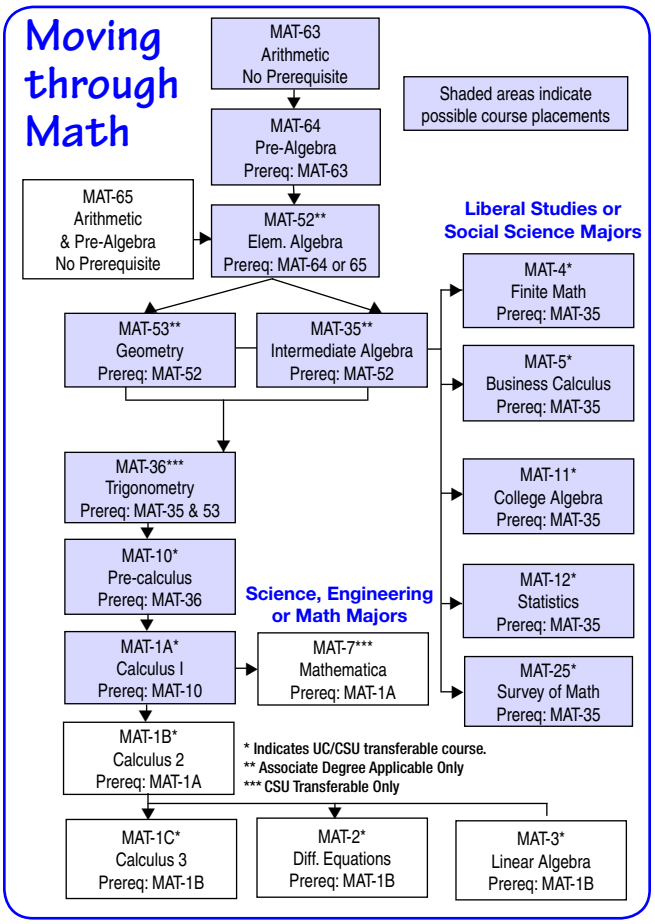
INTERPRETING - See Community Interpretation in Spanish

LOGISTICS - See Business Administration

MACHINE SHOP TECHNOLOGY - See Norco campus

MANUFACTURING TECHNOLOGY - See Norco campus

Code Hours Days Room Instructor



REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

OR

- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

MATHEMATICS

MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- *PREREQUISITE: MAT-36 or qualifying placement level.*

20000 10:00AM 01:00PM MTWTH HM 221 V Alvarez
01/04/10 02/11/10 Last day to add: 01/08/10

MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

20001 01:10PM 04:10PM MTWTH HM 336 F Johnson
01/04/10 02/11/10 Last day to add: 01/08/10

Code	Hours	Days	Room	Instructor

MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

EVENING

20002	06:00PM 09:00PM	MTTH	HM 104	C Yao
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

20003	10:00AM 01:45PM	MTWTH	HM 104	N Baciuna
			Last day to add: 01/08/10	
20004	01:10PM 04:55PM	TTH	HM 105	S Drake
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions,their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

20204	10:00AM 01:00PM	MTWTH	PSC 10	S Drake
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

20005	10:00AM 01:00PM	MTWTH	HM 106	J Namekata
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-63 ARITHMETIC 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems (Non-degree credit course.)

- *PREREQUISITE: None.*

20006	10:00AM 12:15PM	MTWTH	HM 336	C Dang
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

20007	07:35AM 09:50AM	MTWTH	HM 336	J Namekata
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-90A WHOLE NUMBERS, INTRO FRACTIONS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*

20008	07:35AM 09:50AM	MTWTH	PSC 10	N Baciuna
	01/04/10 02/11/10		Last day to add: 02/03/10	

MAT-90B FRACTIONS, INTRO DECIMALS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-90A.*

20009	07:35AM 09:50AM	MTWTH	PSC 10	N Baciuna
	01/04/10 02/11/10		Last day to add: 02/03/10	

MAT-90C DECIMALS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: MAT-90B.*

20010	07:35AM 09:50AM	MTWTH	PSC 10	N Baciuna
	01/04/10 02/11/10		Last day to add: 02/03/10	

Code	Hours	Days	Room	Instructor

Ready, Set, Math!

Complete MAT-63 at your own pace, one unit at a time. Enroll in MAT-90A, B, C and D. Courses specialize in use of technology and individualized instruction. These are open entry/exit courses that students may add at any time up until the last day to add.

ILA-800 SUPERVISED TUTORING - MAT 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

20257	Supervised Tutoring - MAT		HM 220	F Johnson
			Last day to add: 02/13/10	

MEDICAL ASSISTING

MDA-1A MEDICAL TERMINOLOGY 1A 3.00 UNITS

Introduction to medical terminology.

- *PREREQUISITE: None.*

20105	10:00AM 12:15PM	MTWTH	HM 334	Staff
	01/04/10 02/11/10		Last day to add: 01/08/10	

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

20208	10:00AM 12:15PM	MTWTH	LIB 131	B Guldhammer-Beals
	01/04/10 02/11/10		Last day to add: 01/08/10	

ONLINE

20106				D Foster
	01/04/10 02/11/10		Last day to add: 01/09/10	

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PHILOSOPHY

PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- *PREREQUISITE: None.*

20109	10:00AM 12:15PM	MTWTH	HM 205	D Henry
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHYSICAL EDUCATION

PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- *PREREQUISITE: None.*

20110	07:35AM 09:50AM	MTWTH	LIB 136	C Hansen
	01/04/10 02/11/10		Last day to add: 01/08/10	

PHP-A40 KARATE, BEGINNING 1.00 UNITS

Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.

- *PREREQUISITE: None.*

20112	10:00AM 12:15PM	MTWTH	PSC MPB	D Namekata
	01/04/10 02/11/10		Last day to add: 01/08/10	

Code	Hours	Days	Room	Instructor

PHP-A41 KARATE, INTERMEDIATE 1.00 UNITS

Reviews basic skills and develops intermediate level skills in karate and self-defense.

- *PREREQUISITE: None.*
- *ADVISORY: Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.*

20114 01:15PM 03:30PM MTWTH PSC MPB J Namekata
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A46 HATHA YOGA, BEGINNING 1.00 UNITS

Develops physical and mental wellness by exercises for breathing, concentration, flexibility, strength and relaxation.

- *PREREQUISITE: None.*

20116 03:30PM 05:45PM MTWTH PSC MPB C Hall
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A64 SOCCER 1.00 UNITS

Introduces rules, basic skills, offensive and defensive strategies and competition in soccer.

- *PREREQUISITE: None.*

20118 07:35AM 09:50AM MTWTH PARK FLD1 F Melgarejo
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A75 WALKING FOR FITNESS 1.00 UNITS

Provides instruction in walking technique and fitness, nutrition, and weight loss as it relates to a walking program.

- *PREREQUISITE: None.*

20120 07:35AM 09:50AM MTWTH PARK FLD2 D Namekata
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A81 PHYSICAL FITNESS 1.00 UNITS

Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- *PREREQUISITE: None.*

Physical Fitness classes meet at Fitness 19 Center, 16080 Perris Blvd., Moreno Valley. No use fees will be charged. RCC identification card required.

20121 10:00AM 12:15PM MTWTH FT19 CLAS P Singh
01/04/10 02/11/10 Last day to add: 01/08/10

20122 02:30PM 04:45PM MTWTH FT19 CLAS H Erdle
01/04/10 02/11/10 Last day to add: 01/08/10

PHP-A86 STEP AEROBICS 1.00 UNITS

Develops muscular strength, flexibility and endurance with step aerobic activity and body conditioning exercises.

- *PREREQUISITE: None.*

20126 07:35AM 09:50AM MTWTH PSC MPB R Russo
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING

20125 06:00PM 08:15PM MTWTH PSC MPB R Russo
01/04/10 02/11/10 Last day to add: 01/08/10

PHYSICIAN ASSISTANT

This is a specialized program. For information regarding entry into the www.rcc.edu/physicianassistant or call 571-6166.

Hours subject to change due to guest lecturers and/or faculty availability. Year Two clinical assignments are made by PA Program Clinical Coordinator.

PHT-4 APPLIED CLINIC SKILLS II 4.00 UNITS

Principles and practice of electrocardiography and 12-lead EKG interpretation. Principles and practice of diagnostic imaging and advanced imaging modalities.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Acceptance into the Physician Assistant program.*

20137 09:00AM 11:15AM MTWTH HM 227 D Middleton
09:00AM 10:30AM TTH HM 227
01/04/10 02/11/10 Last day to add: 01/16/10

Code	Hours	Days	Room	Instructor

PHT-12 INTERNAL MEDICINE II 6.00 UNITS

Under supervision, students participate in a wide variety of patient care activities in internal medicine and the Intensive and Coronary Care Units. Students are assigned to medical history review, physical examination, diagnostic testing, technical procedures and patient management.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant program including completion of all first-year courses.*

20129 HOSP M Estrada
01/04/10 02/11/10 Last day to add: 01/16/10

PHT-13 GENERAL SURGERY 4.00 UNITS

Under supervision, assigned to patients to elicit medical history, perform physical examination diagnostic testing, surgical and technical procedures and management of the surgical patient.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant program including completion of all first year courses.*

20130 HOSP D Middleton
01/04/10 02/11/10 Last day to add: 01/16/10

PHT-14 SURGERY II 6.00 UNITS

Continuation of Surgery Internship and the surgical subspecialties in orthopedics.

- *PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.*

20131 HOSP T Thetford
01/04/10 02/11/10 Last day to add: 01/16/10

PHT-15 PEDIATRICS 6.00 UNITS

Under supervision, students participate in a wide variety of patient care activities in the outpatient and inpatient clinical settings. Students are assigned to patients for medical history review, physical examination, diagnostic testing, and patient management.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant program including completion of all first-year courses.*

20132 HOSP P Stafford
01/04/10 02/11/10 Last day to add: 01/16/10

PHT-16 OBSTETRICS/GYNECOLOGY 6.00 UNITS

Under supervision, participate in a variety of patient care activities emphasizing patients with reproductive tract abnormalities and normal or complicated pregnancies. Assigned to patients for medical history review, physical examination and diagnostic testing in preparation for supportive role during labor and delivery or gynecologic surgery.

- *PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.*

20133 HOSP D Middleton
01/04/10 02/11/10 Last day to add: 01/16/10

PHT-17 FAMILY PRACTICE 6.00 UNITS

Under supervision, assigned to patient for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- *PREREQUISITE: Advanced standing in the Physician Assistant program including completion of all first year courses.*

20134 HOSP P Stafford
01/04/10 02/11/10 Last day to add: 01/16/10

PHT-18 PSYCHIATRY/MENTAL HEALTH 4.00 UNITS

Under supervision, perform psychiatric history and mental status examinations and participate and in discussions and formulations of basic therapeutic plans.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant Program including completion of all first-year courses.*

20135 HOSP D Middleton
01/04/10 02/11/10 Last day to add: 01/16/10

Code	Hours	Days	Room	Instructor

PHT-19 EMERGENCY MEDICINE 4.00 UNITS

Under supervision, assigned to patients in the Emergency Department for medical history review, physical examination, diagnostic testing, minor surgical procedures, ACLS, BCLS, and patient management in emergency situations.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Advanced standing in the Physician Assistant Program including completion of all first-year courses.*

20136			HOSP	T Thetford
	01/04/10 02/11/10			Last day to add: 01/16/10

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

20138	10:00AM 12:15PM	MTWTH	STU 107	C Mahon
	01/04/10 02/11/10			Last day to add: 01/08/10
EVENING				
20139	05:30PM 10:00PM	MW	HM 336	M Lafferty
	01/04/10 02/10/10			Last day to add: 01/08/10

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

20140	07:35AM 09:50AM	MTWTH	HM 338	K Hacker
	01/04/10 02/11/10			Last day to add: 01/08/10
EVENING				
20141	05:30PM 10:00PM	MW	HM 338	M Warden
	01/04/10 02/10/10			Last day to add: 01/08/10

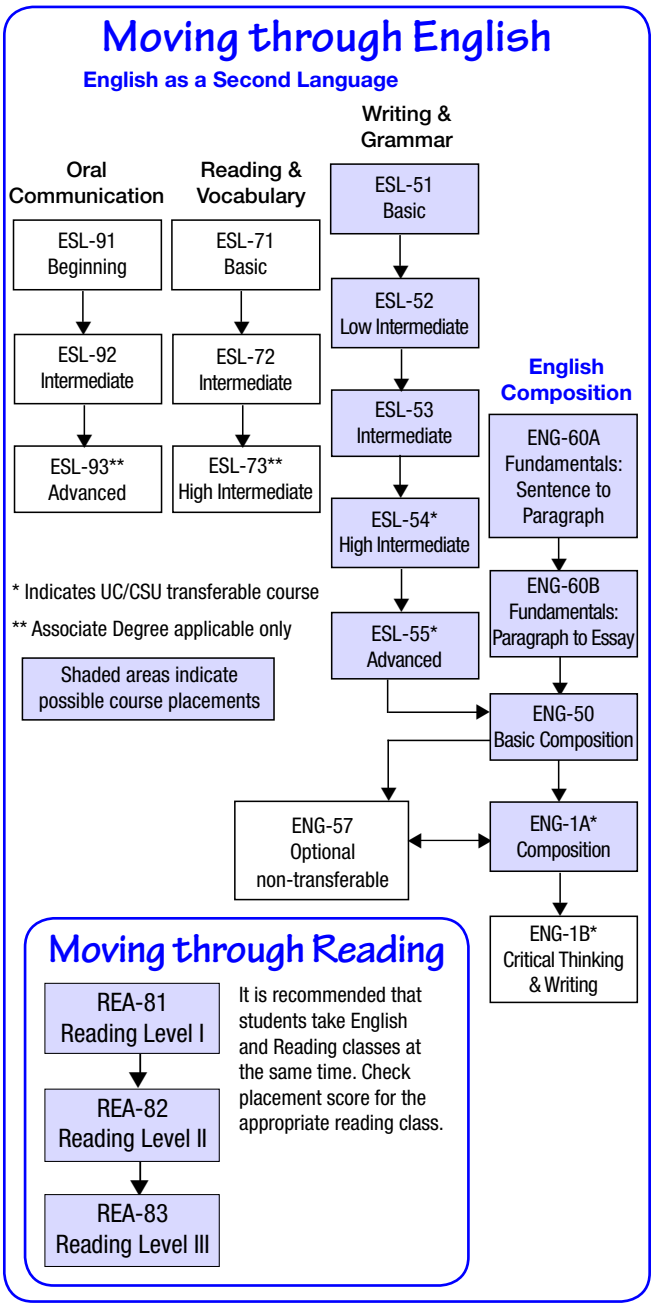
PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- *PREREQUISITE: None.*

20143	10:00AM 12:15PM	MTWTH	HM 338	K Hacker
	01/04/10 02/11/10			Last day to add: 01/08/10
EVENING				
20144	05:30PM 10:00PM	TTH	HM 338	M Warden
	01/05/10 02/11/10			Last day to add: 01/09/10

Code Hours Days Room Instructor



READING

REA-82 READING, LEVEL II 3.50 UNITS

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-81 or qualifying preparation score.*

20146	01:00PM 04:45PM	TTH	PSC 8	S Nyrop
	01/05/10 02/11/10			Last day to add: 01/09/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

Code	Hours	Days	Room	Instructor

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.*

20147 10:00AM 12:15PM TTH PSC 8 S Nyrop
01/05/10 02/11/10 Last day to add: 01/09/10

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

REA-96 READ/WRIT CTR PRACTICUM 0.50 UNITS

Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.*

20148 HM 232 S Nyrop
01/04/10 02/11/10 Last day to add: 02/11/10

REA-97 READ/WRIT CTR PRACTICUM 1.00 UNITS

Reading and Writing Center access for students enrolled in composition, literature, creative writing, ESL, reading or speech communication courses. (Non-degree credit course. Pass-No Pass only.)

- *PREREQUISITE: None.*
- *COREQUISITE: Concurrent enrollment in any English, ESL, reading or speech communication course.*

20149 HM 232 S Nyrop
01/04/10 02/11/10 Last day to add: 02/11/10

WRITING/READING CENTER HOURS: MORENO VALLEY (HM 232)

Monday-Thursday: 7:00AM-9:00PM
Saturday & Sunday: CLOSED

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

20152 10:00AM 12:15PM MTWTH HM 337 J Hill
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING

20151 06:00PM 09:00PM TWTH LIB 131 M Carpenter
01/05/10 02/11/10 Last day to add: 01/09/10

ONLINE

20153 E Thompson
01/04/10 02/11/10 Last day to add: 01/09/10

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

   Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPANISH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

Code	Hours	Days	Room	Instructor

SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- *PREREQUISITE: None.*

20155 08:00AM 12:30PM MTWTH PSC 3 G Decker
01/04/10 02/11/10 Last day to add: 01/08/10

SPA-2 SPANISH 2 5.00 UNITS

Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- *PREREQUISITE: SPA-1, 1H or 1B.*

20258 05:00PM 09:30PM MTWTH HM 322 M Vega Sanchez
01/04/10 02/11/10 Last day to add: 01/08/10

The above section is a web-enhanced class. Internet access may be required.

Spanish Placement Testing

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Moreno Valley campus: Call 951-571-6142 to make an appointment.

October 8	Thursday	8:00 AM	STU 301
October 20	Tuesday	3:00 PM	STU 301
November 10	Tuesday	3:00 PM	STU 301
November 19	Thursday	8:00 AM	STU 301
December 8	Tuesday	3:00 PM	STU 301
January 5	Tuesday	8:00 AM	STU 301

SPEECH COMMUNICATION

SPE-1 PUBLIC SPEAKING 3.00 UNITS

Learn how to prepare, present and evaluate a variety of speeches. Minimum of 4 speeches and 20 formal speaking minutes required.

- *PREREQUISITE: None.*
- *ADVISORY: SPE-51, 52 or qualification for ENG-1A.*

20159 10:00AM 12:15PM MTWTH LIB 124 D White
01/04/10 02/11/10 Last day to add: 01/08/10

20160 01:00PM 03:15PM MTWTH LIB 124 D White
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING

20158 05:30PM 10:00PM MW LIB 120 C Christman
01/04/10 02/10/10 Last day to add: 01/08/10

SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- *PREREQUISITE: None.*
- *ADVISORY: SPE-52 or qualification for ENG-1A.*

20163 07:35AM 09:50AM MTWTH HM 209 T Berry
01/04/10 02/11/10 Last day to add: 01/08/10

EVENING

20162 05:30PM 10:00PM TTH LIB 120 D Mann
01/05/10 02/11/10 Last day to add: 01/09/10

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Rubidoux Annex

RCCD classes will be held at Rubidoux Annex, 4250 Opal Street, Riverside in the morning, afternoon and evening. These classes are open to everyone! A health fee will be charged, but an RCCD parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCCD student! For more information, call (951) 328-3790.

ADMINISTRATION OF JUSTICE

ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS

The history and philosophy of administration of justice in America.

- *PREREQUISITE: None.*

EVENING

Code	Hours	Days	Room	Instructor
40501	05:30PM 10:00PM 01/04/10 02/10/10	MW	RXHS P2 Last day to add: 01/08/10	M Reid

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- *PREREQUISITE: None.*

EVENING

Code	Hours	Days	Room	Instructor
40165	06:00PM 10:30PM 01/04/10 02/10/10	MW	RXHS T8 Last day to add: 01/08/10	F Bringhurst

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- *PREREQUISITE: ENG-50 or qualifying preparation score.*

40184	06:50AM 09:50AM 01/04/10 02/11/10	MTWTH	RXHS P3 Last day to add: 01/08/10	N Freim

The above section requires 18 hours laboratory by arrangement.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*
- *ADVISORY: REA-82 or qualifying preparation score.*

40199	06:50AM 09:50AM 01/04/10 02/11/10	MTWTH	RXHS P4 Last day to add: 01/08/10	I Fealy

The above section requires 18 hours laboratory by arrangement.

MATHEMATICS

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

40023	10:00AM 01:00PM 01/04/10 02/11/10	MTWTH	RXHS P1 Last day to add: 01/08/10	J Yoo

MAT-63 ARITHMETIC 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems. (Non-degree credit course.)

- *PREREQUISITE: None.*

40031	10:00AM 12:15PM 01/04/10 02/11/10	MTWTH	RXHS P3 Last day to add: 01/08/10	M Wang

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

40034	10:00AM 12:15PM 01/04/10 02/11/10	MTWTH	RXHS T8 Last day to add: 01/08/10	Y Seager

PHYSICAL EDUCATION

PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling $15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- *PREREQUISITE: None.*

EVENING

Code	Hours	Days	Room	Instructor
40319	06:00PM 10:30PM 01/04/10 02/10/10	MW	RXHS T7 Last day to add: 01/08/10	J McMains

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

EVENING

Code	Hours	Days	Room	Instructor
40502	05:30PM 10:00PM 01/05/10 02/11/10	TTH	RXHS P4 Last day to add: 01/09/10	J Wilcoxson

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Stokoe Annex

RCC classes are now being offered at the Innovative Learning Center located on the Stokoe Elementary School campus at 4501 Ambs Drive, Riverside, CA 92505.

Day classes will require fingerprinting and background clearance. Day AND Evening students both require an RCC parking permit. Please call Ann Chambers at (951) 328-3660, Monday-Friday for information on how to get started.

EARLY CHILDHOOD EDUCATION

Code	Hours	Days	Room	Instructor

EAR-28 PRINCIPLES/PRACTICES 3.00 UNITS

The effects of the different principles and practices used to educate young children.

- *PREREQUISITE: None.*

40168	10:00AM 12:15PM	MTWTH	STOK D101	M Flyr
	01/04/10 02/11/10		Last day to add: 01/08/10	

EDUCATION

EDU-3 LITERACY INSTRUCTION 3.00 UNITS

Instructional literacy strategies are introduced, and essential competencies for delivering culturally relevant reading instruction to emerging readers are developed.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Able to meet safety and health clearance standards for a public school district.*

40575	10:00AM 12:15PM	MTWTH	STOK E102	K Hemborg
	01/04/10 02/11/10		Last day to add: 01/08/10	

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- *PREREQUISITE: ENG-50 or qualifying preparation score.*

40482	10:00AM 01:00PM	MTWTH	STOK E102	M Kent
	01/04/10 02/11/10		Last day to add: 01/08/10	

Plus 18 hours laboratory by arrangement.

Code	Hours	Days	Room	Instructor

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*
- *ADVISORY: REA-82 or qualifying preparation score.*

40485	10:00AM 01:00PM	MTWTH	STOK F119	M Waters
	01/04/10 02/11/10		Last day to add: 01/08/10	

Plus 18 hours laboratory by arrangement.

MATHEMATICS

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

40498	01:00PM 04:45PM	MTWTH	STOK D118	K Al-Azem
	01/04/10 02/11/10		Last day to add: 01/08/10	

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

40499	07:00AM 10:00AM	MTWTH	STOK D118	A Sacdalan
	01/04/10 02/11/10		Last day to add: 01/08/10	

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

40432	07:35AM 09:50AM	MTWTH	STOK D101	E Perez
	01/04/10 02/11/10		Last day to add: 01/08/10	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Riverside Community College District
Ben Clark Training Center
(No Parking Permit Required)

Welcome to Riverside Community College District's unique and vital public safety training located at the Ben Clark Training Center (BCTC). In association with local, state and federal agencies, Riverside Community College District (RCCD) offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Most of the training occurs at the BCTC, located adjacent to March Air Force Reserve Base. RCCD at the BCTC is recognized nationally for its innovative, interagency programs that emphasize state-of-the-art training for law enforcement and firefighting personnel to function as a team.

Several major public agencies participate in public safety training, including the Riverside County Sheriff's Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, RCCD is able to offer the following intensive programs in Law Enforcement and Fire Technology:

Law Enforcement

Peace Officer Training
Correctional Officer Training
Probation Officer Training
Dispatcher Training

Fire Technology

A.S. Degree
Truck Academy
Driver Operator
Fire & Chief Officer Training
Basic Firefighter Academy
Technical Rescue
Hazardous Materials
Wildland Firefighting

If you have any questions, call the phone number listed in each course description in the schedule of classes or call the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside County Sheriff's Department courses, Riverside County Fire Department courses, or Riverside County Training Officer's Association courses, visit the Riverside Community College District website at www.rcc.edu for specific registration details.

To assure open enrollment, class availability and scheduling flexibility while meeting the training needs of law enforcement, fire technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that many of the listed classes have a prerequisite requirement.

Technical and Advanced Officer Training (951) 486-2797
Corrections Training (951) 486-2877
Dispatch Training Courses (951) 486-2797
Basic Peace Officer Training Academy (951) 571-6316
Fire Academy and Fire Technology (951) 571-6197

Fast Track (951) 571-6324

The Fast Track Program provides sworn and correctional deputies, fire service personnel and all students with an opportunity to complete the prescribed general education requirements to earn an Associate of Science Degree in Law Enforcement, Fire Technology, or other related public service discipline within twelve to eighteen months.

This schedule of courses is especially attractive for public safety personnel to access the college's courses and available programs. All classes are offered at the Ben Clark Public Safety and Training Center, located at 16791 Davis Avenue, Riverside, where **no parking permit is required.**

Ultimately, Fast Track provides students with at least two opportunities: a time to enhance and apply their intellectual skills toward greater professional performance; and a time to prepare to advance in their leadership positions.

ADMINISTRATION OF JUSTICE

Code	Hours	Days	Room	Instructor
ADJ-A8A	**FIELD TRAINING OFFICER**			**1.50 UNITS**
	Designed to provide an understanding of the purpose of the field training program. For information regarding enrollment procedures, call 486-2797.			
	• *PREREQUISITE: None.*			
20164	08:00AM 02:25PM	MTWTHF	CLRK CTR	T Wood
	03:25PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	
ADJ-A33A	**PUBLIC SAFETY SEMINAR A**			**0.25 UNITS**
	Designed to address legislative requirements for fire, law enforcement or corrections personnel.			
	• *PREREQUISITE: None.*			
20201	08:00AM 12:00PM	M	CLRK CTR	J Wood
	01:00PM 05:00PM	M	CLRK CTR	
	02/08/10 02/08/10		Last day to add: 02/08/10	
20194	08:00AM 12:00PM	W	CLRK CTR	J Wood
	01:00PM 05:00PM	W	CLRK CTR	
	01/06/10 01/06/10		Last day to add: 01/06/10	
20199	08:00AM 12:00PM	W	CLRK CTR	J Wood
	01:00PM 05:00PM	W	CLRK CTR	
	02/03/10 02/03/10		Last day to add: 02/03/10	
20202	08:00AM 12:00PM	TH	CLRK CTR	J Wood
	01:00PM 05:00PM	TH	CLRK CTR	
	02/11/10 02/11/10		Last day to add: 02/11/10	
20185	08:00AM 12:00PM	F	CLRK CTR	T Wood
	01:00PM 05:00PM	F	CLRK CTR	
	01/22/10 01/22/10		Last day to add: 01/22/10	
ADJ-A33B	**PUBLIC SAFETY SEMINAR B**			**0.50 UNITS**
	Designed to address legislative requirements for fire, law enforcement or corrections personnel.			
	• *PREREQUISITE: None.*			
20176	08:00AM 12:00PM	MT	CLRK CTR	T Wood
	01:00PM 05:00PM	MT	CLRK CTR	
	02/01/10 02/02/10		Last day to add: 02/01/10	
20186	08:00AM 12:00PM	MT	CLRK CTR	T Wood
	01:00PM 05:00PM	MT	CLRK CTR	
	01/25/10 01/26/10		Last day to add: 01/25/10	
ADJ-A33C	**PUBLIC SAFETY SEMINAR C**			**1.00 UNITS**
	Designed to address legislative requirements for fire, law enforcement or corrections personnel.			
	• *PREREQUISITE: None.*			
20183	08:00AM 12:00PM	MTW	CLRK CTR	T Wood
	01:00PM 05:00PM	MTW	CLRK CTR	
	01/11/10 01/13/10		Last day to add: 01/13/10	
20196	08:00AM 12:00PM	TWTH	CLRK CTR	J Wood
	01:00PM 05:00PM	TWTH	CLRK CTR	
	01/26/10 01/28/10		Last day to add: 01/28/10	
20203	08:00AM 12:00PM	TWTH	CLRK CTR	J Wood
	01:00PM 05:00PM	TWTH	CLRK CTR	
	02/09/10 02/11/10		Last day to add: 02/11/10	

Code	Hours	Days	Room	Instructor

ADJ-A33E PUBLIC SAFETY SEMINAR E 2.00 UNITS

Designed to address legislative requirements for fire, law enforcement or corrections personnel.

- *PREREQUISITE: None.*

20181	08:00AM 12:00PM	MTWTHF	CLRK CTR	T Wood
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/04/10 01/08/10		Last day to add: 01/07/10	
20195	08:00AM 12:00PM	MTWTHF	CLRK CTR	J Wood
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	

ADJ-A44A LASER OPERATOR 0.25 UNITS

Provides an understanding of the basics of radar operation as it relates to the use of laser technology. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Must have successfully passed a 24-hour POST Radar certification class.*

20173	08:00AM 02:00PM	F	CLRK CTR	T Wood
	03:00PM 05:00PM	F	CLRK CTR	
	01/22/10 01/22/10		Last day to add: 01/22/10	

ADJ-A48A BASIC INVESTIGATOR'S COURSE 2.00 UNITS

This course will teach students basic information necessary for a new investigator to conduct follow-up criminal investigations.

- *PREREQUISITE: ADJ-B1B.*

20177	08:00AM 12:00PM	MTWTHF	CLRK CTR	T Wood
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	02/01/10 02/05/10		Last day to add: 02/04/10	

ADJ-A56A ELD ABUSE/RACE PROF 1ST RESP 0.25 UNITS

Provides student with information for investigating elder abuse cases and deals with ways to avoid racial profiling.

- *PREREQUISITE: None.*

20171	08:00AM 12:00PM	W	CLRK CTR	T Wood
	01:00PM 05:00PM	W	CLRK CTR	
	01/20/10 01/20/10		Last day to add: 01/20/10	

ADJ-B1B BASIC PEACE OFFICER ACADEMY 18.00 UNITS

Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6316.

- *PREREQUISITE: Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver's license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.*

20215	06:00AM 11:10AM	MTWTHF	CLRK CTR	G Raya
	12:10PM 05:00PM	MTWTHF	CLRK CTR	
	01/12/10 06/29/10		Last day to add: 05/19/10	

ADJ-C3B ADV CORREC-PERISH SKILLS TRNG 0.25 UNITS

The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with poise, control and confidence. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20168	01:00PM 05:00PM	WTH	CLRK CTR	G Raya
	08:00AM 12:00PM	TH	CLRK CTR	L Canales
	01/13/10 01/14/10		Last day to add: 01/13/10	
20179	01:00PM 05:00PM	WTH	CLRK CTR	G Raya
	08:00AM 12:00PM	TH	CLRK CTR	L Canales
	02/03/10 02/04/10		Last day to add: 02/03/10	

Code	Hours	Days	Room	Instructor

ADJ-C3C ADV CORRECTIONS TRAINING 0.50 UNITS

This one-day, twelve-hour course consists of classroom instruction designed to improve employees' career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20167	08:00AM 12:00PM	TW	CLRK CTR	G Raya
	01:00PM 05:00PM	T	CLRK CTR	R Spivacke
	01/12/10 01/13/10		Last day to add: 01/12/10	
20178	08:00AM 12:00PM	TW	CLRK CTR	G Raya
	01:00PM 05:00PM	T	CLRK CTR	R Spivacke
	02/02/10 02/03/10		Last day to add: 02/02/10	

ADJ-C4A ADV CORREC TRNG-SUPV 1.00 UNITS

This mandated STC certified course is designed to enhance the on-the-job skills of the supervisor within corrections. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20175	08:00AM 12:00PM	TWTH	CLRK CTR	G Raya
	01:00PM 05:00PM	TWTH	CLRK CTR	J McNamara
	01/26/10 01/28/10		Last day to add: 01/28/10	

ADJ-C5A BAS WRITING SKILLS-CORREC 0.50 UNITS

Reviews the basic principles of law enforcement written communications. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20214	08:00AM 01:20PM	TWTH	CLRK CTR	G Raya
	02:20PM 05:00PM	TWTH	CLRK CTR	D Ybarra
	01/05/10 01/07/10		Last day to add: 01/07/10	

ADJ-C8A FACILITY SECURITY TRAINING 0.25 UNITS

Focuses on corrections facility security measures for newly hired civilian corrections employees or as a review for current civilian corrections employees. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20180	08:00AM 12:00PM	W	CLRK CTR	G Raya
	01:00PM 05:00PM	W	CLRK CTR	R Martinez
	02/10/10 02/10/10		Last day to add: 02/10/10	

ADJ-C13A STUN-TECH R.E.A.C.T. BELT TRNG 0.25 UNITS

Designed to give officers the proper utilization of the Stun-Tech R.E.A.C.T. Belt. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20172	08:00AM 02:00PM	TH	CLRK CTR	G Raya
	03:00PM 05:00PM	TH	CLRK CTR	J Johnson
	01/21/10 01/21/10		Last day to add: 01/21/10	

ADJ-D1B DISPATCHER UPDATE 1.00 UNITS

This 24-hour course is designed for the experienced Complaint Desk Dispatcher as a legal and critical issues update. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: ADJ-D1A.*

20184	08:00AM 12:00PM	MTW	CLRK CTR	T Wood
	01:00PM 05:00PM	MTW	CLRK CTR	
	01/11/10 01/13/10		Last day to add: 01/13/10	

ADJ-D5A DISPATCHER PUBL SAFETY, ADV 0.50 UNITS

This course will provide updated advanced communication skills for both call taking and radio dispatching. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: None.*

20187	08:00AM 12:00PM	WTH	CLRK CTR	T Wood
	01:00PM 05:00PM	WTH	CLRK CTR	
	01/27/10 01/28/10		Last day to add: 01/27/10	

Code	Hours	Days	Room	Instructor

ADJ-D6A CRISIS NEGOTIATIONS CONCEPTS 0.25 UNITS

This course is designed to educate the dispatcher or call-taker with their roles and responsibilities in identifying and handling a crisis negotiation incident. This course will identify the skills necessary to effectively combat stress.

- *PREREQUISITE: None.*

20188	08:00AM 12:00PM	T	CLRK CTR	T Wood
	01:00PM 05:00PM	T	CLRK CTR	
	01/19/10 01/19/10		Last day to add: 01/19/10	

ADJ-P4A ARREST, SEARCH, SEIZURE 1.50 UNITS

Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.

- *PREREQUISITE: None.*

20165	08:00AM 02:00PM	MTWTHF	CLRK CTR	T Ybarra
	03:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	
20245			CLRK CTR	G Raya
	01/19/10 02/11/10		Last day to add: 02/06/10	

The above section has fluctuating hours. First meeting: 1/23 from 8:00-5:00pm.

ADJ-R1B LEVEL II RESERVE 11.00 UNITS

Designed for individuals who desire to be qualified as Level II police reserve officer. This Level II Reserve Certification satisfies the Peace Officer Standards and Training (POST) requirements. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: ADJ-R1A2.*

20247		TWTHS	CLRK CTR	G Raya
		TWTHS	CLRK CTR	
	01/05/10 04/01/10		Last day to add: 03/11/10	

ADJ-T1B TRAFF INVESTIGATION: INTERMED 1.50 UNITS

Fundamentals of skid mark analysis and documentation; helps develop advanced skills in accident investigation. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: ADJ-B1B, C1D and T1A.*

20182	08:00AM 02:25PM	MTWTHF	CLRK CTR	T Wood
	03:25PM 05:00PM	MTWTHF	CLRK CTR	
	01/04/10 01/08/10		Last day to add: 01/07/10	

ADJ-T1D TRAFFIC COLLIS RECONSTRUCT 4.00 UNITS

Provides the skills necessary to investigate traffic collision reconstruction events. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: None.*

20174	08:00AM 03:10PM	MTWTHF	CLRK CTR	T Wood
	04:15PM 05:00PM	MTWTHF	CLRK CTR	
	01/25/10 02/05/10		Last day to add: 02/03/10	

ADJ-T2A RADAR OPERATIONS 1.00 UNITS

Designed to train law enforcement personnel in the operation of traffic RADAR. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: None.*

20170	08:00AM 02:40PM	TWTH	CLRK CTR	T Wood
	03:40PM 05:00PM	TWTH	CLRK CTR	
	01/19/10 01/21/10		Last day to add: 01/21/10	

ADJ-T13A COMMUN OPERATOR TRNG PHASE I 4.00 UNITS

Provides entry level CHP communications operators with the basic functions of their positions.

- *PREREQUISITE: ADJ-B1B or C1D.*

20213	08:00AM 10:00AM	MTWTHF	CLRK CTR	J Wood
	11:00AM 05:00PM	MTWTHF	CLRK CTR	
	01/04/10 01/29/10		Last day to add: 01/25/10	

Code	Hours	Days	Room	Instructor

ADJ-T13B COMMUN OPERATOR TRNG PHASE II 2.00 UNITS

Provides intermediate-level CHP communications operators with basic functions of their positions.

- *PREREQUISITE: ADJ-T13A.*

20198	08:00AM 10:00AM	MTWTHF	CLRK CTR	J Wood
	11:00AM 05:00PM	MTWTHF	CLRK CTR	
	02/01/10 02/12/10		Last day to add: 02/09/10	

ADJ-T35A SPEED DETERMINATION 2.00 UNITS

This course introduces the student to calculations of speed from vehicle crush deformation. For information regarding enrollment procedures, call 486-2797.

- *PREREQUISITE: ADJ-T1C.*

20166	08:00AM 03:10PM	MTWTHF	CLRK CTR	T Wood
	04:15PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	

ADJ-T46A EEO COUNS/INVESTIGATOR RECERT 0.25 UNITS

Provides the counselor/investigator with current information regarding EEO issues, trends and departmental changes.

- *PREREQUISITE: None.*

20200	08:00AM 02:00PM	F	CLRK CTR	J Wood
	03:00PM 05:00PM	F	CLRK CTR	
	02/05/10 02/05/10		Last day to add: 02/05/10	

ADJ-T65A NHTSA CHILD SAFETY TRAINING 1.00 UNITS

This course provides background, instruction and NHTSA certification to instruct on the proper utilization of child restraint seats.

- *PREREQUISITE: None.*

20197	08:00AM 12:25PM	TWTHFS	CLRK CTR	J Wood
	02:25PM 05:00PM	TWTHFS	CLRK CTR	
	02/02/10 02/06/10		Last day to add: 02/05/10	

ADJ-W10A FIREARMS 0.25 UNITS

Provides the student with firearms safety and shooting principles and fulfills the firearms requirement of the POST PC 832 course. For information regarding enrollment procedures, call 571-6316.

- *PREREQUISITE: None.*

20246	08:00AM 12:00PM	SSU	CLRK CTR	T Wood
	01:00PM 05:00PM	SSU	CLRK CTR	
	02/13/10 02/21/10		Last day to add: 02/20/10	

ADJ-W20A LESS-LETHAL TRAINING 0.50 UNITS

Provides necessary skills to deploy less-lethal munitions against noncompliant suspects engaged in criminal activity. For information regarding enrollment procedures, call 486-2877.

- *PREREQUISITE: None.*

20169	08:00AM 01:00PM	TW	CLRK CTR	T Wood
	02:00PM 05:00PM	TW	CLRK CTR	M Tochtrop
	01/19/10 01/20/10		Last day to add: 01/19/10	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!

Code Hours Days Room Instructor

EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/academicprograms/ems or call (951) 571-6100 x4600.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. **Prompt attendance is required at the orientation and NO late admissions will be allowed.** If you have a disability requiring accomodation, please call (951) 222-8060 at least one week prior to the date of the event in order to assure accomodation.

Winter Orientation Dates for EMS-50 and 51

12/9/09	BLDG 16930	Ben Clark Training Center 9:00-11:00AM
12/0/09	BLDG 16930	Ben Clark Training Center 1:00-3:00PM

EMS-50 EMS-BASIC 6.00 UNITS

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- *PREREQUISITE: None.*
- *COREQUISITE: EMS-51.*
- *LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.*

20053	06:45AM 12:45PM	MTW	CLRK CTR	R Fontaine
	01:30PM 05:30PM	MTW	CLRK CTR	
	01/04/10 02/13/10		Last day to add: 01/08/10	

The above section requires concurrent enrollment with EMS-51# 20441.

EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS

Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- *PREREQUISITE: None.*
- *COREQUISITE: EMS-50.*
- *LIMITATION ON ENROLLMENT: American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.*

20054			FLD EMS	R Fontaine
			Last day to add: 01/16/10	

EMS-70 TRAUMA MANAGEMENT 4.00 UNITS

Second term course focusing on preparing the paramedic student to deal with traumatic injuries in the pre-hospital setting.

- *PREREQUISITE: EMS-60, 61, 62 and 63.*
- *LIMITATION ON ENROLLMENT: Acceptance into the Paramedic program. Students must enroll in EMS-71 concurrently.*

20055	08:30AM 12:30PM	MT	CLRK CTR	C Nollette
	01:30PM 05:30PM	MT	CLRK CTR	
	01/04/10 02/13/10		Last day to add: 01/08/10	

EMS-71 CLINICAL MED SPECIALTY I 2.50 UNITS

Provides supervised clinical practice in a wide variety of patient care activities to enable paramedic students to apply theory and skills for dealing with emergency patients in a hospital setting.

- *PREREQUISITE: EMS-60, 61, 62 and 63.*
- *LIMITATION ON ENROLLMENT: Acceptance into the paramedic program. Students must enroll in EMS-70 concurrently.*

20056			HOSP	C Nollette
			Last day to add: 01/08/10	

Code Hours Days Room Instructor

FIRE TECHNOLOGY

FIT-A1A FIRE INVESTIGATION 1A 2.00 UNITS

Provides the participants with an introduction and basic overview of fire scene investigation. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: None.*

20218	08:00AM 12:00PM	MTWTHF	CLRK CTR	D Allen
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	
20226	08:00AM 12:00PM	MTWTHF	CLRK CTR	R Rappaport
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/01/10 01/05/10		Last day to add: 01/05/10	
20239	08:00AM 12:00PM	MTWTHF	CLRK CTR	S Nunn
	01:00PM 05:00PM	MTWTHF	CLRK CTR	S Nunn
	01/04/10 01/08/10		Last day to add: 01/07/10	
20241	08:00AM 12:00PM	MWF	CLRK CTR	O Odil
	01:00PM 05:00PM	MWF	CLRK CTR	O Odil
	01/20/10 01/29/10		Last day to add: 01/27/10	

FIT-C1A COMMAND 1A 2.00 UNITS

Provides instruction and simulation to first-in incident commanders or company officers. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: None.*

20219	08:00AM 12:00PM	MTWTHF	CLRK CTR	M Jennings
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	

FIT-C1B COMMAND 1B 2.00 UNITS

Provides instruction in scene management principles for incidents involving hazardous materials. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: FIT-C1A.*

20224	08:00AM 12:00PM	MTWTHF	CLRK CTR	M Jennings
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/25/10 01/29/10		Last day to add: 01/28/10	

FIT-C1C I-ZONE FIREFIGHTING 2.00 UNITS

Designed around the responsibilities of the company officer at a wild lands/urban interface incident. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: FIT-C1A.*

20228	08:00AM 12:00PM	MTWTHF	CLRK CTR	K Norton
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	02/01/10 02/05/10		Last day to add: 02/04/10	

FIT-C2A COMMAND 2A-COMMAND TACTICS 2.00 UNITS

Prepares the chief officer to use advanced management techniques at large fire suppression operations. Designed for in-service fire personnel who desire to promote to Chief Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: FIT-C1A.*

20220	08:00AM 12:00PM	MTWTHF	CLRK CTR	K Norton
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/11/10 01/15/10		Last day to add: 01/14/10	

FIT-C30 INTERMEDIATE ICO (I-300) 0.50 UNITS

This course provides public safety managers and supervisors with the terminology, duties and responsibilities of positions within the Incident Command System. Organizational relationships, flow of information, and emergency incident action planning are topics of discussion.

- *PREREQUISITE: FIT-C20.*

20221	08:00AM 12:00PM	MTW	CLRK CTR	B Deyo
	01:00PM 05:00PM	MTW	CLRK CTR	B Deyo
	01/11/10 01/13/10		Last day to add: 01/13/10	

Code	Hours	Days	Room	Instructor

FIT-C40 ADVANCED ICS (I-400) 0.50 UNITS

This course provides public safety managers with the knowledge and skills associated with executive-level authority and decision making within the Incident Command System. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: FIT-C20 and C30.*

20223	08:00AM 10:40AM	MTW	CLRK CTR	B Deyo
	11:40AM 05:00PM	MTW	CLRK CTR	B Deyo
	01/25/10 01/27/10		Last day to add: 01/27/10	

FIT-C41 SAFETY OFFICER (I-404) 1.00 UNITS

This course introduces new safety officers to the tasks and responsibilities associated with being an emergency incident safety officer within the framework of the Incident Command System. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: FIT-C33A, C34A or C34C; and C39 and C40.*

20230	08:00AM 12:00PM	MTWTH	CLRK CTR	B Deyo
	01:00PM 05:00PM	MTWTH	CLRK CTR	B Deyo
	02/08/10 02/11/10		Last day to add: 02/10/10	

FIT-C42 INFORMATION OFFICER (I-403) 1.00 UNITS

Provides the student with knowledge required to be a Public Service Information Officer within the incident Command System. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: None.*
- *ADVISORY: FIT-C20, FIT-C30 or FIT-C40.*

20225	08:00AM 01:00PM	TWTHF	CLRK CTR	D Allen
	02:00PM 05:00PM	TWTHF	CLRK CTR	D Allen
	01/26/10 01/29/10		Last day to add: 01/28/10	

FIT-C43 OPS SAFETY CHIEF (S-430) 1.00 UNITS

Operations Section Chief ALL RISK.

- *PREREQUISITE: FIT-C39 and C40.*
- *LIMITATIONS ON ENROLLMENT: Must be associated with a fire department at the Company Officer level.*

20233	08:00AM 12:00PM	TWTHF	CLRK CTR	A Mecham
	01:00PM 05:00PM	TWTHF	CLRK CTR	A Mecham
	01/19/10 01/22/10		Last day to add: 01/21/10	

FIT-E3D EMT CONTINUING EDUCATION 1.00 UNITS

Designed as continuing education for the Emergency Medical Technician. For enrollment information please call 486-4628.

- *PREREQUISITE: None.*
- *LIMITATION ON ENROLLMENT: Must have current EMT certification.*

20232	08:00AM 01:00PM	WF	CLRK CTR	A Yoshinaga
	02:00PM 05:00PM	WF	CLRK CTR	C Clements
	01/27/10 01/29/10		Last day to add: 01/27/10	

FIT-H2 HAZMAT FIRST RESPONDER 0.50 UNITS

Provides the participants with an Operational Level of training for response to emergency hazardous materials events. See www.rvcfire.org for more information.

- *PREREQUISITE: None.*

20235	08:00AM 03:00PM	SSU	CLRK CTR	P Kelleher
	04:00PM 05:00PM	SSU	CLRK CTR	P Kelleher
	01/09/10 01/10/10		Last day to add: 01/09/10	

FIT-I1A INSTRUCT 1A: TECHNIQUES 2.00 UNITS

Prepares fire technology personnel for instructor positions within their respective departments. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: None.*

20217	08:00AM 12:00PM	MTWTHF	CLRK CTR	S Nunn
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	01/04/10 01/08/10		Last day to add: 01/07/10	
20222	08:00AM 12:00PM	MWF	CLRK CTR	O Odil
	01:00PM 05:00PM	MWF	CLRK CTR	
	01/20/10 01/29/10		Last day to add: 01/27/10	

Code	Hours	Days	Room	Instructor

FIT-I1B INSTRUCT 1B: TECHNIQUES 2.00 UNITS

Prepares fire technology personnel for instructor positions within their respective departments. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: FIT-I1A.*

20229	08:00AM 12:00PM	MTWTHF	CLRK CTR	S Nunn
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	02/01/10 02/05/10		Last day to add: 02/04/10	

FIT-P1A PREVENT 1A: INSPECT PRAC 2.00 UNITS

Provides broad, technical overview of fire prevention codes, ordinances, key hazards and fire prevention practices. Designed for in-service fire personnel who desire to promote to Company Officer level. Visit www.rctoa.org for enrollment information.

- *PREREQUISITE: None.*

20227	08:00AM 12:00PM	MTWTHF	CLRK CTR	C Burney
	01:00PM 05:00PM	MTWTHF	CLRK CTR	
	02/01/10 02/05/10		Last day to add: 02/04/10	

FIT-R2A CONFINED SPACE RESCUE-AWARE 0.50 UNITS

Focuses on the awareness level of confined space operations. See www.rvcfire.org for more information.

- *PREREQUISITE: None.*

20234	08:00AM 12:00PM	S	CLRK CTR	G Belk
	01:00PM 05:00PM	S	CLRK CTR	
	02/06/10 02/06/10		Last day to add: 02/06/10	

FIT-R10 RAPID INTERVENTION 0.25 UNITS

This course provides students with the knowledge to identify potential hazards and the necessary skills to perform rescues on trapped firefighters during structural firefighting incidents. Designed specifically for in-service fire department personnel.

- *PREREQUISITE: FIT-S3 or equivalent.*

20237	08:00AM 12:45PM	THSSU	CLRK CTR	R Wood
	01:45PM 05:00PM	THSSU	CLRK CTR	R Wood
	01/14/10 01/17/10		Last day to add: 01/17/10	

FIT-R3 BASIC AUTO EXTRICATION 0.25 UNITS

Focuses on rescue fire operations techniques requiring vehicle extrication equipment. Participants must bring all appropriate PPE. See www.rvcfire.org for more information.

- *PREREQUISITE: None.*

20236	08:00AM 12:45PM	SSU	CLRK CTR	R Wood
	01:45PM 05:00PM	SSU	CLRK CTR	G Belk
	01/30/10 01/31/10		Last day to add: 01/30/10	

FIT-S1A DRIVER/OPER 1A-EMERG VEHICLE 1.00 UNITS

Designed to provide the student with information on driving techniques for emergency vehicles.

- *PREREQUISITE: None.*
- *ADVISORY: California Firefighter I Certification.*
- *LIMITATION ON ENROLLMENT: Class B California Driver's License or California Firefighter Restricted License.*

20216	08:00AM 02:00PM	SSU	CLRK CTR	D Anderson
	03:00PM 05:00PM	SSU	CLRK CTR	D Anderson
	02/06/10 02/20/10		Last day to add: 02/14/10	

FIT-S1B DRIVER/OPER 1B-PUMP OPS 1.00 UNITS

Designed to provide the student with information, theory, methods and techniques for operating fire service pumps.

- *PREREQUISITE: None.*
- *ADVISORY: California Firefighter I Certification.*
- *LIMITATION ON ENROLLMENT: Class B California Driver's License or California Firefighter Restricted License.*

20231	08:00AM 02:00PM	SSU	CLRK CTR	D Anderson
	03:00PM 05:00PM	SSU	CLRK CTR	D Anderson
	01/09/10 01/24/10		Last day to add: 01/23/10	

FIT-TI1B FIRE TRAINING INSTRUCTOR 1B 1.50 UNITS

The second of a three-course series designed to teach fire service instructors and training officers the methods and techniques of instruction.

- *PREREQUISITE: FIT-TI1A.*

20240	08:00AM 12:00PM	MTWTHF	CLRK CTR	S Nunn
	01:00PM 05:00PM	MTWTHF	CLRK CTR	S Nunn
	02/01/10 02/05/10		Last day to add: 02/04/10	

Open Campus

Online, Hybrid and Web - Enhanced Courses

What are online, hybrid and web-enhanced courses?

• **Online** courses are taken exclusively over the Internet–there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com.

• **Hybrid** courses meet both on-campus and online; think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this Schedule of Classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you'd like to take a hybrid course at Norco, you'd look under the Norco campus section of this schedule.

• **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course websites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course website is an extra value!

Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

• You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on "Help", then click "Requirements Help" (near the top left, under "Help Links").

• You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

• You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.

• Lastly, you shouldn't believe the myth that online or hybrid courses are "easier" than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. *Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to www.rcc.edu/students/email.cfm and follow the link to e-mail tutorial at www.rcc.edu/students/emailtutorial.cfm. Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

What's an online course like?

Sample an online course--go to www.opencampus.com and click on "Online Course". Under "Quick Links" in the left column, click on "Sample Class". Use the information provided to log-in.

QUESTIONS? Visit www.opencampus.com.

This website provides:

- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- an online course sample class

If you've visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are open campus distance learning courses for me?

1. **Holding weekly class meetings face-to-face is:**
   a. Not particularly necessary for me.
   b. Somewhat important to me.
   c. Very important to me.
2. **I would classify myself as someone who:**
   a. Often gets things done ahead of time.
   b. Needs reminding to get things done on time.
   c. Puts things off until the last minute or doesn't complete them.
3. **When an instructor hands out directions for assignments, I prefer:**
   a. Figuring out the instructions myself.
   b. Trying to follow the directions on my own, then asking for help as needed.
   c. Having the instructions explained to me.
4. **Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:**
   a. More than enough time for an on-campus course.
   b. The same as for a class on-campus.
   c. Less than for a class on-campus.
5. **As a reader, I would classify myself as:**
   a. Good - I have no problem understanding textbook material.
   b. Average - I sometimes need help to understand the text.
   c. Slower than average.
6. **Commuting to campus on a regular weekly schedule is:**
   a. Extremely difficult for me - I have commitments.
   b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
   c. Easy for me.
7. **When I need help understanding the subject:**
   a. I am comfortable approaching the instructor.
   b. I am uncomfortable approaching the instructor, but I do it anyway.
   c. I never approach an instructor to admit I don't understand something.

SCORING: Are Distance Learning courses for you? Score your responses: 3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over**--a Distance Learning course is a **real possibility** for you. Between **8 and 13**--Distance Learning courses **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**--Distance Learning courses **may not** currently be the best alternative for you; talk with your counselor.

Online Courses

Online course Limitation on Enrollment:
Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. **Successful completion of an online class (grade of "C" or better).**
   If you successfully completed an online course **at Riverside Community College District prior to fall 2009,** your record has already been cleared and you may register immediately (if you are unable to register, please contact the Matriculation Specialist at matric.specialist@rcc.edu).
   If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions about how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).
   OR
2. **Log into WebAdvisor and complete the "Online Skills Workshop".**
   The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS
An introduction to accounting principles and procedures. Course geared to accounting and business majors.
- *PREREQUISITE: None.*
- *ADVISORY: BUS-20.*

40049	01/04/10 02/11/10	F Stearns
40050	01/04/10 02/11/10	F Stearns
30027	01/04/10 02/11/10	P Worsham

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS
A study of managerial accounting principles and information systems.
- *PREREQUISITE: ACC-1A.*

40052	01/04/10 02/11/10	F Stearns

ADMINISTRATION OF JUSTICE

ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS
The role and responsibilities of each segment in the administration of justice system.
- *PREREQUISITE: None.*

40057	01/04/10 02/11/10	O Thompson

ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.
- *PREREQUISITE: None.*

40068	01/04/10 02/11/10	B Hall
40069	01/04/10 02/11/10	B Hall

ANT-2 CULTURAL ANTHRO 3.00 UNITS
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.
- *PREREQUISITE: None.*

40071	01/04/10 02/11/10	L Greathouse
40072	01/04/10 02/11/10	L Greathouse

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS
Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.
- *PREREQUISITE: None.*

20020	01/04/10 02/11/10	J Duran
40092	01/04/10 02/11/10	R Pardee
40095	01/04/10 02/11/10	C Wyckoff
30048	01/04/10 02/11/10	G Zwart

BUS-18A BUSINESS LAW I 3.00 UNITS
Legal and ethical environment of business torts, contracts, sales and principles of employment.
- *PREREQUISITE: None.*

40096	01/04/10 02/11/10	L Judon
30050	01/04/10 02/11/10	T Wagner

BUS-18B BUSINESS LAW II 3.00 UNITS
Commercial paper, business organizations, government regulations, protection of property rights and international law.
- *PREREQUISITE: None.*

40098	01/04/10 02/11/10	L Judon

BUS-20 BUSINESS MATH 3.00 UNITS
Review of basic math and its application to business, percentages, pricing, depreciation and inventory.
- *PREREQUISITE: None.*

40099	01/04/10 02/11/10	R Pardee

BUS-22 MGMT COMMUNICATIONS 3.00 UNITS
Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.
- *PREREQUISITE: None.*
- *ADVISORY: CAT-30.*

40100	01/04/10 02/11/10	C Ishihara

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.
See www.opencampus.com/online/schedule.html.

BUS-30 ENTREPRENEURSHIP 3.00 UNITS
Surveys the nature and extent of business. Includes organizations and opportunities in business.
- *PREREQUISITE: None.*

40101 01/04/10 02/11/10 D Wilcoxson

BUS-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS
An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as MAG-47)
- *PREREQUISITE: None.*

40507 01/04/10 02/11/10 R Pardee

COMPUTER APPLICATIONS/OFFICE

CAT-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)
- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills with at least 40 wpm.*

40112 01/04/10 02/11/10 J Lehr

CAT-98A INTRO TO EXCEL 1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)
- *PREREQUISITE: None.*

40117 01/04/10 02/11/10 S Torre

COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS
Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.
- *PREREQUISITE: None.*

30063 01/04/10 02/11/10 J Coverdale
40134 01/04/10 02/11/10 P Herzig
40135 01/04/10 02/11/10 S Torre

CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS
Structured analysis of user requirements related to information systems, for eventual design/development of the system.
- *PREREQUISITE: None.*

40138 01/04/10 02/11/10 S Bhatia

CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS
Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
- *PREREQUISITE: None.*

40518 01/04/10 02/11/10 S Bhatia

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS
Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.
- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer, familiarity with the Internet, and CIS-95A.*

40141 01/04/10 02/11/10 J Cregg

CIS-80 WORD FOR WINDOWS 3.00 UNITS
Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CAT-80)
- *PREREQUISITE: None.*
- *ADVISORY: Typing knowledge/skills with at least 40 wpm.*

40143 01/04/10 02/11/10 J Lehr

CIS-98A INTRO TO EXCEL 1.50 UNITS
An introduction to electronic spreadsheets using Excel. (Same as CAT-98A)
- *PREREQUISITE: None.*

40148 01/04/10 02/11/10 S Torre

EARLY CHILDHOOD EDUCATION

EAR-54 CONTEMPORARY PARENT 1.00 UNITS
This course examines factors affecting child-rearing in the changing social environment.
- *PREREQUISITE: None.*

40493 01/04/10 02/11/10 S Yates

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS
Economic theory and analysis as applied to the U.S. economy as a whole.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A and MAT-52.*

40171 01/04/10 02/11/10 A Casolari
40172 01/04/10 02/11/10 A Casolari
40581 01/04/10 02/11/10 A Casolari

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS
Teaches college-level critical reading, academic writing, and research skills.
- *PREREQUISITE: ENG-50 or qualifying preparation score.*

40182 01/04/10 02/11/10 K Anderson
20061 01/04/10 02/11/10 R Gurley
30082 01/04/10 02/11/10 S Tschetter

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS
Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.
- *PREREQUISITE: ENG-1A or 1AH.*

40189 01/04/10 02/11/10 T DiBenedetto

ENG-50 BASIC ENGLISH COMP 4.00 UNITS
Prepares students for college-level reading and academic writing.
- *PREREQUISITE: ENG-60B, ESL-55 or qualifying preparation score.*
- *ADVISORY: REA-82 or qualifying preparation score.*

20205 01/04/10 02/11/10 R Regino

HISTORY

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS
The development and interaction of world civilizations from the 16th century to the present.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40246 01/04/10 02/11/10 K Woods

HIS-6 POL SOC HIST OF US 3.00 UNITS
A history of the United States from Colonial time to 1877.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40249 01/04/10 02/11/10 A Parker
20097 01/04/10 02/11/10 L Riggin Walden

HIS-7 POL SOC HISTORY OF US 3.00 UNITS
A history of the United States from 1877 to the present.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40255 01/04/10 02/11/10 A Parker

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.
- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

20103 01/04/10 02/11/10 C Rocco

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.
See www.opencampus.com/online/schedule.html.

MANAGEMENT

MAG-47 APPLIED BUS, MGMT ETHICS 3.00 UNITS

An examination of ethical concerns including corporate, personal, global, environmental, public related issues ethics audits, and corporate social responsibility. (Same as BUS-47)

- *PREREQUISITE: None.*

40508	01/04/10 02/11/10	R Pardee

MAG-53 HUMAN RELATIONS 3.00 UNITS

Practical application of basic psychology in building better employer-employee relationships.

- *PREREQUISITE: None.*

30127	01/04/10 02/11/10	G Zwart

MATHEMATICS

MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

40005	01/04/10 02/11/10	G Morales

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

40018	01/04/10 02/11/10	S Mills
40013	01/04/10 02/11/10	G Morales

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

30010	01/04/10 02/11/10	J Driver

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

30013	01/04/10 02/11/10	R Prior
40027	01/04/10 02/11/10	P Whelchel

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

30024	01/04/10 02/11/10	J Frewing

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

40268	01/04/10 02/11/10	P Curtis
20106	01/04/10 02/11/10	D Foster
40269	01/04/10 02/11/10	I Tsai
40270	01/04/10 02/11/10	I Tsai

MUS-25 JAZZ APPRECIATION 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- *PREREQUISITE: None.*

40273	01/04/10 02/11/10	C Richard
40274	01/04/10 02/11/10	C Richard

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- *PREREQUISITE: None.*

40275	01/04/10 02/11/10	K Mayse
40496	01/04/10 02/11/10	K Mayse

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- *PREREQUISITE: None.*

40280	01/04/10 02/11/10	P Curtis

PARALEGAL STUDIES

PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- *PREREQUISITE: None.*

40302	01/04/10 02/11/10	L Judon

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- *PREREQUISITE: None.*

30136	01/04/10 02/11/10	S Crasnow

PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- *PREREQUISITE: None.*

40311	01/04/10 02/11/10	C Gobatie
40505	01/04/10 02/11/10	C Gobatie

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- *PREREQUISITE: None.*

40327	01/04/10 02/11/10	N Bonzoumet
40328	01/04/10 02/11/10	W Elton
40323	01/04/10 02/11/10	C Lowden
40326	01/04/10 02/11/10	C Lowden

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- *PREREQUISITE: None.*

40320	01/04/10 02/11/10	C Lowden
40321	01/04/10 02/11/10	S Sigloch
40322	01/04/10 02/11/10	S Sigloch

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- *PREREQUISITE: None.*
- *ADVISORY: Qualification for ENG-1A.*

40388	01/04/10 02/11/10	D Haghighat
40389	01/04/10 02/11/10	D Haghighat
40390	01/04/10 02/11/10	D Haghighat
40391	01/04/10 02/11/10	W Schinke

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- *PREREQUISITE: None.*

40404	01/04/10 02/11/10	R Ruiz
40405	01/04/10 02/11/10	R Ruiz
40406	01/04/10 02/11/10	R Ruiz

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.
See www.opencampus.com/online/schedule.html.

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- *PREREQUISITE: None.*

40411	01/04/10 02/11/10	P Matsos
40412	01/04/10 02/11/10	P Matsos
40413	01/04/10 02/11/10	P Matsos

READING

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- *PREREQUISITE: REA-82 or ESL-73 or qualifying preparation score.*

40417	01/04/10 02/11/10	T Brown
40418	01/04/10 02/11/10	T Brown

REAL ESTATE

RLE-80 REAL ESTATE PRINCIPLES 3.00 UNITS

Fundamental course covering the basic laws, principles and terminology of California real estate practice.

- *PREREQUISITE: None.*

30164	01/04/10 02/11/10	T Wagner

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- *PREREQUISITE: None.*

40430	01/04/10 02/11/10	M Carpenter
40427	01/04/10 02/11/10	R Davin
40428	01/04/10 02/11/10	R Davin
40429	01/04/10 02/11/10	R Davin
40431	01/04/10 02/11/10	J Schall
40434	01/04/10 02/11/10	J Schall
40435	01/04/10 02/11/10	J Schall
20153	01/04/10 02/11/10	E Thompson
20154	01/04/10 02/11/10	E Thompson

SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- *PREREQUISITE: None.*

40441	01/04/10 02/11/10	D Baker

SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- *PREREQUISITE: None.*

40436	01/04/10 02/11/10	D Baker

SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- *PREREQUISITE: None.*

40437	01/04/10 02/11/10	J Brown
40438	01/04/10 02/11/10	J Brown
40440	01/04/10 02/11/10	J Brown

SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- *PREREQUISITE: None.*

40442	01/04/10 02/11/10	D Baker

SPANISH

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

40568	01/04/10 02/11/10	D Gaylor

SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS

Introductory survey of Latin American culture and civilization. Class conducted in English.

- *PREREQUISITE: None.*

40569	01/04/10 02/11/10	D Gaylor

SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- *PREREQUISITE: None.*

40500	01/04/10 02/11/10	K Kelly

THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- *PREREQUISITE: None.*

40470	01/04/10 02/11/10	Staff
40471	01/04/10 02/11/10	Staff

WARNING!
REGISTRATION WILL BE BLOCKED IF
YOU HAVE NOT MET THE PREREQUISITE!

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.
See www.opencampus.com/online/schedule.html.

Tobacco & Drug Abuse Prevention Program~

Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District's intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol , tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the College Health Service at each campus.

Assistance and Referral

Students can seek help through the College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at 222-8151.

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District.

Off-campus Services

For off-campus services call:

Riverside County Substance Abuse Program	955-2105
24-hr Detox Line	955-2100
After-hours (5pm) number	1-800-499-3008

For toll-free information call:

For a local Al-Anon (Inland Empire Central Office)	909-825-4700
Alcoholics Anonymous	909-825-4700
Assisted Recovery	1-800-527-5344
Assisted Recovery website	aca-usa.org
Cocaine Anonymous	951-359-3895
Cocaine/Substance-abuse hotline	1-800-662-HELP
National Council on Alcoholism	1-800-662-HELP

Medical Emergencies:

Dial 911 for life threatening or serious conditions.

Health Services available for enrolled students:

- First Aid/Emergency Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Immunizations at low-cost student rate (Measles, Tetanus, Hep. A and B and TB testing)
- Laboratory testing (low-cost urinalysis and pregnancy)
- Community referrals
- Free vision and hearing screening
- Weight loss counseling
- Smoking cessation program
- Substance-abuse counseling
- Over-the-counter medication
- Peer Health Program

For more information call:

Moreno Valley (951) 571-6103
Norco (951) 372-7046
Riverside (951) 222-8151

AlertU - Know First!

- College emergency notification service
- SMS messages direct to your mobile phone
- AlertU gets you up-to-date fast
- Stay connected, stay safe
- AlertU is FREE!
- It's quick and easy!
- **Sign up today @ www.rcc.edu/district/alertu.cfm**

What Every Student Should Know~

AB540 Non-Resident Fee Waiver

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the Out of State Tuition fee and will pay the $26 per unit enrollment fee. The qualifications for the waiver are stated below.

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at RCCD.

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the "Residence Classification for Tuition Purposes" section above. Students without lawful immigration status **are not** eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records office. This form can be printed out at www.rcc.edu/students/apply/nonresident.cfm.

Academic Freedom

The District endorses the American Association of University Professor's Statement of Principles on Academic Freedom and Tenure: "Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning" (BP 4030).

Academic Honesty

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another's words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the "Standards of Student Conduct", listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

Academic Renewal

Academic renewal permits previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. Petitions and information are available in the Admissions offices of the Riverside, Moreno Valley and Norco campuses.

Americans with Disabilities Act

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College District makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

Area of Emphasis Grade Requirements

Beginning in 2009, each course counted toward the unit requirement in an area of emphasis or a major or program of study must be completed with a grade of "C" or better, or a "P" if the course is taken on a Pass/No Pass basis.

If a student stops attending a class, it is ultimately the student's responsibility to officially drop the class.

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It is also the student's responsibility to consult with his/her instructor regarding any absences that will alter his/her status in the class.

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Students who fail to attend the first class meeting or have a poor attendance record may be dropped from the class!

Attendance Policy

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

Auditing

RCCD offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor's ***signature.***
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor's ***signature*** and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor's signature and permission, a student may enroll in a course for audit at any time during the semester **if** he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor's discretion is strongly recommended.
8. The audit fee is $15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one-unit courses.) The $15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all campuses. Fees are due when the form is submitted. For more information, please contact the Student Services offices at Moreno Valley (951) 571-6101 or Norco (951) 372-7003, or the Admissions and Records office at Riverside (951) 222-8600.

Basic Skills Requirements

In 2009, the basic skills requirements will change from completion of ENG 50, 1A or 1AH and MAT 1-49, 52 or 53 with a "C" grade or higher, to completion of ENG 1A or 1AH or equivalent and MAT 1-49, 35, or equivalent.

Class Cancellation

Each college reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling

Counseling appointments are available at all three campuses. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:

Moreno Valley campus – (951) 571-6104
Norco campus – (951) 372-7101
Riverside campus – (951) 222-8440

Credit By Exam

Forms are available in Admissions. There is a separate form for Foreign Language exams.

Cross Enrollment at UC or CSU

Undergraduate students enrolled at any RCCD college may enroll at a CSU or UC campus without formal admissions in a maximum of one course per academic term at a campus on a space available basis at the discretion of the appropriate campus authorities on both campuses.

An RCCD student is qualified to cross enroll if the following requirements are met:

- Completed at least one term at RCCD as a matriculated student
- Earned a grade point average of 2.0 (grade of "C") for work completed
- Enrolled for a minimum of six units for the current term at RCCD and paid appropriate fees
- Completed appropriate academic preparation as determined by host campus (UC or CSU)
- Is a California resident

Cross Enrollment application forms are available in Admission offices at RCCD, UC and CSU campuses. UC and CSU may charge a $10 or more administrative fee each term. See the application form for other important information.

Pass/No Pass

If a class is offered with a Pass/No Pass option, students may elect to take the class on that basis; this option is available the first 30% of the course (see "Deadlines" for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a "C" or better. Requests for Pass/No Pass must be submitted to the Admissions and Records office at the Riverside campus or to one of the Student Services offices at the Moreno Valley or Norco campus. Check a RCCD catalog for classes that are offered with a Pass/No Pass option.

Deadlines

Add deadlines are listed with each class in the *Schedule of Classes* and on WebAdvisor at www.rcc.edu. Drop deadlines and refund deadlines can be printed on WebAdvisor at www.rcc.edu. Click on Class Name/Deadlines.

Degree Change Alert!

The math and English competency requirements for the associate degree will change beginning with fall 2009. All new students and all other students who are returning after a break in their continuous enrollment will be required to get a "C" or better in ENG-1A and MAT-35 to complete an associate degree. Students who maintain continuous enrollment as defined in "Catalog Rights" in the college catalog will be able to fulfill this requirement by completing the prior requirements of ENG-50 and MAT-52.

Enrollment Verifications

Enrollment verifications are available on WebAdvisor at www.rcc.edu or they may be obtained at the Transcript office at the Riverside campus (951) 222-8603; from the Student Services office at the Moreno Valley campus (951) 571-6101; or the Norco campus (951) 372-7003. Students receive two free verifications. After that there is a $2.00 fee for each enrollment verification requested.

Requests for enrollment verification are accepted at each campus and are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the $2.00 enrollment verification fee, if required, before the verification request can be processed.

Final Examinations

The final examination schedule for fall and spring semesters is published in the back of the Schedule of Classes. Final examinations for winter and summer classes are held on the last class meeting date at the regularly scheduled time.

Grades

Grades are available on WebAdvisor at www.rcc.edu (see calendar). If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

Grade Changes

According to RCCD Board Policy: *The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change.* Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records office at one of the three campuses.

Honors Program

The requirements for the Honors Program include:

- A 3.2 GPA in at least 9 units of transferable coursework
- A 3.25 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we'll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you'd like more information, please contact:
Naomi Foley at (951) 222-8779 or email: naomi.foley@rcc.edu

Identification

No student information will be given or changes made to a student's records (other than filing an application) without photo identification. Changes cannot be made for another person.

Limitations on Enrollment

RCCD offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

If you are currently enrolled in a prerequisite course at RCCD (i.e., MAT-52), you will be allowed to register for the succeeding class (i.e. MAT-35). However, if you do not pass the prerequisite course with at least a C grade, you will be dropped from the succeeding class.

Prerequisite - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prior knowledge may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or P). Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or P (Pass). D, F, NP (No Pass) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course (for example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A).

All course prerequisites and corequisites will be enforced. This means that a student's registration will be blocked if he/she does not have the required prerequisites and corequisites. Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and classes based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

It is imperative that students who have met prerequisites at other schools begin the evaluation process immediately so that it will be complete prior to the beginning of registration.

Students will not be able to register for courses for which prerequisites have not been met.

Verifying Prerequisites/Corequisites - It is the student's responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within the **Schedule of Classes** and a current **RCCD catalog.** When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCCD Admissions and Records. The student must also complete a ***Prerequisite Validation Request*** form, available in the counseling department at any RCCD campus, requesting a review of the prerequisites on that transcript **before attempting to register for classes.** The request form is also available at www.rcc.edu. Click on Going to College. See Step 3.

Prerequisite/Corequisite Challenge Procedure - There is a procedure in place for challenging a prerequisite course. Students wishing to utilize the challenge procedure must contact the Counseling office and complete the required "Matriculation Appeals Petition." Supporting documentation must be provided at the time the appeal is submitted. Prerequisites and/or corequisites may be challenged based on **one** of the following criteria:

1. The successful completion (C or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. The prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or is being applied in a discriminatory manner.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student's success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOS's, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit).

CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at the Riverside campus after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCCD only and is not posted to your RCCD transcript. See Veterans' Services for more information.

Non-Degree Credit

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99 ABCDE; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90 A-K, 91, 92, 95, Guidance 95; Mathematics 63, 64, 65, 90 A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85; Speech 52; and all practicum numbered 96, 96A, 97) are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran's benefits, associated student body office, and full-time status.

Notification of Rights under FERPA for Postsecondary Institutions

Riverside Community College District adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the District applies the provisions of FERPA in a strict manner, the law allows the District to release student directory information. RCC, based on FERPA regulations, designates as directory information the following: student's name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports. weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are Continuing Students with RCCD may go to the Student Services office at the Moreno Valley or Norco campus, or to the Admissions and Records office at the Riverside campus and request to have directory information withheld.

The student's prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclosure education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The Right to inspect and review the student's education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to Admissions and Records, the dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. Forms are available in Admissions.

Personal Profile Update

On the *Personal Profile Update* link on WebAdvisor, students can update their address, phone number, privacy, personal email address and home campus. Students can also submit a *Change of Information* form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), education goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for Assessment and Orientation/Counseling questions. **Personal email addresses will not be used by RCCD except in an emergency. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

Probation and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures. (Procedures for dismissal students can be viewed in WebAdvisor by selecting *Check My Registration Dates/Holds,* clicking on *Help* and then clicking on the link next to your hold).

Repeat Policy

Students may register on WebAdvisor without a *Request for Course Repetition* unless limits have been reached per the following rules:
Students are limited to a maximum of 5 attempts per course including Ws and substandard grades (D,F,NP);
Within those 5 attempts:

- Students are limited to a maximum of 4 Ws per course;
- Students are limited to a maximum of 3 attempts that result in a substandard grade (D,F,NP);
- Military Withdrawals (MW) do not count as attempts.

Once the number of times to repeat has been exhausted, a *Request for Course Repetition* may be appropriate for the reasons listed below:

- The student's previous grade is, at least in part, the result of extenuating circumstances (documented cases of accidents, illness, or other circumstances beyond the control of the student);
- There has been a lapse of time (at least 5 years) since the student previously took the course and received a "C" grade or better;
- The course outline of record has been officially changed and demonstrates significant curricular changes;
- RCCD or an institution of higher education to which the student seeks to transfer has established a recency requirement which the student cannot satisfy without repeating the course;
- Under special/extenuating circumstances, a student can file a *Request for Course Repetition* for a 6th attempt. If the request is approved and depending on conditions (see examples below), the student should be advised that they may not be able to withdraw from the class (after census) and they may receive a grade whether or not they complete the course.

SPECIAL CIRCUMSTANCES: students may repeat per A – D listed below:

A. Meet a legally mandated training requirement as a condition of volunteer or paid employment (documentation required);
B. Repeat activity courses where course content differs each time it is offered;
C. Repeat a cooperative work experience course (until a maximum of 16 units of WKX are completed);
D. Students with disabilities can repeat a special class for students with disabilities with verification that repetition is required as a disability-related accommodation.

When course repetition occurs, the permanent academic records will be annotated in such a manner that all work remains legible ensuring a true and complete academic history. For courses taken and repeated at RCCD, the highest grade earned in the repeated course will be used to compute an adjusted grade point average. Requests for Course Repetition are available in Admissions and Records; they must be submitted to the Dean of Instruction prior to the first day of class. Student must bring signed request to Admissions and register in person.

Residency for Tuition Purposes

You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend). The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.
2. You verify an intent to make California your permanent place of residence. U.S. Citizens, Permanent Residents, and those with Refugee/Asylee status or qualifying visas may establish residency for tuition purposes

based on the above criteria. Further questions may be directed to the Admissions & Records Office.

Students who do not meet these requirements will be classified as non-residents and will be required to pay non-resident fees. Non-resident students pay both the $26 per unit enrollment fee and the $181 per unit non-resident tuition. International students also pay the $19 per unit surcharge. Non-resident students may be eligible to pay resident enrollment fees using the AB540 Non-Resident Fee Waiver. See the AB540 section for additional information.

Military and Veteran Students and Family Members

RCCD exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Students who feel they are eligible for a fee exemption should contact the Riverside County Dept of Veterans Services at (951) 955-6050 for more information.

Standards of Student Conduct

The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct along with other rights and responsibilities are available in the Student Handbook. Students receive the handbook during the freshman orientation/counseling sessions prior to registering for classes. Copies of the Student Handbook are available in the Counseling Department on each campus or accessible online at www.rcc.edu/services/counseling/files/studenthandbook.pdf.

Student Right-to-Know Disclosure Statement

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2005, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population in the Riverside Community College District, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 21.93% attained a certificate, degree or became “transfer-prepared” during a three-year period (fall 2005 to spring 2008). Students who are “transfer-prepared” have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 17.29% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming “transfer-prepared” during a five semester period (spring 2006 to spring 2008).

More information about Student Right-to-Know rates and how they should be interpreted can be found at the California Community Colleges Student Right-to-Know Information Clearinghouse website located at srtk.cccco.edu/index.asp

Transfer Courses

You may obtain a list of RCCD classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in each college catalog.

Units for Full-Time Status

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 16. Students wishing to enroll in more than 16 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans' Services

Riverside Community College District is a member of the Servicemembers Opportunity Colleges (SOC). This consortium of national higher education associations functions in cooperation with the Dept of Defense (DOD), the Military Services including the National Guard, and the Coast Guard to help meet the voluntary higher education needs of service members.

Riverside Community College District provides assistance to veterans for the following benefit programs:

- Active Duty Educational Assistance Program – Montgomery GI Bill – Chapter 30
- Vietnam Era GI Bill – Montgomery GI Bill – Chapter 34/40
- Selected Reserve Educational Assistance Program – Montgomery GI Bill – Chapter 1606
- Vocational Rehabilitation – Chapter 31
- Post-Vietnam Era Veterans Educational Assistance Program (VEAP) – Chapter 32
- Survivors and Dependents Educational Assistance Program – Chapter 35
- Reserve Educational Assistance Program (REAP), Chapter 1607.
- Post-9/11 GI Bill - Chapter 33, refer to www.gibill.va.gov for updated information.

Veterans who are seeking to use VA Educational Benefits should apply online to the VA at www.gibill.va.gov. Allow 3-6 weeks for processing. Once processed, the VA will send applicants two copies of their Certificate of Eligibility. One copy must be given to the RCC Veterans' Services office in the Bradshaw Building at Riverside or to the Student Services offices at the Norco and Moreno Valley campuses. For questions regarding pay, Certificate of Eligibility or benefits call 1-888-GIBILL-1.

While waiting for the Certificate of Eligibility veterans should continue with RCCD procedures in order to enroll and be certified for payment. Veterans apply to RCCD online at www.rcc.edu and complete assessment testing and/or counselor orientation (if applicable). Veterans may also be eligible for other financial aid and are encouraged to submit the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. General Veterans' information can be found at www.rcc.edu. Click on *Going to College* and then on *Veteran's Assistance*.

Before a VA Student Education Plan (SEP) can be developed, all transcripts must be sent or walked in to RCCD in order to have prior credit evaluated. Transcripts must be official, sealed and printed less than 90 days ago. After transcripts are received veterans can request a transcript evaluation and an SEP for a VA approved Program of Study. Please allow 2-3 weeks processing time. The completed SEP will be mailed to the veteran’s home. After receiving the SEP veterans can register for approved classes. Check the VA website at www.gibill.va.gov for the listing of VA approved programs at RCCD.

After registering, veterans must turn in the Veteran's Statement of Responsibility (Blue Sheet) to the Veterans Services' office at Riverside, or the Student Services offices at the Norco and Moreno Valley campuses. This "Blue Sheet" is required in order for enrollment certification to be submitted to the VA; this process may take 2-3 weeks. This form must be submitted to RCCD every term to request benefits.

Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans' Services or Admissions office at the Riverside campus, or to Student Services offices at the Norco and Moreno Valley campuses. Staff there will tell eligible veterans their priority registration dates.

Veterans' assistance is available in the Bradshaw Building at Riverside and in Admissions at the Moreno Valley and Norco campuses. Contact the Veterans' Office at (951) 222-8607 or veterans@rcc.edu for more information. Information is also available at www.rcc.edu. Click on *Going to College* and then on *Veteran's Assistance*.

See the *Military Credit and Residency for Tuition Purposes* sections for

more information.

Workforce Preparation

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-C-D-E), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students on the Riverside campus only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Lovekin F2.

Library Hours & Information

Overdue Fines:

General Collection - overdue fines will be levied at 20¢ per day per item. Hourly Reserves - overdue fines will be levied at $1.00 per hour per item.

Replacement Bills:

If materials are not returned, they are declared "lost." A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or $25.00 for out of print materials; 2) a processing fee of $10.00; and 3) any overdue fines (the maximum overdue fine is $20.00).

Refunds:

If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

Library Card Fees:

All currently registered students and currently employed faculty and staff receive a college card, which is used as the library card.

Community members may purchase a library card for $5.00 per session upon proof of District residence and age of 16 years or older (California Driver's License, California Identification Card or Military Identification Card).

Hours of Operation:

Special hours will be posted at each campus location for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development. Library schedules for the three campuses are as follows:

Winter Term 2010: January 4 – February 11

Moreno Valley Campus Library

Phone circulation (951) 571-6111; reference (951) 571-6112

Monday - Thursday ..... 8:00AM - 4:00PM
Friday- Sunday ..... CLOSED

Norco Campus, Wilfred J. Airey Library

Phone circulation (951) 372-7019; reference (951) 372-7115

Monday - Thursday ..... 7:30AM - 4:00PM
Friday - Sunday ..... CLOSED

Riverside Campus, Digital Library/Learning Resource Center

Phone (951) 222-8650; circulation x8651; reference x8652

Monday - Thursday ..... 8:00AM - 6:00PM
Friday - Sunday ..... CLOSED

All campus libraries will be closed January 18, 2010.

Student Support Services Available at RCCD~

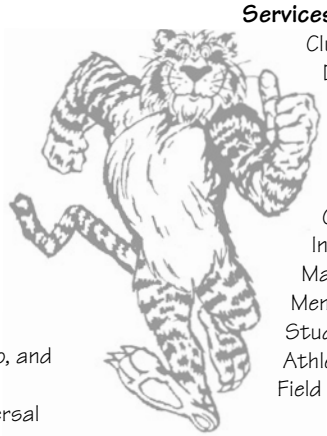
Telephone Numbers (Area Code 951)

Admissions and Records:
MOV 571-6101; NOR 372-7003; RIV 222-8600
Assessment 222-8451
ASRCC Moreno Valley 571-6105
ASRCC Norco 372-7007
ASRCC Riverside 222-8573
Bookstore 222-8140
Cal Works (Work Force Preparation) Moreno Valley 571-6154
Cal Works (Work Force Preparation) Riverside 222-8648
Career Center 222-8446
Auxiliary Business Center (College Bank)
Cashier 222-8415
College Safety & Police **(Campus Police)** 222-8520
Counseling:
MOV 571-6104; NOR 372-7001/7102; RIV 222-8440
Disabled Student Programs & Services (DSPS) 222-8060
TDD 222-8061
EOPS 222-8045
Evaluations/Graduation Office 222-8610
Financial Services 222-8710
Health Services:
MOV 571-6103; NOR 372-7046; RIV 222-8151
International Student Center 222-8160
Job Placement Center 222-8480
Open Campus/Community Education 222-8090
Student Accounts 222-8604
Student Activities Moreno Valley 571-6105
Student Activities Norco 372-7007
Student Activities Riverside 222-8570
Student Services:
MOV 571-6101; NOR 372-7003/7004; RIV 222-8700
Transcripts Office 222-8603
Transfer Center 222-8446
Tutorial Services 222-8170
Veterans' Assistance Moreno Valley 571-6102
Veterans' Assistance Norco 372-7002
Veterans' Assistance Riverside 222-8607

Discounts, Benefits and Services Provided through your Student Service Fee~

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

Student Savings:
Photo ID
Free Admission to Live Entertainment
Eligible to Participate in Student Government
Bookstore Discounts
Free Admission to Campus Music Concerts
Free Admission to Recognition Banquets (if being honored)
Discounts at Local Merchants
Free Barbecues and Food Giveaways
Representation by ASRCCD Membership
Free Admission to World Renown Speakers
Free Admission to Athletic Events
Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
Discount Tickets to Knott's Berry Farm, Universal Studios, Magic Mountain and Sea World
Discount tickets to Cinema Star



Services:
Club/Organization Membership
Dance Theatre and Touring Company
Student Government
Cosmetology Completion Ceremonies
Student Scholarships from ASRCCD
Nursing Program Pinning Ceremonies
Organizational Conferences Funded by ASRCCD
Instrumental/Vocal Music Performance Groups
Marching Band
Membership in Multicultural Advisory Council
Student Emergency Academic Loans from ASRCCD
Athletic Teams
Field Trips—Use of College Vans

If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained on the Riverside campus in the Student Activities office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions office when Student Activities office is closed. At the Moreno Valley campus fee waivers are distributed from the Admissions Office, the Student Activities office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At the Norco campus the waivers are available in the Financial Aid office.

Need Money for College? We Can Help~

The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

Financial Aid Application Workshops – Workshops are available to assist you with the FAFSA application. Please refer to our website at www.rcc.edu/studentfinancialservices for workshop dates, times and locations. For more information, please refer to the Consumer Guide available on the SFS website listed above. Questions may be directed via email to studentfinancialservices@rcc.edu.

Grants (range from $400-$5350, subject to change) – Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and have graduated from a rigorous high school program of study. Completing the FAFSA online at www.fafsa.ed.gov is the basis for all the grants and loans listed below. Make sure to add RCC Title IV school code #001270. The Cal Grant GPA Verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short term programs may not qualify for grant or loan assistance; please visit one of our SFS Academic Counselors to inquire about your program's eligibility. Remember, apply early!

Board of Governors Fee Waiver (waive fees from .5 units to maximum unit load) – The Board of Governors Fee Waiver (BOGW) is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at www.fafsa.ed.gov and list the RCCD Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. If you are not a California resident, you may be eligible to apply for a non-resident tuition exemption through the AB540 program. See Admissions and Records for additional information or view our consumer guide online.

Federal Work Study (earn up to $4000) – The Federal Work Study (FWS) Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA. When eligible to work, your supervisors will contact you. To view available jobs or for more information on FWS, please view the Student Employment section.

Scholarships (range from $50 - $6000) – Students may utilize scholarships at RCCD in two ways: Scholarships from sources outside of RCCD or from scholarships offered through the RCCD Foundation. A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at www.rcc.edu/studentfinancialservices and in the Student Financial Services office at all three campuses. When outside scholarship funds are received by RCCD, the student is notified by mail and must submit a Scholarship Action form in order to use the scholarship funds at RCCD. The RCCD Foundation scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Applicants chosen for RCCD scholarships are notified by May of each year. The scholarship funds for students continuing at RCCD are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students transferring to a university are disbursed to the transfer institution during the next fall semester. Transfer students must return the Transfer Notification form with the transfer institution information. RCCD Foundation Scholarship brochure and application for high school seniors who plan to attend RCCD are available during January and February of each year

Chafee Grant (up to $5000) – Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to $5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at www.chafee.csac.ca.gov.

Student Financial Services Counseling/Outreach – If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Academic Counselors, please visit our office located on the Riverside campus behind the Bradshaw Student Center. You may also visit the SFS office on the Moreno Valley and Norco campus to make appointments to meet with our SFS Academic Counselors.

Loans – Riverside Community College District (RCCD) strives to help students reach their educational goal with the least amount of student loan debt possible. RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS office on each campus. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student's education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan and must be enrolled in 6 or more units on that SEP plan.

For specialized grants including Gear Up, Child Development Grant, SSS Grant, etc., please see any Student Financial Services office for additional information or visit our consumer guide online.

If you are considered an out-of-state (or non-resident) student, the SFS office may be able to assist you with your fees. Please visit the SFS office and inquire about our non-resident deferment policy.

Not all RCCD courses are approved for financial assistance by the Department of Education. For a list of courses that are not approved to receive financial assistance, please visit the SFS office.

Parking @ RCCD~

Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, call 222-8521 or stop by the Safety & Police Parking Office located in Lot G, Lovekin Complex A-1. We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.

Q: The grace period is over and I still haven't received the parking permit I ordered. What should I do?
A: Parking permits are mailed within 1-3 days after payment (weekends & holidays excluded). If you haven't received your parking permit in the mail by the time the grace period is over, please contact Parking Services to find out why it may have been delayed.

Q: What are the hours permits are required?
A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCCD ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK. A parking permit is not required for the winter term so long as students park in student spaces.

Q: If I paid for a parking permit, I can park wherever I want, right?
A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. **YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.**

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?
A: NO!! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?
A: There are parking permit dispensers on each of the RCCD campuses. The prices of the permits are: $1 for two hours, $2 for four hours and $3 buys an all day permit. Semester permits are more economical and convenient for most students. It is your responsibility to have a valid parking permit properly displayed on your vehicle.

Q: I ride a motorcycle. Do I have to purchase a parking permit?
A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?
A: NO. If you forget your permit, stop by or call the Safety & Police Parking Office on the Riverside campus (951) 222-8171, Student Services at the Norco campus (951) 372-7088, or Safety & Police at the Moreno Valley campus (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?
A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?
A: No. Parking permits are personal property. You wouldn't leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution. If you lost your permit contact Parking Services for the procedures for replacing your permit.

Q: I got a parking citation. Now what do I do?
A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

Q: What happens if a citation is not paid?
A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation will increase. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles hold being placed on the vehicles registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is parking such a challenge?
A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. The Riverside campus has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside campus first. **REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.**

Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non-automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.

If you need emergency services, each campus has several "Blue Light" emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.

Matriculation~

The Matriculation program at Riverside Community College District is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete Assessment, Freshman Orientation and Counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCCD uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the assessment centers at any campus. RCCD's placement process for math, English and reading courses is now computerized and in most cases no appointment is necessary. Please call to confirm hours of service. Assessment phone numbers: Moreno Valley (951) 571-6492; Norco (951) 372-7176; Riverside (951) 222-8451. Assessment hours are posted online at www.rcc.edu/services/assessment/dates.cfm.

Orientation/Counseling Sessions

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling department on any campus to schedule a freshman orientation/counseling session. New students should also register for GUI-45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCCD before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCCD (special support programs may have additional requirements).

Follow–up

Counselors and instructors will provide follow–up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

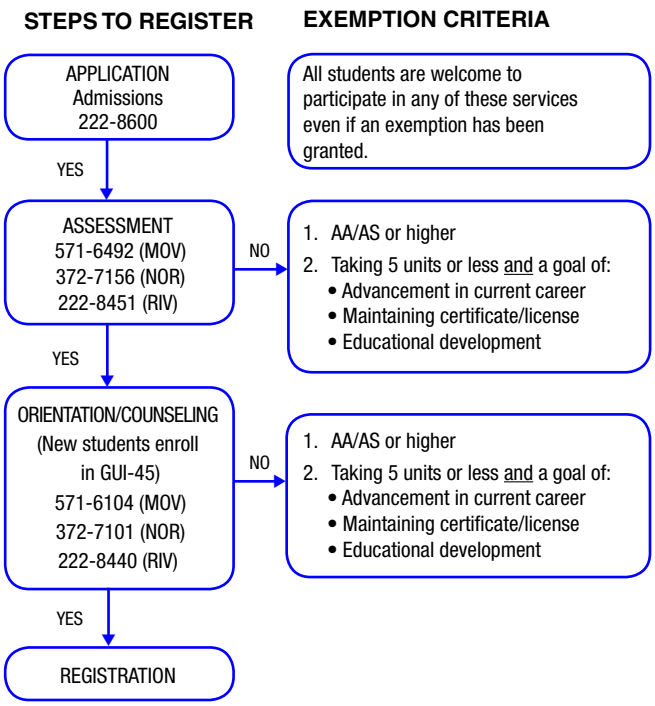
Prerequisites for courses will be enforced according to District policy. Students have the right to challenge prerequisites on the following grounds:

1. The successful completion ("C" or better) of an equivalent course from another accredited college or university.
2. The prerequisite has not been validated.
3. The student has the knowledge or ability to succeed in the course despite not meeting the prerequisite.
4. A prerequisite for a course necessary for graduation, transfer or a certificate is not offered and the unavailability of said prerequisite poses a hardship.
5. The prerequisite is discriminatory or being applied in a discriminatory manner.

The *Matriculation Appeals Petition* form to challenge prerequisites is available in the Counseling Center on all three campuses.

It is the student's responsibility to a) complete placement testing and orientation prior to registering for classes, b) express a broad educational intent upon admission and c) declare a specific educational goal by the time 15 semester units are completed. The student is also responsible for participating in counseling, attending class, completing assignments and maintaining progress toward that educational goal. If you have questions regarding the matriculation process, please contact the District Matriculation office at (951) 222-8442.

Registration Checklist-- New, Returning Students



Career and Technical Certificates and Degrees~

Program	Program code	Locally Approved Certificates	State Approved Certificates	Associate Degree	Riverside	Norco	Moreno Valley	MV - Ben Clark	RIV - Culinary Academy	RIV - Marion Education Center	MV - March Dental Education Center	RIV - Rubidoux Annex
Administration of Justice	AS504/CE504		•	•	•	•	•	•				
AOJ/Basic Correctional Deputy Academy	CE783	•						•				
AOJ/Basic Public Safety Dispatch Course	CE784	•						•				
Crime Scene Investigation	CE619	•			•	•	•					
Investigative Assistant	CE785	•			•	•						
Law Enforcement	AS563/CE563		•	•				•				
Private Security Assistant	CE786	•						•				
Victim Services Aide	CE679				•							
Air Conditioning and Refrigeration	AS596/CE596		•	•	•							
Applied Digital Media and Printing	AS653/CE653		•	•	•							
Basic Electronic Prepress	CE822	•			•							
Basic Graphic Design	CE823	•			•							
Basic Multimedia Design	CE821	•			•							
Architecture	AS509/CE509		•	•		•						
Architectural Graphics	CE787	•				•						
Art												
Visual Communications-Animation	CE774	•			•							
Visual Communications-Illustration	CE825	•			•							
Automotive Technology												
Automotive Body Repair	AS511/CE511		•	•	•							
Automotive Trim and Upholstery	AS516/CE516		•	•	•							
Electrical	AS513/CE513		•	•	•							
Ford Specialty	AS519			•	•							
General Motors Specialty	AS583			•	•							
Mechanical	AS515/CE515		•	•	•							
Toyota	AS517/CE517		•	•	•							
Bank Operations	CE625	•			•							
Biotechnology	AS617/CE617		•	•			•					
Business Administration												
Accounting Concentration	AS523/CE523		•	•	•	•	•					
Banking and Finance Concentration	AS631/CE631		•	•	•							
General Business Concentration	AS524/CE524		•	•	•	•	•					
Human Resources Concentration	AS623/CE623		•	•	•	•						
Logistics Mgmt Concentration	AS580/CE580		•	•		•						
Management Concentration	AS521/CE521		•	•	•	•	•					
Marketing Concentration	AS525/CE525		•	•	•	•	•					
Real Estate Concentration	AS527/CE527		•	•	•	•	•					
Insurance	AS629/CE629		•	•	•							
International Business	CE627	•			•							
Operations and Production Mgt	CE833	•			•	•						
Community Interpretation	AS557/CE557		•	•			•					
Computer Applications & Office Technology												
Administrative Office Professional	CE637	•			•	•						•
Executive Office Management	AS639/CE639		•	•	•							
Executive Office Professional	CE635	•			•							
Legal Secretarial Studies	CE611	•			•							
Office Assistant	CE633	•			•							
Office Fast-Track	CE812				•							
Virtual Assistant	CE677	•			•							•
Computer Information Systems												
C++ Programming	CE803	•			•	•						
CISCO Networking	CE810	•			•							
Computer Applications	AS726/CE726		•	•	•		•					
Computer Programming	AS728/CE728		•	•	•		•					
E-Commerce	CE807	•			•							
Java Programming	CE809	•			•							
PC Publishing	CE815	•			•	•	•					
Relational Database Mgmt Tech	CE816	•			•							
Simulation and Gaming	AS739/CE739		•	•	•	•	•					
Systems Development	CE806	•			•	•						
Visual Basic Programming	CE817	•			•							
Webmaster	CE820	•			•	•	•					
Construction Technology	AS532/CE532		•	•		•						
Cosmetology	AS534/CE534		•	•	•							
Cosmetology Business Admin-Entrepreneurial Concentration	AS537/CE537		•	•	•							
Cosmetology Business Admin- Mgmt and Supervision Concentration	AS535/CE535		•	•	•							
Cosmetology Instructor Training	CE675	•			•							
Esthetician	CE673	•			•							
Culinary Arts	AS561/CE561		•	•						•		
Dental Assistant	AS621/CE621		•	•							•	

Career and Technical Certificates and Degrees~

Program	Program code	Locally Approved Certificates	State Approved Certificates	Associate Degree	Riverside	Norco	Moreno Valley	MV - Ben Clark	RIV - Culinary Academy	RIV - March Education Center	MV - March Distrl Education Center	RIV - Rubidoux Annex	
Dental Hygiene	AS724			•								•	
Dental Laboratory Technology	AS723/CE723		•	•								•	
Drafting Technology	AS539/CE539		•	•			•						
Early Childhood Education	AS544/CE544		•	•	•	•	•						
ECE / Asst Teacher	CE795	•			•	•	•						
Early Childhood Intervention Asst	AS601/CE601		•	•	•	•	•						
ECE / Twelve Core Units	CE797	•			•	•	•						
Education Paraprofessional	AS603/CE603		•	•	•		•						
Electronics													
Analog and Digital Microelectronics	CE831	•					•						
Analog Electronics Technology	CE835	•					•						
Analog Electronics, Analysis and Documentation	CE834	•					•						
Digital Electronics Technology	CE837	•					•						
Digital Technology and Documentation	CE839	•					•						
Electronic Circuit Analysis	CE836	•					•						
Electronic Communications	CE838	•					•						
Electronics Computer Systems	AS545/CE545		•	•			•						
Electronics Documentation	CE844	•					•						
Electronics Technology	AS546/CE546		•	•			•						
General Electronics Core	CE847	•					•						
Microcomputer Technology	CE848	•					•						
Microprocessor Technology	CE845	•					•						
Wireless and Fiber-Optic Comm	CE846	•					•						
Emergency Medical Services													
Emergency Medical Technician	CE801	•							•				
Paramedic	AS585/CE585		•	•					•				
Engineering													
Engineering Graphics	CE796	•					•						
Engineering Software Applications	AS549/CE549		•	•			•						
Engineering Technician	AS550/CE550		•	•			•						
Engineering Technology	AS551			•			•						
Industrial Design	CE798	•					•						
Film, Television and Video													
Basic Television Production	CE842	•			•								
Production Specialist	AS641/CE641		•	•	•								
Fire Technology	AS555/CE555		•	•					•				
Firefighter Academy	AS669/CE669		•	•					•				
Geographic Information Systems	CE790	•					•						
Core Certificate in GIS Mapping	CE794	•					•						
Human Services	AS663/CE663		•	•				•					
Employment Support Specialization	CE802	•						•					
Logistics Management	AS579/CE579		•	•			•						
Manufacturing Technology													
Automated Systems	AS732/CE732		•	•			•						
Automated Systems Technician	AS737/CE737		•	•			•						
Computer-Aided Production Tech	CE799	•					•						
Manufacuring Management	AS607/CE607		•	•			•						
Materials and Operations Mgmt	CE800	•					•						
Medical Assisting													
Admin/Clinical Medical Assisting	AS718/CE718		•	•	•			•					
Medical Transcription	AS701/CE701		•	•	•			•					
Music													
Jazz Performance	CE852	•			•								
MIDI	CE850	•			•								
Music Performance	CE851	•			•								
Nursing													
Critical Care Nurse	CE581	•			•								
Nursing Assistant	CE584	•			•								
Registered Nursing	AS586			•	•						•		
Vocational Nursing	AS588/CE588		•	•	•								
Paralegal Studies	AS591			•	•								
Photography	AS592/CE592		•	•	•								
Physical Education / Exercise, Sport & Wellness													
Athletic Training	AS597/CE597		•	•	•								
Coaching	AS599/CE599		•	•	•								
Fitness Professions	AS595/CE595		•	•	•								
Physician Assistant	AS501/CE501		•	•			•						
Retail Management/WAFC	AS536/CE536		•	•	•								
Sign Language Interpreting	AS505/CE505		•	•	•								
Welding Technology	AS606/CE606		•	•	•								

Certificates and Degrees~

Program	Program code	Locally Approved Certificates	State Approved Certificates	Associate Degree	Riverside	Norco	Moreno Valley	MV - Ben Clark	RIV - Culinary Academy	RIV - March Education Center	MV - March Dental Education Center	RIV - Ruboux Annex
Area of Emphasis												
Administration & Information Systems	AA494			•	•	•	•					
Communications, Media & Languages	AA495			•	•	•	•					
Fine & Applied Arts	AA496			•	•	•	•					
Humanities, Philosophy & Arts	AA497			•	•	•	•					
PE, Health & Wellness	AA498			•	•	•	•					
Social & Behavioral Studies	AA499			•	•	•	•					
Math & Science	AS682			•	•	•	•					
Certificates of Achievement												
California State University General Ed	CE661		•		•	•	•					
Intersegmental General Education Transfer Curriculum IGETC-CSU	CE667		•		•	•	•					
Intersegmental General Education Transfer Curriculum IGETC-UC	CE668		•		•	•	•					

Nondiscrimination, Commitment to Diversity & Prohibition of Harassment and Retaliation Policies~

Board Policy 7100 Commitment to Diversity
Board Policy 3410 Nondiscrimination
Board Policy 3430 Prohibition of Harassment and Retaliation

To obtain a complete copy of the Board Policies mentioned above, please call the Diversity, Equity and Compliance Office: (951) 222-8039 or the Diversity and Human Resources Department: (951) 222-8595.

Commitment to Diversity

Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences, as well as our commonalities, promote integrity and resilience that prepares our students for the evolving and changing community we serve.

Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others': disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Prohibition of Harassment and Retaliation

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and Federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based upon an individual's actual or perceived association with others': ethnic group identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

Reporting Discrimination or Harassment

Riverside Community College District • Diversity and Human Resources

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination or harassment. For more information on reporting procedures or to download a copy of the required form to file a formal complaint, please visit our web site at: www.rcc.edu or we may be reached by telephone at: (951) 222-8039.

How to Report

If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information on what occurred;
- Report your concerns and problems to the District by calling (951)222-8039.

Discrimination/Harassment is contrary to the RCCD mission of higher education and is against the law. District policy prohibits any discriminatory practice that is based upon an individual's actual, perceived or association with others':

- **Ethnic group identification**
- **National origin**
- **Religion**
- **Age**
- **Sex or Gender**
- **Race**
- **Color**
- **Ancestry**
- **Sexual Orientation**
- **Physical or Mental Disability**
- *Or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.*

Sexual Harassment has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited activities that may be considered sexual harassment:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters, sexual comments including graphic comments about an individual's body;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution of complaints may be achieved by either *formal* or *informal* process. The choice of resolution process is determined by the individual raising the complaint. The purpose of the *informal* resolution process is to allow an individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation process rather than the formal complaint process. Typically, the *informal* process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Informal resolutions are to be reviewed by the Director of Diversity, Equity and Compliance. *Formal* complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor's web site or in the Diversity and Human Resources department. If a *formal* complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the *formal* process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Resolutions may be arranged by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal resolutions require written acknowledgement from the person raising the concern. Choosing the informal process does not hinder the right to file a formal complaint within the regulatory time period for formal complaints.

Formal Complaints may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor's Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites:
www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf
www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

Timeline for Filing a Complaint in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180-calendar days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases *not involving* employment related discrimination/harassment, in addition to the State Chancellor's office cited above, individuals have the right to file a complaint with the following external agency:
U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

In any case *involving* employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684
www.dfeh.ca.gov/

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

Retaliation for filing a discrimination/harassment complaint or referring a matter for investigation is unlawful.

Confidentiality is maintained to the extent possible by law.

Director, Diversity, Equity and Compliance
Diversity and Human Resources
Riverside Community College System Offices
3845 Market Street
Riverside, CA 92501
(951) 222-8039
www.rcc.edu

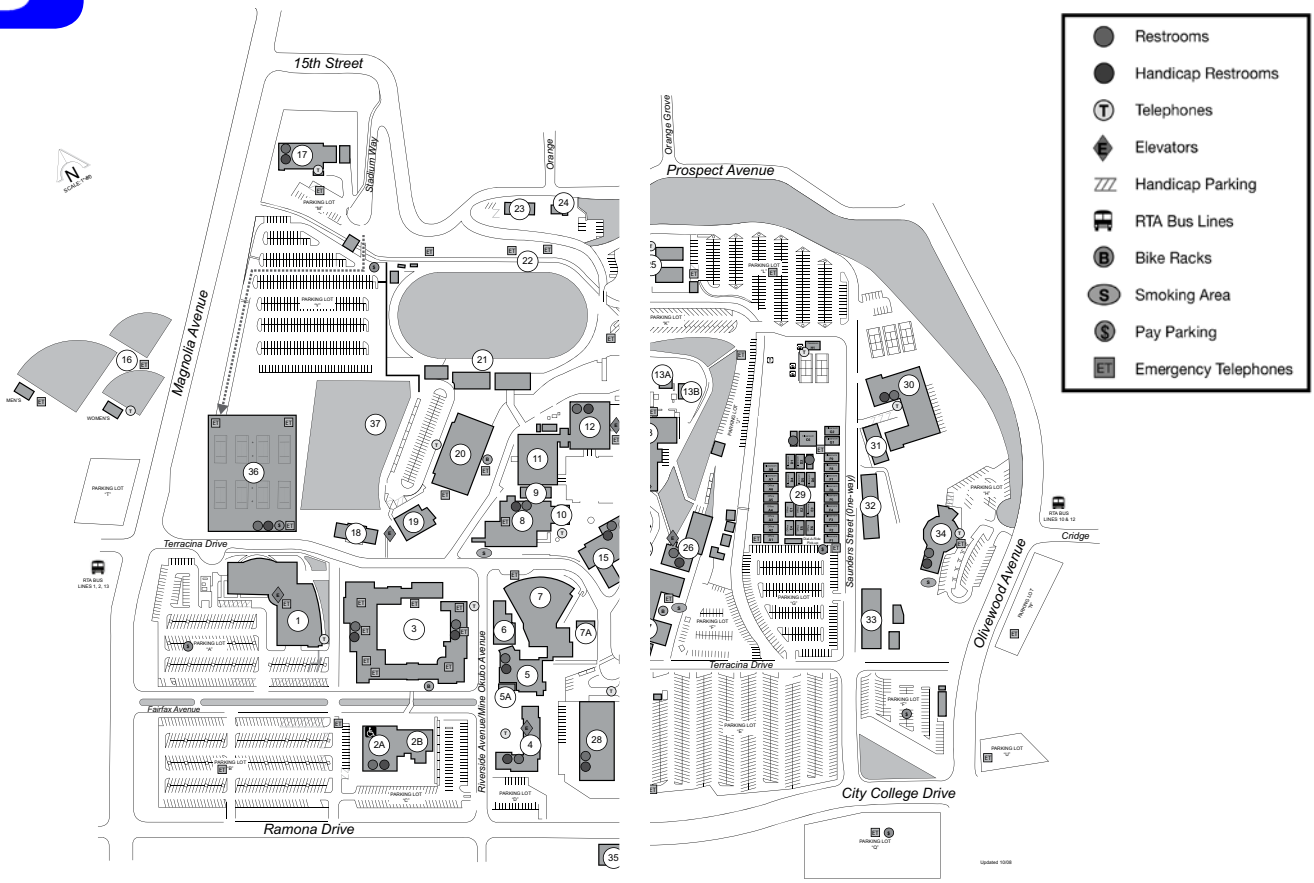
U.S. Department of Education Office for Civil Rights (OCR)
50 Beale St, Suite 7200
San Francisco, CA 94105
(415) 486-5555
www.ed.gov

Department of Fair Employment and Housing (DFEH)
Santa Ana District Office
2101 East 4th Street, Suite 255-B
Santa Ana, CA 92705
(800) 884-1684 TTY (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Wells Fargo Bank Building
401 B Street, Suite 510
San Diego, CA 92101
(800) 669-4000
www.eeoc.gov

State Chancellor's Office
California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu

Riverside City College~



UPPER CAMPUS

1. DIGITAL LIBRARY & LEARNING RESOURCE CENTER
   - Auditorium
   - Instructional Media Center
   - Tutorial Services
2. ADMINISTRATION (O.W. NOBLE)
   - Section A
     - Board Room
     - Disabled Services
     - Learning Disabilities Center
   - Section B
     - Academic Affairs
     - Academic Innovative Program
     - Dean of Instruction
     - Mailroom
     - President's Office
     - Title V
3. QUADRANGLE (ARTHUR G. PAUL)
4. BUSINESS EDUCATION (ALAN D. PAUW)
5. MUSIC
5A. MUSIC ANNEX
6. MUSIC HALL (RICHARD M. STOVER)
7. LANDIS PERFORMING ARTS CENTER
   - Art Gallery

7A. LANDIS ANNEX
8. MARTIN LUTHER KING, JR. HIGH TECH CENTER
   - Academic Labs
   - Faculty Innovation Center
   - Open Campus
9. ASSESSMENT CENTER
   - Viewpoints
10. PLANETARIUM (ROBERT T. DIXON)
11. PHYSICAL SCIENCES
12. LIFE SCIENCES
13. STUDENT CENTER (RALPH H. BRADSHAW)
    - Aguilar Patio
    - Auxiliary Business Services
    - Bookstore
    - Cafeteria/Food Services
    - Cashier
    - Citrus Room
    - Extended Opportunities Programs & Services (E.O.P.S.)
    - Hall of Fame
    - Health Services
    - Heritage Room
    - Matriculation
    - Staff Dining Room
    - Student Services

13A. ASRCC STUDENT GOVERNMENT
13B. FINANCIAL AID ANNEX
14. STUDENT FINANCIAL SERVICES
    - Financial Aid
    - Information Services
15. ADMISSIONS & COUNSELING (CESAR E. CHAVEZ)
    - Admissions & Records
    - Business Services
    - Career/Transfer
    - Counseling
    - Middle College
    - Transcripts
    - Veteran's

15A. OUTREACH ANNEX
    - Wells Fargo

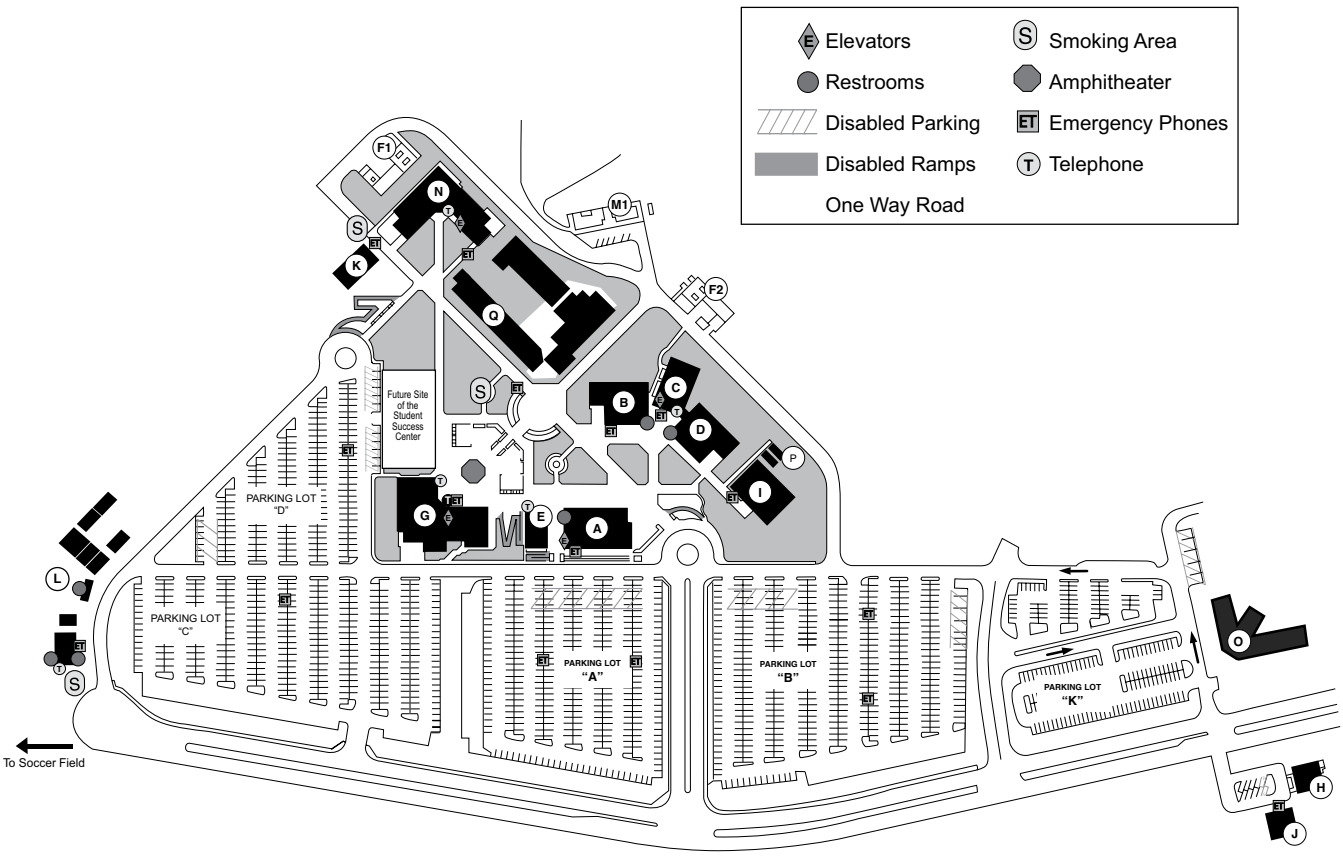
LOWER CAMPUS

16. SPORTS COMPLEX (SAMUEL C. EVANS)
    - Baseball Field
    - Pony League Field (NATE DEFRANCISCO)
    - Softball Field (AB BROWN)
17. EARLY CHILDHOOD STUDIES
18. CERAMICS
19. ART
20. GYMNASIUM (ARTHUR N. WHEELOCK)
    - Coaches' Office
    - Fitness Room
21. STADIUM (ARTHUR N. WHEELOCK FIELD)
    - Locker Room
    - Weight Room
22. NATURE TRAIL (ARLENE & ROBERT F. RICHARD)
23. NORTH HALL
    - Finance & Accounting Services
    - Purchasing & Accounts Payable
24. COLLEGE HOUSE
    - Administration & Finance
    - Risk Management

25 POOL (CUTTER)
26. TECHNOLOGY B
    - College Safety & Police Administration
    - Community Education
    - Evaluation & Graduation
    - Printing & Graphics Center
27. TECHNOLOGY A
    - Air Conditioning & Refrigeration
    - Welding
28. AUTOMOTIVE TECHNOLOGY
29. LOVEKIN COMPLEX
    - Athletics (H1)
    - CTA & Academic Senate (E4)
    - International Students (A3)
    - Karate / Yoga (A8)
    - Marching Tigers (C6)
    - Photo Lab & Studio (G1, G2)
    - Police (A1, A2)
    - Student Job Placement & Employment Services (F2)
    - Teacher Prep (F1)
    - Upward Bound (A4)
    - Workforce Preparation (E5, E6, F2)

30. GYMNASIUM (CATHERINE S. HUNTLEY)
    - Band
    - PE / Cheer
    - Dance
31. PILATES STUDIO (ELEANOR H. CRABTREE)
32. WAREHOUSE
33. MAINTENANCE & OPERATIONS
    - Facilities
34. COSMETOLOGY
35. ALUMNI HOUSE - 3564 RAMONA DRIVE
    - Foundation
36. PARKING STRUCTURE
    - Tennis Courts (FRAN BUSHMAN)
37. PRACTICE FIELD

Norco Campus~



A Student Services - (SSV)
B Science & Technology - (ST)
C Theater - (THTR)
D Humanities - (HUM)
E The Corral
F Central Plants
G Wilfred J. Airey Library - (LIBR)
H Head Start
I Bookstore
J Early Childhood Education Center - (ECEN)
K Center for Applied and Competitive Technologies (CACT)
L West End Quad - (WEQ)
M1 Facilities
N Applied Technology - (ATEC)
O JFK Middle College High School - (JFK)
P Portables A & B
Q Industrial Technology (IT)

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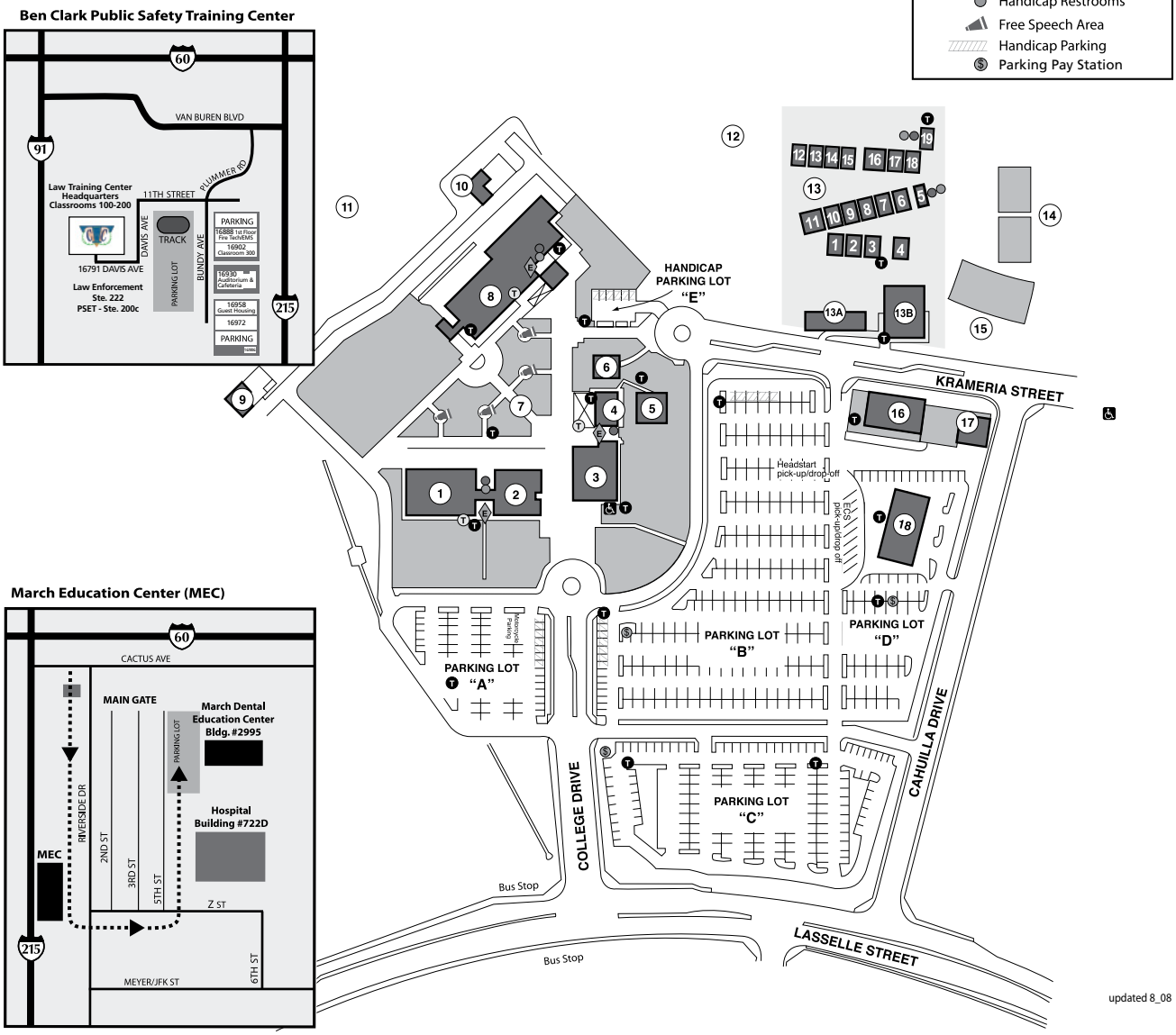
Moreno Valley Campus~



1. **LIBRARY**
   IMC Office
   KRCC TV, Channel 17
   Middle College High School Office
   Tutorial Services
2. **STUDENT SERVICES**
   Admissions
   Assessment and Placement Testing
   Career and Transfer Center
   Counseling
   Dean of Student Services
   E.O.P.S.
   Financial Services
   Job Placement
   Matriculation
   Puente Program
3. **SCIENCE AND TECHNOLOGY**
   Computer Lab
   Disabled Student Program and Services
   Science Labs
4. **LIONS' DEN**
5. **STUDENT ACTIVITIES CENTER**
   ASRCC Student Government
   Outreach
6. **BOOKSTORE**
7. **JOHN M. COUDURES, JR. PLAZA**
8. **HUMANITIES**
   Dean of Instruction
   Academic Departments:
   - Mathematics, Sciences, and Physical Education
   - Communications
   - Humanities and Social Sciences
   - Business and Computer Information Systems

   Writing and Reading Center
   Language Lab
   Math Lab
   Workforce Prep
9. **PHASE I MECHANICAL BUILDING**
10. **PHASE II MECHANICAL BUILDING**
11. **EDMUND C. JAEGER DESERT INSTITUTE**
12. **CROSS COUNTRY TRACK**
13. **PARKSIDE COMPLEX (PSC)**
    1-2 Faculty Offices
    3-4 Classrooms
    5 Restrooms
    6 Health Services
    7-10 Classrooms
    11 Title V Office/Center for Faculty Development
    12-14 Classrooms
    15 Dean of Health Science Programs/Faculty Offices
    16-18 Classrooms
    19 Restrooms
13A. **PSC WAREHOUSE**
   Campus Police
   Facilities Office
   Mailroom
13B. **PSC MULTIPURPOSE BUILDING**
14. **SPORTS FIELDS**
15. **COLLEGE PARK**
16. **ADMINISTRATION ANNEX**
   President and Vice President offices
17. **HEADSTART**
18. **EARLY CHILDHOOD EDUCATION CENTER**

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