

Moreno Valley College • Norco College • Riverside City College

SUMMER 2011

schedule of classes



Classes begin June 20
Day, Evening and Online Classes

MORENO VALLEY COLLEGE
www.mvc.edu

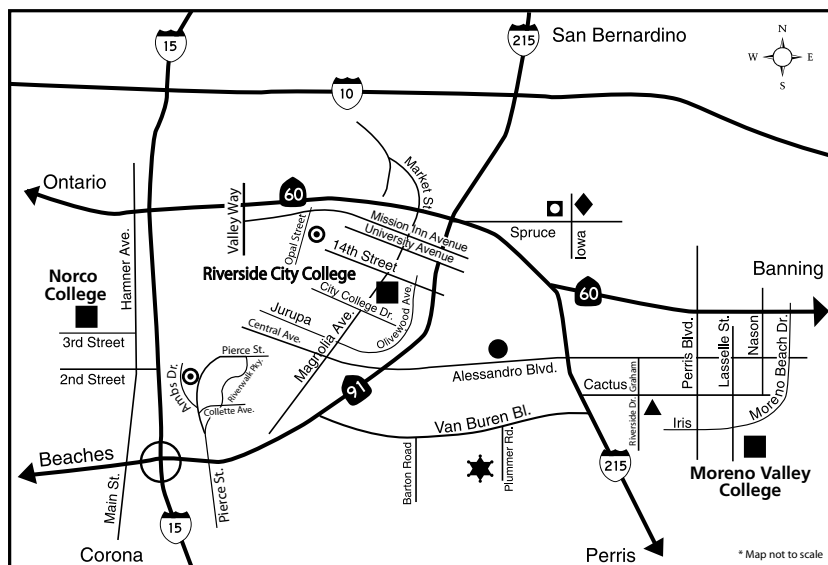
NORCO COLLEGE
norcocollege.edu

RIVERSIDE CITY COLLEGE
www.rcc.edu

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How to Get Here



- Norco College**
 2001 Third Street
 Norco, CA 92860-2600
 (951) 372-7000
- Riverside City College**
 4800 Magnolia Avenue
 Riverside, CA 92506-1299
 (951) 222-8000
- RCCSO**
 450 E. Alessandro Blvd.
 Riverside, CA 92508
 (951) 222-8039
- Moreno Valley College**
 16130 Lasselle Street
 Moreno Valley, CA 92551-2045
 (951) 571-6100
- Ben Clark Training Ctr.**
 16791 Davis Avenue
 Riverside, CA 92518
 (951) 486-2800
- RCCD District Office**
 1533 Spruce Street
 Riverside, CA 92507
- March Dental Education Center**
 23801 "N" Avenue,
 Bldg 2995
 Riverside, CA 92518
 (951) 571-6433
- Culinary Academy**
 1155 Spruce Street
 Riverside, CA 92507
 (951) 955-3311
- Rubidoux Annex**
 4250 Opal Street
 Riverside, CA 92509
 (951) 222-8963
- Stokoe Annex**
 4501 Amb's Drive
 Riverside, CA 92505
 (951) 328-3660

Welcome to Riverside Community College District



Welcome to the summer sessions offered by Moreno Valley College, Norco College and Riverside City College.

If you already attend an RCCD college, you know that summer session classes are shorter and more intensive than fall or spring semester classes. Professors cover the same subject matter in just six weeks. This makes the summer session challenging, but it also gives you an opportunity to quickly fulfill a degree or transfer requirement or complete a prerequisite for a class you intend to take in the fall.

Summer 2011 will be a smaller session than in previous years due to the state funding cuts for community colleges, but our colleges are committed to offering a range of classes in core subject areas such as English, math, science, and social studies, as well as electives. You can be confident that you will receive a high quality of academic and student services to help you progress toward your goals.

Again, thank you for choosing an RCCD college to meet your educational and career needs. We look forward to seeing you this summer.

Sincerely,

Gregory W. Gray

A handwritten signature of Gregory W. Gray in cursive script.

Chancellor

District Mission Statement

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District's Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 450 E. Alessandro Blvd., Riverside, CA 92508-2449. Telephone Number: (951) 222-8039.

Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

Board of Trustees

Janet Green - President
Mark Takano - Vice President
Mary Figueroa - Secretary
Virginia Blumenthal - Member
Samuel Davis - Member
Alexis Amor - Student Trustee, 2010-11
Gregory Gray, RCCD Chancellor

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect classes that have been newly added to the schedule after the publication date. Students are encouraged to visit WebAdvisor for a current and comprehensive listing of available classes.

Calendar for Summer 2011

6 - Week Day and Evening Classes

June 20 - July 28

April 29	<p>Summer registration appointments can be found on WebAdvisor at the colleges' websites:</p> <ul style="list-style-type: none"> • Moreno Valley College - www.mvc.edu • Norco College - www.norcocollege.edu • Riverside City College - www.rcc.edu
May 23	<p>Registration begins for continuing students who attended in SPR11. Registration dates are based on number of completed RCCD units. New and returning students must reapply and register after continuing students (approximately June 2).</p>
May 31	<p>High school students: Last day application packets are accepted for SUM11 classes; information and required forms are online at the colleges' websites:</p> <ul style="list-style-type: none"> • Moreno Valley College - www.mvc.edu • Norco College - www.norcocollege.edu • Riverside City College - www.rcc.edu
June 15	<p>Fee payment deadline: Students who registered up through June 15 must pay fees by this date or they will be dropped from unpaid classes.</p>
June 20	<p>First day of the summer term (day and evening classes).</p>
June 20	<p>Graduation applications: First day to apply for an associate degree or certificate for SUM11, FAL11, WIN 12, or SPR12. Applications are available online on WebAdvisor at the colleges' websites:</p> <ul style="list-style-type: none"> • Moreno Valley College - www.mvc.edu • Norco College - www.norcocollege.edu • Riverside City College - www.rcc.edu
July 4	<p>Holiday: Classes not in session.</p>
July 15	<p>Graduation applications: Last day to apply for an associate degree or certificate during the summer term. Applications will be accepted again beginning the first day of FAL11.</p>
July 28	<p>Summer classes end.</p>
<p>Grades are available on WebAdvisor approximately 5 days after the class ends. If grades are not posted by this time, contact the instructor or the academic department.</p>	

Add, Drop, & Refund Deadlines

Refer to WebAdvisor for add, drop and refund deadlines
(Click on **Class Name/Deadlines**) or check the Schedule of Classes for add deadlines.

It is the student's responsibility to be aware of deadlines and to add or drop on time during office hours and by 5:00 p.m. on WebAdvisor at the colleges' websites:

Moreno Valley College - www.mvc.edu

Norco College - www.norcocollege.edu

Riverside City College - www.rcc.edu

Note Regarding Fees:

STUDENTS WILL BE DROPPED FROM UNPAID CLASSES PER DEADLINES.

(See Step 7)

Steps to Becoming a Student at RCCD~



Step 1: Apply online to any of our colleges - Page 5

- Moreno Valley College - www.mvc.edu
- Norco College - www.norcocollege.edu
- Riverside City College - www.rcc.edu

Assistance is available at our Admissions offices.



Step 2: Apply for Financial Aid - Page 6

- Online at www.fafsa.ed.gov. Help is available at each college location.



Step 3: Mail Your Transcripts (if needed for credit or prerequisite validation) - Page 6

- Check on WebAdvisor to see if your transcripts have been received.
- Fill out a Prerequisite Validation form if you want credit for classes taken at another institution.



Step 4: Complete Assessment, Orientation and Counseling - Page 7

- RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year.
- Testing dates and times are viewable at www.rcc.edu/services/assessment/dates.cfm.
- To make an appointment or learn more, contact one of the assessment centers and follow the prompts: Moreno Valley - (951) 571-6492; Norco - (951) 372-7156; Riverside - (951) 222-8451.
- Online orientation is now available through WebAdvisor.



Step 5: Activate Your RCCD Email Account - Page 8

Step 6: Register for Classes - Pages 9-11

- Log into WebAdvisor to check your registration date/holds.
- Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.



Step 7: Pay Enrollment Fees - Page 12

- Observe deadlines for payment and refunds.
- Students will be dropped for non-payment from unpaid class.



Step 8: Get Your Free RCCD Student Photo/College ID Card - Page 13



Step 9: Buy Your Textbooks - Page 13

Take a copy of your schedule to the bookstore to find out what books you need to purchase for your classes or go online to get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home:

- www.morenovalleycollegebookstore.com
- www.norcocollegebookstore.com
- www.rcc.bncollege.com



Step 10: Attend Class the First Day - Page 14

- If enrolled in an online class, go to www.opencampus.com.
- Arrive early to find parking; consider commuting alternatives.

ACCESS WEBADVISOR
AT ANY OF OUR
COLLEGE WEBSITES

Moreno Valley College
www.mvc.edu

Norco College
www.norcocollege.edu

Riverside City College
www.rcc.edu

Step 1: Apply for Admission~

(Para la información en español, visite uno de nuestros sitios web colegiales.)

Summer Term Dates: June 20 - July 28

Apply early for the best selection of classes. Late applications may experience delays in registration and limited class availability.

You may apply for admission to RCCD if you:

- Have graduated from high school *or*
- Have passed the CA High School Proficiency Exam *or*
- Have passed the GED examination *or*
- Did not graduate from high school but are 18 years of age or older *or*
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements *or*
- Are an international student who has satisfied specific international student admissions requirements.

High School Students

Policies, procedures and forms are available only online through our college websites. Click on *Going to College* and then on *High School Students*.

Deadlines to Submit Documents

Fall Term: Mar 1–Aug 15

Winter Term: Oct 1–Nov 30

Spring Term: Oct 1–Jan 31

Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun. Students who plan to continue attending RCCD after exiting high school must submit a new RCCD application as a First-Time Student. Middle or Early College high school students should refer to the guidelines established by Middle or Early College program administrators.

Who must submit an application?

New or returning students must submit an application. Continuing students do not need to reapply. Students who change their home college within RCCD must reapply for the next term.

When are applications accepted?

We generally begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1.

International Students

You must apply for admission through the International Student Program located at Riverside City College. More information is available at (951) 222-8160 or online at www.rcc-int.us.

Students with Limitations

Students with learning, physical, psychological, or other health limitations are encouraged to contact:

Moreno Valley Disabled Student Services. (951) 571-6138/TTY/TDD-6140

Norco Disability Resource Center(951) 372-7070

Riverside City Disabled Student Services(951) 222-8060

Apply Online~

Go to any of our college websites and click on *Going to College* to apply online.*

Applications are processed within 24 hours (weekends and holidays excluded)

Print confirmation page and keep for your records. Do not mail to RCCD.

- After you submit the application you will receive a confirmation email.
- A second email will be sent to your personal email account after your application is processed. It will contain your Student ID number, WebAdvisor User Name, RCCD Email Address and information on next steps. **This is the last college email that will go to your personal email account.** Your RCCD account is the ONLY approved method of formal communication from the District to the student. Set up your email account as soon as you receive your RCCD email address.

*Computers and staff are available in our Admissions lobbies to assist you.

APPLY ONLINE AT ANY OF OUR COLLEGE WEBSITES

Moreno Valley College
www.mvc.edu

Norco College
www.norcolcollege.edu

Riverside City College
www.rcc.edu

Step 2: Apply for Financial Aid~

How to Apply For Financial Assistance in Four Easy Steps!

1

You must have a **current** admissions application on file with the Admissions and Records Department. Make sure your correct social security number is listed on the application. All students are communicated with via RCCD email. You MUST activate your assigned RCCD email account to receive our communications.

3

After RCCD receives your information from the U.S. Department of Education, we will notify you via RCCD email requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under *Financial Aid - Required Documents*. Submit your document(s) in a timely manner to your home college.

2

Complete the Free Application for Federal Student Aid (FAFSA) online at www.fafsa.ed.gov. Be sure to list the college's Title IV school code in the school section of the FAFSA application. Riverside City is 001270. Please check the website for Norco's and Moreno Valley's newly issued 2011/2012 school codes.

4

Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCCD email. Once you receive the email notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

Important Facts...

- Need help with your financial aid application? Attend a financial aid FAFSA workshop on the web. Workshop times and locations can be found on our website at www.rcc.edu/studentfinancialservices or in any SFS Office.
- For information on grants, the BOG Waiver, Federal Work-Study, scholarships, loans and workshops, look under "Need Money for College?" in the table of contents or go online to www.rcc.edu/studentfinancialservices for more information.
- Any student who withdraws from all his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG Grant, ACG Grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

Step 3: Mail Your Transcripts~

Please provide official transcripts from any college or high school you have attended only if you need to meet prerequisites or want credit for courses taken at another learning institution.

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. The form is available in our Counseling Offices.

Request one copy of your official transcript from each institution you have attended.

Mail transcripts to one of the colleges:

Incoming Transcripts
Riverside City College
4800 Magnolia Avenue
Riverside, CA 92506

Incoming Transcripts
Moreno Valley College
16130 Lasselle Street
Moreno Valley, CA 92551

Incoming Transcripts
Norco College
2001 Third Street
Norco, CA 92860

You can check the status of incoming transcripts on WebAdvisor at:

www.mvc.edu

www.norcollege.edu

www.rcc.edu

Step 4: Complete Assessment, Orientation and Counseling~

If you are a first time student you need to participate in the assessment process if you:

- Plan to earn an associate degree
- Plan to earn a certificate
- Plan to transfer
- Explore career options
- Improve basic skills
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the assessment process.

If you have questions about these requirements, please contact Counseling at one of the following locations:

- Moreno Valley - (951) 571-6104
- Norco - (951) 372-7101
- Riverside - (951) 222-8440

Veterans:

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call one of the following numbers to get started:

- Moreno Valley - (951) 571-6178
- Norco - (951) 372-7142
- Riverside - (951) 222-8607

What should I do if I am a student with special needs?

If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your college campus BEFORE you take the assessment test.

Have Questions about RCCD?

Visit any of our college websites for valuable information on:

- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- **And much, much more!**

Preparing for Assessment

To take an assessment a student must:

1. Complete an application for admission.
 - Apply online through any of our college websites and obtain clearance to take an RCCD placement test 24 hours after your application is submitted (not including weekends or holidays).
 - View test details, preparation tips and sample questions online at www.rcc.edu/services/assessment/testpreparation.cfm.
2. Take RCCD's placement test.
 - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID. A state-issued driver's license or federal ID is preferred, but passports and high school ID are also acceptable.
 - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
 - To ensure a distraction free environment, children are not permitted in the Assessment Center.
 - Food or drink is not permitted in the Assessment Center.

Assessment hours and information are posted at:

www.rcc.edu/services/assessment/dates.cfm

or by calling one of our assessment centers:

Moreno Valley - (951) 571-6492

Norco - (951) 372-7156

Riverside - (951) 222-8451

RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year. It is advisable to confirm lab hours before driving to the college. Appointments may be made by phone (see above) or online at www.rcc.edu/services/assessment/appointments.cfm

Orientation and Counseling

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to college success.

Online orientations are offered to all incoming students and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students complete orientation and their first-term Student Education Plan (SEP) online through WebAdvisor.

**APPLY ONLINE
AND ACCESS
WEBADVISOR AT ANY OF
OUR COLLEGE WEBSITES**

Moreno Valley College
www.mvc.edu

Norco College
www.norcocollege.edu

Riverside City College
www.rcc.edu

Step 5: Activate Your RCCD Email Account~

As a student of the Riverside Community College District (RCCD) you are provided with free student email via Windows Live by Microsoft; all you need to do is activate it! RCCD email gives you access to important notices, new classes, class changes, wait list status, notices from Student Financial Services, faculty correspondence and more. **Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

You should have received your RCCD email address in the mail a few days after applying. You may also find it by going to WebAdvisor and clicking on *What's My Email Address?*

When you activate your account you will be asked to provide an alternate email address in case you forget your RCCD email password and need to be reminded of what it is. If you do not have an alternate or personal email account it is strongly advised that you get one before activating your RCCD email account. Hotmail.com, Yahoo.com and Gmail.com all offer free email accounts.

To activate your email:

- 1: Go to mail.live.com to SIGN IN (not SIGN up) with your RCCD email address. Your temporary password will be your 6-digit date of birth (ex: 061078). You will be asked to change it to a private password.
- 2: Follow the Microsoft prompts to set up and activate your account. This is where it's a good idea to be able to provide an alternate email address.
- 3: You can also forward your RCCD email to another personal email account.

If you need help, view the tutorial at www.rcc.edu/students/email.cfm. If you are having difficulty and you cannot resolve your problem using the tutorial visit Admissions & Records or call one of the colleges: Riverside (951) 222-8574 or (951) 222-8601, Moreno Valley (951) 571-6101, or Norco (951) 372-7003. You can also go to the Digital Library at Riverside City College for in-person help.

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or go to the Digital Library at Riverside City College for in-person help. For in-person assistance at Norco College, please visit the Career/Transfer Center located in the Center for Student Success. At Moreno Valley College, please visit the Admissions and Records lobby located in the Student Services building.

ACCESS WEBADVISOR
AT ANY OF OUR
COLLEGE WEBSITES

Moreno Valley College

www.mvc.edu

Norco College

www.norcollege.edu

Riverside City College

www.rcc.edu

Step 6: Check Your Registration Date/Holds~

On **April 29** students may access WebAdvisor through any of our college websites to view their registration date and see if they have any holds that may restrict their registration. **Please note: Students will be given a date and time to register.** Students can register on or after their assigned date and time. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration date approximately 24 hours after your application is processed (weekends and holidays excluded).

REGISTER ONLINE
THROUGH WEBADVISOR
AT ANY OF OUR
COLLEGE WEBSITES

Moreno Valley College
www.mvc.edu

Norco College
www.norcocollege.edu

Riverside City College
www.rcc.edu

And Register for Classes~

Registration begins **May 23** for continuing students who attended spring 2011. Registration date is based on number of completed RCCD units; new and returning students register after continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive a failing grade in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

Observe Payment Deadlines! Students will be dropped for non-payment from unpaid classes.

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

How to Read the Schedule of Classes

COURSE NUMBER	Code	Hours	COURSE TITLE	Days	Room	UNITS	Instructor
COURSE DESCRIPTION	MAT-10		PRECALCULUS			4.00 UNITS	
PREREQUISITE	The college level algebra and trigonometry preparation for calculus.						
	•PREREQUISITE: MAT-36.						
DATES CLASS MEETS	11028	10:20AM 12:40PM		MW	LFSC 204		G Edward
		01/02/07 02/08/07					Last day to add: 01/08/07
	(The above class is an 8-week class. Please note the above dates.)						
	11016	06:00PM 08:20PM		TTH	PS 108		L Gayle
	SECTION NUMBER	TIME CLASS MEETS		DAYS CLASS MEETS	BLDG/ROOM NUMBER		INSTRUCTOR
M	Monday		TH	Thursday		SU	Sunday
T	Tuesday		F	Friday		TTH	Tuesday and Thursday
W	Wednesday		S	Saturday		SSU	Saturday and Sunday

Step 6: Register for Classes~ (Continued)

Registration Worksheet

Things to do before you register...

- Check WebAdvisor for your registration appointment date and to view any holds.
- Complete steps 1-5 in *Steps to Becoming a Student at RCCD* (available in the Schedule of Classes).
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your financial aid is processed.

Things to check for as you make your class selections...

- Is the class still open? Check WebAdvisor for open classes and waitlist options (new sections may be added and classes may re-open if students drop).
If the class is closed, refer to *Adding Classes* in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and the Dean of Instruction, and add in person.

Things to know when using WebAdvisor to register...

- You will NOT be able to register prior to your assigned registration date and time, or if you have holds on your record.
- You will need your RCCD ID or social security number to access your registration. Click on *Log-In Help* on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Click on *Class Name/Deadlines*; print out the deadlines for adding or dropping classes and refunds.
- Print *My Class Schedule* from WebAdvisor.
- See Waitlist information on the next page.

REGISTER ONLINE
THROUGH WEBADVISOR
AT ANY OF OUR
COLLEGE WEBSITES

Moreno Valley College
www.mvc.edu

Norco College
www.norcocollege.edu

Riverside City College
www.rcc.edu

Section Number	Class Name	Units	Days	Time
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Alternate Class Selections (in case any of your first choice classes are closed)

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Remember:

• Pay fees (check fee payment deadlines)

You will be dropped from classes if payment is not received by the payment deadline. Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through.

• Be sure to check WebAdvisor or your RCCD email to see if there have been changes to scheduled classes prior to the first class meeting.

• Personal email addresses will not be used by RCCD.

Your RCCD account is the ONLY approved method of formal communication from the District to the student.

• If you waitlist a class and space becomes available, you will be automatically enrolled.

If you do not intend to remain in the class, you must drop yourself by the drop and refund deadlines.

Step 6: Register for Classes~ (Continued)

It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid. Students will be dropped for non-payment from unpaid classes.

Deadline Dates

Specific add deadlines are included with the class information in this publication and on WebAdvisor. Refund and drop deadlines can also be viewed/printed from WebAdvisor. Click on "Class Name/Deadlines."

ACCESS WEBADVISOR AT ANY OF OUR COLLEGE WEBSITES

Moreno Valley College

www.mvc.edu

Norco College

www.norcocollege.edu

Riverside City College

www.rcc.edu

Dropping Classes

Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

It is the student's responsibility to drop classes on WebAdvisor or in person by the deadlines. Failure to drop a class may result in a permanent failing grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!

Waitlists

Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. **Please check your schedule regularly online with WebAdvisor and/or your RCCD email account* to confirm your status. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

Waitlisting ends two days prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the waitlist must attend the first day of class. Students not registered from the waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:

- Log in to WebAdvisor
- Click on "Register and Drop Classes"
- Then click on "Manage My Waitlist"
- The waitlist is visible only to the instructor on the first day of class

*To activate your RCCD email account –

- Go to any of our college websites and click on "Students,"
- Click the Student Email link on right side of the page.

Adding Closed Classes

Make sure to check the deadline to add classes in this publication or on WebAdvisor (click on "Class Name and Title").

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See www.opencampus.com in order to add online classes.

When registering on WebAdvisor, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

Maximum Unit Load

The maximum number of units a college student may enroll in is 18 for fall/spring and 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Director of Enrollment Services at Riverside City and Moreno Valley Colleges or the Counseling Department at Norco College. Middle or Early College high school students should inquire with a high school academic counselor for more information.

Step 7: Pay Enrollment Fees~

In the event of a fee increase by the state legislature, please refer to our college websites for updated information.

What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCCD Board policies.

Enrollment Fee	\$26 per unit
Nonresident Tuition and Enrollment Fee	\$183 + \$26 per unit
Out-of-Country Nonresident Surcharge (Nonrefundable if student drops classes)	\$24 per unit
Health Services*	\$14
Student Services – ID Card (optional-see <i>Student Services</i>)	\$ 2
Parking Permit – Auto (optional)**	\$20
Parking Permit – Auto (optional-students with Board of Governors Waiver (BOGW))**	\$20
Parking Permit – Motorcycle (optional) (See <i>Parking in the Table of Contents</i> .)	\$10
Transportation Fee (Norco College students are exempt)	
Over 6 Units	\$5.50
6 Units and under	\$5.00
Audit Fee	\$15 per unit
PHP-30 First Aid & CPR Fees	\$16.75
PHP-42 Life Guard & Water Safety Certification	\$24
Diploma Fee (see <i>Graduation</i> for application deadlines)	\$5
Non-sufficient Funds/Stop-payment Fee	\$20

Scholarships

If you are receiving a scholarship from an outside source, you must submit a Scholarship Action Form to your home college before the drop deadline. Check your RCCD email or contact Student Services for the form.

Additional Fees

Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration and are not covered by the Board of Governors Waiver (BOGW).

* Required fee – (Title V state regulations) supports general and emergency services provided by RCCD's Health Services; not covered by BOGW waiver. Students attending under an approved apprenticeship program are exempt from this fee. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee. Students must apply for this waiver by submitting a Health Services Fee Waiver request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

**A \$3.00 shipping/handling charge applies to online orders. Fee waived if the order is placed from an RCCD computer and paid for at the cashier's window.

How do I pay?

1. WebAdvisor: Visa, Master Card, American Express, Discover Card
2. Mail or Drop Boxes: Check or Money Order
 - Norco College: Inside and outside Student Services Building
 - Riverside City College: Outside Admissions and Bradshaw buildings
3. All RCCD Colleges: Cash, Visa, MasterCard, American Express, Discover, Check, or Money Order

Make check or money order payable to 'RCCD' and be sure to include your RCCD ID.

Summer 2011 Payment Due Dates

Fees are based on when you register in each class. Students WILL BE DROPPED from unpaid classes per deadlines below:

If you register	Fees* are due no later than:
On or before June 15	June 15 at 5:00 pm or you <u>will</u> be dropped for non-payment from unpaid classes
June 16 to the end of the term	Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

* Payments made online on the deadline date must be completed by 5:00PM. Fees may be paid on campus up until the end of business hours at each college location. Fees may also be paid online via WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive a failing grade in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

- It is the student's responsibility to verify that all classes have been added or dropped accordingly.
- Be sure that financial aid is processed prior to registration.
- See the table of contents for Residency for Tuition Purposes and AB540 Nonresident Fee Waiver information.

Refunds~

When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu. Click on "Class Name and Title." The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card.

Students who drop all classes within the refund period and wish to receive a refund for a parking permit must turn the permit in to Parking Services.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building at Riverside City College.

For questions regarding your account and refunds call (951) 222-8604.

To be sure of a refund, students must drop themselves within refund deadlines.

Step

8: Get Your RCCD Student Photo/College ID Card~

RCCD

RIVERSIDE
COMMUNITY
COLLEGE
DISTRICT

**Student ID
+
ATM Card**



Get Your Free RCCD College Card

**WELLS
FARGO**

Use it at any RCCD college for:

- Access to the library and labs
- Entry to student activities, including athletic and performing arts events

Link it to a **FREE Wells Fargo College Checking®** account* for:

- **FREE Wells Fargo®** ATM access—Now at all 3 college locations!
- **PIN-based purchases**

Get it: Admissions and Records Office—All three colleges

Link it: Wells Fargo Riverside City College Office—Riverside (in the Outreach Office by Admissions)

Or visit wellsfargo.com/locator for a location near you.

*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a Wells Fargo College Checking account. \$100 minimum opening deposit required to open a new checking account.

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Step

9: Buy Your Textbooks~

When can I get my books?

Books are available approximately two weeks prior to the start of the term. For the best chance at USED books, reserve your texts online.

To receive a refund:

Books must be returned in original condition within the 1st week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

Save Time!

Get important textbook information, including ISBN numbers and pricing, and reserve your books online for in-store pickup or delivery to your home!

- Moreno Valley College: www.morenocollegebookstore.com
- Norco College: www.norcocollegebookstore.com
- Riverside City College: www.rcc.bncollege.com

Save Money!

Shop early for the best selection of USED texts!

Cash for Books!

When you are done with your books, bring them back to the bookstore to sell for up to 50% of the purchase price. A valid RCCD student ID is required.

Methods of payment at the bookstore:

- Cash
- VISA *
- Master Card *
- Discover *
- American Express *

Credit Card Policy:

All RCCD bookstores will gladly accept credit cards with a valid RCCD or state-issued ID. If the credit card is not in your name, you **MUST** have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

* Student ID number required

Step 10: Attend Class the First Day~

- Arrive early to find a parking space, consider commuting alternatives.
- If enrolled in an online class go to www.opencampus.com.
- If your plans change and you cannot attend, please be sure to officially drop your class(es).

General Education Student Learning Outcomes

Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

Critical Thinking

- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one's own and others' assumptions, biases, and their consequences

Information Skills

- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

Communication Skills

- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

Breadth of Knowledge

- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

Application of Knowledge

- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

Global Awareness

- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints

Continuing @ RCCD~

Continue Taking Classes

All continuing students are assigned a new registration appointment date and time each term. If you are not a continuing student, you must submit a new online admissions application in order to register again.

Re-apply For Financial Aid

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2nd or the first day of the winter term. The priority filing date is March 2nd of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the summer term.

Moving on from RCCD~

Apply For Certificates and Diplomas

In order to receive an associate degree or certificate, all RCCD fees must be paid in full. You must submit an application online for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available online through any of our college websites. Click on *Students*, on *Admissions and Records*, and then on *Graduation/Certificate Applications*. There is a \$5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 8, 2012 must file their degree or certificate applications by April 1, 2012. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2011-2012 year during the following four applications periods:

Deadlines:

- Summer – First day of summer term through July 15 to apply to graduate in summer, fall, winter, spring
- Fall – First day of fall term through October 15 to apply to graduate in fall, winter, spring
- Winter – First day of winter term through February 1 to apply to graduate in winter, spring
- Spring – First day of spring term to April 1 to apply to graduate in spring

Transfer To Other Institutions

Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, student handbook, Schedule of Classes, through any of our college sites, and in the Transfer/Career Center:

Moreno Valley Career/Transfer Center (951) 571-6205
Norco Career/Transfer Center (951) 372-7043
Riverside City Career/Transfer Center (951) 222-8446

Official transcripts must be submitted to your desired institution in order to transfer units.

Continue To See a Counselor

Students should meet with a counselor at their home college during their first term to develop a 2-year SEP (Student Educational Plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

Veterans:

Riverside Community College District is proud to have you attend one of our community colleges. To take full advantage of your benefits, please call one of the following locations to get started:

Moreno Valley College Veterans. . . (951) 571-6104
Norco College Veterans. (951) 372-7142
Riverside City College Veterans. . . (951) 222-8607

VISIT ANY OF OUR COLLEGE WEBSITES

Moreno Valley College
www.mvc.edu

Norco College
www.norcocollege.edu

Riverside City College
www.rcc.edu

Order Transcripts

(Now available online through any of our college websites.)

Unofficial transcripts are also available on Web-Advisor for no fee.

Official transcripts can be ordered on WebAdvisor, by mail (printable forms available on our website), in Admissions (Riverside City College), or in the Student Service Office (Moreno Valley and Norco Colleges). Your first two official transcripts are free. Each additional official transcript is \$5. For same day service there is an additional \$10 fee for each transcript. All transcripts are mailed first class. In order to receive a transcript, all RCCD fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit any of our college websites or call:

Moreno Valley College. (951) 571-6102
Norco College. (951) 372-7003
Riverside City College. (951) 222-8603

Transcripts only include coursework from colleges within the Riverside Community College District.

WebAdvisor

**Your academic record at
your fingertips**

Log in to:

ACCESS
WEBADVISOR
AT ANY OF OUR
COLLEGE WEBSITES
Moreno Valley College
www.mvc.edu
Norco College
www.norcocollege.edu
Riverside City College
www.rcc.edu

- Complete online new student orientation and Student Ed Plan
- View your registration date
- Update your personal profile
- Take the online skills workshop
- View your financial aid award letter
- Order: transcripts, enrollment verifications, and parking permits
- Search and register for classes
- View/print class schedule
- Apply for graduation
- Pay fees
- And much more!

Need Help?

- Click on Log-in tutorial on the WebAdvisor menu
- See Log-in Help to retrieve your username & to reset your password
- You may also click on FAQ for additional information

Email:

studenttechhelp@rcc.edu
admissionsmorenovalley@rcc.edu
admissionsnorco@rcc.edu
admissionsriverside@rcc.edu

Your WebAdvisor user name is the first letter of your first name and the first letter of your last name combined with your seven digit RCCD ID.

Example: Jane Smith ID# 1234567 = js1234567
Be sure to enter your user name in lower case.

Your temporary password is your six digit birth date.
Example: if your birth date is April 02, 1980,
your password is 040280.

After logging in your temporary will expire causing you to change your password. Your new password must be 6-9 characters and include both letters and numbers.

Online Services at RCCD~

(Use this sheet to keep track of your username and passwords for all services offered at RCCD.)

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email studenttechhelp@rcc.edu for online tutorials or visit one of our college locations for in-person help.

Online Application

Access the online application from any of our college websites.

If it is your first time completing an application, create an account by clicking on *New User*. Remember to write down your username and password for future reference.

If you have already created an account click on:
Returning User

For help retrieving your username or password, click on ***Log In Help*** or call 1-800-468-6927

Remember to submit an application every time you miss a major term (fall or spring)

User ID: _____ Password: _____

RCCD Email

Activate your RCCD email account immediately and read it often so that you don't miss important notices! See Step 5 in this publication for more information. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

If you know your RCCD email address (Windows Live ID) you can type in mail.live.com from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your 6-digit birthdate.

If you need help in activating your RCCD email account go to any of the college websites, click on *Students* and then click on *Student Email*. There is a tutorial there to help you.

If you just need to know your RCCD email address go to any of our college websites click on *WebAdvisor*, and click on *What's My RCCD Email Address?*

You may forward your RCCD email to your own personal email account. Log in and click on *Options*. The tutorial referred to above will help you.

Windows Live ID: _____ Password: _____

WebAdvisor

Access WebAdvisor from any of our college websites.

Use WebAdvisor to check registration date, search, register, manage your waitlist and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on ***Log In Help*** and ***What's My User ID***. Also see: ***What's My Password***. For additional assistance, view the ***Log In Video***.

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the registration video.

If you forget your password you can reset it anytime through ***Log In Help***.

WebAdvisor ID: _____ Password: _____

Blackboard CE 8 (Open Campus online-based classes)

Access online-based courses from the Open Campus homepage: www.opencampus.com.

- Click the log-in link or
- Click on *Credit Course Login* (green button).
- Your username: first and last initial w/Student ID (example: md1234567)
- Your password first time logging in: **student**.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support or check www.opencampus.com for course updates.

If you forget your password, contact the Help Desk to have it reset.

Username: _____ Password: _____

Calendario par el verano 2011

20 de junio – 28 de julio

29 de abril	Citas para matricularse/registrarse para el verano se muestran en WebAdvisor: <ul style="list-style-type: none"> • Moreno Valley College - www.mvc.edu • Norco College - www.norcocollege.edu • Riverside City College – www.rcc.edu
23 de mayo	Inscripción comienzan para los estudiantes que asistieron la primavera del 2011. Las fechas de inscripción se basan en el número de unidades en el Distrito de Colegió Comunitario de Riverside. Nuevos y estudiantes que regresan pueden inscribirse después de los estudiantes (aproximadamente el 2 de junio).
31 de mayo	Estudiantes de secundaria: Último que se aceptan paquetes de aplicación para el verano del 2011, a información y formularios necesarios están en línea: <ul style="list-style-type: none"> • Moreno Valley College - www.mvc.edu • Norco College - www.norcocollege.edu • Riverside City College – www.rcc.edu
15 de junio	Fecha limite de pago: Estudiantes que se matricularon/registraron en o antes del 15 de junio tienen que tener todas su cuentas pagadas o serán dados de baja de las clases sin pagar.
20 de junio	Primer día del semestre del verano.
20 de junio	Aplicaciones de graduación: Primer día para solicitar un título o certificado para el verano del 2011, otoño del 2011, invierno del 2012 y la primavera del 2012. Aplicaciones se muestran en WebAdvisor: <ul style="list-style-type: none"> • Moreno Valley College - www.mvc.edu • Norco College - www.norcocollege.edu • Riverside City College – www.rcc.edu
4 de julio	Día feriado: Las clases no están en sesión.
15 de julio	Aplicaciones de graduación: Último día para aplicar para solicitar un titulo o certificado durante el verano. Aplicaciones se aceptaran otra vez empezando el primer día del otoño.
28 de julio	Ultimo día del semestre del verano.
Las calificaciones están disponibles en WebAdvisor aproximadamente 5 días después de que la clase termine. Si las calificaciones no son publicadas para esta fecha, contacte al instructor o el departamento académico.	

**Fechas de Límite Para Matricularse, Omitir Clases y Reembolsos*

Hay que confirmar con “WebAdvisor” para fechas de límite para agregar clases, omitir clases, y reembolsos.

- Moreno Valley College - www.mvc.edu
- Norco College - www.norcocollege.edu
- Riverside City College – www.rcc.edu

Nota sobre pagos: Es la responsabilidad del estudiante para saber las fechas de límite y/o agregar y omitir clases a tiempo. Estudiantes serán retirados de las clases por falta de pagos.

Para empezar en RCCD~



Paso 1: Aplique en línea a cualquiera de nuestros colegios:

- Moreno Valley College - www.mvc.edu
- Norco College - www.norcocollege.edu
- Riverside City College - www.rcc.edu



Paso 2: ¿Necesita dinero para asistir al colegio? Vaya a www.rcc.edu/studentfinancialservices

- www.fafsa.ed.gov. Ayuda esta disponible para cada plantel.



Paso 3: Llame al Centro de Evaluación Preliminar (Assessment Center) para hacer una cita para completar la Evaluación Preliminar de (ESL) Inglés como Segundo Idioma (PTESL).

Moreno Valley (951) 571-6492 • Norco (951) 372-7156 • Riverside (951) 222-8451



Paso 4: Llame al Centro de Consejería para hacer una cita para asistir a una sesión (en grupo) de Orientación y Consejería.

Moreno Valley (951) 571-6104 • Norco (951) 372-7101 • Riverside (951) 222-8440



Paso 5: Revise su propia fecha para registrarse y regístrese en sus clases de (ESL) Inglés Como Segundo Idioma en una de las siguientes maneras:

- Vaya a 'WebAdvisor' (Hay ayuda disponible en el sitio de web):
 - Moreno Valley College - www.mvc.edu
 - Norco College - www.norcocollege.edu
 - Riverside City College - www.rcc.edu
- Vaya a la Oficina de Matrícula/Registración en cualquier plantel de RCCD—Moreno Valley, Norco y Riverside.



Paso 6: Asegurar que paguen todos los costos antes de las fechas de limite. Puede ser retirado por falta de pagos.



Paso 7: Compre sus libros. Se pueden comprar los libros por el Internet en www.rcc.bncollege.com o en la librería del plantel donde se dan sus clases.



Paso 8: Obtenga su identificación estudiantil. Es gratis.



Paso 9: Hay que asistir a sus clases el primer día de clase. Traigan su materia y prepárense para empezar a aprender.

Programa de Inglés como segundo idioma (ESL) de Riverside Community College District (RCCD)~

Clases de Inglés como segundo idioma son para personas que tienen conocimiento del Inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco Inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCCD. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

Preguntas Generales

¿Cuáles son los requisitos?

Usted es elegible para asistir a RCCD si:

- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

¿Debo tomar un examen para matricularme en RCCD?

Sí, se requiere que los estudiantes tomen el examen **PTESL** para personas con Inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

¿En cuál clase debo matricularme?

Utilizando los resultados del examen **PTESL**, se recomendará las clases apropiadas para su nivel académico.

¿Qué tipo de clases ofrece RCCD?

Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de Inglés. Se puede repetir cada clase.

¿Cuándo empiezan las clases?

El día y la hora que empiezan las clases están indicados en el Horario de Clases (Schedule of Classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

¿Cómo puedo matricularme?

1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíela a la Oficina de Matricula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen **PTESL** y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.

¿Cuánto cuesta asistir al colegio?

Vea la página, ¿Cuánto cuesta asistir a RCCD?

¿Hay asistencia financiera?

Si usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

¿Ofrece RCCD clases en Español?

Desafortunadamente, no se ofrecen clases en Español. Las únicas clases que ofrecemos en Español son para estudiantes que quieren aprender a hablar Español.

¿Ofrece RCCD cuidado de niños?

El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de 2 a 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud, por favor llame al 222-8107 o al 222-8744.

AB540

Desde el 1° de enero de 2002, la ley AB540 de California permite que todos los estudiantes (menos los extranjeros que no sean inmigrantes) que cumplan con los siguientes requisitos, asistan a las universidades públicas del estado de California, que son los Colegios Comunitarios de California/ California Community Colleges (CCC), las Universidades de California (UC) y las Universidades Estatales de California (CSU).

El estudiante tiene que haber asistido a una escuela secundaria (High School) pública o privada, al menos durante tres años.

El estudiante tiene que haberse graduado de una Escuela Secundaria (High School) de California, o haber terminado el equivalente a esos estudios (por ejemplo haber aprobado el GED o el Exámen de Graduación de la Escuela Secundaria de California).

El estudiante tiene que entregar una petición para la excepción con la universidad, incluyendo una declaración legal firmada, en la cual confirma haber cumplido con todos los requisitos.

Los estudiantes que completen 3 años en una escuela de adultos y/o consigan su GED podrían calificar para AB 540 si el Colegio Comunitario/ Community College al que desean asistir lo considera equivalente a la Escuela Secundaria (High School).

Los estudiantes no residentes que cumplan con estos requisitos, podrán pagar las mismas cuotas que los residentes; sin embargo no se podrán considerar "residentes" de California.

¿Cuánto cuesta asistir a Riverside Community College District?

El Colegio Comunitario de Riverside (RCCD) cobra por unidad y no por clase. Cada unidad cuesta veintiséis dólares (\$26) para residentes de California. Mas aparte, residentes de otro estado pagan ciento ochenta y uno dólares (\$181) por cada unidad, más veintiséis (\$26) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislative del estado o a cambios de póliza del Consejo de RCCD. La mayoría de las clases de Inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

Servicios de Salud

El estado de California requiere que la institución cobre la cuota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es diecisiete dólares (\$17) por cada semestre de otoño y primavera y catorce dólares (\$14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governors Waiver (BOGW), todavía tienen que pagar la cuota de servicios de salud.

Servicios Estudiantiles

La cuota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta cuota.

¡Riverside Community College District es para usted!

Riverside Community College District (RCCD) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

SERVICIOS ESTUDIANTILES

Consejeros Académicos-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

Asistencia Financiera-RCCD ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mas información por favor llame al 222-8712.

EOPS (Programa de Asistencia Académica y Financiera)-EOPS

es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del Inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.



Spanish-Speaking Personnel

"¡Hola! ¿En que le puedo ayudar?"



Spanish Line	Staff	951-222-8107
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ACADEMIC AFFAIRS / ASUNTOS ACADÉMICOS		
Tish Chavez	Executive Administrative Assistant	951-222-8057

ACADEMIC SUPPORT / APOYO ACADÉMICO		
Marilyn Martinez-Flores Ph.D.	Dean, Academic Support	951-222-8644

ADMISSIONS & RECORDS / DEPARTAMENTO DE REGISTRO Y MATRICULACIÓN		
Michelle Dassow	Student Services Technician	951-222-8947
Daisy Figueroa	Transcripts	951-222-8603
Johanna Vasquez	Administrative Assistant III	951-222-8538
Rosa Vargas	Student Services Technician	951-222-8605

ADMINISTRATIVE SUPPORT CENTER / CENTRO DE APOYO ADMINISTRATIVO		
Juan Lopez	Admin Support Center Supervisor	951-222-8796

BUSINESS SERVICES / OFICINA DE SERVICIOS FINANCIEROS		
Michelle Davila	Administrative Assistant IV	951-222-8400

COLLEGE SAFETY & POLICE / DEPARTAMENTO DE POLICÍA Y SEGURIDAD		
Mary Varela	Administrative Assistant	951-222-8502

COUNSELING / OFICINA DE LOS CONSEJEROS		
Patricia Avila	Counselor	951-222-8725
Arturo Dassow	Counselor	951-222-8722
Sinar Lomeli	Adjunct Counselor	951-222-8440
Ashley Martinez	Educational Advisor	951-328-3660
Lily Martinez	Counseling Clerk	951-222-8812
Elizabeth Yglecias	Counselor	951-222-8437

COMMUNITY EDUCATION / EDUCACIÓN PARA LA COMUNIDAD		
Irene Reyes	Community Relations Specialist	951-222-8090

DISABLED STUDENT SERVICES / SERVICIOS DE ESTUDIANTES CON DISCAPACIDADES		
David Dileo	Senior Interpreter	951-328-3681



Spanish-Speaking Personnel

"¡Hola! ¿En que le puedo ayudar?"



INFORMATION SERVICES / SERVICIOS DE INFORMACIÓN		
Gloria Aguilar	Administrative Assistant IV	951-222-8383

INSTITUTIONAL RESEARCH / INSTITUTO DE INVESTIGACIONES		
Leeshawn Moore Ph.D.	Institutional Research Specialist	951-222-8784

OPEN CAMPUS / ASISTENCIA SOBRE TECNOLOGÍA PARA PROFESORES		
Connie Hagar	Educational Technologies Trainer	951-222-8098

OUTREACH / DEPARTAMENTO DE EXTENSION AL LA COMUNIDAD		
Tony Ortiz	Outreach Specialist	951-222-8402

PUBLIC AFFAIRS / ASUNTOS Y RELACIONES PUBLICAS		
Diana Meza	Community Relations Specialist	951-222-8958

RUBIDOUX ANNEX		
Claudia Castro	Educational Advisor	951-222-8167

STUDENT EMPLOYMENT/EMPLEO PARA ESTUDIANTES		
Carmen Parra	Student Employment Specialist	951-372-7190

STUDENT FINANCIAL SERVICES / SERVICIOS FINANCIEROS PARA ESTUDIANTES		
Ana Arriaza	SFS Specialist	951-372-7065
Nelya Castro	SFS Outreach Specialist	951-372-7813
Monica Delgadillo-Flores	Counselor	951-222-8108

WORKFORCE PREPARATION / DEPARTAMENTO DE CAPACITACIÓN DE EMPLEO		
Michael Arellano	Job Development Specialist	951-222-8432
Peggy Gutierrez	ILP Emancipation Coach	951-222-8965
Miguel Contreras	Educational Advisor	951-222-2089



Usted puede localizar el procedimiento completo y la políticas de la Junta Directiva Escolar en www.rcc.edu/board. Disponible en formatos alternos.

DISTRITO DEL COLEGIO COMUNITARIO DE RIVERSIDE
Procedimiento para presentar una queja por Discriminación/Acoso Sexual
Usted Tiene Derecho a Presentar una Queja

Este es un resumen del derecho que usted tiene a presentar una queja formal de discriminación o de acoso sexual. Este es sólo un resumen. Por favor vea las Políticas de la Junta Directiva Escolar y los Procedimientos Administrativos BP/AP 3410 y BP/AP 3430, y AP 3435 para el procedimiento completo del Distrito.

PROCEDIMIENTO PARA UNA QUEJA FORMAL/INFORMAL:

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente.
- Usted no necesita participar en una resolución informal.
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita.
- Usted puede presentar una queja basada en el rehuso de empleo en la Oficina del Departamento de Educación de Estados Unidos de Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) y/o el Departamento de Igualdad en el Empleo y la Vivienda (DFEH, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Están prohibidas las represalias. Si usted siente que están usando represalias en su contra como resultado de haber presentado una queja, por favor pongase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

EL PROPOSITO DE LA RESOLUCION INFORMAL:

El propósito del proceso en una resolución informal es permitir que un individuo, el cual cree ha sido ilícitamente discriminado en contra, pueda resolver la situación por medio de un proceso de mediación en lugar de un proceso de queja formal. Típicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una declaración de que el comportamiento ofensivo cesará. Usted será notificado acerca del resultado de la investigación del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted necesitará firmar un documento el cual indique que usted ha elegido el proceso de la resolución informal.
- El Distrito completará su investigación en el período de tiempo requerido por la política de la Junta Directiva Escolar, a menos que usted voluntariamente rescinda su queja antes de ser terminada la investigación.

- El seleccionar el proceso de resolución informal, no le previene a usted el poder tomar la decisión después de presentar una queja formal (sujeto a todas las reglas al presentar una queja formal). Usted puede hacer esto mientras el proceso informal está en curso, o si el proceso informal ha sido completado y usted no está satisfecho con el resultado o la propuesta resolución hecha por el Distrito, siempre y cuando que el período de tiempo para presentar una queja formal no haya terminado.

COMO PRESENTAR UNA QUEJA FORMAL:

- La queja debe ser presentada utilizando el formulario indicado por la oficina del Rector del Estado. El formulario está disponible en la página de internet del Distrito, en la oficina de Diversidad y Recursos Humanos, o en la página de internet del Rector del Estado en www.cccco.edu.
- Le queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- Le queja debe de ser presentada por la persona que declara que ella/el ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser presentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidentes de la presunta discriminación ilícita.
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser presentada en el espacio de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este periodo sera extendido por no más de 90 días seguido a la fecha de expiración de los 180 días, si usted se enteró o tuvo conocimiento de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días.
- Usted puede presentar una queja con el:

Director, Diversity, Equity and Compliance
 Riverside Community College District
 450 E. Alessandro Blvd.
 Riverside, CA 92508-2449
 (951) 222-8039
www.rccd.edu

o con:

Legal Affairs Division
 Office of the Chancellor
 California Community Colleges
 1102 Q Street
 Sacramento, CA 95811-6549

Discriminación/Acoso Sexual
Procedimiento de Queja
Continúa al Reverso



¿ QUE SUCEDE CUANDO UNA QUEJA FORMAL ES PRESENTADA ?

El Distrito entonces conducirá una investigación. A partir de 90 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y le enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante la Junta Directiva Escolar del Distrito y la oficina del Rector del Estado. Este reporte es la Determinación Administrativa del Distrito.

DERECHOS DE APELACION DE LA PERSONA AFECTADA

Usted, como persona afectada, tiene derechos que puede ejercer para apelar si usted no está satisfecho con los resultados de la Determinación Administrativa del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y/o su designado/a le notificará a usted acerca de los derechos que tiene para solicitar una apelación de la siguiente manera:

TODAS LAS APELACIONES DEBERAN SER HECHAS POR ESCRITO

(El correo electrónico no es un método satisfactorio.)

Primer Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días del calendario a partir de la fecha en que la Determinación Administrativa fue hecha. Los Miembros de la Junta Directiva Escolar revisarán la queja original, la Determinación Administrativa y la apelación.

Por favor envíe una petición hecha por escrito para poder solicitar una apelación a los Miembros de la Junta Directiva Escolar en el período de tiempo indicado, dirigido con atención de:

District Board of Trustees
c/o Diversity, Equity and Compliance
Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508-2449

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto en el espacio de 45 días del calendario, después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir no tomar ninguna acción en el espacio de 45 días del calendario, en este caso la decisión original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decisión final del Distrito en este asunto. Usted recibirá una copia de la decisión final retenida por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

Segundo Nivel de Apelación: Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción en el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó

una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

PARA MAS INFORMACION CONTACTAR

Director, Diversity, Equity and Compliance
Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508-2449
(951) 222-8039
www.rccd.edu

Department of Fair Employment and Housing (DFEH)
Los Angeles District Office
1055 West 7th Street, Suite 1400
Los Angeles, CA 90017
(800) 884-1684
TTY: (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Los Angeles District Office
Roybal Federal Building
255 East Temple Street, 4th Floor
Los Angeles, CA 90012
(800) 669-4000
TTY: (800) 669-6820
www.eeoc.gov

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
TDD: (877) 521-2172
www.ed.gov

State Chancellor's Office
California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu

Cómo Denunciar Discriminación u Hostigamiento

La oficina de Diversidad, Igualdad y Cumplimiento (DEC por sus siglas en inglés) del Distrito está disponible para asistir a los estudiantes, profesores, empleados o visitantes con problemas o preguntas relacionadas a la discriminación y hostigamiento. Para mayor información sobre los procedimientos para denunciar o para transferir del Internet una copia del formulario de quejas del Distrito, por favor visite nuestra página web al: www.rcc.edu/administration/dec.cfm o llame al: (951) 222-8039.

CÓMO DENUNCIAR

Si usted experimenta o presencia lo que usted cree ser discriminación u hostigamiento ilícito, por favor documente la siguiente información:

- Fecha, hora y ubicación del incidente;
- Nombres e información para ponerse en contacto con personas involucrados y posibles testigos, si se conocen;
- Información detallada referente al/a los incidente(s) que observó;
- Reporte sus preocupaciones y problemas llamando al (951) 222-8039.

La discriminación o el hostigamiento van en contra de la misión de educación superior de RCCD y es contra la ley. La política del Distrito prohíbe las prácticas discriminatorias (reales, percibidas, o por asociación con otras personas) basadas en el/la:

- Identificación de Grupo Étnico • Nacionalidad • Religión • Edad • Sexo/Género
- Raza • Color • Ascendencia • Orientación Sexual • Discapacidad Física o Mental
- *O cualquier característica enumerada o definida en la sección 11135 del Código Gubernamental o cualquier característica contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la sección 422.6 del Código Penal.*

El Hostigamiento Sexual no tiene cabida en un ambiente académico o de trabajo. RCCD está comprometido a proveer un ambiente positivo y seguro para todos los estudiantes, empleados y visitantes. A continuación hay una lista parcial de actividades de hostigamiento sexual prohibidas:

- Propuestas sexuales indeseables;
- Ofrecimiento de empleo o de beneficios de calificaciones a cambio de favores sexuales;
- Represalias, reales o en forma de amenaza, por no participar;
- Miradas impúdicas; hacer gestos sexuales; o mostrar o exhibir objetos, fotos, caricaturas o carteleros que sugieren sexualidad;
- Hacer difamaciones, bromas o comentarios despectivos, o usar apodos;
- Hacer comentarios sexuales, incluyendo comentarios gráficos, sobre el cuerpo de una persona;
- Usar palabras sexualmente degradantes para describir a una persona; o cartas, notas o invitaciones sugestivas u obscenas;
- Tocar o atacar físicamente, como también impedir o bloquear movimientos.

La Resolución de quejas se puede lograr por un proceso, ya sea formal o informal. La opción del proceso la determina la persona que plantea la queja. El propósito del proceso de resolución informal es de permitir a la persona que cree que ha sido discriminada ilícitamente o ha sido hostigada sexualmente, resolver el problema a través de un proceso de mediación en lugar de un proceso formal de queja. Típicamente, el proceso informal es utilizado cuando existe un simple malentendido o la persona procura solamente una aclaración del malentendido o una disculpa por parte de la otra persona y una garantía de que terminará ese comportamiento ofensivo. La resolución informal debe ser revisada por el/la Director(a) de Diversidad, Igualdad y Cumplimiento. Las quejas formales deben reportarse usando un formulario de queja del Distrito disponible en nuestra página web, en la página web del Rector del Estado, o en el departamento de Diversidad y Recursos Humanos. Si se presenta una queja formal, el Distrito conducirá una investigación dentro de los plazos requeridos de acuerdo a la política y la ley. Durante el proceso formal, no se le exigirá a la persona demandante que confronte o resuelva los problemas con la persona acusada de la conducta ilícita.

Las Quejas Informales se pueden citar en la oficina de RCCD DEC del Distrito llamando al (951) 222-8039. Las quejas informales requieren que la persona que reporta la queja lo haga por escrito. Escoger el proceso informal no le impide el derecho a reportar una queja formal durante el periodo que tiene para reportar quejas.

Las Quejas Formales se pueden reportar en la oficina de DEC del Distrito llamando al (951) 222-8039 o a la oficina del Rector del Estado (California Community Colleges Chancellor's Office, 1102 Q Street, Sacramento, CA 95811). Las quejas formales deben ser presentadas por escrito en el formulario de queja requerida. Las quejas formales pueden ser reportadas solamente por la persona que alega que ha sufrido discriminación u hostigamiento ilícito o por una persona que se ha dado cuenta de esta discriminación u hostigamiento ilícito en su capacidad oficial de maestro o administrador del Distrito.

El formulario de queja esta disponible en las siguientes páginas web:

- www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf
- www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx

Cuando se reciba el formulario completo, el Distrito conducirá una investigación dentro del tiempo requerido por las políticas de Distrito y la sección 59300 del Título 5 del Código de Regulaciones de California. El demandante y la persona acusada de la conducta recibirán notificación de los resultados de la investigación.

El Plazo para Reportar una Queja en casos que no involucran discriminación u hostigamiento en el empleo es dentro de un año de la última fecha en que ocurrió la conducta presunta. Quejas que involucran discriminación u hostigamiento en el empleo se reportaran dentro de 180 días de la última fecha en que ocurrió la conducta presunta. Una extensión puede estar disponible si el conocimiento de los hechos de la presunta discriminación o violación ocurrió después de la fecha de caducidad.

En casos donde no se involucran discriminación u hostigamiento relacionados con el empleo, además de la oficina del Rector del Estado arriba mencionada, tiene el derecho de reportar una queja con las siguientes agencias externas:

U.S. Department of Education, Office of Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
TDD: (877) 521-2172
www.ed.gov

En casos donde se involucran discriminación u hostigamiento relacionados con el empleo, tiene el derecho de reportar una queja con las siguientes agencias externas:

Department of Fair Employment and Housing (DFEH)
Los Angeles District Office
1055 West 7th Street, Suite 1400
Los Angeles, CA 90017
(800) 884-1684
TTY: (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Los Angeles District Office
Roybal Federal Building
255 East Temple Street, 4th Floor
Los Angeles, CA 90012
(800) 669-4000
TTY: (800) 669-6820
www.eeoc.gov

Las Represalias en contra de cualquier persona que presente una queja de discriminación u hostigamiento, o refiera el asunto para investigación, son ilegales.

La Confidencialidad se mantiene hasta la medida que sea posible por ley.

What Every Student Should Know~

AB540 Nonresident Fee Waiver

A student who qualifies for the Nonresident Fee Waiver will be exempt from paying the out-of-state tuition fee and will pay the California resident tuition fee. The qualifications for the waiver are stated below:

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying nonresident tuition at RCCD:

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

A student who meets the qualifications for the Nonresident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the "Residence Classification for Tuition Purposes" section above. Students without lawful immigration status **are not** eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Nonresident Fee Waiver is available at the Admission and Records Office. This form can be printed out at www.rccd.edu/services/admissions/forms.cfm. Other provisions may apply per legal recommendation from the California Community College Chancellor's Office.

Academic Freedom

The District endorses the American Association of University Professor's Statement of Principles on Academic Freedom and Tenure: "Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning" (BP 4030).

Academic Honesty

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another's words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the "Standards of Student Conduct", listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

Academic Renewal

Academic Renewal allows previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. The form and information is available online at www.rccd.edu/services/admissions/forms.cfm.

Americans with Disabilities Act

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College District makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

Area of Emphasis Grade Requirements

Beginning in 2009, each course counted toward the unit requirement in an area of emphasis or a major or program of study must be completed with a grade of "C" or better, or a "P" if the course is taken on a Pass/No Pass basis.

Attendance Policy

If a student stops attending a class, it is ultimately the student's responsibility to officially drop the class.

It is also the student's responsibility to consult with his/her instructor regarding any absences that will alter his/her status in the class.

Students who fail to attend the first class meeting or have a poor attendance record may be dropped from the class!

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

Auditing

RCCD offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor's signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor's signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor's signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor's discretion is strongly recommended.
8. The audit fee is \$15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one-unit courses.) The \$15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all RCCD college locations. Fees are due when the form is submitted. For more information, please contact Student Services at Moreno Valley (951) 571-6101 or Norco (951) 372-7003, or the Admissions and Records Office at Riverside (951) 222-8600.

Basic Skills Requirements

In 2009, the basic skills requirements changed from completion of ENG 50, 1A or 1AH and MAT 1-49, 52 or 53 with a "C" grade or higher, to completion of ENG 1A or 1AH or equivalent and MAT 1-49*, or equivalent.

* MAT-32 is excluded.

Class Cancellation

Each college reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

Counseling

Counseling appointments are available at all three RCCD college locations. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:

- Moreno Valley College – (951) 571-6104
- Norco College – (951) 372-7101
- Riverside City College – (951) 222-8440

Course Grade Verification

Students enrolled in a course who are seeking to re-enroll in the same course the next term must get verification from the instructor that they will **not** receive a passing grade in order to be eligible to register now for the same course next term. The form is available at www.rcc.edu/services/admissions/forms.cfm.

Credit By Exam

Credit may be granted to any student who satisfactorily passes an examination approved or conducted by the discipline or program in which a comparable course is offered. In the case of foreign languages, students must complete a higher level course in order to receive credit for a lower level language course. Forms are available at www.rcc.edu/services/admissions/forms.cfm.

Deadlines

Add deadlines are listed with each class in this publication and on WebAdvisor. Drop deadlines and refund deadlines can be printed on WebAdvisor. Click on *Class Name/Deadlines*.

Degree Change Alert!

The math and English competency requirements for the associate degree changed beginning fall 2009. All new students and all other students who are returning after a break in their continuous enrollment are required to get a "C" or better in ENG-1A and MAT-35 to complete an associate degree. Students who maintain continuous enrollment as defined in "Catalog Rights" in the college catalog will be able to fulfill this requirement by completing the prior requirements of ENG-50 and MAT-52.

Enrollment Limitations

RCCD offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

Prerequisite - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prior knowledge may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or P).

Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or P (Pass). D, F, FW (Fail, Did Not Withdraw), NP (No Pass) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

Corequisite - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course (for example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A).

All course prerequisites and corequisites will be enforced. This means that a student's registration will be blocked if he/she does not have the required prerequisites and corequisites.

Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLIS and/or MDTF test(s) and students who unsuccessfully completed classes based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

• Verifying Prerequisites/

Corequisites - It is the student's responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within the Schedule of Classes and a current RCCD catalog. When the student has completed the prerequisite at another institution, the student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCCD Admissions and Records. Coursework must be listed on the original transcript. Coursework listed on a secondary transcript is not acceptable documentation. The student must also complete a Prerequisite Validation Request form, requesting a review of the prerequisites on that transcript before attempting to register for classes. The request form is available in our counseling offices.

It is imperative that students who have met prerequisites at other schools begin the evaluation process immediately so that it will be complete prior to the beginning of registration.

Students will not be able to register for courses for which prerequisites have not been met.

• **Prerequisite/Corequisite Challenge Procedure** - Any student who does not meet a prerequisite or corequisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.
2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the student registers for that subsequent term.

Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

1. The prerequisite or corequisite has not been established in accordance with the District's process for establishing prerequisites and corequisites;
2. The prerequisite or corequisite is in violation of Title 5, Section 55003;
3. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a prerequisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student's challenge should be upheld are or ought to be in the District's own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation. Coursework must be listed on the original transcript. Coursework listed on a secondary transcript is not acceptable documentation.

Advisory - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student's success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

Limitation On Enrollment - are other restrictions that are stated in the course description such as "an audition or try out" or eligibility for a program like Honors which requires a specific GPA and qualification or completion of ENG-1A.

Enrollment Verifications

Enrollment verifications are available on WebAdvisor through any of our college websites or they may be obtained at the Transcript Office at Riverside City College (951) 222-8603 or from Admissions and Records at Moreno Valley College (951) 571-6102 or Admissions and Records at Norco College (951) 372-7002. Students receive two free verifications. After that there is a \$2.00 fee for each enrollment verification requested.

Requests for enrollment verification are accepted at each college location and are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the \$2.00 enrollment verification fee, if required, before the verification request can be processed.

Final Examinations

The final examination schedule for fall and spring semesters is published in the back of this publication. Final examinations for winter and summer classes are held on the last class meeting date at the regularly scheduled time.

Grades

Grades are available on WebAdvisor through any of our college websites (see calendar). If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

Grade Changes

According to RCCD Board Policy: *The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change.* Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records Office at one of the three colleges.

Honors Program

The requirements for the Honors Program include:

- A 3.0 GPA in at least 9 units of transferable coursework
- A 3.0 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we'll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you'd like more information, please contact:

Sheila McDonald at (951) 222-8571 or email: sheila.mcdonald@rcc.edu.

Identification

No student information will be given or changes made to a student's records (other than filing an application) without photo identification. Changes cannot be made for another person.

Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOSs, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit).

CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCCD only and is not posted to your RCCD transcript. See Veterans' Services for more information.

Non-Credit Basic Skills Courses

Non-credit basic skills courses are those courses in reading, writing, computation, and English as a Second Language which are designated as non-credit courses pursuant to Title 5, subdivision (c) of section 55002. These courses (English 885, Guidance 801 and Reading 887) are intended to provide students with skill remediation, development or proficiency but do not carry any unit value and are not degree-applicable.

Non-Degree Credit

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99ABCDE; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90 A-K, 91, 92, 95, Guidance 95; Mathematics 63, 64, 65, 90 A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85 are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran's benefits, associated student body office, and full-time status.

Notification of Rights under FERPA for Postsecondary Institutions

Riverside Community College District adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the District applies the provisions of FERPA in a strict manner, the law allows the District to release student directory information. RCCD, based on FERPA regulations, designates as directory information the following: student's name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCCD may go to the Student Services Office at Moreno Valley or Admissions and Records at Norco College or Riverside City College and request to have directory information withheld.

The student's prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclose education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to www.rcc.edu/ferpa/ for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to Admissions and Records, the dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

Overlapping Classes

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. The form is available online at www.rcc.edu/services/admissions/forms.cfm.

Pass/No Pass

If a class is offered with a Pass/No Pass (formerly Credit/No Credit) grade option, students may elect to take the class on that basis; this option is available the first 30% of the course (see "Deadlines" for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a "C" or better. Requests for Pass/No Pass must be submitted to Admissions and Records at Riverside City College or to Student Services at Moreno Valley or Norco. Check a RCCD catalog for classes that are offered with a Pass/No Pass option.

Personal Profile Update

The *Personal Profile Update* link on WebAdvisor allows students to update their address, phone number, education goal, privacy, personal email address and home campus. Students who change their home college within RCCD must reapply for the next term. Students can also submit a Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), educational goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for assessment and orientation/counseling questions. Personal email addresses will not be used by RCCD except in an emergency. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

Probationary and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures. (Procedures for dismissal students can be viewed in WebAdvisor by selecting *Check My Registration Dates/Holds*.)

Probationary Students

Students who have attempted 12 or more term units will be placed on academic probation if their grade point average is below a 2.0. Students who have attempted 12 or more term units will be placed on progress probation if they have 50% or more of their units as withdrawals, incompletes, or no-credits. To learn more about probation, or if you are on academic/progress probation go to the online workshop at any of our college websites:

- Moreno Valley College - www.mvc.edu
- Norco College - www.norcocollege.edu
- Riverside City College - www.rcc.edu

Dismissal Students

Students who maintain less than a 2.0 grade point average for two full-term semesters after being on probation are subject to **academic** dismissal. Students who exceed 50% of their units with withdrawals, incompletes, or no-credit for two full-term semesters after being on probation are subject to **progress** dismissal.

If you are a first-time dismissal student go to the online dismissal workshop at any of our college websites and follow the instructions listed on the letter you receive. Walk-in counseling is available at all three college locations during regular business hours in Counseling. You will need to bring your printed verification of attending the online dismissal workshop and sign up for walk-in counseling to develop your readmit contract with a counselor: www.opencampus.com/dismissal

Repeat Policy - Course Repetition

Non-Repeatable Classes

- Students are limited to a maximum of 5 attempts per course including Ws and substandard grades (D, F, FW, NP, NC);
- Students are limited to a maximum of four Ws per course;
- MWs (military withdrawals) are excluded from the W counts;
- Students are limited to a maximum of 3 attempts that result in a substandard grade (D, F, FW, NP, NC);

A Request for Course Repetition is required for all other requests: Go to www.rcc.edu/services/admissions/forms.cfm for information on reasons to request a course repetition. (Examples include legally mandated training requirements, changes in course outline, recency requirements, extenuating circumstances.)

When course repetition occurs, the permanent academic records will be annotated in such a manner that all work remains legible ensuring and true and complete academic history. For non-repeatable courses taken and repeated at RCCD the most recent grade earned will be used to compute an adjusted grade point average.

Repeatable Classes

Repeatable activity and performance classes may be taken up to a total of four times without a Request for Course Repetition; these courses are identified in the college catalog.

A Request for Course Repetition is required for all other requests: Go to www.rcc.edu/services/admissions/forms.cfm for information on reasons to request a course repetition. (Examples include legally mandated training requirements, significant lapse of time, special class for students with disabilities.)

Requests for Course Repetition must be submitted to the Dean of Instruction at the student's home campus. If approved, the student must bring the signed form to Admissions and register in person. A Request for Course Repetition must be approved prior to the beginning of the academic term. The form is available at www.rcc.edu/services/admissions/forms.cfm.

Residency for Tuition Purposes

You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend). The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.
2. You verify an intent to make California your permanent place of residence. U.S. Citizens, Permanent Residents, and those with Refugee/Asylee status or qualifying visas may establish residency for tuition purposes based on the above criteria. Further questions may be directed to the Admissions & Records Office.

Students who do not meet these requirements will be classified as nonresidents and will be required to pay nonresident fees. Nonresident students pay both the \$26 per unit enrollment fee and the \$183 per unit nonresident tuition. International students also pay the \$24 per unit surcharge. Nonresident students may be eligible to pay resident enrollment fees using the AB540 Nonresident Fee Waiver. See the AB540 section for additional information.

Military and Veteran Students and Family Members:

RCCD exempts students from nonresident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from nonresident tuition.

Students who feel they are eligible for a fee exemption should contact the Riverside County Dept of Veterans Services at (951) 955-6050 for more information.

Standards of Student Conduct

The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct, along with other rights and responsibilities, are available in the Student Handbook or in each college's catalog.

Student Right-to-Know Disclosure Statement

In compliance with the Student Right-to-Know and Campus Security Act of 1990, it is the policy of Riverside Community College District to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2006, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population in the Riverside Community College District, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 20.98% attained a certificate, degree or became "transfer-prepared" during a three-year period (fall 2006 to spring 2009). Students who are "transfer-prepared" have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 16.48% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming "transfer-prepared" during a five semester period (spring 2007 to spring 2009).

More information about Student Right-to-Know rates and how they should be interpreted can be found at the California Community Colleges Student Right-to-Know Information Clearinghouse website at srtk.cccco.edu/index.asp

Textbook Cost Containment

Effective July 1, 2010, institutions are required to disclose in their course schedules, "to the maximum extent practicable," the International Standard Book Number (ISBN) of every required and recommended textbook and supplemental materials, and retail price information. RCCD has worked with Barnes and Noble to provide this information through each college location's bookstore website, which provides all of the pertinent information regarding course textbooks:

- Moreno Valley College Bookstore: www.morenocollegebookstore.com
- Norco College Bookstore: www.norcocollegebookstore.com
- Riverside City College Bookstore: www.rcc.bncollege.com

Transfer Courses

You may obtain a list of RCCD classes which are transferable to the University of California and the California State University from the Career and Transfer Center at each RCCD college location. The information also appears in each college catalog.

UC or CSU Cross Enrollment

Undergraduate students enrolled at any RCCD college may enroll at a CSU or UC campus without formal admission to take a maximum of one course per academic term at a campus on a space-available basis at the discretion of the appropriate university authorities on both campuses.

An RCCD student is qualified to cross enroll if the following requirements are met:

- Completed at least one term at RCCD as a matriculated student
- Earned a grade point average of 2.0 (grade of "C") for work completed
- Enrolled for a minimum of six units for the current term at RCCD and paid appropriate fees
- Completed appropriate academic preparation as determined by host campus (UC or CSU)
- Is a California resident

Cross Enrollment application forms are available online at www.rcc.edu/services/admissions/forms.cfm and at UC and CSU campuses. UC and CSU may charge a \$10 or more administrative fee each term. See the application form for other important information.

Units for Full-Time Status

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

Veterans' Services

Riverside Community College District provides assistance to veterans for the following benefit programs:

- Active Duty Educational Assistance Program – Montgomery GI Bill – Chapter 30
- Vietnam Era GI Bill – Montgomery GI Bill – Chapter 34/40
- Selected Reserve Educational Assistance Program – Montgomery GI Bill – Chapter 1606
- Vocational Rehabilitation – Chapter 31
- Post-Vietnam Era Veterans Educational Assistance Program (VEAP) – Chapter 32
- Survivors and Dependents Educational Assistance Program – Chapter 35
- Reserve Educational Assistance Program (REAP), Chapter 1607.
- Post-9/11 GI Bill - Chapter 33, refer to www.gibill.va.gov for updated information.

VISIT ANY OF OUR COLLEGE WEBSITES

Moreno Valley College

www.mvc.edu

Norco College

www.norcocollege.edu

Riverside City College

www.rcc.edu

Veterans who are seeking to use VA Educational Benefits should apply online to the VA at www.gibill.va.gov. Allow 3-6 weeks for processing. Once processed, the VA will send applicants two copies of their Certificate of Eligibility. One copy must be given to the RCCVeterans' Services Office in the Administration Building, Room 124 at Riverside or to Student Services at Norco and Moreno Valley. For questions regarding pay, Certificate of Eligibility or benefits call 1-888-GIBILL-1.

While waiting for the Certificate of Eligibility veterans should continue with RCCD procedures in order to enroll and be certified for payment. Veterans apply to RCCD online at any of our college websites and complete assessment testing and/or counselor orientation (if applicable). Veterans may also be eligible for other financial aid and are encouraged to submit the FAFSA (Free Application for Federal Student Aid) online at www.fafsa.ed.gov. Veterans may meet with a counselor to discuss program options but before a VA Student Education Plan (SEP) can be developed, all transcripts must be sent or walked in to the college in order to have prior credit evaluated. Order your official, sealed and less than 90-days-old military transcript and have it sent to the Evaluations Department to receive evaluation of your transcript. Address: Evaluations, 1533 Spruce Street, Riverside, CA 92507. After transcripts are received veterans can request a transcript evaluation and an SEP for a VA approved Program of Study. Veterans are referred to Counseling to make an appointment two weeks out to develop the VA Student Educational Plan (SEP). After completion of the SEP, veterans can register for approved classes. Check the VA website at www.gibill.va.gov for the listing of VA approved programs at RCCD.

After registering, veterans must turn in the Veteran's Statement of Responsibility (Blue Sheet) to the Veterans' Services Office at Riverside City College, or Student Services at Norco and Moreno Valley. This "Blue Sheet" is required in order for enrollment certification to be submitted to the VA and to avoid being dropped for non-payment by RCCD; this process may take 2-3 weeks. This form must be submitted to RCCD every term to request benefits.

Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans' Services or Admissions Office at Riverside City College, or to Student Services at Norco and Moreno Valley. Staff there will tell eligible veterans their priority registration dates. These dates are also posted on the VA website.

Veterans' assistance is available at all three colleges. Contact the Veterans' Office by phone:

Moreno Valley College & Ben Clark Training Center (951) 571-6178
Norco College (951) 372-7142
Riverside City College (951) 222-8607

Or email veterans@rcc.edu for more information. Information is also available at any of our college websites. Click on *Going to College* and then on *Veteran's Assistance*.

See the *Military Credit and Residency for Tuition Purposes* sections for more information.

Workforce Preparation

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-C-D-E), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students at Riverside City College only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Lovekin F2.

Matriculation~

Matriculation at Riverside Community College District is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete assessment, freshman orientation and counseling prior to registering for classes.

Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCCD uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the Assessment Center at any RCCD college location. RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year.

Appointments may be made by phone (see number below) or online

at www.rcc.edu/services/assessment/appointments.cfm;

Moreno Valley (951) 571-6492; Norco (951) 372-7156;

Riverside (951) 222-8451. Testing dates and times

are also viewable online at www.rcc.edu/services/assessment/dates.cfm.

Orientation/Counseling Sessions

All first time college students must complete a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. New students seeking to complete a freshman orientation/counseling session should log on to WebAdvisor at any of our college websites for the orientation link. New students should also register for GUI-45, Introduction to College.

Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCCD before scheduling counseling appointments.

Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCCD (special support programs may have additional requirements).

Follow-up

Counselors and instructors will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

Student Rights and Responsibilities

Prerequisite/Corequisite Challenge Procedure - Any student who does not meet a prerequisite or corequisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the prerequisite or corequisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.
2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the students registers for that subsequent term.

Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

1. The prerequisite or corequisite has not been established in accordance with the District's process for establishing prerequisites and corequisites;
The prerequisite or corequisite is in violation of Title 5, Section 55003;
2. The prerequisite or corequisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
3. The student has the knowledge or ability to succeed in the course or program despite not meeting the prerequisite or corequisite;
4. The student will be subject to undue delay in attaining the goal of his or her educational plan because the prerequisite or corequisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
5. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
6. The student seeks to enroll in a course that has a prerequisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student's challenge should be upheld are or ought to be in the District's own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

Coursework must be listed on the original transcript. Coursework listed on a secondary transcript is not acceptable documentation.

ACCESS WEBADVISOR
AT ANY OF OUR COLLEGE
WEBSITES

Moreno Valley College

www.mvc.edu

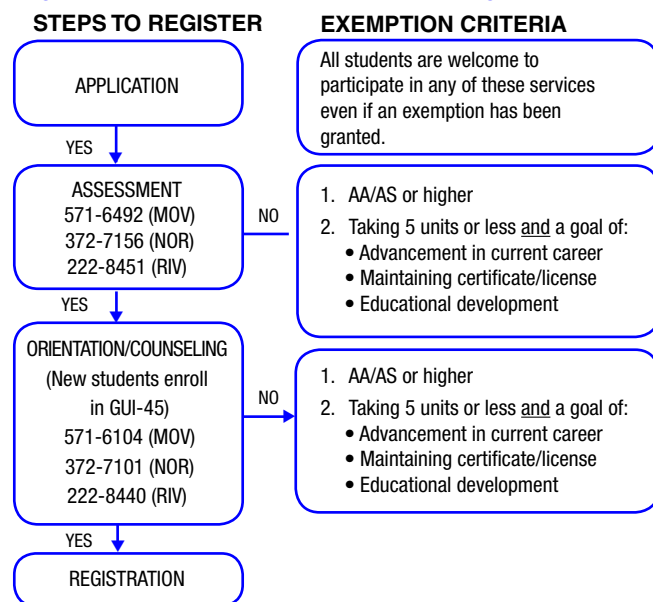
Norco College

www.norcocollege.edu

Riverside City College

www.rcc.edu

Registration Checklist -- New, Returning Students



REGISTER ONLINE
THROUGH WEBADVISOR AT
ANY OF OUR COLLEGE WEBSITES

Moreno Valley College

www.mvc.edu

Norco College

www.norcollege.edu

Riverside City College

www.rcc.edu

Library Hours & Information

Overdue Fines:

General Collection - overdue fines will be levied at 20¢ per day per item.
Hourly Reserves - overdue fines will be levied at \$1.00 per hour per item.

Replacement Bills:

If materials are not returned, they are declared "lost." A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or \$25.00 for out of print materials; 2) a processing fee of \$10.00; and 3) any overdue fines (the maximum overdue fine is \$20.00).

Refunds:

If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

Library Card Fees:

All currently registered students and currently employed faculty and staff receive a college card, which is used as the library card.

Community members may purchase a library card for \$5.00 per session upon proof of District residence and age of 16 years or older (California driver's license, California identification card or military identification card).

Summer Term 2011
June 20 – July 28

Moreno Valley College Library

Phone circulation (951) 571-6111; reference (951) 571-6112
June 20-July 28 (MTWTH) 8:00AM - 6:00PM
Friday, Saturday, Sunday CLOSED

Norco College, Wilfred J. Airey Library

Phone circulation (951) 372-7019; reference (951) 372-7115
June 20-July 28 (MTWTH) 7:30AM - 8:00PM
Friday, Saturday, Sunday CLOSED

Riverside City College, Digital Library/Learning Resource Center

Phone (951) 222-8650; circulation x8651; reference x8652
June 20-July 28 (MTWTH) 8:00AM - 6:00PM
Friday, Saturday, Sunday CLOSED

ALL CAMPUS LIBRARIES WILL BE CLOSED:
July 4, 2011.

Special hours will be posted at each college location for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development.

Need Money for College? We Can Help~

The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

Financial Aid Application Workshops – Workshops are available to assist you with the FAFSA application. Please refer to our website at www.rcc.edu/studentfinancialservices for workshop dates, times and locations. For more information, please refer to the Consumer Guide available on the SFS website listed above. Questions may be directed via email to studentfinancialservices@rcc.edu.

Grants (range from \$400-\$5550, subject to change) – Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and have graduated from a rigorous high school program of study. Completing the FAFSA online at www.fafsa.ed.gov is the basis for all the grants and loans listed below. Make sure to add RCCD Title IV school code #001270. The Cal Grant GPA Verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short term programs may not qualify for grant or loan assistance; please visit one of our SFS Academic Counselors to inquire about your program's eligibility. Remember, apply early!

Board of Governors Fee Waiver (waive fees from .5 units to maximum unit load) – The Board of Governors Fee Waiver (BOGW) is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at www.fafsa.ed.gov and list the RCCD Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. If you are not a California resident, you may be eligible to apply for a nonresident tuition exemption through the AB540 program. See Admissions and Records for additional information or view our consumer guide online.

Federal Work Study (earn up to \$3000) – The Federal Work Study (FWS) Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA. When eligible to work, your supervisors will contact you. To view available jobs or for more information on FWS, please view the Student Employment section.

Scholarships (range from \$50 - \$6000) – Students may utilize scholarships at RCCD in two ways: Scholarships from sources outside of RCCD or from scholarships offered through the RCCD Foundation. A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at www.rcc.edu/studentfinancialservices and in the Student Financial Services office at all three college locations. When outside scholarship funds are received by RCCD, the student is notified by mail and must submit a Scholarship Action form in order to use the scholarship funds at RCCD. The RCCD Foundation scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Applicants chosen for RCCD scholarships are notified by May of each year. The scholarship funds for students continuing at RCCD are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students transferring to a university are disbursed to the transfer institution during the next fall semester. Transfer students must return the Transfer Notification form with the transfer institution information. RCCD Foundation Scholarship brochure and application for high school seniors who plan to attend RCCD are available during January and February of each year.

Chafee Grant (up to \$5000) – Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to \$5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at www.chafee.csac.ca.gov.

Student Financial Services Counseling/Outreach – If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Academic Counselors, please visit our office located at Riverside City College behind the Bradshaw Student Center. You may also visit the SFS Office at Moreno Valley and Norco to make appointments to meet with our SFS Academic Counselors.

Loans – Riverside Community College District (RCCD) strives to help students reach their educational goal with the least amount of student loan debt possible. RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS Office at each college location. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student's education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan and must be enrolled in 6 or more units on that SEP plan.

For specialized grants including Gear Up, Child Development Grant, SSS Grant, etc., please see any Student Financial Services Office for additional information or visit our consumer guide online.

If you are considered an out-of-state (or nonresident) student, the SFS Office may be able to assist you with your fees. Please visit the SFS Office and inquire about our nonresident deferment policy.

Not all RCCD courses are approved for financial assistance by the Department of Education. For a list of courses that are not approved to receive financial assistance, please visit the SFS Office.

Tobacco & Drug Abuse Prevention Program~

Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District's intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the Health Service Office at each college location.

Assistance and Referral

Students can seek help through Student Health and Psychological Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at one of the following locations:

- Moreno Valley: 571-6103 in PSC-6;
- Norco: 372-7046 in the Student Services building opposite Admissions;
- Riverside City College: 222-8151 in the Bradshaw building (beneath the bookstore);

Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District.

Off-campus Services

For off-campus services call:

Riverside County Substance Abuse Program 955-2105
24-hr Detox Line 955-2100
After-hours (5pm) 1-800-499-3008

For toll-free information call:

For a local Al-Anon (Inland Empire Central Office) .. 909-825-4700
Alcoholics Anonymous 909-825-4700
Assisted Recovery 1-800-527-5344
Assisted Recovery website aca-usa.org
Cocaine Anonymous 951-359-3895
Cocaine/Substance-abuse hotline 1-800-662-HELP
National Council on Alcoholism 1-800-662-HELP

Medical Emergencies:

Dial 911 for life threatening or serious conditions.

Health and Psychological Services Available for Enrolled Students:

- First Aid/Urgent Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Prescription medication, if needed
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Crisis counseling on a walk-in basis
- Immunizations at low-cost student rate (Measles, Tetanus, Hep. A and B, TB testing, HPV, polio and influenza)
- Laboratory testing
- Community referrals
- Weight loss counseling
- Smoking cessation
- Substance-abuse counseling
- Over-the-counter medication

For more information call:

Moreno Valley College (951) 571-6103
Norco College (951) 372-7046
Riverside City College (951) 222-8151

AlertU - Know First!

- College emergency notification service
- SMS messages direct to your mobile phone
- AlertU gets you up-to-date fast
- Stay connected, stay safe
- AlertU is FREE!
- It's quick and easy!
- **Sign up today @ www.rcc.edu/district/alertu.cfm**

Student Support Services Available at RCCD~

Telephone Numbers (Area Code 951)

Admissions and Records

Moreno Valley College.....	571-6101
Norco College	372-7003
Riverside City College	222-8600

Assessment

Moreno Valley College.....	571-6492
Norco College	372-7176
Riverside City College	222-8451

Associated Students/Student Government

Moreno Valley ASMV	571-6105
Norco ASNC.....	372-7007
Riverside City College ASRCC.....	222-8573

Auxiliary Business Services

Cashier	222-8415
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Bookstore

Moreno Valley College.....	571-6107
Norco College	372-7085
Riverside City College	222-8140

CalWORKs/Workforce Preparation

Moreno Valley College.....	571-6154
Norco College	372-7052
Riverside City College	222-8573

Career/Transfer Center

Moreno Valley College.....	571-6205
Norco College	372-7043
Riverside City College	222-8446

College Safety & Police (Campus Police).....

Community Education.....	222-8090
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Counseling

Moreno Valley College.....	571-6104
Norco College	372-7001/7102
Riverside City College	222-8440

Disabled Student Programs & Services (DSPS)

Moreno Valley College.....	571-6138
Norco College	372-7070
Riverside City College	222-8060
TDD	222-8061

EOPS

Moreno Valley College.....	571-6253
Norco College	372-7128
Riverside City College	222-8045

Evaluations/Graduation Office

Financial Services	222-8610
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Financial Services

International Student Center	222-8710
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International Student Center

Job Placement

Moreno Valley College.....	571-6414
Norco College	372-7147
Riverside City College	222-8480

Student Accounts

Student Activities

Moreno Valley College.....	571-6105
Norco College	372-7007
Riverside City College	222-8570

Student Health and Psychological Services

Moreno Valley College.....	571-6103
Norco College	372-7046
Riverside City College	222-8151

Student Services

Moreno Valley College.....	571-6101
Norco College	372-7003/7004
Riverside City College	222-8700

Transcripts

Moreno Valley College.....	571-6102
Norco College	372-7004
Riverside City College	222-8603

Tutorial Services

Moreno Valley College.....	571-6167
Norco College	372-7143
Riverside City College	222-8169

Veterans Services

Moreno Valley College.....	571-6102
Norco College	372-7142
Riverside City College	222-8607

Discounts, Benefits and Services Provided Through Your Student Services Fees~

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

Student Savings:

Free Admission to Live Entertainment
Eligible to Participate in Student Government
Bookstore Discounts
Free Admission to Campus Music Concerts
Free Admission to Recognition Banquets (if being honored)
Discounts at Local Merchants
Free Barbecues and Food Giveaways
Representation by ASRCCD Membership
Free Admission to World Renown Speakers
Free Admission to Athletic Events
Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions
Discount Tickets to Knott's Berry Farm, Universal Studios, Magic Mountain and Sea World
Discount tickets to Local Movie Theaters

Services:

Club/Organization Membership
Dance Theatre and Touring Company
Student Government
Cosmetology Completion Ceremonies
Student Scholarships from ASRCCD
Nursing Program Pinning Ceremonies
Organizational Conferences Funded by AS-RCCD
Instrumental/Vocal Music Performance Groups
Marching Band
Membership in Multicultural Advisory Council
Student Emergency Academic Loans from ASRCCD
Athletic Teams
Field Trips—Use of College Vans



If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained. The last day to waive the Student Services fee will coincide with the last day to drop with a refund for most full-term classes. Please refer to the college websites for Admission and Records hours.

Parking @ RCCD~

Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, please contact:

Moreno Valley College Safety and Police (951) 571-6190
(located outside of the Warehouse)

Norco College Safety and Police (951) 372-7088
(located behind the Student Services building)

Riverside City College Safety and Police (951) 222-8521
(located in Lot G, Lovekin Complex A-1)

We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.

Q: The grace period is over and I still haven't received the parking permit I ordered. What should I do?

A: Parking permits are mailed within 1-3 days after payment (weekends & holidays excluded). If you haven't received your parking permit in the mail by the time the grace period is over, please contact Parking Services to find out why it may have been delayed.

Q: What are the hours permits are required?

A: Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCCD ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK. A parking permit is not required for the winter term so long as students park in student spaces.

Q: If I paid for a parking permit, I can park wherever I want, right?

A: NO! Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. **YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.**

Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?

A: NO!! There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

Q: So where can I park on campus if I choose not to purchase a semester parking permit?

A: There are parking permit dispensers at each of the three RCCD college locations. The prices of the permits are: \$1 for two hours, \$2 for four hours and \$3 buys an all day permit. Semester permits are more economical and convenient for most students. It is your responsibility to have a valid parking permit properly displayed on your vehicle.

Q: I ride a motorcycle. Do I have to purchase a parking permit?

A: Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?

A: NO. If you forget your permit, call or stop by the College Safety and Police

Office (see locations and phone numbers listed above). You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

Q: I have a disabled placard. Do I have to purchase a parking permit?

A: YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

Q: If I lost my permit, can I get another one?

A: No. Parking permits are personal property. You wouldn't leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution. If you lost your permit contact Parking Services for the procedures for replacing your permit.

Q: I got a parking citation. Now what do I do?

A: No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

Q: What happens if a citation is not paid?

A: If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation will increase. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles hold being placed on the vehicles registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

Q: Why is parking such a challenge?

A: The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. Riverside City College has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15th Street. Additional parking is also available at 3rd and Magnolia/Market, Riverside. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside campus first. **REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.**

NOTE: A parking permit is not required for winter so long as students park only in student spaces.

Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non-automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.

If you need emergency services, each campus has several "Blue Light" emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.

Career and Technical Certificates and Degrees~

Certificates and Degrees	Locally Approved Certificates	State Approved Certificates	Associate Degree	Moreno Valley	Norco	Riverside
ADMINISTRATION OF JUSTICE		•	•	MAS504/MCE504	NAS504/NCE504	AS504*/CE504*
AOJ/Basic Correctional Deputy Academy	•			MCE783		
AOJ/Basic Public Safety Dispatch Course	•			MCE784		
Crime Scene Investigation	•				NCE619	CE619
Investigative Assistant	•				NCE785	CE785
Law Enforcement				MAS563/MCE563		
Victim Services Aide	•					CE679*
AIR CONDITIONING AND REFRIGERATION		•	•			AS596/CE596
APPLIED DIGITAL MEDIA AND PRINTING		•	•			AS653/CE653
Basic Electronic Prepress	•					CE822
Basic Graphic Design	•					CE823
Basic Multimedia Design	•					CE821
ARCHITECTURE		•	•		NAS509/NCE509	
Architectural Graphics	•				NCE787	
ART						
Visual Communications-Animation	•					CE774
Visual Communications-Illustration	•					CE825
AUTOMOTIVE TECHNOLOGY						
Automotive Body Repair		•	•			AS511/CE511
Automotive Trim and Upholstery		•	•			AS516/CE516
Electrical		•	•			AS513/CE513
Ford Specialty			•			AS519
General Motors Specialty			•			AS583
Mechanical		•	•			AS515/CE515
Toyota		•	•			AS517/CE517
BANK OPERATIONS	•					CE625*
BUSINESS ADMINISTRATION						
Accounting Concentration		•	•	MAS523/MCE523	NAS523/NCE523	AS523/CE523
Banking and Finance Concentration		•	•			AS631*/CE631*
General Business Concentration		•	•	MAS524/MCE524	NAS524/NCE524*	AS524*/CE524*
Human Resources Concentration		•	•		NAS623/NCE623*	AS623/CE623
Logistics Mgmt Concentration		•	•		NAS580/NCE580	
Management Concentration		•	•	MAS521/MCE521	NAS521/NCE521*	AS521*/CE521*
Marketing Concentration		•	•	MAS525/MCE525	NAS525/NCE525*	AS525*/CE525*
Real Estate Concentration		•	•	MAS527/MCE527	NAS527/NCE527*	AS527/CE527
Insurance		•	•			AS629*/CE629*
International Business	•					CE627*
Operations and Production Mgmt	•					CE833*
COMMUNITY INTERPRETATION		•	•	MAS557/MCE557		
COMPUTER APPLICATIONS & OFFICE TECHNOLOGY						
Administrative Office Professional	•				NCE637*	CE637*

*50% or more of the certificate/degree may be completed online

Career and Technical Certificates and Degrees~

Certificates and Degrees	Locally Approved Certificates	State Approved Certificates	Associate Degree	Moreno Valley	Norco	Riverside
Executive Office Management		•	•			AS639*/CE639*
Executive Office Professional	•					CE635*
Legal Administrative Professional	•					CE611*
Office Assistant	•				NCE633	CE633*
Office Fast-Track	•				NCE812	CE812*
Virtual Assistant	•					CE677*
COMPUTER INFORMATION SYSTEMS						
C++ Programming	•				NCE803	CE803*
CISCO Networking	•					CE810*
Computer Applications		•	•	MAS726/MCE726	NAS726/NCE726	AS726*/CE726*
Computer Programming		•	•	MAS728/MCE728	NAS728/NCE728	AS728*/CE728*
E-Commerce	•					CE807*
Java Programming	•				NCE809	CE809*
PC Publishing	•			MCE815	NCE815*	CE815
Relational Database Mgmt Tech	•					CE816*
Simulation and Gaming		•	•	MAS739/MCE739	NAS739/NCE739	
Systems Development	•				NCE806	CE806*
Visual Basic Programming	•					CE817
Webmaster	•			MCE820	NCE820	CE820*
CONSTRUCTION TECHNOLOGY		•	•		NAS532/MCE532	
COSMETOLOGY		•	•			AS534/CE534
Cosmetology Business Admin-Entrepreneurial Concentration		•	•			AS537*/CE537*
Cosmetology Business Admin- Mgmt and Supervision Concentration		•	•			AS535*/CE535*
Cosmetology, Instructor Training	•					CE675
Esthetician	•					CE673
CULINARY ARTS		•	•			AS561/CE561
DENTAL ASSISTANT		•	•	MAS621/MCE621		
DENTAL HYGIENE			•	MAS724		
DENTAL LABORATORY TECHNOLOGY		•	•	MAS723/MCE723		
DRAFTING TECHNOLOGY		•	•		NAS539/NCE539	
EARLY CHILDHOOD EDUCATION		•	•	MAS544/MCE544	NAS544/NCE544	AS544*/CE544*
ECE / Asst Teacher	•			MCE795	NCE795	CE795*
ECE / Twelve Core Units	•			MCE797	NCE797	CE797*
Early Childhood Intervention Asst		•	•	MAS601/MCE601	NAS601/NCE601	AS601/CE601*
Infant and Toddler Specialization	•			MCE681	NCE681	CE681
EDUCATION PARAPROFESSIONAL		•	•	MAS603/MCE603*		AS603*/CE603*
ELECTRONICS TECHNOLOGY						
Analog and Digital Microelectronics	•				NCE831	

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Career and Technical Certificates and Degrees~

Certificates and Degrees	Locally Approved Certificates	State Approved Certificates	Associate Degree	Moreno Valley	Norco	Riverside
Analog Electronics, Analysis and Documentation	•				NCE834	
Analog Electronics Technology	•				NCE835	
Digital Electronics Technology	•				NCE837	
Digital Technology and Documentation	•				NCE839	
Electronic Circuit Analysis	•				NCE836	
Electronic Communications	•				NCE838	
Electronics Computer Systems		•	•		NAS545/NCE545	
Electronics Documentation	•				NCE844	
Electronics Technology		•	•		NAS546/NCE546	
General Electronics Core	•				NCE847	
Microcomputer Technology	•				NCE848	
Microprocessor Technology	•				NCE845	
Wireless and Fiber-Optic Comm	•				NCE846	
EMERGENCY MEDICAL SERVICES						
Emergency Medical Technician	•			MCE801		
Paramedic		•	•	MAS585/MCE585		
ENGINEERING						
Engineering Graphics	•				NCE796	
Engineering Technician		•	•		NAS550/NCE550	
Engineering Technology			•		NAS551	
FILM, TELEVISION AND VIDEO						
Basic Television Production	•					CE842
Production Specialist		•	•			AS641/CE641
FIRE TECHNOLOGY		•	•	MAS555/MCE555		
Chief Officer		•	•	MAS826/MCE826		
Fire Officer		•	•	MAS827/MCE827		
Firefighter Academy		•	•	MAS669/MCE669		
GEOGRAPHIC INFORMATION SYSTEMS	•				NCE790	
Core Certificate in GIS Mapping	•				NCE794	
HUMAN SERVICES		•	•	MAS663/MCE663		AS663/CE663
Employment Support Specialization	•			MCE802		CE802
KINESIOLOGY/EXERCISE, SPORT & WELLNESS						
Athletic Training Emphasis		•	•			AS597/CE597
Coaching Emphasis		•	•			AS599/CE599
Fitness Professions Emphasis		•	•			AS595/CE595
LOGISTICS MANAGEMENT		•	•		NAS579/NCE579*	
MANUFACTURING TECHNOLOGY						
Automated Systems		•	•		NAS732/NCE732	
Automated Systems Technician		•	•		NAS737/NCE737	
Computer-Aided Production Technology	•				NCE799	

*50% or more of the certificate/degree may be completed online

Career and Technical Certificates and Degrees~

Certificates and Degrees	Locally Approved Certificates	State Approved Certificates	Associate Degree	Moreno Valley	Norco	Riverside
MEDICAL ASSISTING						
Admin/Clinical Medical Assisting		•	•	MAS718/MCE718		
Medical Transcription		•	•	MAS701/MCE701		
MUSIC						
Jazz Performance	•					CE852
MIDI	•					CE850
Music Performance	•					CE851
NURSING						
Critical Care Nurse	•					CE581
Nursing Assistant	•					CE584
Registered Nursing			•			AS586
Vocational Nursing		•	•			AS588/CE588
PARALEGAL STUDIES			•			AS591*
PHOTOGRAPHY		•	•			AS592/CE592
PHYSICIAN ASSISTANT		•	•	MAS501/MCE501		
RETAIL MANAGEMENT/WAFC		•	•		NAS536/NCE536	AS536*/CE536*
SIGN LANGUAGE INTERPRETING		•	•			AS505/CE505
WELDING TECHNOLOGY		•	•			AS606/CE606
Stick Welding (SMAW)	•					CE824
TIG Welding (TGAW)	•					CE819
Wire Welding (FCAW, GMAW)	•					CE818

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Career and Technical Certificates and Degrees~

Program	Locally Approved Certificate	State Approved Certificate	Associate Degree	Moreno Valley	Norco	Riverside
AREA OF EMPHASIS						
Administration & Information Systems			•	MAA494	NAA494*	AA494*
Communications, Media & Languages			•	MAA495	NAA495*	AA495*
Fine & Applied Arts			•	MAA496	NAA496*	AA496*
Humanities, Philosophy & Arts			•	MAA497	NAA497*	AA497*
PE, Health and Wellness			•	MAA498	NAA498*	AA498*
Social & Behavioral Studies			•	MAA499	NAA499*	AA499*
Math and Science			•	MAS493	NAS493	AS493*
CERTIFICATES OF ACHEIVEMENT						
California State University General Ed		•		MCE661	NCE661*	CE661*
Intersegmental General Ed						
Transfer Curriculum IGETC-CSU		•		MCE667	NCE667*	CE667*
Intersegmental General Ed						
Transfer Curriculum IGETC-UC		•		MCE668	NCE668*	CE668*

*50% or more of the certificate/degree may be completed online

LOCATION	PROGRAM AND PROGRAM CODE	LOCALLY APPROVED CERTIFICATE	STATE APPROVED CERTIFICATE	ASSOCIATE DEGREE
MORENO VALLEY COLLEGE				
Ben Clark Training Center				
	Administration of Justice MAS504/MCE504		•	•
	AOJ/Basic Correctional Deputy Academy MCE783	•		
	AOJ/Basic Public Safety Dispatch Course MCE784	•		
	Law Enforcement MAS563/MCE563		•	•
	Emergency Medical Technician MCE801	•		
	Paramedic MAS585/MCE585		•	•
	Fire Technology MAS555/MCE555		•	•
	Chief Officer MAS826/MCE826		•	•
	Fire Officer MAS827/MCE827		•	•
	Firefighter Academy MAS669/MCE669		•	•

Nondiscrimination, Commitment to Diversity & Prohibition of Harassment and Retaliation Policies~

Board Policy 7100 Commitment to Diversity
Board Policy 3410 Nondiscrimination
Board Policy 3430 Prohibition of Harassment and Retaliation

To obtain a complete copy of the Board Policies mentioned above, please call the Diversity, Equity and Compliance Office: (951) 222-8039 or the Diversity and Human Resources Department: (951) 222-8595.

Commitment to Diversity

Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences, as well as our commonalities, promote integrity and resilience that prepares our students for the evolving and changing community we serve.

Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others': disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

Prohibition of Harassment and Retaliation

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and Federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based upon an individual's actual or perceived association with others': ethnic group identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

Reporting Discrimination or Harassment

Riverside Community College District • Diversity and Human Resources

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination or harassment. For more information on reporting procedures or to download a copy of the required form to file a formal complaint, please visit our web site at: www.rcc.edu or we may be reached by telephone at: (951) 222-8039.

How to Report

If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information on what occurred;
- Report your concerns and problems to the District by calling (951) 222-8039.

Discrimination/Harassment is contrary to the RCCD mission of higher education and is against the law. District policy prohibits any discriminatory practice that is based upon an individual's actual, perceived or association with others':

- Ethnic group identification
- National origin
- Religion
- Age
- Sex or Gender
- Race
- Color
- Ancestry
- Sexual Orientation
- Physical or Mental Disability
- *Or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.*

Sexual Harassment has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited activities that may be considered sexual harassment:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters, sexual comments including graphic comments about an individual's body;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

Resolution of complaints may be achieved by either *formal* or *informal* process. The choice of resolution process is determined by the individual raising the complaint. The purpose of the *informal* resolution process is to allow an individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation process rather than the formal complaint process. Typically, the *informal* process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Informal resolutions are to be reviewed by the Director of Diversity, Equity and Compliance. *Formal* complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor's web site or in the Diversity and Human Resources department. If a *formal* complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the *formal* process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

Informal Resolutions may be arranged by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal resolutions require written acknowledgement from the person raising the concern. Choosing the informal process does not hinder the right to file a formal complaint within the regulatory time period for formal complaints.

Formal Complaints may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor's Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites:

www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf
www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

Timeline for Filing a Complaint in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180-calendar days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases *not involving* employment related discrimination/harassment, in addition to the State Chancellor's office cited above, individuals have the right to file a complaint with the following external agency:

U.S. Department of Education, Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
TDD: (877) 521-2172
www.ed.gov

In any case *involving* employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

Department of Fair Employment and Housing (DFEH)
Los Angeles District Office
1055 West 7th Street, Suite 1400
Los Angeles, CA 90017
(800) 884-1684
TTY: (800) 700-2320
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)
Los Angeles District Office
Roybal Federal Building
255 East Temple Street, 4th Floor
Los Angeles, CA 90012
(800) 669-4000
TTY: (800) 669-6820
www.eeoc.gov

Retaliation for filing a discrimination/harassment complaint or referring a matter for investigation is unlawful.

Confidentiality is maintained to the extent possible by law.

Director, Diversity, Equity and Compliance
Riverside Community College District
450 E. Alessandro Blvd.
Riverside, CA 92508-2449
(951) 222-8039
www.rccd.edu

U.S. Department of Education Office for Civil Rights (OCR)
50 Beale Street, Suite 7200
San Francisco, CA 94105
(415) 486-5555
TDD: (877) 521-2172
www.ed.gov

Department of Fair Employment and Housing (DFEH)
Los Angeles District Office
1055 West 7th Street, Suite 1400
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TTY (800) 700-2320
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Equal Employment Opportunity Commission (EEOC)
Los Angeles District Office
Roybal Federal Building
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Los Angeles, CA 90012
(800) 669-4000
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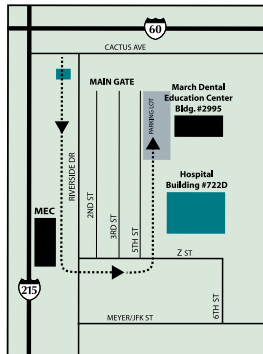
State Chancellor's Office
California Community Colleges (CCCCO)
1102 Q Street
Sacramento, CA 95811-6549
(916) 445-4826
www.cccco.edu



**MORENO
VALLEY
COLLEGE**

www.mvc.edu

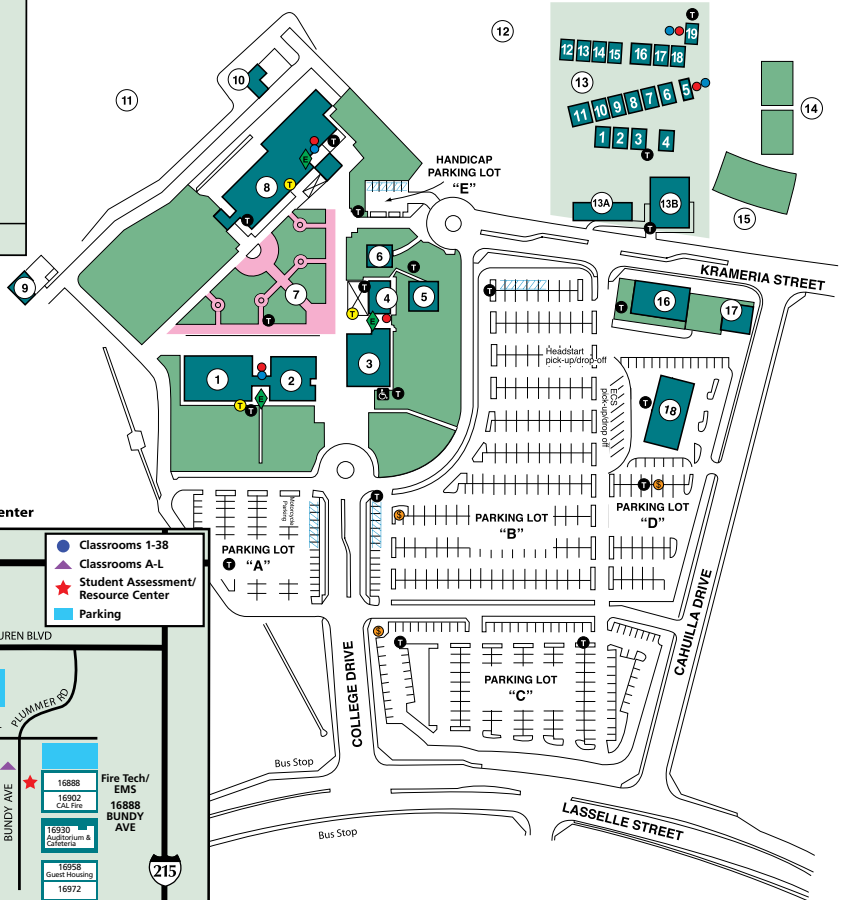
March Education Center (MEC)



Ben Clark Public Safety Training Center



- ① Emergency Telephones
- ⑦ Telephone
- ◆ Elevators
- Restrooms
- Handicap Restrooms
- Free Speech Area
- /// Handicap Parking
- Ⓟ Parking Pay Station

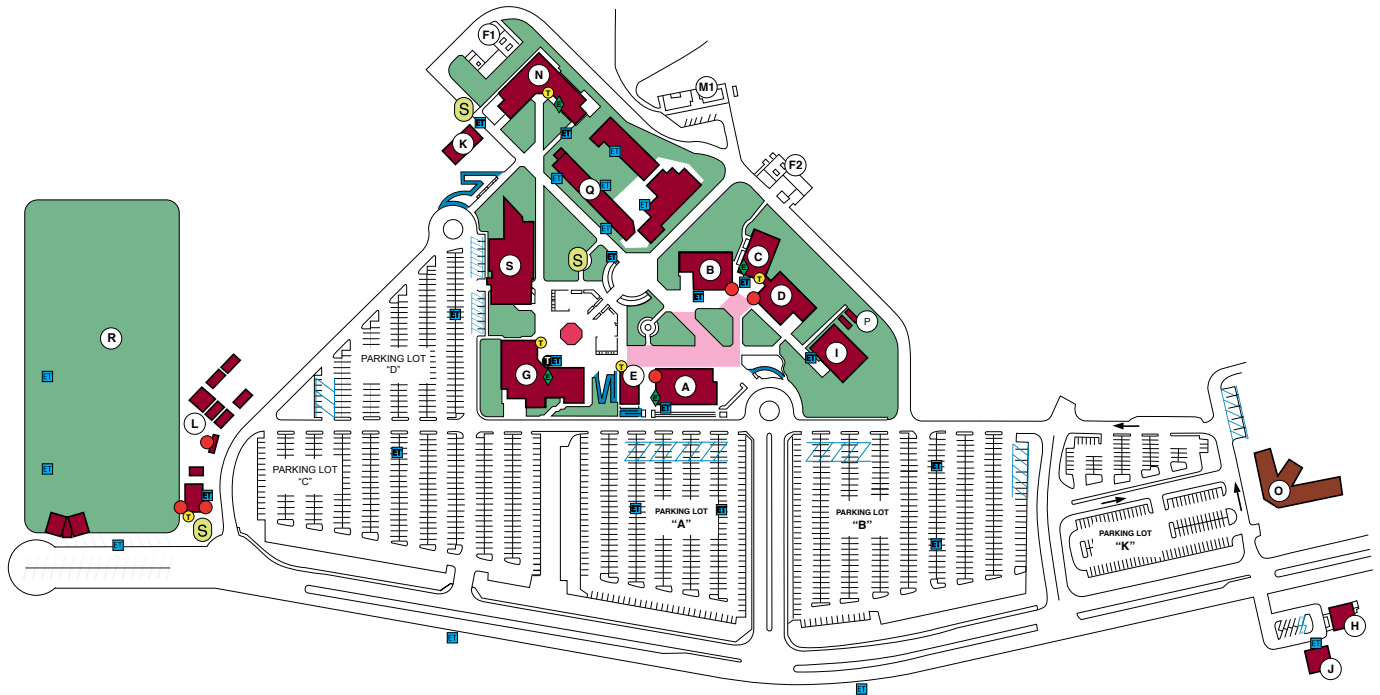


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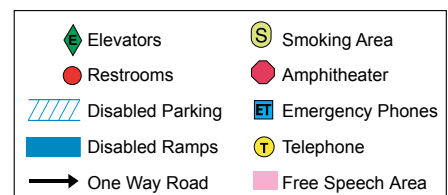
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|---|--|--|--|
| <p>1. LIBRARY
IMC Office
KRCC TV, Channel 17
Middle College High School Office
Tutorial Services</p> <p>2. STUDENT SERVICES
Admissions
Assessment and Placement Testing
Career and Transfer Center
Counseling
Dean of Student Services
E.O.P.S.
Financial Services
Job Placement
Matriculation
Puente Program</p> <p>3. SCIENCE AND TECHNOLOGY
Computer Lab
Disabled Student Program and Services
Science Labs</p> | <p>4. LIONS' DEN</p> <p>5. STUDENT ACTIVITIES CENTER
ASRCC Student Government
Outreach</p> <p>6. BOOKSTORE</p> <p>7. JOHN M. COUDURES, JR. PLAZA</p> <p>8. HUMANITIES
Dean of Instruction
Academic Departments:
• Mathematics, Sciences, and Physical Education
• Communications
• Humanities and Social Sciences
• Business and Computer Information Systems
Writing and Reading Center
Language Lab
Math Lab
Workforce Prep</p> | <p>9. PHASE I MECHANICAL BUILDING</p> <p>10. PHASE II MECHANICAL BUILDING</p> <p>11. EDMUND C. JAEGER DESERT INSTITUTE</p> <p>12. CROSS COUNTRY TRACK</p> <p>13. PARKSIDE COMPLEX (PSC)
1-2 Faculty Offices
3-4 Classrooms
5 Restrooms
6 Health Services
7-10 Classrooms
11 Title V Office/Center for Faculty Development
12-14 Classrooms
15 Dean of Health Science Programs/Faculty Offices
16-18 Classrooms
19 Restrooms</p> | <p>13A. PSC WAREHOUSE
Campus Police
Facilities Office
Mailroom</p> <p>13B. PSC MULTIPURPOSE BUILDING</p> <p>14. SPORTS FIELDS</p> <p>15. COLLEGE PARK</p> <p>16. ADMINISTRATION ANNEX
President and Vice President offices</p> <p>17. HEADSTART</p> <p>18. EARLY CHILDHOOD EDUCATION CENTER</p> |
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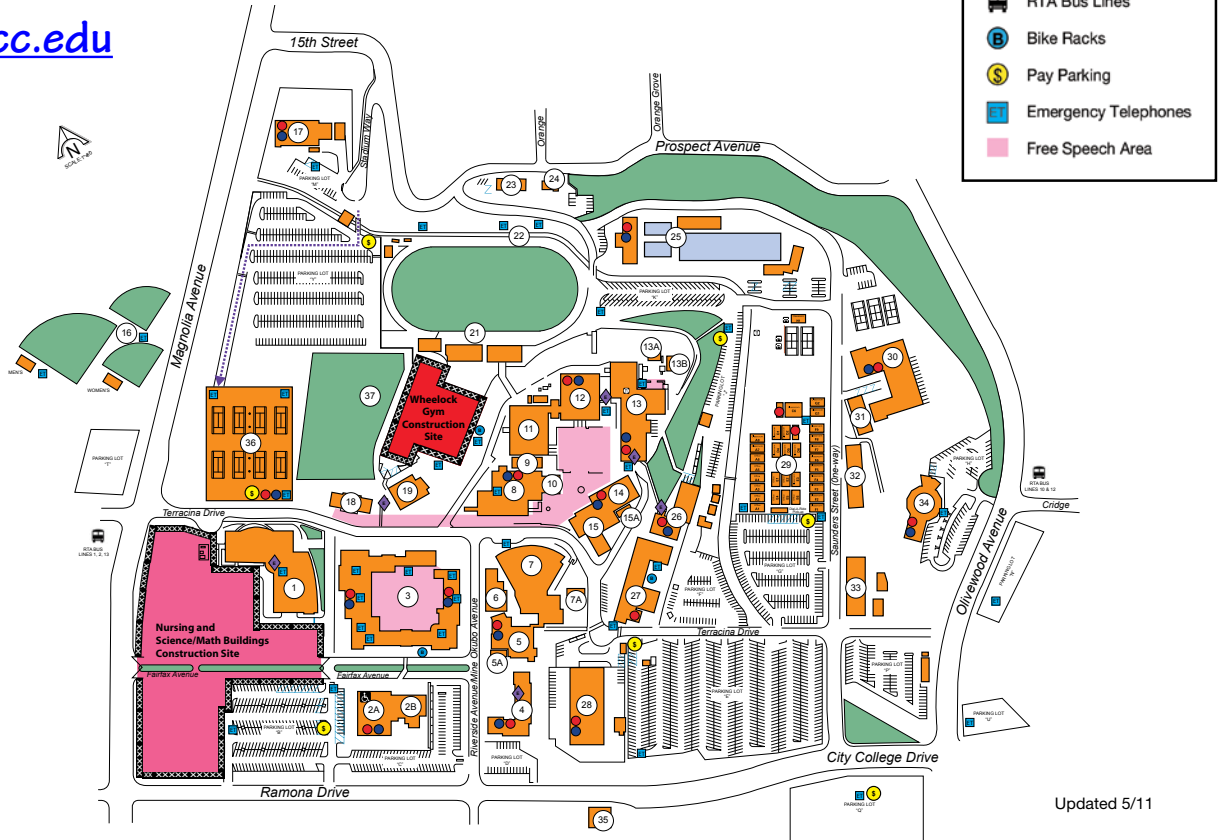
NORCO COLLEGE

www.norcocollege.edu



- | | |
|-------------------------------------|--|
| A Student Services - (SSV) | J Early Childhood Education Center - (ECEN) |
| B Science & Technology - (ST) | K Center for Applied and Competitive Technologies (CACT) |
| C Theater - (THTR) | L West End Quad - (WEQ) |
| D Humanities - (HUM) | M1 Facilities |
| E College Safety and Police | N Applied Technology - (ATEC) |
| F Central Plants | O JFK Middle College High School - (JFK) |
| G Wilfred J. Airey Library - (LIBR) | P Portables A & B |
| H Head Start | Q Industrial Technology (IT) |
| I Bookstore | R Sports Complex |
| | S Center for Student Success (CSS) |
| | The Corral (Cafeteria and Dining Room) |





Updated 5/11

UPPER CAMPUS

1. DIGITAL LIBRARY & LEARNING RESOURCE CENTER
 - Auditorium
 - Glen Hunt Center for Teaching Excellence
 - Instructional Media Center
 - Tutorial Services
2. ADMINISTRATION (O.W. NOBLE)
 - SECTION A
 - Board Room
 - Center for Communication Excellence
 - Disabled Services
 - H.O.M.E. Room (The Ujima Project)
 - Learning Disabilities Center
 - Mailroom/Admin Service Center
 - Veterans' Resource Center
 - Veterans' Services
 - SECTION B
 - Academic Affairs
 - Community for Academic Progress (CAP)
 - Dean of Instruction
 - President's Office
3. QUADRANGLE (ARTHUR G. PAUL)
 - Art Gallery
4. BUSINESS EDUCATION (ALAN D. PAUW)
5. MUSIC
- 5A. MUSIC ANNEX
6. MUSIC HALL (RICHARD M. STOVER)
7. LANDIS PERFORMING ARTS CENTER
- 7A. LANDIS ANNEX
8. MARTIN LUTHER KING, JR. HIGH TECH CENTER
 - Academic Labs
 - Stem Center

9. ASSESSMENT CENTER VIEWPOINTS

10. PLANETARIUM (ROBERT T. DIXON)
11. PHYSICAL SCIENCES
12. LIFE SCIENCES
13. STUDENT CENTER (RALPH H. BRADSHAW)
 - Aguilar Patio
 - Auxiliary Business Services/ Cashier
 - Bookstore
 - Cafeteria/Food Services
 - Citrus Room
 - Extended Opportunities Programs & Services (E.O.P.S.)
 - Hall of Fame
 - Health Services
 - Heritage Room
 - Matriculation
 - Student Services/Student Activities
- 13A. ASRCC STUDENT GOVERNMENT
- 13B. FINANCIAL AID ANNEX
14. STUDENT FINANCIAL SERVICES
 - Financial Aid
 - Information Services
15. ADMISSIONS & COUNSELING (CESAR E. CHAVEZ)
 - Admissions & Records
 - Career/Transfer
 - Counseling
 - Transcripts
- 15A. ANNEX/WELLS FARGO

LOWER CAMPUS

16. SPORTS COMPLEX (SAMUEL C. EVANS)
 - Baseball Field
 - Pony League Field
 - (Nate DeFrancisco)
 - Softball Field (Ab Brown)
17. EARLY CHILDHOOD STUDIES
18. CERAMICS
19. ART
20. GYMNASIUM (ARTHUR N. WHELOCK)
 - Coaches' Office
 - Fitness Room
21. STADIUM (ARTHUR N. WHELOCK FIELD)
 - Weight Room
22. NATURE TRAIL (ARLENE & ROBERT F. RICHARD)
23. NORTH HALL
 - Finance & Accounting Services
 - Purchasing & Accounts Payable
24. COLLEGE HOUSE
 - Administration & Finance
 - Risk Management
25. RIVERSIDE AQUATICS COMPLEX
26. TECHNOLOGY B
 - International Students Center
 - Printing & Graphics Center
27. TECHNOLOGY A
 - Air Conditioning & Refrigeration
 - Career/Technical Education
 - Welding
28. AUTOMOTIVE TECHNOLOGY

29. LOVEKIN COMPLEX

- Athletics (H1)
- CalWORKs/Resource Center (F2)
- College Safety and Police (A1, A2)
- Community Learning in Partnership (CLIP) (D6)
- CTA & Academic Senate (E4)
- Gateway to College (GTC) (D5, E1, F1, F5, F6)
- Independent Living Program (ILP) (E2)
- Karate/Yoga (A8)
- Marching Tigers (C6)
- Outreach Welcome Center
- Photo Lab & Studio (G1, G2)
- Student Job Placement & Employment Services (F2)
- Upward Bound (A4)
- Workforce Preparation (WFP) (E5)
- 30. GYMNASIUM (CATHERINE S. HUNTLEY)
 - Band
 - PE/Cheer
 - Dance
- 31. PILATES STUDIO (ELEANOR H. CRABTREE)
- 32. WAREHOUSE
- 33. MAINTENANCE & OPERATIONS
- 34. COSMETOLOGY
- 35. ALUMNI HOUSE - 3564 RAMONA DRIVE FOUNDATION
- 36. PARKING STRUCTURE/TENNIS COURTS (FRAN BUSHMAN)
- 37. PRACTICE FIELD



BEN CLARK TRAINING CENTER



Welcome to Moreno Valley College's unique and vital public safety training located at the Ben Clark Training Center (BCTC). In association with local, state and federal agencies, Moreno Valley College offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Most of the training occurs at the BCTC, located adjacent to March Air Force Reserve Base. The Ben Clark Training Center is recognized nationally for its innovative, interagency programs that emphasize state-of-the-art training for law enforcement and firefighting personnel to function as a team.

Several major public agencies participate in public safety training, including the Riverside County Sheriff's Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, Moreno Valley College is able to offer the following intensive programs in Law Enforcement and Fire Technology:

Law Enforcement

Peace Officer Training Probation Officer Training Correctional Officer Training Dispatcher Training

Fire Technology

A.S. Degree Basic Firefighter Academy Truck Academy Technical Rescue
Driver Operator Hazardous Materials Fire & Chief Officer Training Wildland Firefighting

If you have any questions, please call the phone number listed in each course description in the schedule of classes or call the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside County Sheriff's Department courses, Riverside County Fire Department courses, or Riverside County Training Officer's Association courses, visit our website at www.mvc.edu/bctc for specific registration details.

To assure open enrollment, class availability and scheduling flexibility while meeting the training needs of law enforcement, fire technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that some courses have a prerequisite requirement.

Technical and Advanced Officer Training (951) 486-2797
Corrections Training (951) 486-2877
Dispatch Training Courses (951) 486-2797

Basic Peace Officer Training Academy (951) 571-6316
Fire Academy and Fire Technology (951) 571-6197

ADMINISTRATION OF JUSTICE

Certain courses offered within the Administration of Justice curriculum are designed for in-service and pre-service law enforcement personnel. These courses are certified by the California Commission on Peace Officers Standard and Training, and are recommended for members of law enforcement agencies.

ADJ-A14A SEARCH WARRANT PREPARATION 0.25 UNITS

Instructs law enforcement personnel in the proper techniques used in the preparation of search warrants. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

25278	08:00AM 02:00PM M	BCTC CLAS	T Wood
	03:00PM 05:00PM M	BCTC CLAS	
	07/25/11 07/25/11	Last day to add: 07/25/11	
25276	08:00AM 02:00PM T	BCTC CLAS	T Wood
	03:00PM 05:00PM T	BCTC CLAS	
	06/28/11 06/28/11	Last day to add: 06/28/11	

ADJ-A14B SEARCH WARRANT EXECUTION 0.25 UNITS

Presents the elements needed in formulating a proper search warrant entry plan. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

25279	08:00AM 10:00AM T	BCTC CLAS	T Wood
	11:00AM 05:00PM T	BCTC CLAS	
	07/26/11 07/26/11	Last day to add: 07/26/11	
25277	08:00AM 10:00AM W	BCTC CLAS	T Wood
	11:00AM 05:00PM W	BCTC CLAS	
	06/29/11 06/29/11	Last day to add: 06/29/11	

ADJ-A33A PUBLIC SAFETY SEMINAR A 0.25 UNITS

Designed to address legislative requirements for fire, law enforcement or corrections personnel.

- **PREREQUISITE:** None.

25274	08:00AM 12:00PM T	BCTC CLAS	J Wood
	01:00PM 05:00PM T	BCTC CLAS	
	06/21/11 06/21/11	Last day to add: 06/21/11	
25273	08:00AM 12:00PM TH	BCTC CLAS	J Wood
	01:00PM 05:00PM TH	BCTC CLAS	
	06/23/11 06/23/11	Last day to add: 06/23/11	
25280	08:00AM 12:00PM TH	BCTC CLAS	T Wood
	01:00PM 05:00PM TH	BCTC CLAS	
	06/16/11 06/16/11	Last day to add: 06/16/11	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!



BEN CLARK TRAINING CENTER



ADJ-A33C PUBLIC SAFETY SEMINAR C 1.00 UNITS

Designed to address legislative requirements for fire, law enforcement or corrections personnel.

- **PREREQUISITE:** None.

25275	08:00AM 12:00PM	TWTH	BCTC CLAS	J Wood
	01:00PM 05:00PM	TWTH	BCTC CLAS	
	06/14/11 06/16/11		Last day to add: 06/16/11	

ADJ-A36A INLAND BOATING ENFORCEMENT 1.00 UNITS

Provides law enforcement personnel with the knowledge and procedures necessary for the enforcement of state laws specific to inland waterways and lakes. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

25282	08:00AM 12:50PM	MTWTHF	BCTC CLAS	T Wood
	01:50PM 05:00PM	MTWTHF	BCTC CLAS	
	06/13/11 06/17/11		Last day to add: 06/16/11	

ADJ-A46A BACKGROUND INVESTIGATION 2.00 UNITS

Provides knowledge necessary to conduct background investigations for law enforcement agencies.

- **PREREQUISITE:** ADJ-B1B.

25283	08:00AM 12:00PM	MTWTHF	BCTC 34	T Wood
	01:00PM 05:00PM	MTWTH	BCTC 34	
	06/13/11 06/17/11		Last day to add: 06/16/11	

ADJ-B1A PHYS CONDITION FOR BASIC ACAD 1.00 UNITS

Prepares applicants with a physical fitness program prior to entrance to the Basic Peace Office Academy in addition to familiarizing students with career opportunities available in law enforcement.

- **PREREQUISITE:** None.

EVENING

25302	06:00PM 09:00PM	TTH	BCTC CLAS	T Wood
	08:00AM 12:00PM	S	BCTC CLAS	
	01:00PM 05:00PM	S	BCTC CLAS	
	06/28/11 08/06/11		Last day to add: 07/30/11	

ADJ-C3B ADV CORREC-PERISH SKILLS TRNG 0.25 UNITS

The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with poise, control and confidence. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.

25285	01:00PM 05:00PM	T	BCTC CLAS	T Wood
	08:00AM 12:00PM	W	BCTC CLAS	
	01:00PM 05:00PM	W	BCTC CLAS	
	07/19/11 07/20/11		Last day to add: 07/19/11	

ADJ-C3C ADV CORRECTIONS TRAINING 0.50 UNITS

This one-day, twelve-hour course consists of classroom instruction designed to improve employees' career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.

25284	08:00AM 12:00PM	MT	BCTC CLAS	T Wood
	01:00PM 05:00PM	M	BCTC CLAS	
	07/18/11 07/19/11		Last day to add: 07/18/11	

ADJ-C4A ADV CORREC TRNG-SUPV 1.00 UNITS

This mandated STC certified course is designed to enhance the on-the-job skills of the supervisor within corrections. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.

25301	08:00AM 12:00PM	MTW	BCTC CLAS	T Wood
	01:00PM 05:00PM	MTW	BCTC CLAS	
	07/11/11 07/13/11		Last day to add: 07/13/11	

ADJ-C7A WRITING SKILLS (ADV) 0.50 UNITS

Designed to provide additional study in the methods of criminal report writing. For information regarding enrollment procedures, Call 486-2877.

- **PREREQUISITE:** None.

25286	08:00AM 12:00PM	MTW	BCTC CLAS	T Wood
	01:00PM 05:00PM	MTW	BCTC CLAS	D Ybarra
	06/20/11 06/22/11		Last day to add: 06/22/11	

ADJ-C12A FIRST AID/CPR INSTRUCTOR 1.50 UNITS

Designed to train individuals to be First Aid/CPR instructors.

- **PREREQUISITE:** None.

25287	08:00AM 02:25PM	MTWTHF	BCTC CLAS	T Wood
	03:25PM 05:00PM	MTWTHF	BCTC CLAS	
	08/01/11 08/05/11		Last day to add: 08/04/11	

ADJ-C19 CORREC MENTAL HLTH TRNG 0.50 UNITS

Designed to make it easier and safer for correctional deputies to work with mentally ill inmates. Preventing suicides also covered in many blocks of instruction. For information regarding enrollment procedures, call 486-2877.

- **PREREQUISITE:** None.

25288	08:00AM 02:30PM	MT	BCTC 33	R Martinez
	03:30PM 05:00PM	MT	BCTC 33	R Martinez
	06/13/11 06/14/11		Last day to add: 06/13/11	

ADJ-P4A ARREST, SEARCH, SEIZURE 1.50 UNITS

Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.

- **PREREQUISITE:** None.

25289	08:00AM 02:00PM	MTWTHF	BCTC CLAS	T Wood
	03:00PM 05:00PM	MTWTHF	BCTC CLAS	L Tainter
	06/13/11 06/17/11		Last day to add: 06/16/11	

25290	08:00AM 02:00PM	MTWTHF	BCTC CLAS	T Wood
	03:00PM 05:00PM	MTWTHF	BCTC CLAS	L Tainter
	07/11/11 07/15/11		Last day to add: 07/14/11	

25291	08:00AM 02:00PM	MTWTHF	BCTC CLAS	T Wood
	03:00PM 05:00PM	MTWTHF	BCTC CLAS	L Tainter
	08/08/11 08/12/11		Last day to add: 08/11/11	

EVENING

25292	06:00PM 09:45PM	TTH	BCTC CLAS	T Wood
	10:25PM 11:00PM	TTH	BCTC CLAS	
	12:00PM 05:00PM	S	BCTC CLAS	
	08/02/11 08/25/11		Last day to add: 08/18/11	



BEN CLARK TRAINING CENTER



ADJ-R1A2 LEVEL III MODULAR ACADEMY 6.50 UNITS

Designed for individuals who desire to be qualified as a Level III police reserve officer. This Reserve Certification satisfies the Peace Officer Standards and Training (POST) requirements. For information regarding enrollment procedures, call 571-6316.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Fingerprint clearance through California State Department of Justice.

EVENING

25293	06:00PM 09:10PM	TWTH	BCTC CLAS	T Wood
	10:45PM 11:00PM	TWTH	BCTC CLAS	
	08:00AM 12:00PM	S	BCTC CLAS	
	01:00PM 05:00PM	S	BCTC CLAS	
	06/14/11 08/31/11		Last day to add: 08/11/11	

ADJ-R1C LEVEL I MODULAR ACADEMY 17.00 UNITS

Intensive basic instruction designed to meet the minimum requirements of a peace officer, or Level I Police Reserve Officer. Registration occurs on the first day of class at 3423 Davis Ave. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** ADJ-R1B.
- **LIMITATION ON ENROLLMENT:** Completion of the POST reading and writing skills exam. Completion of POST physical fitness assessment. Possession of a valid California driver's license. Successful completion of a medical exam. Fingerprint clearance from the California State Department of Justice.

EVENING

25294	06:00PM 09:00PM	TWTH	BCTC CLAS	T Wood
	09:30PM 11:00PM	TWTH	BCTC CLAS	
	08:00AM 12:00PM	S	BCTC CLAS	
	01:00PM 05:00PM	S	BCTC CLAS	
	07/12/11 01/05/12		Last day to add: 11/16/11	

ADJ-R6A OLEORESIN CAPSICUM-RESERVES 0.25 UNITS

This course provides Reserve Officers with an introduction to the use and effects of oleoresin capicum (pepper spray) tear gas.

- **PREREQUISITE:** None.

25295	08:00AM 12:00PM	M	BCTC CLAS	T Wood
	07/25/11 07/25/11		Last day to add: 07/25/11	

ADJ-T1C TRAF COLLIS INVEST: ADV 3.50 UNITS

Introduces the fundamentals of vehicle dynamics. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

25296	08:00AM 02:40PM	MTWTHF	BCTC CLAS	T Wood
	03:50PM 05:00PM	MTWTHF	BCTC CLAS	
	06/20/11 07/01/11		Last day to add: 06/29/11	

ADJ-W7A RANGEMASTER COURSE 0.50 UNITS

Provides the skills necessary to perform firearms instruction. For information regarding enrollment procedures, call 486-2797.

- **PREREQUISITE:** None.

25297	08:00AM 11:00AM	MTWF	BCTC RANG	T Wood
	12:00PM 05:00PM	MTWF	BCTC RANG	
	01:00PM 04:00PM	TH	BCTC RANG	
	05:00PM 10:00PM	TH	BCTC RANG	
	06/20/11 06/24/11		Last day to add: 06/23/11	

EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/morenovalley/depts/ems or call 951-571-6395.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. Prompt attendance is required at the orientation and NO late admissions will be allowed. If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

Summer Orientation Dates for EMS-50 and 51

6/02/11	Ben Clark Training Center Auditorium	1:00PM- 3:00PM
6/03/11	Ben Clark Training Center Auditorium	9:00AM-11:00AM

EMS-50 EMS-BASIC 6.00 UNITS

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-51.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. attendance is required at an EMS orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

25123	06:45AM 12:45PM	MTW	BCTC L	R Fontaine
	01:30PM 05:30PM	MTW	BCTC K	
	06/20/11 07/27/11		Last day to add: 06/24/11	

The above section requires concurrent enrollment in EMS-51-25125.

25124	08:00AM 12:00PM	MTW	BCTC K	C Nollette
	01:00PM 07:00PM	MTW	BCTC L	
	06/20/11 07/27/11		Last day to add: 06/24/11	

The above section requires concurrent enrollment in EMS-51-25126.

EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS

Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-50.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at an EMS orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

25125	TBA	FLD EMS	R Fontaine
			Last day to add: 07/02/11

The above section requires concurrent enrollment in EMS-50-25123. First Meeting: Monday, 6/20/11, 6:45AM, Ben Clark Training Center.

25126	TBA	FLD EMS	R Fontaine
			Last day to add: 07/02/11

The above section requires concurrent enrollment in EMS-50-25124. First meeting: Tuesday, 06/21/11, 6:45AM, Ben Clark Training Center.



EMS-90 ASSESSMENT BASED MANAGEMENT 4.50 UNITS

Fourth term course focusing on the paramedic students' assessment skills and development of clinical/field judgments in treating the sick and injured in a pre-hospital setting.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-91 concurrently.

25127	08:30AM 12:30PM	MT	BCTC K	C Nollette
	01:30PM 05:30PM	MT	BCTC H	P Rawlings
	06/20/11 08/09/11		Last day to add: 06/24/11	

The above section requires concurrent enrollment in EMS-91-25128.

EMS-91 PARAMEDIC FIELD INTERNSHIP 10.00 UNITS

Concluding course of the paramedic program; provides a minimum of 40 hours of field training under the supervision of a trained preceptor to prepare students for certifications as a paramedic.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-90 concurrently.

25128	TBA		FLD EMS	P Rawlings
	06/20/11 08/12/11		Last day to add: 07/06/11	

The above section requires concurrent enrollment in EMS-90-25127.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

FIRE TECHNOLOGY

FIT-1 FIRE PROTECTION ORG 3.00 UNITS

Provides participants with an introduction and overview of public and private fire protection services.

- **PREREQUISITE:** None.

EVENING

25304	05:30PM 09:45PM	TTH	BCTC C2	S Soltz
	06/21/11 07/28/11		Last day to add: 06/25/11	

FIT-3 FIRE PROTECT EQUIP/SYST 3.00 UNITS

Provides students with information relating to features of design and operation of fire detection and alarm systems.

- **PREREQUISITE:** None.

EVENING

25305	05:30PM 09:45PM	MW	BCTC C2	T Bruner
	06/20/11 07/27/11		Last day to add: 06/24/11	

FIT-R3 BASIC AUTO EXTRICATION 0.25 UNITS

Provides students with fundamental automobile extrication techniques. See www.rvcfire.org for more information.

- **PREREQUISITE:** None.

25306	08:00AM 12:45PM	MT	BCTC CLAS	G Belk
	01:45PM 05:00PM	MT	BCTC CLAS	
	06/13/11 06/14/11		Last day to add: 06/13/11	

FIT-S3A INTRO TO FIRE ACADEMY-PHY COND 1.00 UNITS

Prepares the basic fire academy cadet for the physical and emotional demands of the fire academy through physical conditioning and comprehensive orientation.

- **PREREQUISITE:** None.

WEEKEND

25308	08:00AM 12:00PM	S	BCTC CLAS	R Copp
	01:00PM 05:00PM	S	BCTC CLAS	
	08/06/11 09/17/11		Last day to add: 09/10/11	



MORENO VALLEY COLLEGE

MISSION STATEMENT

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.

ABBR BUILDING
AFVW Air Force Village West
BCTC Ben Clark Training Center
CCP Community Care on Palm
CCRC Community Care/Rehab Center
DPSS Dept of Public Social Services
ECEM Early Childhood Education Center
FT19 Fitness 19 Center
HM Humanities

ABBR BUILDING
LIB Library
MDEC March Dental Education Center
PARK Park Field
PKVW Parkview
PSC Parkside Complex
RCRMC Riv Co Regional Medical Center
SCI Science and Technology
STU Student Services

For more information, see "How to Read the Schedule of Classes."

ANATOMY & PHYSIOLOGY

AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- **PREREQUISITE:** None.

25102 08:00AM 01:40PM MTWTH SCI 250 S Wagner
Last day to add: 06/24/11

AMY-10 SURVEY HUMAN ANAT/PHYSIO 3.00 UNITS

A survey of the structure and function of human cells, tissues and systems - for Allied Health majors.

- **PREREQUISITE:** None.

25101 07:35AM 09:40AM MTWTH HM 221 S Marshall
Last day to add: 06/24/11

ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

25217 12:05PM 02:10PM MTWTH LIB 131 L Broyles
Last day to add: 06/24/11

ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

25218 09:50AM 11:55AM MTWTH LIB 131 L Broyles
Last day to add: 06/24/11

ART

ART-17 BEGINNING DRAWING 3.00 UNITS

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.

- **PREREQUISITE:** None.

25219 09:50AM 01:55PM MTWTH HM 126 J Wagstaff
Last day to add: 06/24/11

BIOLOGY

BIO-1 GENERAL BIOLOGY 4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- **PREREQUISITE:** None.

25103 08:00AM 12:10PM MTWTH SCI 255 F Galicia
Last day to add: 06/24/11

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

EVENING

25104 06:00PM 10:15PM TTH HM 322 R Mason
06/21/11 07/28/11 Last day to add: 06/25/11

The above section is a web-enhanced class. Internet access may be required.

ONLINE

25105 ON LINE J Duran
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.



MORENO VALLEY COLLEGE

CHEMISTRY

Do you need information on how to validate your prerequisite?
Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- **PREREQUISITE:** MAT-52.

25108	10:00AM 12:15PM	MTWTH	SCI 261	R Allahyari
	12:35PM 02:50PM	MTWTH	STU 101	R Allahyari
			Last day to add: 06/24/11	

25109	12:35PM 02:50PM	MTWTH	STU 101	R Allahyari
	03:00PM 05:15PM	MTWTH	SCI 261	R Allahyari
			Last day to add: 06/24/11	

COMMUNICATION STUDIES

COM-1 PUBLIC SPEAKING 3.00 UNITS

Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.
- **ADVISORY:** COM-51 and/or qualification for ENG-1A.

25268	07:35AM 09:40AM	MTWTH	LIB 124	D White
			Last day to add: 06/24/11	

EVENING

25269	05:30PM 09:45PM	MW	LIB 124	C Christman
	06/20/11 07/27/11		Last day to add: 06/24/11	

COM-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.
- **ADVISORY:** COM-51 and/or qualification for ENG-1A.

25271	09:50AM 11:55AM	MTWTH	LIB 124	R Newman
			Last day to add: 06/24/11	

The above section is a web-enhanced class. Internet access may be required.

25270	12:05PM 02:10PM	MTWTH	LIB 136	T Berry
			Last day to add: 06/24/11	

COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

25110	07:35AM 11:55AM	MW	HM 333	J Duran
	06/20/11 07/27/11		Last day to add: 06/24/11	

The above section is a web-enhanced class. Internet access may be required.

EVENING

25111	06:00PM 10:15PM	TTH	HM 333	M McQuead
	06/21/11 07/28/11		Last day to add: 06/25/11	

The above section is a web-enhanced class. Internet access may be required.

ONLINE

25112	ON LINE	M McQuead
		Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-76B INTRO TO DREAMWEAVER 3.00 UNITS

Learn to design and administer industry-standard personal and business websites using Dreamweaver. (Same as CAT-76B)

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with the Internet; CIS-95A.

25113	09:50AM 11:55AM	MTWTH	HM 324	M Barboza
			Last day to add: 06/24/11	

CIS-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- **PREREQUISITE:** None.

25114	12:05PM 02:10PM	MTWTH	HM 324	M Barboza
			Last day to add: 06/24/11	

MORENO VALLEY COMPUTER LAB HOURS

SCI 151

Monday-Thursday: 7:30AM – 9:30PM

Friday – Sunday: CLOSED

DENTAL HYGIENE

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/morenovalley/depts/dh.cfm or call 951-571-6431.

DEH-20B CLINICAL DENTAL HYGIENE #2 1.00 UNITS

Allows students to apply clinical skills while performing dental hygiene services on patients with gingivitis and mild to moderate periodontal disease.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Course is limited to students who have been admitted to the Dental Hygiene Program.

All sections of DEH-20B below are web-enhanced classes. Internet access may be required.

25115	01:00PM 04:00PM	MW	MDEC 1	D Lesser
	05:30PM 08:30PM	MW	MDEC 1	
	09:00AM 12:00PM	TTHF	MDEC 1	
	01:00PM 04:00PM	TTHF	MDEC 1	
	06/13/11 06/24/11		Last day to add: 06/13/11	

25116	01:00PM 04:00PM	MW	MDEC 3	D Lesser
	05:30PM 08:30PM	MW	MDEC 3	
	09:00AM 12:00PM	TTHF	MDEC 3	
	01:00PM 04:00PM	TTHF	MDEC 3	
	06/13/11 06/24/11		Last day to add: 06/13/11	



MORENO VALLEY COLLEGE

25117	01:00PM 04:00PM 05:30PM 08:30PM 09:00AM 12:00PM 01:00PM 04:00PM 06/13/11 06/24/11	MW MW TTHF TTHF	MDEC TECH MDEC TECH MDEC TECH MDEC TECH	D Lesser Last day to add: 06/13/11
25310	01:00PM 04:00PM 05:30PM 08:30PM 09:00AM 12:00PM 01:00PM 04:00PM 06/13/11 06/24/11	MW MW TTHF TTHF	MDEC TECH MDEC TECH MDEC TECH MDEC TECH	D Lesser Last day to add: 06/13/11

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

25311	08:35AM 11:55AM 06/20/11 07/14/11	MTWTH	ECEN 115	Staff Last day to add: 06/21/11
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EAR-22 PROGRAMS, CAREER OPPORTUNITIES 3.00 UNITS

Theories, analyses, and observations of early childhood programs and career options in early childhood education.

- **PREREQUISITE:** None.

25303	01:00PM 04:20PM 06/20/11 07/14/11	MTWTH	ECEN 115	Staff Last day to add: 06/21/11
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The nature of this section includes numerous field trips and computer knowledge.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/morenovalley/depts/ems or call 951-571-6395.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. Prompt attendance is required at the orientation and NO late admissions will be allowed. If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

Summer Orientation Dates for EMS-50 and 51

6/02/11	Ben Clark Training Center Auditorium	1:00PM- 3:00PM
6/03/11	Ben Clark Training Center Auditorium	9:00AM-11:00AM

EMS-50 EMS-BASIC 6.00 UNITS

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-51.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. attendance is required at an EMS orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

25123	06:45AM 12:45PM 01:30PM 05:30PM 06/20/11 07/27/11	MTW MTW	BCTC L BCTC K	R Fontaine Last day to add: 06/24/11
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The above section requires concurrent enrollment in EMS-51-25125.

25124	08:00AM 12:00PM 01:00PM 07:00PM 06/20/11 07/27/11	MTW MTW	BCTC K BCTC L	C Nollette Last day to add: 06/24/11
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The above section requires concurrent enrollment in EMS-51-25126.

EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS

Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-50.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at an EMS orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

25125	TBA	FLD EMS	R Fontaine	Last day to add: 07/02/11
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The above section requires concurrent enrollment in EMS-50-25123.

First Meeting: Monday, 6/20/11, 6:45AM, Ben Clark Training Center.

25126	TBA	FLD EMS	R Fontaine	Last day to add: 07/02/11
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The above section requires concurrent enrollment in EMS-50-25124.

First meeting: Tuesday, 06/21/11, 6:45AM, Ben Clark Training Center.



MORENO VALLEY COLLEGE

EMS-90 ASSESSMENT BASED MANAGEMENT 4.50 UNITS

Fourth term course focusing on the paramedic students' assessment skills and development of clinical/field judgments in treating the sick and injured in a pre-hospital setting.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-91 concurrently.

25127 08:30AM 12:30PM MT BCTC K C Nollette
01:30PM 05:30PM MT BCTC H P Rawlings
06/20/11 08/09/11 Last day to add: 06/24/11

The above section requires concurrent enrollment in EMS-91-25128.

EMS-91 PARAMEDIC FIELD INTERNSHIP 10.00 UNITS

Concluding course of the paramedic program; provides a minimum of 40 hours of field training under the supervision of a trained preceptor to prepare students for certifications as a paramedic.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-90 concurrently.

25128 TBA FLD EMS P Rawlings
06/20/11 08/12/11 Last day to add: 07/06/11

The above section requires concurrent enrollment in EMS-90-25127.

ENGLISH

PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

ENGLISH 1A. One of the following:

1. Qualifying preparation score based on the DTLs or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:

A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:

1. Qualifying preparation score based on the DTLs or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:

There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying placement level.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

25130 10:00AM 12:50PM MTWTH HM 211 J Pinson
Last day to add: 06/24/11

EVENING

25131 06:00PM 08:50PM MTWTH LIB 123 J Nellis
Last day to add: 06/24/11

ONLINE

25132

ON LINE R Gurley

Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing argument, analysis and the study of literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

25133 01:00PM 03:50PM MTWTH HM 104 M Snyder
Last day to add: 06/24/11

EVENING

25134 06:00PM 08:50PM MW HM 210 M Schwartz
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying placement level.
- **ADVISORY:** REA-82 or qualifying placement level.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

25136 10:00AM 12:50PM MTWTH LIB 123 E Williams
Last day to add: 06/24/11

25135 01:00PM 03:50PM MTWTH LIB 123 K Smith
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

25139 10:00AM 12:50PM MTWTH STU 109 L Colern-Mulz
Last day to add: 06/24/11

EVENING

25140 06:00PM 08:50PM MTWTH HM 205 J Bocharova
Last day to add: 06/24/11



MORENO VALLEY COLLEGE

ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying placement level.

All sections of ENG-60B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

25142 07:00AM 09:50AM MTWTH HM 105 P Flory-Sanchez
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

25141 10:00AM 12:50PM MTWTH HM 337 A Sacks
Last day to add: 06/24/11

MORENO VALLEY WRITING/READING CENTER HOURS
HM 232
Monday-Thursday: 7:00AM – 9:00PM
Friday -Sunday: CLOSED

SUMMER 2011 ESL ONE-STOP DATES (NEW ESL STUDENTS MUST TAKE PTESL TEST)

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at www.rcc.edu/services/assessment/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Moreno Valley College: Call 951-571-6492 for an appointment.

May 17	Tuesday	8:30 AM	STU 301
June 1	Wednesday	1:30 PM	STU 301
June 3	Friday	8:30 AM	Ben Clark Assessment Center

*Schedule subject to change.

GUIDANCE

GUI-48 COLLEGE SUCCESS STRAT 2.00 UNITS

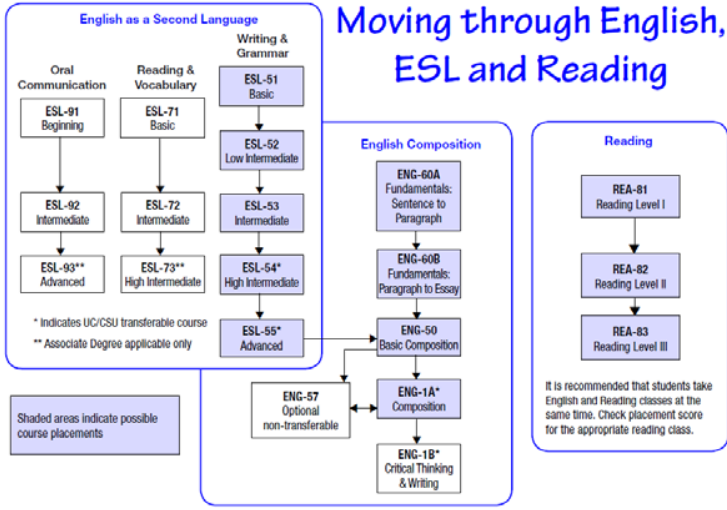
Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.

- **PREREQUISITE:** None.

The following GUI-48 sections are designed for the Middle College High School Program.

25226	08:00AM 10:15AM 07/05/11 07/28/11	MTWTH	LIB 130	Staff
			Last day to add: 07/06/11	
25227	10:30AM 12:45PM 07/05/11 07/28/11	MTWTH	LIB 130	Staff
			Last day to add: 07/06/11	

Moving through English, ESL and Reading



ENGLISH AS A SECOND LANGUAGE

ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-54.

All sections of ESL-55 have an 18 hour laboratory requirement to be arranged

25144 09:50AM 01:15PM MTWTH HM 322 R Rader
Last day to add: 06/24/11

WARNING!
**REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!**



MORENO VALLEY COLLEGE

HEALTH CARE TECHNICIAN

In order to enroll in HET-80 and HET-82, you must attend one of the **MANDATORY ORIENTATIONS** on the following dates:

04/27/11	MOV	PSC 16B	11:30AM-1:00PM
05/04/11	MOV	PSC 3	12:15PM-1:45PM
05/12/11	MOV	PSC 16A & B	2:00PM-3:30PM

**PROMPT ATTENDANCE IS REQUIRED.
NO LATE ADMISSIONS WILL BE ALLOWED.**

Requirements for these classes are:

- Current Healthcare Provider CPR card, DMV printout (H-6; \$5.00 at the DMV NO EARLIER than 30 days prior to class)
- Medical clearance with titer results
- Additional fingerprinting and DHS application are required for HET-80 (Certified Nurse Assistant) students only
- Lab assignments are scheduled on Friday, Saturday or Sunday

**The deadline for submitting all documents is June 17, 2011.
INCOMPLETE DOCUMENTS WILL NOT BE ACCEPTED**

Contact the Student Resource Center, PSC14B at 951-571-6391 at Moreno Valley College if you have any questions.

HET-80 CNA THEORY/PRACTICES 6.00 UNITS

Lectures and clinical laboratory practice in preparation for state nurse assistant certification examination.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Requires fingerprinting and submission of application for state certification examination, current CPR certification and titers, medical clearance from healthcare provider, uniform and MVC HET ID badge.

25147	08:10AM 12:10PM	MTWTH	HM 334	Staff
	09:10AM 12:00PM	MTWTH	HM 334	
	06/20/11 08/11/11			Last day to add: 06/27/11

The above section requires concurrent lab enrollment in one of the following: #25149, #25150, #25151 or #25152.

25148	04:00PM 08:50PM	MTWTH	HM 334	Staff
	04:00PM 06:00PM	MTWTH	HM 334	
	06/20/11 06/23/11			Last day to add: 06/26/11

The above section requires concurrent lab enrollment in one of the following: #25149, #25150, #25151 or #25152.

LABS:

25152	TBA TBA		Staff
			Last day to add: 06/25/11

The above section requires additional off-site clinical lab hours to be arranged.

EVENING

25151	05:00PM 08:00PM	THF	CCP CLAS	Staff
	03:00PM 08:00PM	S	CCP CLAS	
	06/20/11 08/13/11			Last day to add: 06/28/11

The above section meets at Community Care on Palm, 4768 Palm Ave., Riverside

WEEKEND

25150	07:00AM 12:00PM	FS	CCRC CLAS	Staff
	12:30PM 04:00PM	FS	CCRC CLAS	
	06/20/11 08/13/11			Last day to add: 06/29/11

The above section meets at Community Care & Rehab Ctr., 4070 Jurupa Ave., Riverside.

25149	07:00AM 12:00PM	SSU	AIRF CLAS	Staff
	12:30PM 04:00PM	SSU	AIRF CLAS	
	06/20/11 08/14/11			Last day to add: 06/30/11

The above section meets at Air Force Village West, 17050 Arnold Dr., Riverside.

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- **PREREQUISITE:** None.

25145	09:50AM 11:55AM	MTWTH	STU 101	S Marshall
				Last day to add: 06/24/11

HISTORY

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

25230	07:35AM 09:40AM	MTWTH	HM 106	S Meier
				Last day to add: 06/24/11

EVENING

25229	05:30PM 09:45PM	MW	LIB 131	K Bowyer
	06/20/11 07/27/11			Last day to add: 06/24/11

HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

25232	09:50AM 11:55AM	MTWTH	HM 336	C Leigh
				Last day to add: 06/24/11

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

EVENING

25236	05:30PM 09:45PM	MW	HM 221	W Knight
	06/20/11 07/27/11			Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

All sections of HUM-10 below are online classes. Computer with Internet access required. See www.opencampus.com.

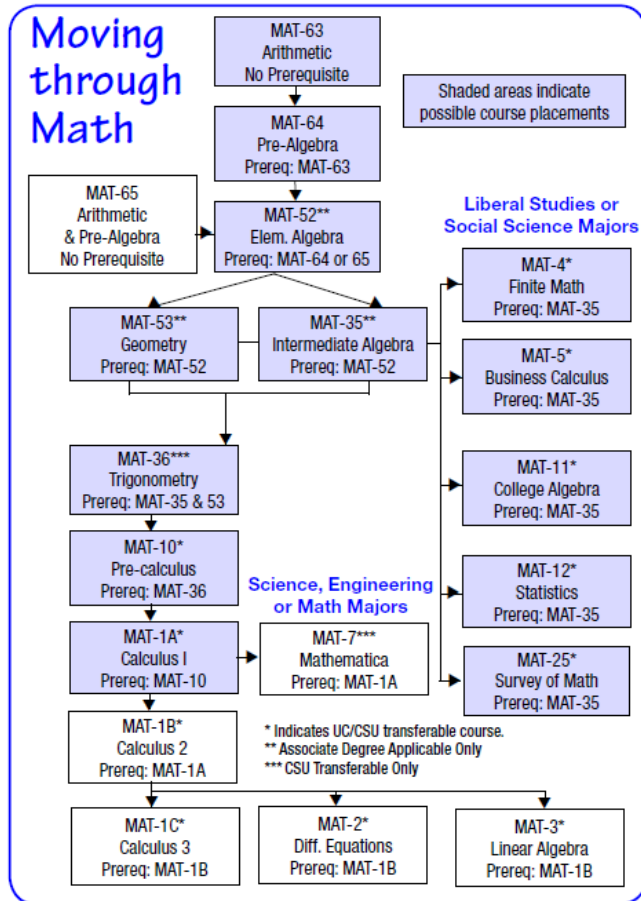
25234		ON LINE	C Rocco
			Last day to add: 06/25/11

25235		ON LINE	C Rocco
			Last day to add: 06/25/11



MORENO VALLEY COLLEGE

MATHEMATICS



MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

25166 10:00AM 12:50PM MTWTH HM 105 J Aguilar
Last day to add: 06/24/11

MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

25167 09:50AM 11:55AM MTWTH HM 206 C Wong
Last day to add: 06/24/11

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

25171 07:35AM 11:00AM MTWTH HM 209 F Johnson
Last day to add: 06/24/11

EVENING

25170 06:00PM 09:30PM MTWTH HM 338 C Yao
Last day to add: 06/24/11

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

25172 10:00AM 12:50PM MTWTH HM 106 S Drake
Last day to add: 06/24/11

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

25174 10:00AM 12:50PM MTWTH HM 104 J Namekata
Last day to add: 06/24/11

EVENING

25175 06:00PM 08:50PM MTWTH HM 207 C Dang
Last day to add: 06/24/11

MAT-53 COLLEGE GEOMETRY 3.00 UNITS

A course in the study of Euclidian geometry.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

25177 07:35AM 09:40AM MTWTH HM 336 R Yamada
Last day to add: 06/24/11

MAT-63 ARITHMETIC 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems. (Non-degree credit course.)

- **PREREQUISITE:** None.

EVENING

25179 06:00PM 08:50PM MTWTH HM 104 M Rahman
Last day to add: 06/24/11

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE:** MAT-63 or 90C.

25180 07:35AM 09:40AM MTWTH HM 207 T Ogimachi
Last day to add: 06/24/11

MORENO VALLEY MATH LAB HOURS

HM 220

CLOSED DURING SUMMER 2011



MORENO VALLEY COLLEGE

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

All sections of MUS-19 below are online classes. Computer with Internet access required. See www.opencampus.com.

25237	ON LINE	D Foster
	Last day to add: 06/25/11	
25238	ON LINE	D Foster
	Last day to add: 06/25/11	
25309	ON LINE	C Quin
	Last day to add: 06/25/11	

PHYSICAL EDUCATION

PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling \$16.75 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

25184	07:35AM 09:40AM	MTWTH	LIB 136	C Hansen
	Last day to add: 06/24/11			

PHP-A40 KARATE, BEGINNING 1.00 UNITS

Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.

- **PREREQUISITE:** None.

25187	09:50AM 11:55AM	MTWTH	PSC MPB	D Namekata
	Last day to add: 06/24/11			

PHP-A41 KARATE, INTERMEDIATE 1.00 UNITS

Reviews basic skills and develops intermediate level skills in karate and self-defense.

- **PREREQUISITE:** None.
- **ADVISORY:** Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.

25188	09:50AM 11:55AM	MTWTH	PSC MPB	D Namekata
	Last day to add: 06/24/11			

PHP-A75 WALKING FOR FITNESS 1.00 UNITS

Provides instruction in walking technique and fitness, nutrition, and weight control as it relates to a walking program.

- **PREREQUISITE:** None.

25189	07:35AM 09:40AM	MTWTH	PSC 8	T Brown-Lowry
	Last day to add: 06/24/11			

PHP-A81 PHYSICAL FITNESS 1.00 UNITS

Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- **PREREQUISITE:** None.

25191	09:50AM 11:55AM	MTWTH	FT19 CLAS	R Russo
	Last day to add: 06/24/11			

The above section meets at Fitness 19 Center, 16080 Perris Blvd., Moreno Valley. No use fees will be charged. RCCD identification card required.

PHYSICIAN ASSISTANT

This is a specialized program. For information regarding entry into the program call 951-571-6166 or go to www.rcc.edu/physicianassistant.

Hours subject to change due to guest lecturer and/or faculty availability.

Year two clinical assignments are made by PA Program Clinical Coordinator.

PHT-8 APPLIED CLINIC SKLS III 3.00 UNITS

Principles and practice of clinical bedside procedures to include cardiopulmonary resuscitation, endotracheal intubation, venipuncture, parenteral injections intravenous access, insertion of nasal gastric tubes, insertion of Foley catheters, casting procedures, and suturing skills.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

25203	07:00AM 10:08AM	TTH	HM 227	Staff
	10:15AM 12:45PM	T	HM 227	
	06/14/11 08/18/11		Last day to add: 06/20/11	

PHT-9 MEDICINE SCIENCE III 6.50 UNITS

Principles and practice of clinical medicine include modules in pediatrics, women health, general surgery and behavioral science.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

25204	02:46PM 06:30PM	MTWTH	HM 227	Staff
	06/13/11 08/18/11		Last day to add: 06/20/11	

PHT-10 CLINICAL NUTRITION 3.00 UNITS

Principles of clinical nutrition related to physiology and pathophysiology of disease states to growth and development, diet assessment and therapy and nutritional counseling recommended for medical problems and life cycle stages.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

25193	08:00AM 02:45PM	M	HM 227	Staff
	06/20/11 08/15/11		Last day to add: 06/24/11	



MORENO VALLEY COLLEGE

PHT-11 INTERNAL MEDICINE I 6.00 UNITS

Under supervision, assigned to patients for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25194 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-12 INTERNAL MEDICINE II 6.00 UNITS

Under supervision, students participate in a wide variety of patient care activities in internal medicine and the Intensive and Coronary Care Units. Students are assigned to medical history review, physical examination, diagnostic testing, technical procedures and patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25195 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-13 GENERAL SURGERY 4.00 UNITS

Under supervision, assigned to patients to elicit medical history, perform physical examination diagnostic testing, surgical and technical procedures and management of the surgical patient.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first year courses.

25196 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-14 SURGERY II 6.00 UNITS

Continuation of Surgery Internship and the surgical subspecialties in orthopedics.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25197 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-15 PEDIATRICS 6.00 UNITS

Under supervision, students participate in a wide variety of patient care activities in the outpatient and inpatient clinical settings. Students are assigned to patients for medical history review, physical examination, diagnostic testing, and patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

25198 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-16 OBSTETRICS/GYNECOLOGY 6.00 UNITS

Under supervision, participate in a variety of patient care activities emphasizing patients with reproductive tract abnormalities and normal or complicated pregnancies. Assigned to patients for medical history review, physical examination and diagnostic testing in preparation for supportive role during labor and delivery or gynecologic surgery.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25199 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-17 FAMILY PRACTICE 6.00 UNITS

Under supervision, assigned to patient for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25200 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-18 PSYCHIATRY/MENTAL HEALTH 4.00 UNITS

Under supervision, perform psychiatric history and mental status examinations and participate in discussions and formulations of basic therapeutic plans.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25201 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-19 EMERGENCY MEDICINE 4.00 UNITS

Under supervision, assigned to patients in the Emergency Department for medical history review, physical examination, diagnostic testing, minor surgical procedures, ACLS, BCLS, and patient management in emergency situations.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program, including completion of all first-year courses.

25202 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-21A NEUROSURGERY CLERKSHIP 5.00 UNITS

Under supervision, students elicit medical history, perform physical examination, order diagnostic studies, assist in surgical and technical procedures, and manage the neurosurgical patient.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program, as well as successful completion of all first-year courses.

25298 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11



MORENO VALLEY COLLEGE

PHT-21B ADV MENTAL HEALTH CLERKSHIP 5.00 UNITS

Under supervision, elicit a comprehensive psychiatric history, perform a mental status examination, determine the appropriate mental health diagnosis and formulate a management using principles of the Mental Health Service Act.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program, as well as successful completion of all first-year courses.

25299 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

PHT-21D HOSPITALIST MEDICINE CLERKSHIP 5.00 UNITS

Physician Assistant students recognize, diagnose and treat standard inpatient conditions, perform standard medical procedures as indicated, coordinate care among specialty providers and formulate a management and discharge plan.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program, as well as successful completion of all first-year courses.

25300 TBA HOSP Staff
06/13/11 08/18/11 Last day to add: 07/03/11

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

All sections of POL-1 below are online classes. Computer with Internet access required. See www.opencampus.com.

25240 ON LINE F Biancardi
Last day to add: 06/25/11

25241 ON LINE F Biancardi
Last day to add: 06/25/11

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

25242 12:05PM 02:10PM MTWTH HM 338 T Gibbs
Last day to add: 06/24/11

PSY-2 PHYSIOLOGICAL PSYCH 3.00 UNITS

A scientific study of the physiological determinants of behavior.

- **PREREQUISITE:** None.

25244 09:50AM 11:55AM MTWTH HM 338 T Gibbs
Last day to add: 06/24/11

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

25245 09:50AM 11:55AM MTWTH HM 205 A Tolunay Ryan
Last day to add: 06/24/11

25246 12:05PM 02:10PM MTWTH HM 205 A Tolunay Ryan
Last day to add: 06/24/11

READING

REA-81 READING, LEVEL I 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

25205 10:00AM 01:30PM MTWTH PSC 8 C Gerardo
Last day to add: 06/24/11

REA-82 READING, LEVEL II 3.50 UNITS

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-81 or qualifying placement level.

25206 10:30AM 02:00PM MTWTH HM 323 Y Gutierrez
Last day to add: 06/24/11

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-82 or ESL-73 or qualifying placement level.

25207 12:05PM 02:10PM MTWTH HM 206 S Tennes
Last day to add: 06/24/11

MORENO VALLEY WRITING/READING CENTER HOURS
HM 232
Monday-Thursday: 7:00AM – 9:00PM
Friday-Sunday: CLOSED

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

25249 12:05PM 02:10PM MTWTH HM 221 E Thompson
Last day to add: 06/24/11

ONLINE

25247 ON LINE E Thompson
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.



MORENO VALLEY COLLEGE

SPANISH

Do you need information on how to validate your prerequisite?
Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).
Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.
2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPA-1 SPANISH 1

5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

25250 07:35AM 11:50AM MTWTH HM 233 B Quinto-MacCallum
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

EVENING

25251 05:30PM 09:45PM MW HM 233 M Vega Sanchez
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

Spanish Placement Testing

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Moreno Valley College: Call 951-571-6492 for an appointment.

May 24	Tuesday	8:30 AM	ST 301
June 2	Thursday	3:00 PM	Ben Clark Assessment Center

*Schedule subject to change.

SPEECH – See Communication Studies

SUPERVISED TUTORING

ILA-800 SUPERVISED TUTORING

0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- **PREREQUISITE:** None.
- **COREQUISITE:** Must be enrolled in one other non-tutoring course.
- **LIMITATION ON ENROLLMENT:** Student must have a referral from an instructor or counselor.

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. Students must have a referral from an instructor or counselor in order to enroll.

25258 BUS SCI 151 M Barboza
Last day to add: 07/28/11

25262 CIS SCI 151 M Barboza
Last day to add: 07/28/11

25259 ENG HM 232 J Rhyne
Last day to add: 07/28/11

25265 ESL HM 232 O Dumer
Last day to add: 07/28/11

25260 REA HM 232 L Ogata
Last day to add: 07/28/11

WARNING!

**REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!**

SUMMER 2011

IGETC – MORENO VALLEY COLLEGE

IGETC = Intersegmental General Education Transfer Curriculum

IGETC is a guide to choosing your classes that can save you time and money – an even better guide is a Moreno Valley College counselor who will work with you to develop an education plan. Your personalized plan will include general education course choices and the courses you'll need to prepare for your major at your chosen university. In some cases, you can use one course to count for two requirements, saving you time and money.

<u>AREA 1</u> English Communication	<u>AREA 2</u> Mathematical Concepts and Quantitative Reasoning	<u>AREA 3</u> Arts and Humanities	<u>AREA 4</u> Social and Behavioral Sciences	<u>AREA 5</u> Physical and Biological Sciences	<u>AREA 6</u> Language Other Than English
COM-1-25268 COM-1-25269 COM-9-25270 COM-9-25271 ENG-1A-25130 ENG-1A-25131 ENG-1A-25132 ENG-1B-25133 ENG-1B-25134	MAT-11-25166 MAT-12-25167	HIS-6-25229 HIS-6-25230 HIS-7-25232 HUM-10-25234 HUM-10-25235 HUM-10-25236 MUS-19-25237 MUS-19-25238 MUS-19-25309	ANT-1-25217 ANT-2-25218 EAR-20-25311 HIS-6-25229 HIS-6-25230 HIS-7-25232 POL-1-25240 POL-1-25241 PSY-1-25242 PSY-2-25244 PSY-9-25245 PSY-9-25246 SOC-1-25247 SOC-1-25249	AMY-2A-25102 ANT-1-25217 AMY-2A-25102 ANT-1-25217 PSY-2-25244	SPA-1-25250 SPA-1-25251

NORCO COLLEGE

MISSION STATEMENT

Today's Students, Tomorrow's Leaders

Norco College provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs Norco College emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.

ABBR BUILDING
ATEC Applied Technology
BCL Brunswick Classic Lanes
CACT CACT Center
ECEN Early Childhood Education Center
HUM Humanities
HVG Hidden Valley Golf Course
IT Industrial Technology

ABBR BUILDING
LIBR Wilfred J. Airey Library
JFK JFK Middle College HS
SSV Student Services
ST Science and Technology
THTR Theater Building
WEQ West End Quad

For more information, see "How to Read the Schedule of Classes."

ANATOMY & PHYSIOLOGY

AMY-2B ANATOMY & PHYSIO II 4.00 UNITS

An integrated study of these systems: nervous, endocrine, cardiovascular, respiratory, urinary, digestive and reproductive.

- **PREREQUISITE:** AMY-2A.

35102 07:35AM 01:35PM MTWTH ST 211 C Canaday
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

Attention Science Students

Due to construction to refurbish our labs in the Science and Technology Building, Norco College must modify the offerings of science classes in the summer and fall 2011 terms. Please click [here](#) for important information.

ANTHROPOLOGY

ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

EVENING

35104 06:00PM 08:50PM MTW HUM 111 C Goralski
06/20/11 07/27/11 Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

ART

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

EVENING

35105 05:30PM 09:45PM MW ATEC 114 S Vandermeiden
06/20/11 07/27/11 Last day to add: 06/24/11

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

ONLINE

35108 ON LINE G Zwart
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CHEMISTRY

Do you need information on how to validate your prerequisite? Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- **PREREQUISITE:** MAT-52.

All sections of CHE-2A below are web-enhanced classes.
Internet access may be required.

EVENING

35112 05:30PM 07:35PM MTWTH IT 101 R Gibbons
07:45PM 09:45PM MTWTH HUM 204
Last day to add: 06/24/11

35200 03:00PM 05:00PM MTWTH HUM 204 R Gibbons
05:30PM 07:35PM MTWTH IT 101
Last day to add: 06/24/11

Attention Science Students

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NORCO COLLEGE

COMMUNICATION STUDIES

COM-1 PUBLIC SPEAKING 3.00 UNITS

Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.
- **ADVISORY:** COM-51 and/or qualification for ENG-1A.

35186 09:50AM 11:55AM MTWTH IT 111 J Muto
Last day to add: 06/24/11

COMPUTER INFORMATION SYSTEMS

CIS-17B C++ PRGM: ADVANCED OBJECTS 3.00 UNITS

This is an advanced programming course in C++ suitable for complex Business, and Gaming applications. (Same as CSC-17B)

- **PREREQUISITE:** None.
- **ADVISORY:** Previous C++ programming experience such as CIS/CSC-17A.

35193 09:50AM 11:55AM MTWTH IT 202 A Rainey
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

CIS-18A JAVA PROGRAMMING: OBJECTS 3.00 UNITS

An introduction to Java programming for students already experienced in programming concepts, which includes defining and implementing functional procedures. (Same as CSC-18A)

- **PREREQUISITE:** None.
- **ADVISORY:** Previous programming experience writing functions on PC platforms as well as CIS/CSC-5.

35191 12:35PM 02:40PM MTWTH IT 202 C Andersen
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

Most Computer Information Systems and Computer Science courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

COMPUTER SCIENCE

CSC-17B C++ PRGM: ADVANCED OBJECTS 3.00 UNITS

This is an advanced programming course in C++ suitable for complex business, and gaming applications. (Same as CIS-17B)

- **PREREQUISITE:** None.
- **ADVISORY:** Previous C++ programming experience such as CIS/CSC-17A.

35194 09:50AM 11:55AM MTWTH IT 202 A Rainey
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

CSC-18A JAVA PROGRAMMING: OBJECTS 3.00 UNITS

An introduction to Java programming for students already experienced in programming concepts, which includes defining and implementing functional procedures. (Same as CIS-18A)

- **PREREQUISITE:** None.
- **ADVISORY:** Previous programming experience writing functions on PC platforms as well as CIS/CSC-5.

35192 12:35PM 02:40PM MTWTH IT 202 C Andersen
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

NORCO COMPUTER LAB HOURS
ST 101
Monday-Thursday: 1:00PM – 6:00PM
Friday – Sunday: CLOSED

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

35119 09:50AM 11:55AM MTWTH ECEN 115 S Burnett
Last day to add: 06/24/11

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

35120 09:50AM 11:55AM MTWTH IT 117 P Boelman
Last day to add: 06/24/11

ENGINEERING

ENE-21 DRAFTING 3.00 UNITS

Fundamentals of mechanical drawing including lettering, instruments, projection, freehand drawing, and auxiliary views.

- **PREREQUISITE:** None.

EVENING

35121 05:00PM 09:35PM MTWTH ATEC 109 G Cordier
Last day to add: 06/24/11

ENE-22 ENGINEERING DRAWING 3.00 UNITS

Drafting fundamentals reviewed geometric construction, orthographic projections, freehand sketching, sectioning, etc.

- **PREREQUISITE:** ENE-21.
- **ADVISORY:** ENE-30.

EVENING

35122 05:00PM 09:35PM MTWTH ATEC 109 G Cordier
Last day to add: 06/24/11

NORCO COLLEGE

ENGLISH

PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

ENGLISH 1A. One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:

A grade of C or better in ENG-1A.

ENGLISH 50. One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:

There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying placement level.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

35126 10:00AM 12:50PM MTWTH IT 109 J Mull
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

ONLINE

35127 ON LINE M Bader
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing argument, analysis and the study of literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

35128 10:00AM 12:50PM MTWTH IT 210 M Cluff
Last day to add: 06/24/11

ONLINE

35129 ON LINE S Tschetter
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying placement level.
- **ADVISORY:** REA-82 or qualifying placement level.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

EVENING

35131 05:30PM 09:20PM TWTH IT 110 J Reed
06/21/11 07/28/11 Last day to add: 06/25/11

The above section is a web-enhanced class. Internet access may be required.

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

35133 10:00AM 12:50PM MTWTH IT 211 R Marsh
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying placement level.

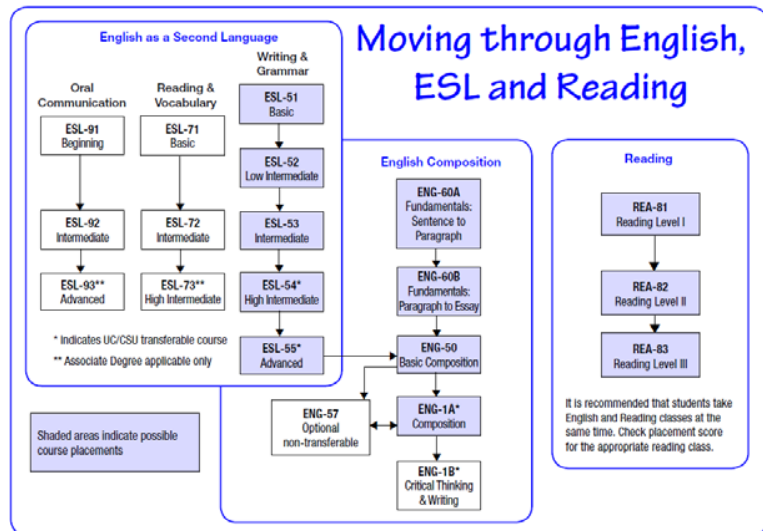
All sections of ENG-60B have an 18 hour laboratory requirement to be arranged, either on an RCCD campus or online. Your instructor will have details on the first day of class.

35136 10:00AM 12:50PM MTWTH IT 206 A Elizalde
Last day to add: 06/24/11

NORCO WRITING/READING CENTER HOURS ST 101

Monday-Thursday: 1:00PM – 6:00PM
Friday -Sunday: CLOSED

NORCO COLLEGE



HEALTH SCIENCE

HES-1 HEALTH SCIENCE

3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- **PREREQUISITE:** None.

35140 07:35AM 09:40AM MTWTH THTR 101 M Donovan

Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

Attention Science Students

Due to construction to refurbish our labs in the Science and Technology Building, Norco College must modify the offerings of science classes in the summer and fall 2011 terms. Please click [here](#) for important information.

HISTORY

HIS-7 POL SOC HISTORY OF US

3.00 UNITS

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

35142 01:00PM 03:05PM MTWTH HUM 103 S Hall

Last day to add: 06/24/11

HUMANITIES

HUM-10 WORLD RELIGIONS

3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

ONLINE

35143

ON LINE B Pavlis

Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SUMMER 2011 ESL ONE-STOP DATES (NEW ESL STUDENTS MUST TAKE PTESL TEST)

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours.

To schedule an appointment:

1. Go to www.norcocollege.edu
2. Click Student Services
3. Click Assessment
4. Click Appointments
5. Under Norco College, click on the Online Appointment System link

Complete testing schedules are available at:

www.rcc.edu/services/assessment/dates.cfm

Please check the calendar for Norco College and then use the online appointment system to choose your appointment.

GUIDANCE

GUI-45 INTRODUCTION TO COLLEGE

1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success.

- **PREREQUISITE:** None.

The following GUI-45 sections are web-enhanced classes that may require Internet access. These classes are designed for students in the Step Ahead Program and focus on students' first year experience in college. See Associate Dean of Grants and College Support Programs before enrolling.

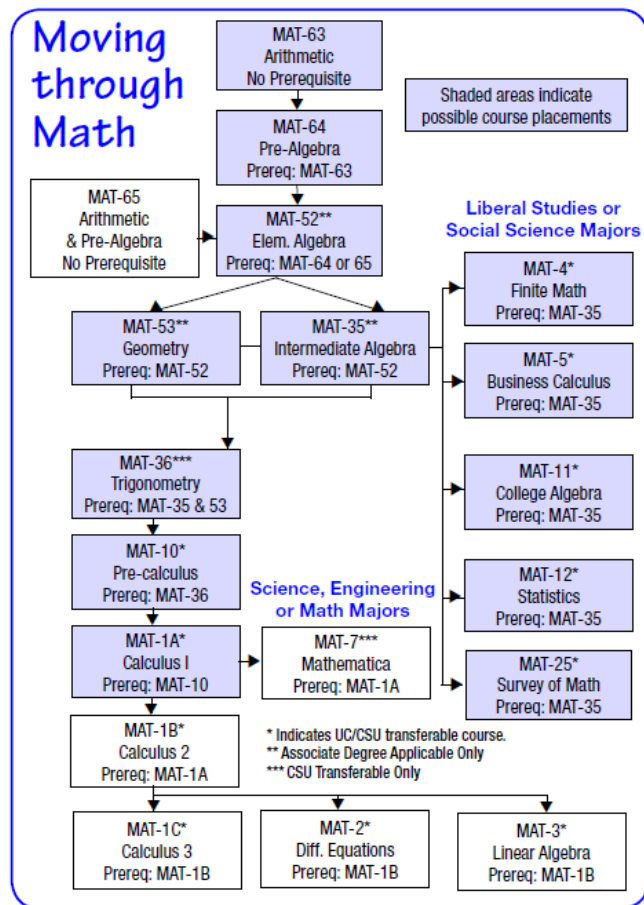
35197 08:00AM 09:15AM MW IT 211 T Hawthorne
06/20/11 07/27/11 Last day to add: 06/24/11

35198 08:00AM 09:15AM TTH IT 211 T Hawthorne
06/21/11 07/28/11 Last day to add: 06/25/11

WARNING!
**REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!**

NORCO COLLEGE

MATHEMATICS



MAT-1A CALCULUS I 4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

- **PREREQUISITE:** MAT-10 or qualifying placement level.

35152 08:00AM 11:25AM MTWTH ATEC 204 J Rey
Last day to add: 06/24/11

MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- **PREREQUISITE:** MAT-36 or qualifying placement level.

35149 10:00AM 12:50PM MTWTH ATEC 205 B Johnson
Last day to add: 06/24/11

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

35155 01:30PM 04:55PM MTWTH ATEC 204 A Robles
Last day to add: 06/24/11

EVENING

35153 06:00PM 09:30PM MTWTH IT 117 J DeGuzman
Last day to add: 06/24/11

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

35156 10:00AM 12:50PM MTWTH ATEC 210 F Gelenchi
Last day to add: 06/24/11

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

35160 08:00AM 10:50AM MTWTH ATEC 211 S Park
Last day to add: 06/24/11

MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE:** MAT-63 or 90C.

EVENING

35161 06:00PM 08:50PM TWTH ATEC 210 E Chung
06/21/11 07/28/11
Last day to add: 06/25/11

MICROBIOLOGY

MIC-1 MICROBIOLOGY 4.00 UNITS

General characteristics of microbes with emphasis on their control and role in disease.

- **PREREQUISITE:** CHE-2A and one of the following: AMY-2A, 2B, 10, BIO-1, 2A, 2B, 5, 8, 11, 12 or 34.

35163 12:30PM 02:35PM MTWTH IT 101 B Moore
02:45PM 04:50PM MTWTH ST 207
Last day to add: 06/24/11

35188 09:50AM 11:55AM MTWTH ST 207 M Gutierrez
12:30PM 02:35PM MTWTH IT 101 B Moore
Last day to add: 06/24/11

Attention Science Students

Due to construction to refurbish our labs in the Science and Technology Building, Norco College must modify the offerings of science classes in the summer and fall 2011 terms. Please click [here](#) for important information.

MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

35166 09:50AM 11:55AM MTWTH THTR 101 M Beck
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

NORCO COLLEGE

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

35167 01:00PM 05:15PM TTH IT 117 C Gordon
06/21/11 07/28/11 Last day to add: 06/25/11

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

EVENING

35168 06:00PM 08:50PM TWTH THTR 101 T Wallstrom
06/21/11 07/28/11 Last day to add: 06/25/11

PHP-A40 KARATE, BEGINNING 1.00 UNITS

Develops basic skills needed for unarmed self- defense by using shifting, blocking, punching and kicking.

- **PREREQUISITE:** None.

35169 01:30PM 03:55PM MTWTH WEQ W2 D Namekata
Last day to add: 06/24/11

PHP-A64 SOCCER 1.00 UNITS

Introduces rules, basic skills, offensive and defensive strategies, and competition in soccer.

- **PREREQUISITE:** None.

35170 07:00AM 09:50AM MTW SOCR 1 L Jalayer
06/20/11 07/27/11 Last day to add: 06/24/11

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

ONLINE

35171 ON LINE R Greene
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PSYCHOLOGY

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

EVENING

35174 05:30PM 09:45PM TTH ATEC 114 J Zeeb
06/21/11 07/28/11 Last day to add: 06/25/11

The above section is a web-enhanced class. Internet access may be required.

READING

REA-81 READING, LEVEL 1 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

35175 09:50AM 01:15PM MTWTH IT 121 M Shirinian
Last day to add: 06/24/11

NORCO WRITING/READING CENTER HOURS

ST 101

Monday-Thursday: 1:00PM – 6:00PM

Friday-Sunday: CLOSED

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

35177 07:35AM 09:40AM MTWTH ATEC 114 K Andacheh
Last day to add: 06/24/11

SPANISH

Do you need information on how to validate your prerequisite? Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s). Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.
2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

35179 07:35AM 11:00AM MTWTH IT 110 N Guillen
11:00AM 11:40AM MTWTH IT 106
Last day to add: 06/24/11

Spanish Placement Testing

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

All Spanish testing for Norco College students is by appointment only. Please visit our online appointment system at:

<https://esars.rcc.edu/Norco/Assessment/eSARS.asp>

NORCO COLLEGE

SPEECH – See Communication Studies

SUPERVISED TUTORING

ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- **PREREQUISITE:** *None.*
- **COREQUISITE:** *Must be enrolled in one other non-tutoring course.*
- **LIMITATION ON ENROLLMENT:** *Student must have a referral from an instructor or counselor.*

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. Students must have a referral from an instructor or counselor in order to enroll.

35185	CIS	ST 101	J Coverdale
		Last day to add: 07/28/11	
35182	ENG	ST 101	M Bader
		Last day to add: 07/28/11	
35183	MAT	ST 101	R Prior
		Last day to add: 07/28/11	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

SUMMER 2011 IGETC – NORCO COLLEGE

IGETC = Intersegmental General Education Transfer Curriculum

IGETC is a guide to choosing your classes that can save you time and money – an even better guide is a Norco College counselor who will work with you to develop an education plan. Your personalized plan will include general education course choices and the courses you'll need to prepare for your major at your chosen university. In some cases, you can use one course to count for two requirements, saving you time and money.

<u>AREA 1</u> English Communication	<u>AREA 2</u> Mathematical Concepts and Quantitative Reasoning	<u>AREA 3</u> Arts and Humanities	<u>AREA 4</u> Social and Behavioral Sciences	<u>AREA 5</u> Physical and Biological Sciences	<u>AREA 6</u> Language Other Than English
COM-1-35186 ENG-1A-35126 ENG-1A-35127 ENG-1B-35128 ENG-1B-35129	MAT-1A-35152 MAT-10-35149	ART-6-35105 HIS-7-35142 HUM-10-35143 MUS-19-35166 PHI-10-35167	ANT-2-35104 EAR-20-35119 ECO-7-35120 HIS-7-35142 POL-1-35171 PSY-9-35174 SOC-1-35177	AMY-2B-35102 CHE-2A-35112 CHE-2A-35200 MIC-1-35163 MIC-1-35188	SPA-1-35179

MISSION STATEMENT

Riverside City College provides a high-quality, affordable education, including comprehensive student services, student activities, and community programs, and empowers and supports a diverse community of learners as they work toward individual achievement and life-long learning. To help students achieve their goals, the College offers learning support services, pre-college and transferable courses, and career and technical programs leading to certificates or associate degrees. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness.

ABBR	BUILDING
AD	Administration
AR	Art
ASB	Assessment Center
AT	Automotive Technology
BE	Business Education
COSM	Cosmetology
CS	Ceramics-Sculpture
DL	Digital Library
ECER	Early Childhood Education Center
HG	Huntley Gym
HOSP	Various Hospitals
LN	Landis Auditorium
LFSC	Life Science
LVKN	Lovekin Field
WS	Arthur N. Wheelock Stadium

ABBR	BUILDING
MLK	Martin Luther King Teaching/Learning Center
MU	Music
PL	Robert T. Dixon Planetarium
PLTS	Eleanor H. Crabtree Pilates Studio
POOL	Cutter Pool
QD	Arthur Q. Paul Quadrangle
RAC	Riverside Aquatics Complex
RXHS	Rubidoux High School Annex
STOK	RCC at the Innovative Learning Center
STVR	Richard M. Stover Music Hall
TCHA	Technology A Building
TCHB	Technology B Building
VBGC	Van Buren Golf Course
WG	Arthur N. Wheelock Gymnasium

For more information, see "How to Read the Schedule of Classes."

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

46000 07:35AM 09:40AM MW BE 210 M Chaks
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

46001 05:30PM 09:45PM M BE 210 M Chaks
06/20/11 07/27/11 Last day to add: 06/20/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

All sections of ACC-1A below are online classes. Computer with Internet access is required. See www.opencampus.com.

46002 ON LINE F Stearns
Last day to add: 06/25/11

46003 ON LINE F Stearns
Last day to add: 06/25/11

ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS

A study of managerial accounting principles and information systems.

- **PREREQUISITE:** ACC-1A.

EVENING

46004 05:30PM 09:45PM W BE 210 M Chaks
06/20/11 07/27/11 Last day to add: 06/26/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ADMINISTRATION OF JUSTICE

ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS

The history and philosophy of administration of justice in America.

- **PREREQUISITE:** None.

46005 09:50AM 11:55AM MW QD 240 O Thompson
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- **PREREQUISITE:** None.

ONLINE

46006 ON LINE O Thompson
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ADJ-3 CONCEPTS OF CRIMINAL LAW 3.00 UNITS

Philosophy of law and constitutional provisions; definitions, classification of crimes.

- **PREREQUISITE:** None.

EVENING

46007 06:00PM 10:15PM W QD 240 O Thompson
06/20/11 07/27/11 Last day to add: 06/26/11

The above section is a hybrid class. Computer with Internet access required. See www.open.campus.com.

AMERICAN SIGN LANGUAGE

**ENROLLMENT GUIDELINES:
AMERICAN SIGN LANGUAGE COURSES**

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.
2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

AML-1 AMERICAN SIGN LANGUAGE 1 4.00 UNITS

Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of deaf people.

- **PREREQUISITE:** None.

EVENING

46012 06:00PM 08:50PM MTWTH QD 120 M Kurs
Last day to add: 06/24/11

The above section is a web-enhanced class and has an 18 hour laboratory requirement to be arranged. Internet access may be required.

ANATOMY & PHYSIOLOGY

AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- **PREREQUISITE:** None.

46013 08:20AM 09:50AM MTWTH LFSC 103 J Rosario
10:00AM 02:30PM MTWTH LFSC 103
Last day to add: 06/24/11

ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

46380 09:50AM 11:55AM MTWTH QD 201 J Griffing
Last day to add: 06/24/11

ONLINE

46014

ON LINE S Mazur-Stommen

Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

All sections of ANT-2 below are online classes. Computer with Internet access required. See www.opencampus.com.

46015 ON LINE L Greathouse
Last day to add: 06/25/11

46017 ON LINE L Greathouse
Last day to add: 06/25/11

APP DIGITAL MEDIA AND PRINTING

ADM-71 ADOBE PHOTOSHOP 3.00 UNITS

A comprehensive course in digital manipulation and techniques using Adobe Photoshop.

- **PREREQUISITE:** None.

46009 08:00AM 12:30PM MTWTH TCHB 123 E Hewitt
Last day to add: 06/24/11

ART

ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46025 09:00AM 11:50AM TWTH QD 216 M Eastridge
06/21/11 07/28/11 Last day to add: 06/25/11

ART-15 BEGINNING CERAMICS 3.00 UNITS

Introduction to ceramic art and pottery making (slab, coil, throwing, function, form, design and decoration). A materials fee of \$15 will be charged at the time of registration.

- **PREREQUISITE:** None.

46388 08:00AM 01:50PM TWTH CS 202 J Hopkins
06/21/11 07/28/11 Last day to add: 06/25/11

ART-17 BEGINNING DRAWING 3.00 UNITS

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.

- **PREREQUISITE:** None.

46019 09:00AM 02:50PM MTW AR 201 V Madrid
06/20/11 07/27/11 Last day to add: 06/24/11

ART-30 PRINTMAKING 3.00 UNITS

Introduction to printmaking, using a variety of techniques, such as screen-printing, mono-printing, relief and intaglio. A materials fee of \$15 will be charged at the time of registration.

- **PREREQUISITE:** None.
- **ADVISORY:** ART-17 and 22.

46022 09:00AM 02:50PM MTW AR 102 D Kraemer
06/20/11 07/27/11 Last day to add: 06/24/11

ART-47 STUDIO CERAMICS 3.00 UNITS

Continued studio work in ceramics with emphasis on individual art problems for the self-motivated student. A materials fee of \$15 will be charged at the time of registration.

- **PREREQUISITE:** ART-16.

46389 08:00AM 01:50PM TWTW CS 201 J Hopkins
06/21/11 07/28/11 Last day to add: 06/25/11

ART-49 STUDIO PRINTMAKING 3.00 UNITS

Continued studio work in printmaking with emphasis on individual art problems for the self-motivated student. Intended for non-art majors. A materials fee of \$15 will be charged at the time of registration.

- **PREREQUISITE:** ART-30.

46024 09:00AM 2:50PM MTW AR 102 D Kraemer
06/20/11 07/27/11 Last day to add: 06/24/11

ASTRONOMY

AST-1A INTRO TO ASTRONOMY 3.00 UNITS

A descriptive survey of the solar system: history and methods of astronomy.

- **PREREQUISITE:** None.
- **ADVISORY:** High school algebra and geometry.

46026 07:35AM 09:40AM MTWTH PL 123 S Blair
Last day to add: 06/24/11

46027 09:50AM 11:55AM MTWTH PL 123 S Blair
Last day to add: 06/24/11

AUTOMOTIVE TECHNOLOGY

AUT-50 AUTOMOTIVE PRINCIPLE 4.00 UNITS

General theory, component identification and basic functions of the modern automobile.

- **PREREQUISITE:** None.

EVENING

46029 06:00PM 09:50PM MTW AT 108 D Slocum
06/21/11 07/27/11 Last day to add: 06/25/11

AUT-54 AUTO ELECTRICAL SYSTEMS 4.00 UNITS

Theory and principles of automotive electrical systems, including diagnosis and repair of electrical and electronic circuits.

- **PREREQUISITE:** AUT-50 or concurrent enrollment.

46392 01:00PM 05:55PM MTWTH AT 134 S Kennedy
Last day to add: 06/24/11

AUT-72 FORD APPLIED ELECTRONICS 4.00 UNITS

Advanced Ford automotive computer controls as they relate to specific body electronic systems, and theory, operation, diagnosis and repair of Ford automotive climate control systems.

- **PREREQUISITE:** AUT-71 or 40.
- **LIMITATION ON ENROLLMENT:** Sponsorship by a Ford, Lincoln/Mercury or Mazda dealership, or approved Ford repair facility.

46031 07:30AM 03:10PM MTWTH AT 101G Y Ulloa
06/20/11 07/14/11 Last day to add: 06/21/11

AUT-72 and AUT-75 are Ford Corporate Program classes.

AUT-75 FORD ENGINE REPAIR 4.00 UNITS

Operation, diagnosis and repair of gasoline engines including disassembly, inspection, measurement and reassembly.

- **PREREQUISITE:** None.

46402 07:30AM 03:10PM MTWTH AT 101G Y Ulloa
07/18/11 08/11/11 Last day to add: 07/20/11

BIOLOGY

BIO-1 GENERAL BIOLOGY 4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- **PREREQUISITE:** None.

46032 08:20AM 10:35AM MTWTH LFSC 104 M Cryder
10:45AM 01:00PM MTWTH LFSC 104
Last day to add: 06/24/11

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

46033 07:35AM 09:40AM TTH BE 206 C Wyckoff
Last day to add: 06/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

46035 05:30PM 09:45PM W BE 206 D Wilcoxson
06/20/11 07/27/11 Last day to add: 06/26/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ONLINE

46034 ON LINE R Pardee
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

ONLINE

46036 ON LINE L Judon
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-20 BUSINESS MATH 3.00 UNITS

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- **PREREQUISITE:** None.

ONLINE

46037 ON LINE R Pardee
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

BUS-22 MGMT COMMUNICATIONS 3.00 UNITS

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- **PREREQUISITE:** None.
- **ADVISORY:** CAT-30.

ONLINE

46038 ON LINE C Ishihara
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CHEMISTRY

Do you need information on how to validate your prerequisite? Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

CHE-1A GENERAL CHEMISTRY I 5.00 UNITS

Simple chemical systems-gas laws, weight relations, thermodynamics, atomic structure and bonding.

- **PREREQUISITE:** CHE-2A or 3 and MAT-35.

46043 07:35AM 09:40AM MTWTH PS 203 D Bernier
09:50AM 02:20PM MTWTH PS 205 E Kime-Hunt
Last day to add: 06/24/11

CHE-1B GENERAL CHEMISTRY II 5.00 UNITS

Sequel to CHE-1A: reaction rates, equilibrium, acid-base, thermodynamics, electrochemistry, nuclear, inorganic and organic chemistry.

- **PREREQUISITE:** CHE-1A or 1AH.

46046 09:50AM 11:55AM MTWTH PS 202 J Williamson
12:05PM 04:35PM MTWTH PS 206
Last day to add: 06/24/11

CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- **PREREQUISITE:** MAT-52.

46047 07:35AM 09:40AM MTWTH PS 207 P Richardson
09:50AM 11:55AM MTWTH PS 203
Last day to add: 06/24/11

46383 09:50AM 11:55AM MTWTH PS 203 P Richardson
12:05PM 02:10PM MTWTH PS 207 B Grey
Last day to add: 06/24/11

46048 12:05PM 02:10PM MTWTH PS 207 B Grey
02:20PM 04:25PM MTWTH PS 203
Last day to add: 06/24/11

46384 02:20PM 04:25PM MTWTH PS 203 B Grey
04:35PM 06:40PM MTWTH PS 207 T Muleta
Last day to add: 06/24/11

COMMUNICATION STUDIES

COM-1 PUBLIC SPEAKING 3.00 UNITS

Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.
- **ADVISORY:** COM-51 and/or qualification for ENG-1A.

46370 07:35AM 09:40AM MTWTH QD 111 Staff
Last day to add: 06/24/11

46372 07:35AM 09:40AM MTWTH QD 123 W Norris
Last day to add: 06/24/11

46369 09:50AM 11:55AM MTWTH QD 111 E Romero
Last day to add: 06/24/11

46371 12:05PM 02:10PM MTWTH QD 111 E Romero
Last day to add: 06/24/11

EVENING

46368 06:00PM 08:50PM MTW QD 115 M Carroll
06/20/11 07/27/11 Last day to add: 06/24/11

COM-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.
- **ADVISORY:** COM-51 and/or qualification for ENG-1A.

46376 09:50AM 11:55AM MTWTH QD 101 C Ruth
Last day to add: 06/24/11

46375 12:05PM 02:10PM MTWTH QD 101 C Ruth
Last day to add: 06/24/11

46377 02:20PM 04:25PM MTWTH QD 101 K Deets
Last day to add: 06/24/11

EVENING

46374 06:00PM 08:50PM TWTH QD 111 T Maldonado
06/21/11 07/28/11 Last day to add: 06/25/11

COMPUTER APPLICATIONS/OFFICE

CAT-50 KEYBOARD/DOC PROCESSING 3.00 UNITS

Touch typing, keyboard mastery and document formatting on computers for basic business applications.

- **PREREQUISITE:** None.

ONLINE

46039 ON LINE S Torre
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-53 KEYBOARD/TYPING FUNDAMENTALS 1.00 UNITS

Develops basic alpha/numeric keyboarding/touch typewriting skills on an electronic keyboard for the non-typist.

- **PREREQUISITE:** None.

46040 10:00AM 11:10AM MW BE 204 P Bainum
06/20/11 07/27/11 Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

CAT-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- **PREREQUISITE:** None.
- **ADVISORY:** Typing knowledge/skills of at least 40 wpm.

ONLINE

46041 ON LINE J Lehr
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE:** None.

ONLINE

46042 ON LINE S Torre
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

Most Computer Applications and Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

46055 07:35AM 09:40AM MTWTH BE 100 M Lehr
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

EVENING

46057 05:30PM 09:45PM MW BE 100 J Cregg
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

46058 05:30PM 09:45PM TTH BE 100 J Cregg
Last day to add: 06/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

All sections of CIS-1A below are online classes. Computer with Internet access is required. See www.opencampus.com.

46054 ON LINE S Bhatia
Last day to add: 06/25/11

46056 ON LINE S Torre
Last day to add: 06/25/11

CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CSC-2)

- **PREREQUISITE:** None.

ONLINE

46059 ON LINE S Bhatia
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-12 PHP DYNAMIC WEB SITE PROGRAM 3.00 UNITS

Introduction to dynamic web site programming using PHP, featuring database-driven applications such as user registration, content management, and e-commerce. (Same as CSC-12)

- **PREREQUISITE:** None.
- **ADVISORY:** Programming fundamentals such as in CIS/CSC-5 or 14A, and familiarity with HTML such as in CIS-72A or 14A.

46052 09:50AM 11:55AM MW BE 100 M Lehr
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-14A WEB PROGRAMMING: JAVASCRIPT 3.00 UNITS

Introduction to JavaScript programming with World Wide Web applications including image rollovers, browser windows, forms, cookies and Dynamic HTML. (Same as CSC-14A)

- **PREREQUISITE:** None.
- **ADVISORY:** Previous programming experience and knowledge of HTML, CIS/CSC-5 and CIS-72A.

46053 09:50AM 11:55AM TTH BE 100 M Lehr
Last day to add: 06/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros.
(Same as CSC-62)

- **PREREQUISITE:** None.

ONLINE

46061 ON LINE S Bhatia
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with the Internet; CIS-95A.

ONLINE

46379 ON LINE J Cregg
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

RIVERSIDE COMPUTER LAB HOURS
MLK 219
Monday & Tuesday: 8:00AM – 8:00PM
Wednesday: 8:00AM – 5:00PM
Thursday: 8:00AM – 3:00PM
Friday – Sunday: CLOSED

COSMETOLOGY

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/cosmetology or call 951-222-8296

COS-60A BEGINNING COS CONCEPTS 11.00 UNITS

Beginning in-depth study of the field of cosmetology and related sciences designed to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the state of California.

- **PREREQUISITE:** None.

Courses will be taken in alphabetical sequence regardless which semester enrollment begins. (The student is required to purchase a selected tool/supply kit and textbooks at the first semester meeting. Check with the Cosmetology Department for the current cost.)

46062 08:00AM 11:25AM MTWTHF COSM 205 N Rodriguez
11:25AM 12:00PM MTWTHF COSM 207
12:30PM 04:30PM MTWTHF COSM 207
05/31/11 07/28/11 Last day to add: 06/07/11

The above section includes a 30 minute daily lunch period.

COS-60B LEVEL II COS CONCEPTS 10.50 UNITS

An in-depth study of the field of Cosmetology and related sciences to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the State of California.

- **PREREQUISITE:** COS-60A.

46064 08:00AM 12:00PM MTWTHF COSM 107 M Brown
12:30PM 04:30PM MTWTHF COSM 107
05/31/11 07/28/11 Last day to add: 06/07/11

The above section includes a 30 minute daily lunch period.

EVENING

46065 05:30PM 10:30PM MTWTHF COSM 207 J Seniguar
04/25/11 07/27/11 Last day to add: 05/09/11

COS-60C LEVEL III COS CONCEPTS 10.00 UNITS

An in-depth study of the field of cosmetology and related sciences for entry level job skills.

- **PREREQUISITE:** COS-60B.

46066 08:00AM 12:00PM MTWTHF COSM 106 P Westbrook
12:30PM 04:30PM MTWTHF COSM 106
05/31/11 07/28/11 Last day to add: 06/07/11

The above section includes a 30 minute daily lunch period.

COS-60D LEVEL IV COS CONCEPTS 8.00 UNITS

An in-depth study of the field of cosmetology and related sciences for entry level job skills.

- **PREREQUISITE:** COS-60C.

46068 08:00AM 12:00PM MTWTHF COSM 104 C Willie
12:30PM 04:30PM MTWTHF COSM 104
05/31/11 07/28/11 Last day to add: 06/07/11

The above section includes a 30 minute daily lunch period.

EVENING

46367 05:30PM 10:30PM MTWTHF COSM 106 J Seniguar
04/25/11 07/27/11 Last day to add: 05/09/11

COS-60E LEVEL V COS CONCEPTS 8.00 UNITS

An in-depth study of the field of cosmetology and related sciences for entry level job skills.

- **PREREQUISITE:** COS-60D.

EVENING

46069 05:30PM 10:30PM MTWTHF COSM 105 R Kessler
04/25/11 07/27/11 Last day to add: 05/09/11

COS-801 LEVEL VI COSMETOLOGY CONCEPTS 0.00 UNITS

This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the state licensing examination.

- **PREREQUISITE:** COS-60E or 60E2.

EVENING

46070 05:30PM 10:30PM MTWTHF COSM 107 R Kessler
04/25/11 07/27/11 Last day to add: 07/27/11

COS-811 COS TEACHER TRAINING 0.00 UNITS

This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the local teacher-training certificate.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Completion of COS-61B.

46071 TBA P Westbrook
06/06/11 07/22/11 Last day to add: 07/22/11
The hours and location of the above section are to be arranged.

CULINARY ARTS

CUL-20 FUNDAMENTALS OF BAKING I 2.00 UNITS

Principles and techniques of essential ingredients, temperature and handling of baked goods. To cover the cost of baking materials and supplies, a non-refundable lab fee of \$65.00 will be collected at registration.

- **PREREQUISITE:** None.

EVENING

46072 05:30PM 08:40PM MW CULN ACAD M Williams
06/20/11 08/10/11 Last day to add: 06/24/11

The above section meets at the Culinary Academy, 1155 Spruce St., Riverside.

DANCE

DAN-D11 REHEARSAL AND PERFORMANCE 2.00 UNITS

Develop and rehearse material for lecture-demonstrations, master classes and mini concerts.

- **PREREQUISITE:** None.
- **ADVISORY:** DAN-D22, D33 or D38 or equivalent dance experience.
- **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

EVENING

46394 05:30PM 09:45PM MTWTH HG 102 M Haines
Last day to add: 06/24/11

DAN-D20 INTRO TO SOCIAL DANCE 1.00 UNITS

An introduction to social dance techniques. Dances to be studied will be foxtrot, cha-cha, waltz and swing.

- **PREREQUISITE:** None.

46075 12:05PM 02:10PM MTWTH HG 102 M Limon
Last day to add: 06/24/11

The above section will study Latin dance style.

DAN-D21 BALLET, BEGINNING 1.00 UNITS

Introduces the fundamentals of ballet skills and vocabulary through basic technique and styles.

- **PREREQUISITE:** None.

46076 09:50AM 11:55AM MTWTH HG 102 K Lamoureux
Last day to add: 06/24/11

DAN-D47 PILATES, BEGINNING 1.00 UNITS

Applies techniques developed by Joseph H. Pilates in mat work and exercises on the universal reformer at the beginning level.

- **PREREQUISITE:** None.

46393 09:50AM 11:55AM MTWTH PLTS 102 J Dierdorff
Last day to add: 06/24/11

EVENING

46078 05:30PM 09:45PM TTH PLTS 102 A Chavez
06/21/11 07/28/11 Last day to add: 06/25/11

EARLY CHILDHOOD EDUCATION

EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

46082 01:35PM 03:40PM MTWTH ECER 9 S Yates
Last day to add: 06/24/11

EAR-30 INTRNSHP/EARLY CHILD 4.00 UNITS

Supervised student teaching at the RCC Early Childhood Lab School.

- **PREREQUISITE:** EAR-19 and 28.

46084 07:35AM 08:50AM MTWTH ECER 9 S Yates
Last day to add: 06/25/11

In addition to the lecture time, the above section requires 108 hours of student teaching in the Child Development Center at Riverside City College. These hours will be completed from 9:00AM-1:30PM MTWTH. A TB test is required by the first day of class. For more information call the instructor at (951) 222-8903.

EAR-42 CHILD, FAMILY AND COM DYNAMICS 3.00 UNITS

Perspectives of inter-and intra-relationships of home, school, and community, and their impact on both teachers and the developing child in the learning environment.

- **PREREQUISITE:** None.

EVENING

46382 06:00PM 10:15PM MW ECER 9 B Kirby
06/20/11 07/27/11 Last day to add: 06/24/11

ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

ONLINE

46087 ON LINE A Casolari
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ECO-8 MICROECONOMICS 3.00 UNITS

Economic theory and analysis applied to consumer and producer behavior in markets.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

All sections of ECO-8 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46088 ON LINE A Casolari
Last day to add: 06/25/11

46089 ON LINE A Casolari
Last day to add: 06/25/11

ENGLISH

**PLACEMENT GUIDELINES:
ENGLISH COMPOSITION COURSES**

ENGLISH 1A: One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

ENGLISH 1B:

A grade of C or better in ENG-1A.

ENGLISH 50: One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

ENGLISH 60A:

There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying placement level.

All sections of ENG-1A have an 18 hour laboratory requirement to be arranged.

46093 07:00AM 09:50AM MTWTH QD 103 J Kollitz
Last day to add: 06/24/11

46094 10:00AM 12:50PM MTWTH QD 103 D Hinckley
Last day to add: 06/24/11

EVENING

46090 06:00PM 08:50PM MTWTH QD 101 P Golder
Last day to add: 06/24/11

ONLINE

46092

ON LINE B Osgood-Treston

Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing argument, analysis and the study of literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour laboratory requirement to be arranged.

46099 07:00AM 09:50AM MTWTH QD 102 S Acharya
Last day to add: 06/24/11

46098 10:00AM 12:50PM MTWTH QD 102 S Acharya
Last day to add: 06/24/11

46100 10:00AM 12:50PM MW QD 227 T Dibenedetto
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying placement level.
- **ADVISORY:** REA-82 or qualifying placement level.

All sections of ENG-50 have an 18 hour laboratory requirement to be arranged.

46102 07:00AM 09:50AM MTWTH QD 106 J Anguiano
Last day to add: 06/24/11

46386 07:00AM 09:50AM MTWTH QD 115 T Dibenedetto
Last day to add: 06/24/11

46103 10:00AM 12:50PM MTWTH QD 106 J Anguiano
Last day to add: 06/24/11

46104 10:00AM 12:50PM MTWTH QD 109 L Sarigiani
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

46106 10:00AM 12:50PM MTWTH LVKN F7 M Fultz
Last day to add: 06/24/11

46105 01:00PM 03:50PM MTWTH QD 106 R Coronado
Last day to add: 06/24/11

46107 01:00PM 03:50PM MTWTH QD 26 K Turner
Last day to add: 06/24/11

EVENING

46101 06:00PM 08:50PM MTWTH QD 106 T Ballard
Last day to add: 06/24/11

ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an
18 hour laboratory requirement to be arranged.

46108	07:00AM 09:50AM	MTWTH	QD 109	M Sargent	Last day to add: 06/24/11
46112	07:00AM 09:50AM	MTWTH	QD 122	M Kent	Last day to add: 06/24/11
46109	10:00AM 12:50PM	MTWTH	QD 115	L Howard	Last day to add: 06/24/11
46110	10:00AM 12:50PM	MTWTH	QD 122	C Bendshadler	Last day to add: 06/24/11
46111	01:00PM 03:50PM	MTWTH	QD 103	J Spangler	Last day to add: 06/24/11

ENG-60A1 ENGL FUND: SENTENCE STRUCTURE 1.00 UNITS

This course instills basic sentence structure skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

46113	LVKN F3	Staff	Last day to add: 07/19/11
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ENG-60A2 ENGL FUND: GRAMMAR AND USAGE 1.00 UNITS

This course instills basic grammar and usage skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

46114	LVKN F3	Staff	Last day to add: 07/19/11
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ENG 60A1-4 are open-entry/open-exit classes. Space permitting, students may add in person any Monday or Wednesday through the last day to add. To add, get the instructor's authorization by attending class during any of the following times:
8:00-9:30AM, 1:30-3:00PM or 3:30-5:00PM.
For more information call 951-222-8648.

ENG-60A3 ENGL FUND: MECHANICS AND SPELL 1.00 UNITS

This course instills basic mechanics and spelling skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

46115	LVKN F3	Staff	Last day to add: 07/19/11
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ENG-60A4 ENGL FUND: PARAGRAPH CONSTRUCT 1.00 UNITS

This course instills basic paragraph writing skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

46116	LVKN F3	Staff	Last day to add: 07/19/11
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ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying placement level.

All sections of ENG-60B have an
18 hour laboratory requirement to be arranged.

46117	07:00AM 09:50AM	MTWTH	QD 116	J Sullivan	Last day to add: 06/24/11
46387	07:00AM 09:50AM	MTWTH	QD 119	L Kraus	Last day to add: 06/24/11
46118	10:00AM 12:50PM	MTWTH	QD 212	S Garcia	Last day to add: 06/24/11
46119	10:00AM 12:50PM	MTWTH	QD 204	L Kreitner	Last day to add: 06/24/11
46120	01:00PM 03:50PM	MTWTH	QD 109	S Garcia	Last day to add: 06/24/11

ENG-885 WRITING CLINIC 0.00 UNITS

A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

- **PREREQUISITE:** None.

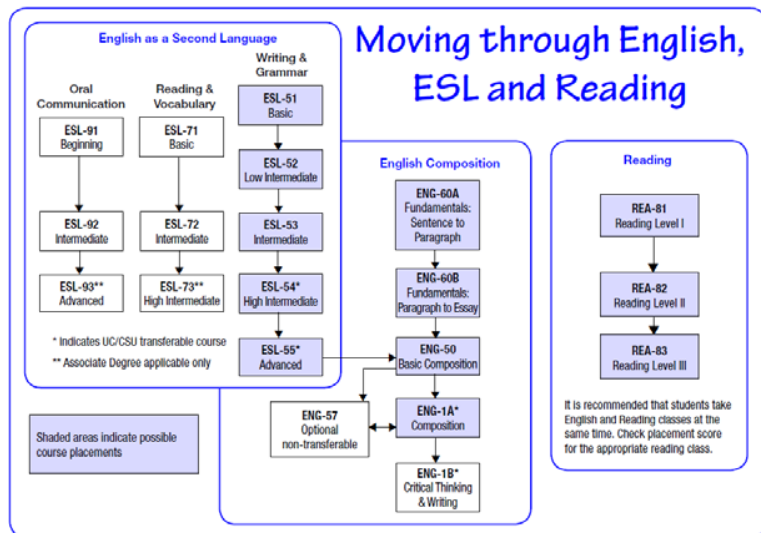
46122	MLK 119	D Kruizenga-Muro	Last day to add: 07/28/11
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Students who enroll in the above section must meet with an ENG-885 instructor in the Writing Center before logging in hours for this lab.

46121	10:30AM 12:00PM	M	MLK 113	C Sandoval	Last day to add: 07/14/11
	09:30AM 11:00AM	TWTH	MLK 113		
	06/20/11	07/14/11			

The above section is part of the Jump Start Program which requires student placement in ENG-60A, REA-81 and MAT-63. For more information please contact the Academic Support Office at 951-222-8794.

RIVERSIDE WRITING/READING CENTER HOURS
MLK 119
Monday-Thursday: 8:00AM – 6:00PM
Friday – Sunday: CLOSED



ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-54.

46125 09:50AM 01:20PM MTWTH QD 205 I Abidin
Last day to add: 06/24/11

FILM, TELEVISION AND VIDEO

FTV-67 INTRO VIDEO PRODUCTION 2.00 UNITS

Introduction to the video production process and equipment including camcorders and editing equipment. Intended for career exploration and for non-majors.

- **PREREQUISITE:** None.

EVENING

46128 05:30PM 10:00PM MW LN 101 D Reyes
06/20/11 07/27/11
Last day to add: 06/25/11

FTV-68 STORY DEVELOPMENT PROCESS 3.00 UNITS

An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.

- **PREREQUISITE:** None.

ONLINE

46129 ON LINE M Skerbelis
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

FTV-69 SCRIPT SUPERVISING-FILM, TELEV 3.00 UNITS

Introduction to the theory and practice of script supervising for film and television production.

- **PREREQUISITE:** None.

ONLINE

46130 ON LINE K Eaton
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

FRENCH

Do you need information on how to validate your prerequisite? Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

FRE-1 FRENCH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in French.

- **PREREQUISITE:** None.

46127 12:00PM 04:15PM MW DL 111 R Sarkis
Last day to add: 06/24/11

The above section is a hybrid class and has an 18 hour laboratory requirement to be arranged. Computer with Internet access required. See www.opencampus.com.

ENGLISH AS A SECOND LANGUAGE

English as a Second Language Testing

We offer ESL testing. Complete testing schedules are available at www.rcc.edu/services/assessment/dates.cfm. Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside City College: Call 951-222-8451 for an appointment.

ESL-53 INTERMED WRITING/GRAMMAR 4.00 UNITS

An intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-52.

46123 09:50AM 01:20PM MTWTH QD 110 M Reid
Last day to add: 06/24/11

ESL-54 HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS

A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying placement level on a state-approved placement instrument, or successful completion of ESL-53.

46124 09:50AM 01:20PM MTWTH QD 123 C Reible
Last day to add: 06/24/11

The above section is a web-enhanced class. Internet access may be required.

All sections of ESL-54 and ESL-55 have an 18 hour laboratory requirement to be arranged.

GEOGRAPHY

GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS

The interacting physical processes of air, water, land, and life which impact Earth's surface.

- **PREREQUISITE:** None.

46131 07:35AM 09:40AM MTWTH BE 106 L Dean
Last day to add: 06/24/11

GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS

Practical application of physical geography principles through geographically based in-class exercises.

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in or prior completion of GEG-1.

46132 09:50AM 11:55PM MTWTH BE 106 L Dean
Last day to add: 06/24/11

GUIDANCE

GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS

Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- **PREREQUISITE:** None.

All sections of GUI-47 below are designed for students in the Gateway to College Program.

46133 09:00AM 11:30AM MTWTH LVKN F5 R Acosta
06/13/11 07/14/11 Last day to add: 06/19/11

46134 09:00AM 11:30AM MTWTH LVKN F6 B Forsse
06/13/11 07/14/11 Last day to add: 06/19/11

HEALTH SCIENCE

HES-1 HEALTH SCIENCE 3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- **PREREQUISITE:** None.

46136 07:35AM 09:40AM MTWTH LFSC 108 A Issa
Last day to add: 06/24/11

EVENING

46135 06:00PM 10:15PM TTH LFSC 108 A Issa
06/21/11 07/28/11 Last day to add: 06/25/11

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

HISTORY

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

All sections of HIS-2 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46138 ON LINE K Woods
Last day to add: 06/25/11

46139 ON LINE K Woods
Last day to add: 06/25/11

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46142 07:35AM 09:40AM MTWTH QD 25 R Yoshino
Last day to add: 06/24/11

46140 09:55AM 11:55AM MTWTH QD 218 G Forlenza
Last day to add: 06/24/11

All sections of HIS-6 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46143 ON LINE A Parker
Last day to add: 06/25/11

46144 ON LINE A Parker
Last day to add: 06/25/11

HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46145 07:35AM 09:40AM MTWTH QD 213 G Forlenza
Last day to add: 06/24/11

46400 09:50AM 11:55AM MTWTH QD 228 K Bowyer
Last day to add: 06/24/11

46147 09:55AM 11:55AM MTWTH QD 25 R Yoshino
Last day to add: 06/24/11

EVENING

46146 05:30PM 09:45PM MW QD 25 R Yoshino
06/20/11 07/27/11 Last day to add: 06/24/11

ONLINE

46148 ON LINE A Parker
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46149 09:50AM 11:55AM MTWTH QD 202 S Roman
Last day to add: 06/24/11

EVENING

46152 05:30PM 09:45PM TTH QD 213 E Lape
06/21/11 07/28/11 Last day to add: 06/25/11

ONLINE

46150 ON LINE R Mahon
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

JAPANESE

Do you need information on how to validate your prerequisite? Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

JPN-1 JAPANESE 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Japanese.

- **PREREQUISITE:** None.

46164 09:50AM 01:20PM MTWTH QD 107 T Suzuki
Last day to add: 06/25/11

The above section is a web-enhanced class and has an 18 hour laboratory requirement to be arranged. Internet access may be required.

JOURNALISM

JOU-1 INTRO TO JOURNALISM 3.00 UNITS

The role of print media emphasizing theory and practice.

- **PREREQUISITE:** None.
- **ADVISORY:** ENG-1A or 1AH.

46163 10:00AM 12:05PM MTWTH DL 108 A Lovelace
Last day to add: 06/24/11

MANAGEMENT

MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS

Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.

- **PREREQUISITE:** None.

ONLINE

46165 ON LINE R Pardee
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

MARKETING

MKT-20 PRINC OF MARKETING 3.00 UNITS

Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

46201 09:50AM 11:55AM TTH BE 206 C Wyckoff
Last day to add: 06/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

MATHEMATICS

Any mathematics class may utilize computers or require Internet access. Please contact the instructor for more information.

MAT-1A CALCULUS I 4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

- **PREREQUISITE:** MAT-10 or qualifying placement level.

46174 10:00AM 12:40PM MTWTH PS 102 V Chiek
12:50PM 01:50PM MW MLK 305
Last day to add: 06/24/11

MAT-1B CALCULUS II 4.00 UNITS

Integration, applications of integration, series, parametric equations, and polar coordinates.

- **PREREQUISITE:** MAT-1A.

46175 10:00AM 12:40PM MTWTH PS 106 R Ruiz
12:50PM 01:50PM TTH PS 106
Last day to add: 06/24/11

MAT-5 CALCULUS, SHORT COURSE 4.00 UNITS

Calculus for economics, business, biology and social science majors. Applications of the derivative and integration.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

46185 10:00AM 12:50PM MTWTH PS 103 J Mulari
Last day to add: 06/24/11

MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- **PREREQUISITE:** MAT-36 or qualifying placement level.

46166 07:00AM 09:50AM MTWTH PS 102 E Reyes
Last day to add: 06/24/11

46167 01:00PM 03:50PM MTWTH PS 102 J Mulari
Last day to add: 06/24/11

MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

46168 07:00AM 09:50AM MTWTH PS 103 V Chiek
Last day to add: 06/24/11

46169 01:00PM 03:50PM MTWTH PS 103 A Curtis
Last day to add: 06/24/11

MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

46171 07:35AM 09:40AM MTWTH LFSC 204 A Curtis
Last day to add: 06/24/11

46172 10:00AM 12:05PM MTWTH LFSC 204 A Curtis
Last day to add: 06/24/11

MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

46176 07:00AM 10:25AM MTWTH LVKN A3 H Morales
Last day to add: 06/24/11

46182 07:35AM 11:00AM MTWTH MLK 306 A Brown
Last day to add: 06/24/11

46180 10:30AM 01:55PM MTWTH LFSC 205 G Mendoza
Last day to add: 06/25/11

46178 10:45AM 02:10PM MTWTH LVKN A3 H Morales
Last day to add: 06/24/11

46179 02:30PM 05:55PM MTWTH LVKN A3 S Houseman
Last day to add: 06/24/11

MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

46183 07:00AM 09:50AM MTWTH PS 106 M Sanchez
Last day to add: 06/24/11

46184 10:35AM 01:25PM MTWTH PS 108 B Lopez-Segoviano
Last day to add: 06/24/11

MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

46186 07:00AM 09:50AM MTWTH PS 108 G Mendoza
Last day to add: 06/24/11

46188 10:35AM 01:25PM MTWTH MLK 307 E Reyes
Last day to add: 06/24/11

46190 01:35PM 04:25PM MTWTH MLK 307 M Sanchez
Last day to add: 06/24/11

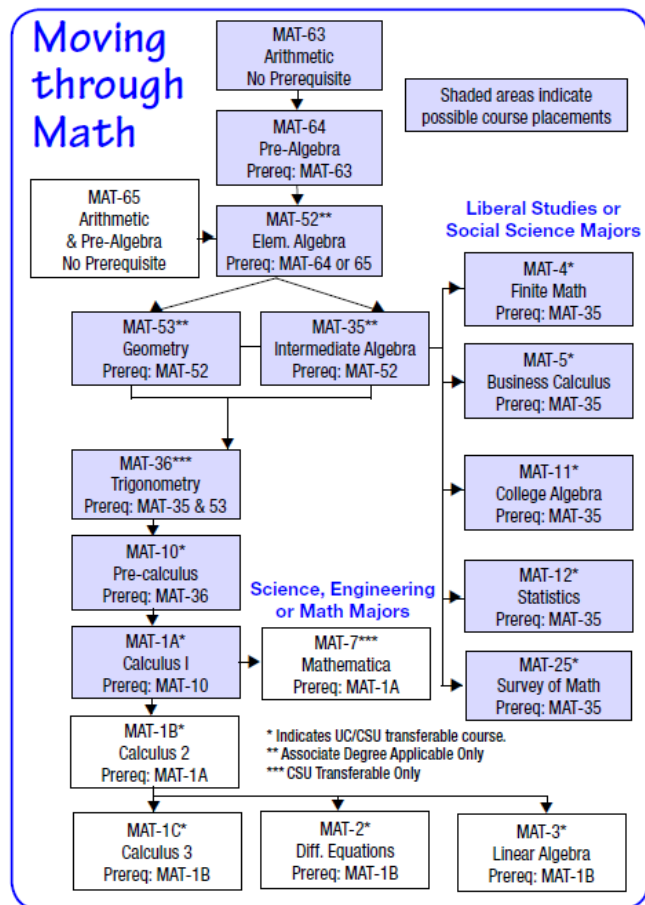
MAT-53 COLLEGE GEOMETRY 3.00 UNITS

A course in the study of Euclidian geometry.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

46191 07:35AM 09:40AM MTWTH LFSC 205 O Chairez
Last day to add: 06/24/11

46192 01:00PM 03:05PM MTWTH PS 202 R Jow
Last day to add: 06/24/11



MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE:** MAT-63 or 90C.

46195 11:00AM 01:05PM MTWTH PS 107 S Bank
Last day to add: 06/24/11

MAT-65 ARITHMETIC & PRE-ALGEBRA 5.00 UNITS

Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include application to real-world problems along with an introduction to the notion of algebra and its uses. (Non-degree credit course.)

- **PREREQUISITE:** None.

46196 01:35PM 05:00PM MTWTH PS 108 J Bellenger
Last day to add: 06/24/11

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

Ready, Set, Math!

Complete MAT-63 at your own pace, one unit at a time. Enroll in MAT-90A-B-C. Courses specialize in use of technology and individualized instruction. For more information call 951-222-8648. These are open entry/open-exit courses that students may add at any time up until the last day to add.

MAT-90A WHOLE NUMBERS, INTRO FRACTIONS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

46197 LVKN F3 M Legner
Last day to add: 07/19/11

MAT-90B FRACTIONS, INTRO DECIMALS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** MAT-90A.

46198 LVKN F3 M Legner
Last day to add: 07/19/11

MAT-90C DECIMALS 1.00 UNITS

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals.

(Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** MAT-90B.

46199 LVKN F3 M Legner
Last day to add: 07/19/11

MAT-90A-B-C are web-enhanced open-entry/open-exit classes which meet T/TH in LVKN F3. Internet access may be required. Students may complete their class hours any time between 10:00AM – 2:15PM. For more information call 951-222-8648.

MAT-98 ACADEMIC EXCELLENCE SEMINAR 0.50 UNITS

Interactive seminar to augment students' learning skills and experience in mathematics.

- **PREREQUISITE:** None.

46200 07:30AM 09:11AM MTWTH MLK 305 B Lopez-Segoviano
06/20/11 07/14/11 Last day to add: 07/14/11

The above section is part of the Jump Start Program and requires student placement in ENG-60A, REA-81 and MAT-98. For more information please contact the Academic Support Office at 951-222-8794.

RIVERSIDE MATH LAB HOURS
MLK 305 & MLK 308
Monday-Wednesday: 9:00AM – 6:00PM
Thursday: 9:00AM – 3:00PM
Friday-Sunday: CLOSED

MICROBIOLOGY

MIC-1 MICROBIOLOGY

4.00 UNITS

General characteristics of microbes with emphasis on their control and role in disease.

- **PREREQUISITE:** CHE-2A and one of the following: AMY-2A, 2B, 10, BIO-1, 2A, 2B, 5, 8, 11, 12 or 34.

46385 08:20AM 10:35AM MTWTH LFSC 105 E Thompson-Eagle
10:45AM 01:00PM MTWTH LFSC 102
Last day to add: 06/25/11

MUSIC

MUS-19 MUSIC APPRECIATION

3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

All sections of MUS-19 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46202 ON LINE I Tsai
Last day to add: 06/25/11

46203 ON LINE I Tsai
Last day to add: 06/25/11

MUS-25 JAZZ APPRECIATION

3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- **PREREQUISITE:** None.

All sections of MUS-25 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46207 ON LINE C Richard
Last day to add: 06/25/11

46208 ON LINE C Richard
Last day to add: 06/25/11

MUS-26 FILM MUSIC APPRECIATION

3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- **PREREQUISITE:** None.

All sections of MUS-26 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46209 ON LINE K Mayse
Last day to add: 06/25/11

46210 ON LINE K Mayse
Last day to add: 06/25/11

MUS-30 CLASS VOICE 1.00 UNITS

Group study of vocal production, voice technique, diction and interpretation.

- **PREREQUISITE:** None.

46211 09:50AM 11:55AM MTWTH MU 102 N Estes
Last day to add: 06/24/11

MUS-60 SUM MARCHING BAND CLINIC 1.00 UNITS

Developmental program in fundamental marching band techniques.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Basic instrumental skills on band instrument.

46213 06:00PM 10:00PM MTWTH HG 101 G Locke
09:00AM 05:00PM SSU HG 101
08/20/11 08/21/11 Last day to add: 08/22/11

MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- **PREREQUISITE:** None.

All sections of MUS-89 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46214 ON LINE P Curtis
Last day to add: 06/25/11

46381 ON LINE P Curtis
Last day to add: 06/25/11

NURSING

This is a specialized program. For information regarding entry into the program go to www.rcc.edu/nursing or call 951-222-8405.

NRN-6 NURS LEARNING LAB 0.50 UNITS

With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.

- **PREREQUISITE:** Enrollment in the Associate Degree Nursing Program or the Vocational Nursing Program.

46217 08:00AM 04:30PM W LFSC 206/207 A Kinser
Last day to add: 07/27/11

NRN-16 DIMENSIONS OF AD RN 1.50 UNITS

Assists in transition from student to Registered Nurse and employee status. Explores role of the Registered Nurse in the workplace and various healthcare issues impacting nursing practice.

- **PREREQUISITE:** NRN-3.
- **COREQUISITE:** Prior completion of or concurrent enrollment in NRN-4.

46215 08:00AM 10:30AM M DL 121 E Fawson
06/20/11 07/27/11 Last day to add: 06/20/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

NRN-200 NURSING WORK EXPERIENCE 1.00 UNITS

Course is designed to coordinate the student's occupational on-the-job training with related classroom instruction.

- **PREREQUISITE:** None.
- **ADVISORY:** Students should have paid or voluntary employment.

46390 TBA HOSP A Vermillion
06/06/11 08/26/11 Last day to add: 06/20/11

The above section is limited to RCC Nursing School graduates only. Contact the Nursing Office for an application.

All NRN and NVN class dates and times are subject to change. Please refer to the schedule in the Nursing Office.

NURSING LVN

NVN-70 ADV VOC NRSRG-ROLE TRANS 1.00 UNITS

Provides guidance in making the role transition from student to LVN. Focuses on group process, legal/ethical issues, leadership and supervision skills.

- **PREREQUISITE:** NVN-62 and 63.

46221 01:00PM 03:15PM T LFSC 208 D Schutte
06/21/11 08/09/11 Last day to add: 06/25/11

The above section is a web-enhanced class. Internet access may be required.

NVN-71 ADV MEDICAL-SURGICAL 7.50 UNITS

Advanced application of nursing process; care of multiple clients with common acute/chronic health- illness problems.

- **PREREQUISITE:** NVN-62 and 63.

46222 08:00AM 12:30PM MT LFSC 208 P Tutor
06/20/11 08/09/11 Last day to add: 06/24/11

The above web-enhanced section requires concurrent lab enrollment. Internet access may be required. Select from one of the following:

LABS:

46223 07:00AM 07:00PM THF HOSP S Lowry
06/23/11 08/05/11 Last day to add: 06/27/11

46224 07:00AM 07:00PM THF HOSP L Howard
06/23/11 08/05/11 Last day to add: 06/27/11

46225 07:00AM 07:00PM THF HOSP S Alexander
06/23/11 08/05/11 Last day to add: 06/27/11

46226 07:00AM 07:00PM THF HOSP K Reimer
06/23/11 08/05/11 Last day to add: 06/27/11

46227 07:00AM 07:00PM THF HOSP L Nelson
06/23/11 08/05/11 Last day to add: 06/27/11

46378 07:00AM 07:00PM THF HOSP E Fawson
06/23/11 08/05/11 Last day to add: 06/27/11

PARALEGAL STUDIES

PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- **PREREQUISITE:** None.

ONLINE

46229 ON LINE L Judon
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

46230 09:50AM 11:55AM MTWTH QD 229 T Townsend
Last day to add: 06/24/11

ONLINE

46231 ON LINE C Gobatie
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- **PREREQUISITE:** None.

46232 09:50AM 11:55AM MTWTH QD 213 C Gobatie
Last day to add: 06/24/11

ONLINE

46233 ON LINE C Gobatie
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

PHOTOGRAPHY

PHO-8 INTRO TO PHOTOGRAPHY 3.00 UNITS

Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit.

Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies.

- **PREREQUISITE:** None.

46234 08:00AM 09:05AM MTWTH LVKN G2 M Farris
09:05AM 12:15PM MTWTH LVKN G1
Last day to add: 06/24/11

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

46250 09:50AM 11:55AM MTWTH DL 111 N Bonzoumet
Last day to add: 06/24/11

All sections of PHP-4 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46245 ON LINE C Lowden
Last day to add: 06/24/11

46246 ON LINE D Almquist
Last day to add: 06/24/11

46248 ON LINE N Bonzoumet
Last day to add: 06/24/11

46249 ON LINE W Elton
Last day to add: 06/24/11

PHP-26 FOUNDATIONS OF COACHING 3.00 UNITS

Provides the necessary tools needed to prepare the student to coach sports.

- **PREREQUISITE:** None.

46235 09:50AM 11:55AM MTWTH LVKN A7 J McCarron
Last day to add: 06/24/11

PHP-28 BASKETBALL THEORY 3.00 UNITS

Studies the theory of organizing a basketball program, individual skills and offensive and defensive team play.

- **PREREQUISITE:** None.

EVENING

46236 06:00PM 10:15PM MW LVKN A7 J Smith
06/20/11 07/27/11
Last day to add: 06/24/11

PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling \$16.75 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

46237 07:35AM 09:40AM MTWTH HG 108 K Farris
Last day to add: 06/24/11

46238 09:50AM 11:55AM MTWTH HG 108 K Farris
Last day to add: 06/24/11

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

All sections of PHP-36 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46241	ON LINE	C Lowden	Last day to add: 06/24/11
46242	ON LINE	S Sigloch	Last day to add: 06/24/11
46243	ON LINE	S Sigloch	Last day to add: 06/24/11

PHP-A05 SONG/CHEERLEADING 2.00 UNITS

Promotes advanced skills in conditioning, dance and cheer/song techniques for college and athletic events.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Retention based on successful tryout.

46251	TBA	HG 100	R Fawcett	Last day to add: 06/24/11
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The above section first meets: Monday, 6/20, 6am, Huntley Gym 100.

PHP-A11 TENNIS, BEGINNING 1.00 UNITS

Develops basic skills of forehand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.

- **PREREQUISITE:** None.

46252	07:35AM 09:40AM	MTWTH	WG TENN	W Elton	Last day to add: 06/24/11
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46403	09:50AM 11:55AM	MTWTH	WG TENN	J Melendez	Last day to add: 06/24/11
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PHP-A12 TENNIS, INTERMEDIATE 1.00 UNITS

Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.

- **PREREQUISITE:** None.
- **ADVISORY:** PHP-A11.

46253	07:35AM 09:40AM	MTWTH	WG TENN	W Elton	Last day to add: 06/24/11
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46404	09:50AM 11:55AM	MTWTH	WG TENN	J Melendez	Last day to add: 06/24/11
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PHP-A13 TENNIS, ADVANCED 1.00 UNITS

Emphasizes advanced tennis skills, strategy and competition.

- **PREREQUISITE:** None.
- **ADVISORY:** PHP-A12.

46254	07:35AM 09:40AM	MTWTH	WG TENN	W Elton	Last day to add: 06/24/11
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46406	09:50AM 11:55AM	MTWTH	WG TENN	J Melendez	Last day to add: 06/24/11
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PHP-A28 SWIMMING, BEGINNING 1.00 UNITS

Develops swimming skills and an awareness of personal safety in and around a body of water.

- **PREREQUISITE:** None.

46255	12:15PM 02:20PM	MTWTH	POOL	D Finrock	Last day to add: 06/24/11
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PHP-A29 SWIMMING, INTERMEDIATE 1.00 UNITS

Reviews beginning skills and introduces new skills with an emphasis on intermediate techniques and diving.

- **PREREQUISITE:** None.
- **ADVISORY:** PHP-A28.

46256	12:15PM 02:20PM	MTWTH	POOL	D Finrock	Last day to add: 06/24/11
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PHP-A30 SWIMMING, ADVANCED 1.00 UNITS

Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.

- **PREREQUISITE:** None.
- **ADVISORY:** It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.

46257	12:15PM 02:20PM	MTWTH	POOL	D Finrock	Last day to add: 06/24/11
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PHP-A34 T/F-FIELD EVENT TECHNIQ 1.00 UNITS

Uses beginning and advanced techniques of training for all field events.

- **PREREQUISITE:** None.

46258	TBA	WS TRAC	J McCarron	Last day to add: 06/24/11
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The above section first meets: Monday, 6/20, 3pm, Wheelock Stadium Track.

PHP-A50 BASEBALL, DEFENSIVE 1.00 UNITS

Develops defensive baseball skills which may enable students to play varsity baseball.

- **PREREQUISITE:** None.

46259	TBA	EVNS A	D Rogers	Last day to add: 06/24/11
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The above section first meets: Monday, 6/20, 3pm, Evans Sports Complex Field A.

PHP-A51 BASEBALL, OFFENSIVE 1.00 UNITS

Develops offensive baseball skills which may enable students to play varsity baseball.

- **PREREQUISITE:** None.

46260	TBA	EVNS A	D Rogers	Last day to add: 06/24/11
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The above section first meets: Monday, 6/20, 3pm, Evans Sports Complex Field A.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

PHP-A54 FAST PITCH SOFTBALL 1.00 UNITS

Provides advanced skills and strategy to prepare students for intercollegiate competition in fastpitch.

- *PREREQUISITE: None.*

46261 TBA EVNS B J Ortega
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 6pm, Evans Sports Complex Field B.

PHP-A60 FOOTBALL, DEFENSIVE 1.00 UNITS

Develops individual defensive football fundamentals, techniques and strategies emphasizing active participation.

- *PREREQUISITE: None.*

46262 TBA WG PRFL T Craft
Last day to add: 06/29/11

The above section first meets: Monday, 6/20, 5pm, Wheelock Football Practice Field.

PHP-A61 FOOTBALL, OFFENSIVE 1.00 UNITS

Develops individual offensive football fundamentals, techniques and strategies emphasizing active participation.

- *PREREQUISITE: None.*

46263 TBA WG PRFL T Craft
Last day to add: 06/29/11

The above section first meets: Monday, 6/20, 5pm, Wheelock Football Practice Field.

PHP-A64 SOCCER 1.00 UNITS

Introduces rules, basic skills, offensive and defensive strategies, and competition in soccer.

- *PREREQUISITE: None.*

46264 09:50AM 11:55AM MTWTH EVNS C F Melgarejo
Last day to add: 06/24/11

PHP-A69 VOLLEYBALL, ADVANCED 1.00 UNITS

Introduces advanced techniques and improvement of serve, pass, dig, set, attack and block in volleyball and the utilization of advanced offensive and defensive strategies.

- *PREREQUISITE: None.*
- *ADVISORY: PHP-A68.*

46265 09:50AM 11:55AM MTWTH HG 100 M Hayes-Trainer
Last day to add: 06/24/11

PHP-A77 JOGGING FOR FITNESS 1.00 UNITS

Introduces basic fitness concepts through jogging.

- *PREREQUISITE: None.*

46268 09:50AM 11:55AM MTWTH WS TRAC M Wilson
Last day to add: 06/24/11

PHP-A78 LONG DISTANCE RUNNING 1.00 UNITS

Provides advanced skills for competitive long distance running.

- *PREREQUISITE: None.*
- *ADVISORY: PHP-A77.*

46269 TBA WS TRAC J McCarron
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 7am, Wheelock Stadium Track.

PHP-A81 PHYSICAL FITNESS 1.00 UNITS

Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- *PREREQUISITE: None.*

Students are required to attend registered section for orientation and baseline assessment during the first two weeks. Remaining lab hours can be completed anytime during fitness room hours of operation.

46270 07:35AM 09:40AM MTWTH LVKN PFIT D Rogers
Last day to add: 06/24/11

46271 09:50AM 11:55AM MTWTH LVKN PFIT J Smith
Last day to add: 06/24/11

PHP-A90 WEIGHT TRAINING 1.00 UNITS

Provides basic weight training principles for the development of a strength, endurance and flexibility program.

- *PREREQUISITE: None.*

46274 09:50AM 11:55AM MTWTH WS 120 Staff
Last day to add: 06/24/11

46275 12:15PM 02:20PM MTWTH WS 120 D Lynds
Last day to add: 06/24/11

PHP-A92 WEIGHT TRAINING, ADV 1.00 UNITS

Emphasizes training for strength development, cardiovascular endurance and flexibility for advanced weight lifting students.

- *PREREQUISITE: None.*
- *ADVISORY: PHP-A90.*

46276 TBA WS 120 D Lynds
Last day to add: 06/24/11

The above section is intended for the training and development of varsity football student athletes. First meeting: Monday, 6/20, 3pm, Wheelock Stadium 120.

PHP-A95 OUT-OF-SEASON SPORT COND 1.00 UNITS

Applies advanced conditioning and weight training principles for an out-of-season training program preparing for varsity sport competition.

- *PREREQUISITE: None.*

46277 TBA HG 100 Staff
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 12:30pm, Huntley Gym 100.

46278 TBA POOL R Hass
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 8am, Cutter Pool.

46279 TBA WS 120 D Chiaverini
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 4pm, Wheelock Stadium 120.

46280 TBA HG 100 J Smith
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 3pm, Huntley Gym 100.

46281 TBA WS TRAC S Hutchison
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 1pm, Wheelock Stadium Track.

46282 TBA WS TRAC D Smith
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 3pm, Wheelock Stadium Track.

46283 TBA WG TENN A Brown
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 6pm, Wheelock Tennis Courts.

46409 TBA LVKN PFIT S Sigloch
Last day to add: 06/24/11

The above section first meets: Monday, 6/20, 12:00pm, Lovekin Fitness Room.

PHYSICS

PHY-10 INTRO GEN PHYSICS 3.00 UNITS

Introduces study of mechanics, matter, heat, sound light, electricity, magnetism and nuclear physics.

- **PREREQUISITE:** MAT-52.

46284 07:35AM 09:40AM MTWTH PS 107 T O'Neill
Last day to add: 06/24/11

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46416 09:50AM 11:55AM MTWTH QD 215 M Bourbonnais
Last day to add: 06/24/11

All sections of POL-1 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46286 ON LINE M Sellick
Last day to add: 06/25/11

46287 ON LINE M Sellick
Last day to add: 06/25/11

46288 ON LINE M Sellick
Last day to add: 06/25/11

46290 ON LINE D Haghighat
Last day to add: 06/25/11

46291 ON LINE D Haghighat
Last day to add: 06/25/11

46292 ON LINE D Haghighat
Last day to add: 06/25/11

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

46294 07:35AM 09:40AM MTWTH QD 229 W Swanson
Last day to add: 06/24/11

46296 07:35AM 09:40AM MW QD 144 C Romero
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

46295 09:50AM 11:55AM MW QD 144 C Romero
Last day to add: 06/24/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

EVENING

46293 06:00PM 10:15PM MW QD 229 W Micham
06/20/11 07/27/11 Last day to add: 06/24/11

All sections of PSY-1 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46297 ON LINE R Ruiz
Last day to add: 06/25/11

46410 ON LINE R Ruiz
Last day to add: 06/25/11

46423 ON LINE R Ruiz
Last day to add: 06/25/11

PSY-2 PHYSIOLOGICAL PSYCH 3.00 UNITS

A scientific study of the physiological determinants of behavior.

- **PREREQUISITE:** None.

46418 02:20PM 04:25PM MTWTH QD 128 A Clegg Haerich
Last day to add: 06/24/11

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

All sections of PSY-9 below are online classes and require proctored final exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access is required. See www.opencampus.com.

46302 ON LINE P Matsos
Last day to add: 06/25/11

46303 ON LINE P Matsos
Last day to add: 06/25/11

46304 ON LINE P Matsos
Last day to add: 06/25/11

READING

REA-81 READING, LEVEL 1 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

46305 07:35AM 09:40AM MTWTH QD 24 V Sandoval
09:50AM 11:15AM MTWTH QD 24
Last day to add: 06/24/11

REA-82 READING, LEVEL II 3.50 UNITS

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-81 or qualifying placement level.

46306 09:50AM 11:55AM TTH QD 227 S Cerwin-Bates
12:05PM 01:30PM TTH QD 227
Last day to add: 06/25/11

The above section is a hybrid class. Computer with Internet access required. See www.opencampus.com.

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-82 or ESL-73 or qualifying placement level.

All sections of REA-83 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46307 ON LINE T Brown
Last day to add: 06/25/11

46308 ON LINE T Brown
Last day to add: 06/25/11

REA-87 READING CLINIC 0.50 UNITS

Individually prescribed learning plans for improvement in reading skills.

- **PREREQUISITE:** None.

46309 08:00AM 09:05AM MW LVKN F3 M Matanane
06/20/11 07/27/11
Last day to add: 07/20/11
For more information regarding the above section, call 222-8648.

REA-95 SPECIAL TOPICS IN READING 0.50 UNITS

Designed to provide strategies and practice in reading comprehension skills.

- **PREREQUISITE:** None.

46312 08:00AM 09:15AM T LVKN F2 M Matanane
06/21/11 07/26/11
Last day to add: 07/19/11
For more information regarding the above section, call 222-8648.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

REA-887 READING CLINIC

0.00 UNITS

Individually prescribed learning plans for improvement in reading skills.

- **PREREQUISITE:** None.

46311 TBA MLK 119 S Cerwin-Bates
Last day to add: 07/28/11

Students who enroll in the above section must meet with a REA-887 instructor in the Reading Center before logging in hours for this lab.

46310 12:30PM 02:00PM M MLK 113 V Sandoval
11:30AM 01:00PM TWTH MLK 113
06/20/11 07/14/11
Last day to add: 07/14/11

The above section is part of the Jump Start Program which requires student placement in ENG-60A, REA-81 and MAT-63. For more information please contact the Academic Support Office at 951-222-8794.

RIVERSIDE WRITING/READING CENTER HOURS

MLK 119
Monday-Thursday: 8:00AM – 6:00PM
Friday – Sunday: CLOSED

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY

3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

46314 09:50AM 11:55AM MTWTH QD 127 F Vu
Last day to add: 06/24/11

46315 12:05PM 02:10PM MTWTH QD 127 J Simmers
Last day to add: 06/24/11

All sections of SOC-1 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46313 ON LINE R Davin
Last day to add: 06/25/11

46316 ON LINE R Davin
Last day to add: 06/25/11

46317 ON LINE R Davin
Last day to add: 06/25/11

46318 ON LINE J Schall
Last day to add: 06/25/11

46319 ON LINE J Schall
Last day to add: 06/25/11

46320 ON LINE J Schall
Last day to add: 06/25/11

46321 ON LINE M Carpenter
Last day to add: 06/25/11

SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- **PREREQUISITE:** None.

ONLINE

46326 ON LINE D Baker
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- **PREREQUISITE:** None.

ONLINE

46322 ON LINE D Baker
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- **PREREQUISITE:** None.

All sections of SOC-12 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46323 ON LINE J Brown
Last day to add: 06/25/11

46324 ON LINE J Brown
Last day to add: 06/25/11

46325 ON LINE J Brown
Last day to add: 06/25/11

SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- **PREREQUISITE:** None.

ONLINE

46327 ON LINE D Baker
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

SPANISH

Do you need information on how to validate your prerequisite?
Call the Prerequisite Hotline at 222-8808 (Chemistry and Foreign Languages only).

ENROLLMENT GUIDELINES: SPANISH COURSES

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).
Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.
2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

All sections of SPA-1 below are hybrid classes and have an 18 hour laboratory requirement to be arranged. Computer with Internet access is required. See www.opencampus.com.

46330 10:00AM 02:15PM TTH QD 120 G Yount
Last day to add: 06/25/11

46329 12:00PM 04:15PM MW QD 120 G Yount
Last day to add: 06/24/11

SPA-2 SPANISH 2 5.00 UNITS

Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** SPA-1, 1H or 1B.

46332 12:00PM 04:15PM TTH QD 129 L Johnston
Last day to add: 06/25/11

The above section is a hybrid class and has an 18 hour laboratory requirement to be arranged. Computer with Internet access required. See www.opencampus.com.

Spanish Placement Testing

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Riverside City College: Call 951-222-8451 or come to the Assessment Center to make an appointment.

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

ONLINE

46331 ON LINE D Gaylor
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS

Introductory survey of Latin American culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

ONLINE

46391 ON LINE D Gaylor
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE:** None.

ONLINE

46333 ON LINE K Kelly
Last day to add: 06/25/11

The above section is an online class. Computer with Internet access required. See www.opencampus.com.

SPEECH – See Communication Studies

SUPERVISED TUTORING

ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- **PREREQUISITE:** None.
- **COREQUISITE:** Must be enrolled in one other non-tutoring course.
- **LIMITATION ON ENROLLMENT:** Student must have a referral from an instructor or counselor.

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. Students must have a referral from an instructor or counselor in order to enroll.

46358	ACC	MLK 219	J Lehr
		Last day to add: 07/28/11	
46359	BUS	MLK 219	J Lehr
		Last day to add: 07/28/11	
46360	CAT	MLK 219	J Lehr
		Last day to add: 07/28/11	
46361	CIS	MLK 219	J Lehr
		Last day to add: 07/28/11	
46366	ENG	MLK 119	D Kruizenga-Muro
		Last day to add: 07/28/11	
46407	ESL	MLK 119	C Reible
		Last day to add: 07/28/11	
46357	MAT	MLK 308	V Chiek
		Last day to add: 07/28/11	

THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- **PREREQUISITE:** None.

All sections of THE-3 below are online classes. Computer with Internet access is required. See www.opencampus.com.

46344	ON LINE	D Nelson
	Last day to add: 06/25/11	
46345	ON LINE	D Nelson
	Last day to add: 06/25/11	
46346	ON LINE	D Nelson
	Last day to add: 06/25/11	
46348	ON LINE	J Julian
	Last day to add: 06/25/11	

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

THE-5 THEATER PRACTICUM 3.00 UNITS

A course in play production from casting to public performance.

- *PREREQUISITE: None.*
- *ADVISORY: Acting and production skills desirable.*

EVENING

46349 05:00PM 09:00PM MTWTH LN STGE J Julian
06/20/11 07/31/11 Last day to add: 06/29/11

Acting participation in the above section is based on successful audition for "Les Misérables."

THE-6 ADVANCED THEATER PRACTICUM 3.00 UNITS

Advanced play production from casting to public performance.

- *PREREQUISITE: THE-5.*

EVENING

46354 05:00PM 09:00PM MTWTH LN STGE J Julian
06/20/11 07/31/11 Last day to add: 06/29/11

Acting participation in the above section is based on successful audition for "Les Misérables."

THE-51 PROD TECHNIQUES-MUSICL THEATER 3.00 UNITS

A course in play production from casting to public performance.

- *PREREQUISITE: None. Retention based on successful audition.*

EVENING

46352 05:00PM 09:00PM MTWTH LN STGE G Krinke
06/20/11 07/31/11 Last day to add: 06/29/11

Acting participation in the above section is based on successful audition for "Les Misérables."

46353 05:00PM 09:00PM MTWTH LN STGE J Vaughan
06/20/11 07/31/11 Last day to add: 06/29/11

Acting participation in the above section is based on successful audition for "Les Misérables."

WELDING TECHNOLOGY

WEL-15 BASIC METAL ARC WELD 3.00 UNITS

An introductory course in shielded metal arc welding, using common metal and materials.

- *PREREQUISITE: None.*

EVENING

46355 06:00PM 07:05PM MTWTH TCHA 128 J Rotondo
07:05PM 10:15PM MTWTH TCHA 130
Last day to add: 06/24/11

WARNING!
REGISTRATION WILL BE BLOCKED IF YOU
HAVE NOT MET THE PREREQUISITE!

SUMMER 2011

IGETC – RIVERSIDE CITY COLLEGE

IGETC = Intersegmental General Education Transfer Curriculum

IGETC is a guide to choosing your classes that can save you time and money – an even better guide is a Riverside City College counselor who will work with you to develop an education plan. Your personalized plan will include general education course choices and the courses you'll need to prepare for your major at your chosen university. In some cases, you can use one course to count for two requirements, saving you time and money.

<u>AREA 1</u> English Communication	<u>AREA 2</u> Mathematical Concepts and Quantitative Reasoning	<u>AREA 3</u> Arts and Humanities	<u>AREA 4</u> Social and Behavioral Sciences	<u>AREA 5</u> Physical and Biological Sciences	<u>AREA 6</u> Language Other Than English
COM-1-46368	MAT-1A-46174	ART-6-46025	ANT-1-46014	AMY-2A-46013	AML-1-46012
COM-1-46369	MAT-1B-46175	HIS-2-46138	ANT-1-46380	ANT-1-46014	FRE-1-46127
COM-1-46370	MAT-5-46185	HIS-2-46139	ANT-2-46015	ANT-1-46380	JPN-1-46164
COM-1-46371	MAT-10-46166	HIS-6-46140	ANT-2-46017	AST-1A-46026	SPA-1-46329
COM-1-46372	MAT-10-46167	HIS-6-46142	EAR-20-46082	AST-1A-46027	SPA-1-46330
COM-9-46374	MAT-11-46168	HIS-6-46143	ECO-7-46087	BIO-1-46032	
COM-9-46375	MAT-11-46169	HIS-6-46144	ECO-8-46088	CHE-1A-46043	
COM-9-46376	MAT-12-46171	HIS-7-46145	ECO-8-46089	CHE-1B-46046	
COM-9-46377	MAT-12-46172	HIS-7-46146	HIS-2-46138	CHE-2A-46047	
ENG-1A-46090		HIS-7-46147	HIS-2-46139	CHE-2A-46048	
ENG-1A-46092		HIS-7-46148	HIS-6-46140	CHE-2A-46383	
ENG-1A-46093		HIS-7-46400	HIS-6-46142	CHE-2A-46384	
ENG-1A-46094		HUM-10-46149	HIS-6-46143	GEG-1-46131	
ENG-1B-46098		HUM-10-46150	HIS-6-46144	GEG-1L-46132	
ENG-1B-46099		HUM-10-46152	HIS-7-46145	MIC-1-46385	
ENG-1B-46100		MUS-19-46202	HIS-7-46146	PHY-10-46284	
		MUS-19-46203	HIS-7-46147	PSY-2-46418	
		MUS-25-46207	HIS-7-46148		
		MUS-25-46208	HIS-7-46400		
		MUS-26-46209	POL-1-46286		
		MUS-26-46210	POL-1-46287		
		MUS-89-46214	POL-1-46288		
		MUS-89-46381	POL-1-46290		
		PHI-10-46230	POL-1-46291		
		PHI-10-46231	POL-1-46292		
		SPA-2-46332	POL-1-46416		
		SPA-11-46331	PSY-1-46293		
		SPA-12-46391	PSY-1-46294		
		THE-3-46344	PSY-1-46295		
		THE-3-46345	PSY-1-46296		
		THE-3-46346	PSY-1-46297		
		THE-3-46348	PSY-1-46410		
			PSY-2-46418		
			PSY-9-46300		
			PSY-9-46302		
			PSY-9-46303		
			PSY-9-46304		
			SOC-1-46313		

SUMMER 2011

IGETC – RIVERSIDE CITY COLLEGE

IGETC = Intersegmental General Education Transfer Curriculum

IGETC is a guide to choosing your classes that can save you time and money – an even better guide is a Riverside City College counselor who will work with you to develop an education plan. Your personalized plan will include general education course choices and the courses you'll need to prepare for your major at your chosen university. In some cases, you can use one course to count for two requirements, saving you time and money.

<u>AREA 1</u> English Communication	<u>AREA 2</u> Mathematical Concepts and Quantitative Reasoning	<u>AREA 3</u> Arts and Humanities	<u>AREA 4</u> Social and Behavioral Sciences	<u>AREA 5</u> Physical and Biological Sciences	<u>AREA 6</u> Language Other Than English
			SOC-1-46314 SOC-1-46315 SOC-1-46316 SOC-1-46317 SOC-1-46318 SOC-1-46319 SOC-1-46320 SOC-1-46321 SOC-2-46326 SOC-10-46322 SOC-12-46323 SOC-12-46324 SOC-12-46325		



RIVERSIDE CITY COLLEGE at the INNOVATIVE LEARNING CENTER

RCC classes are offered at the Innovative Learning Center located at 4501 Ambs Drive, Riverside, next to Stokoe Elementary School.

Day classes require background clearance. Please call Kaladon Stewart at 951-328-3757 Monday – Thursday for information on how to get started.

Please note that Riverside City College will not be offering classes at the Innovative Learning Center during the summer term. However, classes will be offered in fall 2011 beginning on August 29, 2011. Registration for continuing students will begin on Monday, July 25, 2011. New students are encouraged to apply prior to the beginning of registration.

If you would like more information or a list of tentative fall class offerings at the Innovative Learning Center, please call 951-328-3660.

What Are Online, Hybrid and Web-enhanced Classes?

- **Online** classes are taken exclusively over the Internet; there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See www.opencampus.com.
- **Hybrid** classes meet both on campus and online; think of them as traditional face-to-face classes where some of the on-campus class meetings are replaced with online assignments. In a hybrid class, you will attend meetings on campus during the dates and times listed in this schedule of classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside City, Norco or Moreno Valley), hybrid classes are listed according to the campus where the on-campus meetings take place. So, for example, if you'd like to take a hybrid class at Norco, you'd look under the Norco college section of this schedule.
- **Web-Enhanced** classes are traditional face-to-face classes that are augmented with course websites. Unlike hybrid classes, all web-enhanced class meetings take place on campus. The course website is an extra value!

Are You Ready for Online Learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

- You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At www.opencampus.com, click on "Help" then click "Requirements Help" (near the top left, under "Help Links").
- You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.
- You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.
- Lastly, you shouldn't believe the myth that online or hybrid classes are "easier" than face-to-face classes. In fact, online classes cover the same material as face-to-face classes, and many students say that their online classes actually require more of their time than their face-to-face classes. *Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to www.rccd.edu/students/email.cfm and follow the link to e-mail tutorial at www.rccd.edu/students/emailtutorial.cfm. Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

What's An Online Class Like?

Sample an online class--go to www.opencampus.com and click on "Online Course". Under "Quick Links" in the left column, click on "Sample Class". Use the information provided to log in.

Questions?

Visit www.opencampus.com.

This website provides:

- Computer settings and requirements
- Information about registration
- Log in information
- Student and faculty help files
- Course syllabi and textbook information
- A sample online class

If you've visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

Are Open Campus Distance Learning Classes for Me?

1. Holding weekly class meetings face-to-face is:

- Not particularly necessary for me;
- Somewhat important to me;
- Very important to me;

2. I would classify myself as someone who:

- Often gets things done ahead of time;
- Needs reminding to get things done on time;
- Puts things off until the last minute or doesn't complete them;

3. When an instructor hands out directions for assignments, I prefer:

- Figuring out the instructions myself;
- Trying to follow the directions on my own, then asking for help as needed;
- Having the instructions explained to me;

4. Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning class is:

- More than enough time for an on-campus class;
- The same as for a class on campus;
- Less than for a class on campus;

5. As a reader, I would classify myself as:

- Good - I have no problem understanding textbook material;
- Average - I sometimes need help to understand the text;
- Slower than average;

6. Commuting to campus on a regular weekly schedule is:

- Extremely difficult for me - I have commitments;
- A little difficult, but I can rearrange my priorities for regular attendance on campus;
- Easy for me;

7. When I need help understanding the subject:

- I am comfortable approaching the instructor;
- I am uncomfortable approaching the instructor, but I do it anyway;
- I never approach an instructor to admit I don't understand something;

SCORING: Are Distance Learning classes for you? Score your responses: 3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over**--a Distance Learning class is a **real possibility** for you. Between **8 and 13**--Distance Learning classes **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**--Distance Learning classes **may not** currently be the best alternative; talk with your counselor.

Online course Limitation on Enrollment

Enrollment in online classes offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment. Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

1. Successful completion of an online class (grade of "C" or better):

If you successfully completed an online class at Riverside Community College District prior to **SUMMER 2011**, your record has already been cleared and you may register immediately. If you successfully completed an online class at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions on how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).

or

2. Log into WebAdvisor and complete the Online Skills Workshop:

The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

ACCOUNTING

ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

46002	06/20/11	07/28/11	RIV	F Stearns
46003	06/20/11	07/28/11	RIV	F Stearns

ADMINISTRATION OF JUSTICE

ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- **PREREQUISITE:** None.

46006	06/20/11	07/28/11	RIV	O Thompson
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ANTHROPOLOGY

ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

46014	06/20/11	07/28/11	RIV	S Mazur-Stommen
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ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

46015	06/20/11	07/28/11	RIV	L Greathouse
46017	06/20/11	07/28/11	RIV	L Greathouse

BUSINESS ADMINISTRATION

BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

25105	06/20/11	07/28/11	MOV	J Duran
46034	06/20/11	07/28/11	RIV	R Pardee
35108	06/20/11	07/28/11	NOR	G Zwart

BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

46036	06/20/11	07/28/11	RIV	L Judon
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BUS-20 BUSINESS MATH 3.00 UNITS

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- **PREREQUISITE:** None.

46037	06/20/11	07/28/11	RIV	R Pardee
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BUS-22 MGMT COMMUNICATIONS 3.00 UNITS

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- **PREREQUISITE:** None.
- **ADVISORY:** CAT-30.

46038	06/20/11	07/28/11	RIV	C Ishihara
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COMPUTER APPLICATIONS/OFFICE

CAT-50 KEYBOARD/DOC PROCESSING 3.00 UNITS

Touch typing, keyboard mastery and document formatting on computers for basic business applications.

- **PREREQUISITE:** None.

46039	06/20/11	07/28/11	RIV	S Torre
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CAT-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- **PREREQUISITE:** None.
- **ADVISORY:** Typing knowledge/skills of at least 40 wpm.

46041	06/20/11	07/28/11	RIV	J Lehr
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CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE:** None.

46042	06/20/11	07/28/11	RIV	S Torre
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COMPUTER INFORMATION SYSTEMS

CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

46054	06/20/11	07/28/11	RIV	S Bhatia
25112	06/20/11	07/28/11	MOV	M McQuead
46056	06/20/11	07/28/11	RIV	S Torre

CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CSC-2)

- **PREREQUISITE:** None.

46059	06/20/11	07/28/11	RIV	S Bhatia
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CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros. (Same as CSC-62)

- **PREREQUISITE:** None.

46061	06/20/11	07/28/11	RIV	S Bhatia
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CIS-72A INTRO WEB PAGE CREATION 1.50 UNITS

Introduction to webpage creation using XHTML to create pages with formatted text, hyperlinks, lists, images, tables, frames and forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Competency in the use of a computer and familiarity with the Internet; CIS-95A.

46379	06/20/11	07/28/11	RIV	Cregg
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ECONOMICS

ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

46087	06/20/11	07/28/11	RIV	A Casolari
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ECO-8 MICROECONOMICS 3.00 UNITS

Economic theory and analysis applied to consumer and producer behavior in markets.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

46088	06/20/11	07/28/11	RIV	A Casolari
46089	06/20/11	07/28/11	RIV	A Casolari

ENGLISH

ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying placement level.

35127	06/20/11	07/28/11	NOR	M Bader
25132	06/20/11	07/28/11	MOV	R Gurley
46092	06/20/11	07/28/11	RIV	B Osgood-Treston

ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Emphasizing argument, analysis and the study of literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

35129	06/20/11	07/28/11	NOR	S Tschetter
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FILM, TELEVISION AND VIDEO

FTV-68 STORY DEVELOPMENT PROCESS 3.00 UNITS

An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.

- **PREREQUISITE:** None.

46129	06/20/11	07/28/11	RIV	M Skerbelis
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FTV-69 SCRIPT SUPERVISING-FILM, TELEV 3.00 UNITS

Introduction to the theory and practice of script supervising for film and television production.

- **PREREQUISITE:** None.

46130	06/20/11	07/28/11	RIV	K Eaton
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HISTORY

HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46138	06/20/11	07/28/11	RIV	K Woods
46139	06/20/11	07/28/11	RIV	K Woods

HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46143	06/20/11	07/28/11	RIV	A Parker
46144	06/20/11	07/28/11	RIV	A Parker

HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46148	06/20/11 07/28/11	RIV	A Parker
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MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- **PREREQUISITE:** None.

46214	06/20/11 07/28/11	RIV	P Curtis
46381	06/20/11 07/28/11	RIV	P Curtis

HUMANITIES

HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

46150	06/20/11 07/28/11	RIV	R Mahon
35143	06/20/11 07/28/11	NOR	B Pavlis
25234	06/20/11 07/28/11	MOV	C Rocco
25235	06/20/11 07/28/11	MOV	C Rocco

PARALEGAL STUDIES

PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- **PREREQUISITE:** None.

46229	06/20/11 07/28/11	RIV	L Judon
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PHILOSOPHY

PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

46231	06/20/11 07/28/11	RIV	C Gobatie
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PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- **PREREQUISITE:** None.

46233	06/20/11 07/28/11	RIV	C Gobatie
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MANAGEMENT

MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS

Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.

- **PREREQUISITE:** None.

46165	06/20/11 07/28/11	RIV	R Pardee
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MUSIC

MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

25237	06/20/11 07/28/11	MOV	D Foster
25238	06/20/11 07/28/11	MOV	D Foster
25309	06/20/11 07/28/11	MOV	C Quin
46202	06/20/11 07/28/11	RIV	I Tsai
46203	06/20/11 07/28/11	RIV	I Tsai

MUS-25 JAZZ APPRECIATION 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- **PREREQUISITE:** None.

46207	06/20/11 07/28/11	RIV	C Richard
46208	06/20/11 07/28/11	RIV	C Richard

MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- **PREREQUISITE:** None.

46209	06/20/11 07/28/11	RIV	K Mayse
46210	06/20/11 07/28/11	RIV	K Mayse

PHYSICAL EDUCATION

PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

46246	06/20/11 07/28/11	RIV	D Almquist
46248	06/20/11 07/28/11	RIV	N Bonzoumet
46249	06/20/11 07/28/11	RIV	W Elton
46245	06/20/11 07/28/11	RIV	C Lowden

PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

46241	06/20/11 07/28/11	RIV	C Lowden
46242	06/20/11 07/28/11	RIV	S Sigloch
46243	06/20/11 07/28/11	RIV	S Sigloch

POLITICAL SCIENCE

POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

25240	06/20/11	07/28/11	MOV	F Biancardi
25241	06/20/11	07/28/11	MOV	F Biancardi
35171	06/20/11	07/28/11	NOR	R Greene
46290	06/20/11	07/28/11	RIV	D Haghighat
46291	06/20/11	07/28/11	RIV	D Haghighat
46292	06/20/11	07/28/11	RIV	D Haghighat
46286	06/20/11	07/28/11	RIV	M Sellick
46287	06/20/11	07/28/11	RIV	M Sellick
46288	06/20/11	07/28/11	RIV	M Sellick

PSYCHOLOGY

PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

46297	06/20/11	07/28/11	RIV	R Ruiz
46410	06/20/11	07/28/11	RIV	R Ruiz
46423	06/20/11	07/28/11	RIV	R Ruiz

PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

46302	06/20/11	07/28/11	RIV	P Matsos
46303	06/20/11	07/28/11	RIV	P Matsos
46304	06/20/11	07/28/11	RIV	P Matsos

READING

REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-82 or ESL-73 or qualifying placement level.

46307	06/20/11	07/28/11	RIV	T Brown
46308	06/20/11	07/28/11	RIV	T Brown

SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

46321	06/20/11	07/28/11	RIV	M Carpenter
46313	06/20/11	07/28/11	RIV	R Davin
46316	06/20/11	07/28/11	RIV	R Davin
46317	06/20/11	07/28/11	RIV	R Davin
46318	06/20/11	07/28/11	RIV	J Schall
46319	06/20/11	07/28/11	RIV	J Schall
46320	06/20/11	07/28/11	RIV	J Schall
25247	06/20/11	07/28/11	MOV	E Thompson

SOC-2 AMER SOCIAL PROB 3.00 UNITS

Identification and analysis of major contemporary social problems.

- **PREREQUISITE:** None.

46326	06/20/11	07/28/11	RIV	D Baker
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SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- **PREREQUISITE:** None.

46322	06/20/11	07/28/11	RIV	D Baker
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SOC-12 MARRIAGE FAMILY REL 3.00 UNITS

Contemporary patterns in marriage and family relations.

- **PREREQUISITE:** None.

46323	06/20/11	07/28/11	RIV	J Brown
46324	06/20/11	07/28/11	RIV	J Brown
46325	06/20/11	07/28/11	RIV	J Brown

SOC-20 CRIMINOLOGY 3.00 UNITS

A sociological analysis of crime, criminal law and criminality.

- **PREREQUISITE:** None.

46327	06/20/11	07/28/11	RIV	D Baker
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SPANISH

SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS

Introductory survey of Spanish culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

46331	06/20/11	07/28/11	RIV	D Gaylor
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SPA-12 LAT AMER CULTURE, CIVILIZATION 3.00 UNITS

Introductory survey of Latin American culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

46391	06/20/11	07/28/11	RIV	D Gaylor
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SPA-51 INTRO LISTENING COMP I 2.00 UNITS

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE:** None.

46333	06/20/11	07/28/11	RIV	K Kelly
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THEATER ARTS

THE-3 INTRO TO THE THEATER 3.00 UNITS

A survey of theatrical styles and forms intended for the general college student.

- **PREREQUISITE:** None.

46348	06/20/11	07/28/11	RIV	J Julian
46344	06/20/11	07/28/11	RIV	D Nelson
46345	06/20/11	07/28/11	RIV	D Nelson