

# Riverside Community College District

Norco College • Moreno Valley College • Riverside City College

## Summer 2010

### Schedule of Classes



**Classes begin June 21**

Day, Evening,  
and Online classes

**[www.rcc.edu](http://www.rcc.edu)**



#### **Fees and non-payment**

##### **New registration process**

See page 9 for information about dates and times

All class fees must be paid by the stated deadline or students will be dropped from classes. Fee payment deadlines are on pg. 12. Student Financial Aid information is on pages 6 & 89.

Available in alternate formats  
¡Aplique en Español por Internet ahora!  
Información en español, páginas 18-26

#### **Schedule Sections**

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Moreno Valley College Page 57	Open Campus (Online Courses) Page 75
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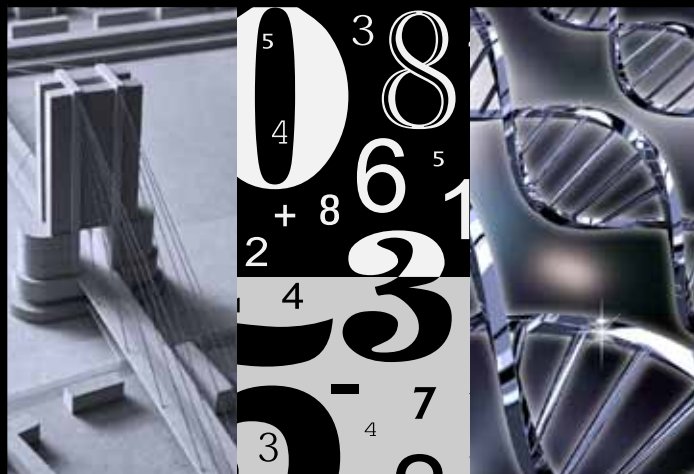
# (STEM)

## STEM Center

(Science, Technology, Engineering and Math Center)

Open to all science, technology, engineering and math students to provide information and support leading to university transfer and careers in STEM fields.

Riverside City College  
Martin Luther King Building, Rm 222  
Tutoring by Faculty and STEM Mentors  
Monday & Wednesday:  
8:00 am - 7:00 pm  
Tuesday & Thursday  
8:00 am - 6:00 pm



Special Funded Programs at Norco College  
help transform the lives of our students.

*Inspire*

# EOPS

Extended Opportunity Programs and Services

EOPS is a comprehensive academic support program that assists students who face economic and academic challenges in achieving success in higher education.

#### CONTACT

Phone: 951-372-7128 E-mail: [norco.eops@rcc.edu](mailto:norco.eops@rcc.edu)

# CARE

Cooperative Agencies Resources for Education

*Empower*

CARE provides additional support services for EOPS students 18 years of age or older who are single parents with at least one child under 14 years of age and are a current TANF/CalWORKs recipient.

#### CONTACT

Phone: 951-372-7128 E-mail: [norco.eops@rcc.edu](mailto:norco.eops@rcc.edu)

*Transform*

# DSP & S

Disabled Student Programs & Services

DSP&S is an academic support program that ensures access and accommodations to individuals who have educational limitations due to a documented disability.

#### CONTACT

Phone: 951-372-7070 [www.rcc.edu/services/dsps](http://www.rcc.edu/services/dsps)

# Health Care Orientations

## EMT

June 1, 2010 1:00 pm – 3:00 pm  
Ben Clark Training Center  
June 7, 2010 11:00 am – 1:00 pm  
Ben Clark Training Center

Orientation will be held in the Auditorium at BCTC  
(16930 Bundy Ave., Riverside, CA 92518)  
Information Line: 951-571-6395

## PARAMEDICS

July 12, 2010 1:00 pm – 4:00 pm  
BCTC in portable building #L

Paramedic Prep Class dates: (Cost \$280 per student)

July 26-29, 2010 8:00 am – 5:00 pm  
BCTC EMS Office  
August 2-5, 2010 8:00 am – 5:00 pm  
BCTC EMS Office

## PHLEBOTOMY and CNA

In order to enroll in HET-80 and/or HET-82,  
you must attend one of the MANDATORY  
ORIENTATIONS:

July 8, 2010 10:30 am – 12:00 pm  
July 14, 2010 3:30 pm – 5:00 pm  
July 19, 2010 10:00 am – 11:30 am  
August 10, 2010 2:00 pm – 3:30 pm

All orientations will be at Moreno Valley College  
in HM 129.



Moreno Valley College  
16130 Lasselie Street, Moreno Valley, CA 92551  
951-571-6292 [www.rcc.edu](http://www.rcc.edu)



# Looking for a **LIFE-CHANGING** experience?

→ → → → → International Education **Study Abroad** Program



## **Fall Semester in Florence** **September 2 – November 24**

Fall semester 2010 in the "birthplace of the Renaissance," exquisite Florence, Italy. Walk the streets of Michelangelo and Dante as you earn college credit in this long-standing and popular study abroad venue. Courses offered in Theatre Arts, Geography and Italian Language and Culture.



## **LAST CHANCE!** **Summer in Morocco** **June 18 – June 29**

From the Old Medina in Marrakesh to the imperial city of Rabat and ancient Fez—from the Atlas Mountain forests to the star-studded sky of the Sahara—beginning and ending in the infamous Casablanca. All ages welcome on this exotic summer venue!



## **Spring Semester 2011** **in Beijing, China**

Classes and residence a stone's throw from the incredible Forbidden City. Study excursions through the city of Beijing, Forbidden City, Great Wall, Ming Tombs, and Tian'anmen Square. Telephone the Study Abroad office for details on this exciting new program.

Cost of all programs include roundtrip airfare, transfers, residence, orientation materials, some meals and English-speaking guide. For further information on Study Abroad programs, please telephone Jan Schall, Coordinator, International Education at 951-222-8340, or Bill Despres at 951-222-8438. The Study Abroad Office is located in Quadrangle 100 at Riverside City College, 4800 Magnolia Avenue, Riverside. E-mail [jan.schall@rcc.edu](mailto:jan.schall@rcc.edu) or [bill.despres@rcc.edu](mailto:bill.despres@rcc.edu). Look for us in the Clock Tower corner!

## **Career Technical Education Will Put You Back to Work**

**Earn a degree or certificate in one of over 100 career programs**

- Auto
- Welding
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- Animation
- Graphics
- Film, Television & Video
- Logistics
- Allied Health
- Business
- Computer Information Systems
- Gaming
- Manufacturing

For more information on programs, visit us at **rcc.edu** or call **951-222-8131**





Riverside Community College District  
4800 Magnolia Avenue  
Riverside, CA 92506

NON-PROFIT  
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**Closed Classes Don't Mean You're Closed Out.**  
**The RCC Waitlist – page 11**

**Open  Campus**  
Distance Education

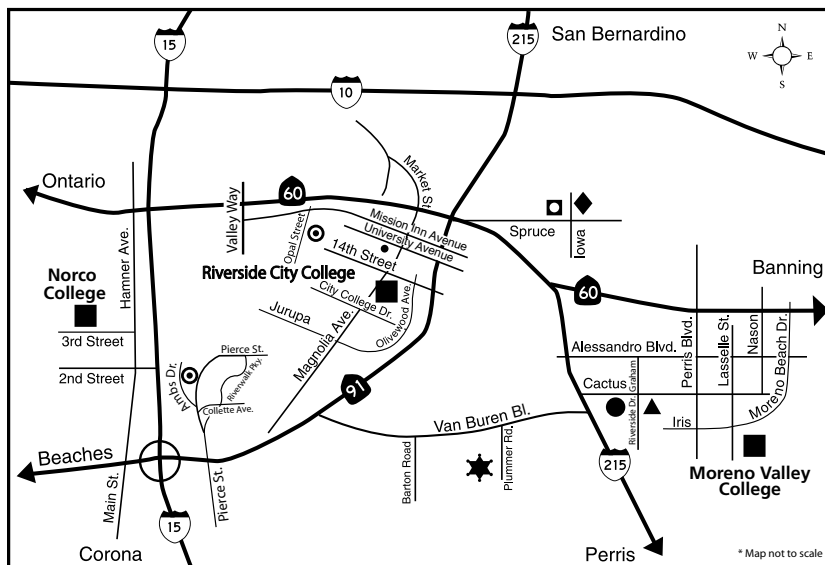


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[www.opencampus.com](http://www.opencampus.com)

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# How to Get Here



- Norco College**  
 2001 Third Street  
 Norco, CA 92860-2600  
 (951) 372-7000
- Riverside City College**  
 4800 Magnolia Avenue  
 Riverside, CA 92506-1299  
 (951) 222-8000
- RCCSO**  
 3845 Market Street  
 Riverside, CA 92501  
 (951) 222-8595
- Moreno Valley College**  
 16130 Lasselle Street  
 Moreno Valley, CA 92551-2045  
 (951) 571-6100
- Ben Clark Training Ctr.**  
 16791 Davis Avenue  
 Riverside, CA 92518  
 (951) 486-2800
- RCCD District Office**  
 1533 Spruce Street  
 Riverside, CA 92507  
 (951) 222-8506
- March Dental Education Center**  
 23801 "N" Avenue,  
 Bldg 2995  
 Riverside, CA 92518  
 (951) 571-6433
- March Education Center**  
 March Air Reserve Base  
 14745 Riverside Drive  
 Riverside, CA 92518  
 (951) 571-6441
- Rubidoux Annex**  
 4250 Opal Street  
 Riverside, CA 92509  
 (951) 222-8963
- Stokoe Annex**  
 4501 Amb's Drive  
 Riverside, CA 92505  
 (951) 328-3660
- Culinary Academy**  
 1155 Spruce Street  
 Riverside, CA 92507  
 (951) 955-3311

# Welcome to Riverside Community College District



Summer session is an excellent opportunity for students to complete a general education course, a prerequisite class or gain new skills. At Riverside Community College District, students can now do so at one of three accredited colleges: Moreno Valley College, Norco College or Riverside City College.

Each RCCD college offers a range of liberal arts and science programs, complemented by special programs tied to the needs of their local communities and area businesses. Students interested in health

sciences and emergency services programs will find opportunities at Moreno Valley College. If your interests lie in computer technology, gaming, engineering or manufacturing, Norco College offers several cutting-edge programs. For nursing, business, applied technology, and performing arts, Riverside City College provides many career paths.

In summer session, classes are fast-paced with students completing the required work in just six to eight weeks. RCCD colleges offer day, evening and online schedules to make going to college convenient for traditional students and working adults. Support services such as financial aid, tutoring, disabled student services, and veteran's affairs are available throughout the term.

If you plan to attend an RCCD college this summer, please complete your application, educational assessment, and registration as early as possible. We anticipate high demand for available classes.

I encourage you to take advantage of the summer session to make progress toward an educational or career goal. Faculty and staff at our colleges look forward to making your experience a successful one.

Gregory Gray

*Gregory Gray*  
Chancellor

## District Mission Statement

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

The Riverside Community College District complies with all federal and state rules and regulations and does not discriminate on the basis of race, religion, gender, disability, medical condition, marital status, age or sexual orientation. This holds true for all students who are interested in participating in educational programs, including career and technical education programs, and/or extracurricular school activities. Limited English speaking skills will not be a barrier to admission or participation in any programs. Harassment of any employee or student with regard to race, religion, gender, disability, medical condition, marital status, age or sexual orientation is strictly prohibited. Inquiries regarding compliance and/or grievance procedures may be directed to the District's Title IX Officer/Section 504/ADA Coordinator.

The Title IX Officer/Section 504/ADA Coordinator for the District is Ms. Chani Beeman, 3845 Market St., Riverside, CA 92501. Telephone Number: (951) 222-8039.

## Open Enrollment

It is the policy of the Riverside Community College District that, unless specifically exempted by statute, every course, course section or class, the average daily attendance of which is to be reported for state aid, wherever offered and maintained by the District, shall be fully open to enrollment and participation by any person who has been admitted to the College and who meets such prerequisites as may be established pursuant to Title V of the California Administrative Code.

## Board of Trustees

Virginia Blumenthal - President  
Janet Green - Vice President  
Mark Takano - Secretary  
Jose Medina - Member  
Mary Figueroa - Member  
Brianna Duru - Student Trustee, 2009-10  
Gregory Gray, RCCD Chancellor

Every effort has been made to ensure that information contained in the Schedule of Classes is accurate at the time of printing; however, the District reserves the right to update/revise information at a later date to correct errors and/or omissions.

This publication is prepared several months in advance of the term to meet printing deadlines. It does not reflect classes that have been newly added to the schedule after the publication date. Students are encouraged to visit the Riverside Community College District website at: [www.rcc.edu](http://www.rcc.edu) for a current and comprehensive listing of available classes.



# Calendar for Summer 2010

6-Week Day Classes: June 21 - July 29

8-Week Evening Classes: June 21 - August 12

8-Week Weekend Classes: June 26 - August 15

April 30	Summer registration appointments can be found on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> .
May 24	Registration begins for continuing students who attended in spring 2010. Registration dates are based on the number of completed RCCD units. New and returning students must reapply and register after continuing students.
May 31	High School Students: Last day application packets are accepted for summer 2010 classes; information and required forms are online at <a href="http://www.rcc.edu">www.rcc.edu</a> .
June 16	Fee Payment Deadline: Students who registered up through June 16 must pay fees by this date or they will be dropped from unpaid classes.
June 21	Summer term begins (day and evening classes).
June 22	Graduation Applications: First day to apply for an associate degree or certificate for summer 2010, fall 2010, winter 2011, or spring 2011. Applications are available online on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> .
June 26	Summer term begins (weekend classes).
July 5	Independence Day: Legal holiday and/or classes are not in session.
July 15	Graduation Applications: Last day to apply for an associate degree or certificate during the summer term. Applications will be accepted again beginning the first day of the fall 2010 term.
July 29	6-week day classes end.
August 12	8-week evening classes end.
August 15	8-week weekend classes end. Grades are available on WebAdvisor at <a href="http://www.rcc.edu">www.rcc.edu</a> approximately 5 days after the class ends. If grades are not posted by this time, contact the instructor or the academic department.

## \* Add, Drop, & Refund Deadlines

Refer to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) for add, drop and refund deadlines  
(Click on *Class Name/Deadlines*)  
or check the Schedule of Classes for add deadlines.

### Note Regarding Fees:

**STUDENTS WILL BE DROPPED FROM UNPAID CLASSES PER DEADLINES**  
(See Step 7)

# Steps to Becoming a Student at RCCD~



## Step 1 – Apply to RCCD - Page 5

- Online at [www.rcc.edu](http://www.rcc.edu). Help is available at our Admissions Offices.



## Step 2 – Apply for Financial Aid - Page 6

- Online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Help is available at each college location.



## Step 3 – Mail Your Transcripts (if needed for credit or prerequisite validation) - Page 6

- Check on WebAdvisor at [www.rcc.edu](http://www.rcc.edu) to see if received.
- Fill out a Prerequisite Validation form if you want credit for classes taken at another institution.



## Step 4 – Complete Assessment, Orientation and Counseling - Page 7

- RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year.
- Testing dates and times are viewable at [www.rccd.edu/services/assessment/dates.cfm](http://www.rccd.edu/services/assessment/dates.cfm).
- To make an appointment or learn more, contact one of the assessment centers and follow the prompts:  
Moreno Valley - (951) 571-6492; Norco - (951) 372-7156; Riverside - (951) 222-8451.
- Online orientation is now available through WebAdvisor at [www.rcc.edu](http://www.rcc.edu).



## Step 5 – Activate Your RCCD E-mail Account - Page 8



## Step 6 – Register for Classes - Pages 10-11

- Log into WebAdvisor at [www.rcc.edu](http://www.rcc.edu) to check your registration date/holds.
- Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor.



## Step 7 – Pay Enrollment Fees – Page 12

- Observe deadlines for payment and refunds.
- Students will be dropped for **non-payment** from unpaid class.



## Step 8 – Get Your Free RCCD Student Photo/College ID Card - Page 13



## Step 9 – Buy Your Textbooks - Page 13

- Take a copy of your schedule to the bookstore to find out what book you need to purchase for your classes or go online to get important textbook information, including ISBN numbers and pricing, and reserve for in-store pickup or delivery to your home:  
[www.rccmoreno.bncollege.com](http://www.rccmoreno.bncollege.com)  
[www.rccnorco.bncollege.com](http://www.rccnorco.bncollege.com)  
[www.rcc.bncollege.com](http://www.rcc.bncollege.com)



## Step 10 – Attend Class the First Day – Page 14

- If enrolled in an online class, go to [www.opencampus.com](http://www.opencampus.com).
- Arrive early to find parking; consider commuting alternatives.



# Step 1 – Apply for Admission~

(Para informacion en Español, visite la pagina [www.rcc.edu](http://www.rcc.edu).)

**Summer Term Dates:** June 21 - August 15

**Summer Application Deadline:** Friday, June 11

**Late Application Period:** June 12 - 20

Apply early for the best selection of classes. Late applications may experience delays in registration and limited class availability.

## You may apply for admission to RCCD if you:

- Have graduated from high school or
- Have passed the CA High School Proficiency Exam or
- Have passed the GED examination or
- Did not graduate from high school but are 18 years of age or older or
- Are an eligible high school student who has satisfied concurrent enrollment admissions requirements or
- Are an international student who has satisfied specific international student admissions requirements.

## Who must submit an application?

New or returning students must submit an application. Continuing students do not need to reapply.

## When are applications accepted?

We generally begin accepting applications for summer and fall on March 1 and applications for winter and spring on October 1.

## High School Students

Policies, procedures and forms are available only on the web at [www.rcc.edu](http://www.rcc.edu).

Click on *Going to College* and then on *High School Students*.

### Deadlines to Submit Documents

Fall Term: Mar 1–Aug 15

Winter Term: Oct 1–Nov 30

Spring Term: Oct 1–Jan 31

Summer Term: Mar 1–May 31

Students who miss these deadlines can apply for short-term or late-start classes two weeks after the term has begun. Students who plan to continue attending RCCD after exiting high school must submit a new RCCD application as a First-Time Student.

## International Students

You must apply for admission through the International Student Program located at Riverside City College. More information is available at (951) 222-8160 or online at [www.rcc-int.us](http://www.rcc-int.us).

## Students with Limitations

Students with learning, physical, psychological, or other health limitations are encouraged to contact Disabled Student Services at (951) 222-8060.

# Apply Online~

Go to [www.rcc.edu](http://www.rcc.edu) and click on *Going to College*\*

Processed in 24 hours (weekends and holidays excluded)

Print confirmation page and keep for your records. Do not mail to RCCD.

A welcome letter will be mailed immediately to all applicants with their Student ID number, WebAdvisor user name, and RCCD email address.

\*Computers and staff are available in our Admissions lobbies to assist you.

# Step 2 – Apply for Financial Aid~

How to Apply For Financial Assistance in Four Easy Steps!

1

You must have a **current** admissions application on file with the RCCD Admissions and Records Department. You can submit an admissions application online at [www.rcc.edu](http://www.rcc.edu). Make sure your correct social security number is listed on the application. All students are communicated with via RCCD email. You MUST activate your assigned RCCD email account to receive our communications.

3

After RCCD receives your information from the U.S. Department of Education, we will notify you via RCCD email requesting additional document(s) necessary to complete your file. Required documents may also be found on WebAdvisor under *Financial Aid - Required Documents*. Submit your document(s) in a timely manner to whichever RCCD college you plan to attend.

2

Complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Be sure to list the RCCD Title IV school code #001270 in the school section of the FAFSA application.

4

Your financial aid file will be reviewed for eligibility and you will be notified of the results via RCCD email. Once you receive the email notifying you of your award, you will then be able to go to WebAdvisor to view your awards online.

## Important Facts...

- Need help with your financial aid application? Attend a financial aid FAFSA on the web workshop. Workshop times and locations can be found on our website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) or in any SFS Office.
- For information on grants, the BOG Waiver, Federal Work-Study, scholarships, loans and workshops, look under "Need Money for College?" in the table of contents or go online to [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) for more information.
- Any student who withdraws from all his classes, is dropped by all of his instructors, or receives a 0.00 GPA for the fall, spring and/or summer semester may be subject to repayment of federal financial assistance funds including the Federal Pell Grant, FSEOG Grant, ACG Grant and FFELP Stafford loans. If you have a reduction in units after receiving a disbursement, you may enter into an overaward status which will result in financial assistance funds having to be repaid.

# Step 3 – Mail Your Transcripts~

*Please provide official transcripts from any college or high school you have attended if you need to meet prerequisites or want credit for courses taken at another learning institution.*

All transcripts should be official, sealed, and printed no more than 90 days/3 months ago. Students who have completed a course at another institution for which they would like credit must fill out a Prerequisite Validation form in order to have coursework on official transcripts validated for math, English or other prerequisites. The form is available in our Counseling Offices and online at [www.rcc.edu](http://www.rcc.edu). Click on *Going to College*.

Request one copy of your official transcript from each institution you have attended.

**Mail transcripts to one of the colleges:**

Incoming Transcripts  
Riverside City College  
4800 Magnolia Avenue  
Riverside, CA 92506

Incoming Transcripts  
Moreno Valley College  
16130 Lasselle Street  
Moreno Valley, CA 92551

Incoming Transcripts  
Norco College  
2001 Third Street  
Norco, CA 92860

**You can check the status of incoming transcripts on WebAdvisor at [www.rcc.edu](http://www.rcc.edu)**

# Step 4 – Complete Assessment, Orientation and Counseling~

**If you are a first time student you need to participate in the assessment process if you:**

- Plan to earn an associate degree
- Plan to earn a certificate
- Plan to transfer
- Explore career options
- Improve basic skills
- Are undecided about your educational goal

In addition, all students who need to validate a prerequisite for math, reading, English or ESL classes need to participate in the assessment process.

If you have questions about these requirements, please contact Counseling at one of the following locations:

- Moreno Valley - (951) 571-6104
- Norco - (951) 372-7101
- Riverside - (951) 222-8440

## **Veterans:**

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call one of the following numbers to get started:

- Moreno Valley - (951) 571-6102
- Norco - (951) 372-7002
- Riverside - (951) 222-8607

## **What should I do if I am a student with special needs?**

If you believe you may need more time or have special needs (e.g. enlarged text, audio tapes, Braille tests or a reader), please contact the Assessment Center on your college campus BEFORE you take the assessment test.

## **Have Questions about RCCD?**

Visit our website at [www.rcc.edu](http://www.rcc.edu). It contains valuable information on:

- Admission Eligibility
- Athletics
- Counseling
- Disabled Student Services Program
- Financial Aid
- Schedule of Classes
- **And much, much more!**

## **Preparing for Assessment**

To take an assessment a student must:

1. Complete an application for admission.
  - Apply online at [www.rcc.edu](http://www.rcc.edu) and obtain clearance to take an RCCD placement test 24 hours after your application is submitted (not including weekends or holidays).
  - View test details, preparation tips and sample questions online at [www.rcc.edu/services/assessment/testpreparation.cfm](http://www.rcc.edu/services/assessment/testpreparation.cfm).
2. Take RCCD's placement test.
  - Bring a current picture ID to the test. Students will NOT be permitted to take the placement test without a current picture ID. A state-issued driver's license or federal ID is preferred, but passports and high school ID are also acceptable.
  - The placement test is not timed, but typically takes 1½ to 2 hours to complete. Anyone who arrives before the closing time has approximately 1½ hours of lab time to complete as much of the test as possible.
  - To ensure a distraction free environment, children are not permitted in the Assessment Center.
  - Food or drink is not permitted in the Assessment Center.

## **Assessment hours and information are posted at:**

[www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm)  
or by calling one of our assessment centers:

Moreno Valley - (951) 571-6492  
Norco - (951) 372-7156  
Riverside - (951) 222-8451

RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, campus and time of year. It is advisable to confirm lab hours before driving to the college.

## **Orientation and Counseling**

Would you ever take a trip to an important destination without a map? You might, but your chances of getting lost are high. Orientation is your map to college success.

New student orientations conducted by college counselors in a group setting are offered to all incoming students, and are required as part of the matriculation process. Orientation introduces students to the college experience in general. Whether you plan to complete a certificate, a degree, transfer, or take a course or two for self-improvement, orientation is designed to provide informative, yet practical advice.

Students should go to the earliest orientation session available to get necessary information and to gain an edge on class enrollments.

Once you complete your placement test, an appointment for your orientation/counseling session may be scheduled by calling the Counseling Center.

Students may now complete orientation online through WebAdvisor at [www.rcc.edu](http://www.rcc.edu).

Call today to begin your educational journey at RCCD...

Moreno Valley - (951) 571-6104  
Norco - (951) 372-7101  
Riverside - (951) 222-8440

## Step 5 – Activate Your RCCD Email Account~

As a student of the Riverside Community College District you are provided with free student email via Windows Live by Microsoft; all you need to do is activate it! RCCD email gives you access to important notices, new classes, class changes, wait list status, notices from Student Financial Services, faculty correspondence and more. **Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

You should have received your RCCD email address in the mail a few days after applying. You may also find it by going to WebAdvisor and clicking on *What's My Email Address?*

When you activate your account you will be asked to provide an alternate email address in case you forget your RCCD email password and need to be reminded of what it is. If you do not have an alternate or personal email account it is strongly advised that you get one before activating your RCCD email account. Hotmail.com, Yahoo.com and Gmail.com all offer free email accounts.

To activate your email:

- 1: Go to [mail.live.com](http://mail.live.com) to SIGN IN (not SIGN up) with your RCCD email address. Your temporary password will be your 6-digit date of birth (ex: 061078). You will be asked to change it to a private password.
- 2: Follow the Microsoft prompts to set up and activate your account. This is where it's a good idea to be able to provide an alternate email address.
- 3: You can also forward your RCCD email to another personal email account.

If you need help, view the tutorial at [www.rcc.edu/students/email.cfm](http://www.rcc.edu/students/email.cfm). If you are having difficulty and you cannot resolve your problem using the tutorial visit Admissions & Records or call one of the colleges: Riverside (951) 222-8574 or (951) 222-8601, Moreno Valley (951) 571-6101, or Norco (951) 372-7003. You can also go to the Digital Library at Riverside City College for in-person help.

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email [studenttechhelp@rcc.edu](mailto:studenttechhelp@rcc.edu) for online tutorials or go to the Digital Library at Riverside City College for in-person help.



# Step 6 – Check Your Registration Date/Holds~

On **April 30** students may go to WebAdvisor at [www.rcc.edu](http://www.rcc.edu) to view their registration date and see if they have any holds that may restrict their registration. **Please note: Beginning with the summer 2010 term students will be given a date and time to register.** Students can register on or after their assigned date and time. Registration dates are available approximately 6-8 weeks before the start of the term. After that time you may find out your registration date approximately 24 hours after your application is processed (weekends and holidays excluded).

## And Register for Classes~

Students can register on WebAdvisor at [www.rcc.edu](http://www.rcc.edu).

Registration begins **May 24** for continuing students who attended in spring 2010. Registration date is based on number of completed RCCD units; new and returning students register after continuing students. Manage your class schedule, adds, drops, waitlist, etc. on WebAdvisor. If you decide not to attend class and are not dropped from the class, you will receive an "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

**Observe Payment Deadlines! Students will be dropped for non-payment from unpaid classes.**

Students with special needs, including students on academic dismissal and approved high school students, must register in person on or after their assigned registration appointment date.

### How to Read the Schedule of Classes

COURSE NUMBER	Code	Hours	COURSE TITLE	Days	Room	UNITS	Instructor
COURSE DESCRIPTION	<b>MAT-10</b>		<b>PRECALCULUS</b>			<b>4.00 UNITS</b>	
PREREQUISITE	The college level algebra and trigonometry preparation for calculus. (CAN MATH 10)						
	•PREREQUISITE: MAT-36.						
DATES CLASS MEETS	11028	10:20AM 12:40PM		MW	LFSC 204		G Edward
		01/02/07 02/08/07					Last day to add: 01/08/07
	(The above class is an 8-week class. Please note the above dates.)						
	11016	06:00PM 08:20PM		TTH	PS 108		L Gayle
	SECTION NUMBER	TIME CLASS MEETS		DAYS CLASS MEETS	BLDG/ROOM NUMBER		INSTRUCTOR
M	Monday		TH	Thursday		SU	Sunday
T	Tuesday		F	Friday		TTH	Tuesday and Thursday
W	Wednesday		S	Saturday		SSU	Saturday and Sunday

# Step 6 – Register for Classes~ (Continued)

## Registration Worksheet

### Things to do before you register...

- Check WebAdvisor for your registration appointment date and to view any holds.
- Complete steps 1-5 in *Steps to Becoming a Student at RCCD* (available in the Schedule of Classes).
- Complete this worksheet and keep for your own records. Do not mail this worksheet.
- Ensure that all past-due fees and holds are cleared.
- Be sure your financial aid is processed.

### Things to check for as you make your class selections...

- Is the class still open? Check WebAdvisor for open classes and waitlist options (new sections may be added and classes may re-open if students drop). If the class is closed, refer to *Adding Classes* in the Schedule of Classes or select other options.
- Have you met all necessary prerequisites for each class? These are listed in the Schedule of Classes and online.
- Do any of your classes overlap? You must have an Approval for Overlapping Classes form signed by the instructor and the Dean of Instruction, and add in person.

### Things to know when using WebAdvisor to register...

- To access WebAdvisor go to [www.rcc.edu](http://www.rcc.edu) and log in to WebAdvisor.
- You will NOT be able to register prior to your assigned registration date or if you have holds on your record.
- You will need your RCCD ID or social security number to access your registration. Click on *Log-In Help* on the WebAdvisor menu for assistance.
- WebAdvisor is always available except during maintenance.
- Confirm that you are registered for classes.
- Print *My Class Schedule* from WebAdvisor.
- See Waitlist information on the next page.

Section Number	Class Name	Units	Days	Time
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
Alternate Class Selections (in case any of your first choice classes are closed)				
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

### Remember:

#### • Pay fees (check fee payment deadlines)

Please note that if you are applying for financial aid but it has not yet arrived at the time of registration, you will be responsible for fees due until any financial award comes through. You will be dropped from classes if payment is not received by the payment deadline.

#### • Be sure to check WebAdvisor or your RCCD email to see if there have been changes to scheduled classes prior to the first class meeting.

#### • Personal email addresses will not be used by RCCD.

Your RCCD account is the ONLY approved method of formal communication from the District to the student.

#### • If you waitlist a class and space becomes available, you will be automatically enrolled.

If you do not intend to remain in the class, you must drop yourself by the drop and refund deadlines.

#### • Students with Dismissal Contracts must register in person at Admissions.

# Step 6 – Register for Classes~ (Continued)

**It is your responsibility to ensure that you are officially registered in courses by the add deadline and that your fees are paid. Students will be dropped for non-payment from unpaid classes.**

## Deadline Dates

Specific add deadlines are included with the class information in this publication and on WebAdvisor at [www.rcc.edu](http://www.rcc.edu). Refund and drop deadlines can be viewed/printed from WebAdvisor at [www.rcc.edu](http://www.rcc.edu). Click on *Class Name/Deadlines*.

## Dropping Classes

Print out the page on WebAdvisor that confirms that the class has been dropped from your class schedule. Instructors maintain the right to drop students for lack of attendance, beginning the first day of class and ending on the 75% date.

**It is the student's responsibility to drop classes on WebAdvisor or in person by the deadlines. Failure to drop a class may result in a permanent "F" grade on your academic record and may still require payment. Do not rely on an instructor or others to drop you!**

## Adding Closed Classes

Make sure to check the deadline to add classes in this publication or on WebAdvisor (click on *Class Name and Title*).

A class is closed beginning the first meeting day of that class or earlier if it is full. In order to add a closed class, you must receive permission from the instructor. This is typically done by attending the first day of class. See [www.opencampus.com](http://www.opencampus.com) in order to add online classes.

When registering on WebAdvisor, you will be asked to give your unique 4-digit authorization code which must be obtained from the instructor. Authorization codes are not valid on WebAdvisor until the first day of the class.

When registering in person, you must have an authorization code from the instructor. Fees are due at time of registration.

## Waitlists

Before the beginning of the semester, if a class is closed, you may place your name on a waitlist (if available). If a seat becomes available, you will automatically be added and your student account will be charged with the enrollment fees. **Please check your schedule regularly online with WebAdvisor and/or your RCCD email account\* to confirm your status. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.**

Waitlisting ends late in the day on the day prior to the first class meeting. You must drop yourself from the class by the drop and refund deadlines if you do not intend to remain in the class. Students registered from the waitlist must attend the first day of class. Students not registered from the waitlist are encouraged to attend class the first day to see if space is available and the instructor is willing to add them.

You can manage your waitlist on WebAdvisor by doing the following:

- Log in to WebAdvisor at [www.rcc.edu](http://www.rcc.edu)
- Click on "Register and Drop Classes"
- Then click on "Manage My Waitlist"

\*To activate your RCCD email account –

- Go to [www.rcc.edu](http://www.rcc.edu) and click on Students,
- Click the Student Email link on right side of the page.

## Maximum Unit Load

The maximum number of units a college student may enroll in is 18 for fall/spring and 9 for summer/winter. Students will not be permitted to enroll in more units without authorization from a counselor. The maximum units for high school concurrent students is 8 units for fall/spring and 5 units for summer/winter. High School students will not be permitted to enroll in more units without authorization from the Dean of Admissions and Records or the Dean of Student Services.

# Step 7 – Pay Enrollment Fees~

In the event of a fee increase by the state legislature, please refer to the website, [www.rcc.edu](http://www.rcc.edu), for updated information.

## What fees will I need to pay?

Any fee may change without notice subject to changes issued by the State of California and/or changes in RCCD Board policies.

Enrollment Fee	\$26 per unit
Nonresident Tuition and Enrollment Fee	\$183 + \$26 per unit
Out-of-Country Nonresident Surcharge (Nonrefundable if student drops classes)	\$24 per unit
Health Services*	\$14
Student Services – ID Card (optional-see <i>Student Services</i> )	\$2
Parking Permit – Auto (optional)**	\$20
Parking Permit – Auto (optional-students with Board of Governors Waiver (BOGW))**	\$20
Parking Permit – Motorcycle (optional)	\$5
(See <i>Parking in the Table of Contents</i> .)	
Audit Fee	\$15 per unit
PHP-30 First Aid & CPR Fees	\$15.50
PHP-42 Life Guard & Water Safety Certification	\$24
Diploma Fee (see <i>Graduation</i> for application deadlines)	\$5
Non-sufficient Funds/Stop-payment Fee	\$20

### Additional Fees

Variable

Some classes require an additional fee for materials, tools, technical and miscellaneous supplies for certain programs (70902(s) of the Educational Code). The charge is noted under the appropriate class. Additional fees must be paid at registration and are not covered by the Board of Governors Waiver (BOGW).

\* Required fee – (Title V state regulations) supports general and emergency services provided by RCCD's Health Services; not covered by BOGW waiver. Students attending under an approved apprenticeship program are exempt from this fee. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization are exempt from this fee. Students must apply for this waiver by submitting a Health Services Fee Waiver request and supporting documentation to the Health Services office. The Health Services Fee Waiver form can be obtained from Admissions and Records.

\*\*A \$3.00 shipping/handling charge applies to online orders.

## How do I pay?

1. WebAdvisor: Visa, Master Card, American Express, Discover Card
2. Mail or Drop Boxes: Check or Money Order
  - Norco College: Inside and outside Student Services Building
  - Riverside City College: Outside Admissions and Bradshaw buildings
3. All RCCD Colleges: Cash, Visa, MasterCard, American Express, Discover, Check, or Money Order

Make check or money order payable to 'RCC' and be sure to include your RCCD ID.

## Summer 2010 Payment Due Dates

Fees are based on when you register in each class. Students **WILL BE DROPPED** from unpaid classes per deadlines below:

If you register  
On or before June 16

Fees\* are due no later than:  
June 16 or you **will** be dropped for non-payment from unpaid classes beginning at 5:00PM.

June 17 to the  
end of the term

Enrollment and other fees are due at the time of registration. Students who do not pay will have a hold placed on their record and will not be able to register for classes or receive grades, transcripts, verifications, certificates or diplomas.

\* Fees may be paid on campus up until the end of business hours at each college location. Fees may also be paid online via WebAdvisor at [www.rcc.edu](http://www.rcc.edu). Payments made online on the deadline date must be completed by 5:00PM. If you decide not to attend class and are not dropped from the class, you will receive an "F" in the class and owe fees. It is your responsibility to drop yourself from classes that you decide not to attend.

- It is the student's responsibility to verify that all classes have been added or dropped accordingly.
- Be sure that financial aid is processed prior to registration.
- See the table of contents for Residency for Tuition Purposes and AB540 Non-resident Fee Waiver information.

# Refunds~

## When do I need to drop to receive a refund?

Refund deadlines can be viewed/printed from the WebAdvisor menu at [www.rcc.edu](http://www.rcc.edu). Click on *Class Name and Title*. The deadline to drop full-term classes and receive a refund is generally two weeks. The deadline to drop short-term classes is 10% of the class meetings.

You are eligible for a refund of fees if you withdraw from classes within the specified deadlines. Refunds are issued to students approximately 6-8 weeks after the last day for refunds. No immediate refunds are available. If, for short-term classes, you add the class after the first day you may be adding past the refund date. Students who pay with cash or a check will receive a refund check in the mail. Students who pay with credit card on WebAdvisor will have their refund credited back to their credit card.

Students who drop all classes within the refund period and wish to receive a refund for a parking permit must turn the permit in to Parking Services.

If you are receiving a refund due to an adjustment in your financial aid, please notify Student Accounts in the Bradshaw building at Riverside City College.

For questions regarding your account and refunds call (951) 222-8604.

**To be sure of a refund, students must drop themselves within refund deadlines.**



## Step 8 – Get Your RCCD Student Photo/College ID Card~



**Student ID  
+  
ATM Card**



### Get Your Free RCCD College Card

**WELLS  
FARGO**

Use it at any RCCD college for:

- Access to the library and labs
- Entry to student activities, including athletic and performing arts events

Link it to a **FREE Wells Fargo College Checking®** account\* for:

- **FREE Wells Fargo®** ATM access—Now at all 3 college locations!
- PIN-based purchases

Get it: **Admissions and Records Office—All three colleges**

Link it: **Wells Fargo Riverside City College Office—Riverside (in the Outreach Office by Admissions)**

Or visit [wellsfargo.com/locator](http://wellsfargo.com/locator) for a location near you.

\*Eligibility subject to approval. Students must provide proof of enrollment at an accredited institution when the account is opened. The account is available for a maximum of 5 years, after which it will convert to a standard checking account subject to applicable checking fees. Students in school more than 5 years must show proof of enrollment to remain in a Wells Fargo College Checking account. \$100 minimum opening deposit required to open a new checking account.

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## Step 9 – Buy Your Textbooks~

### When can I get my books?

Books are available approximately two weeks prior to the start of the term. For the best chance at USED books, reserve your texts online.

### To receive a refund:

Books must be returned in original condition within the 1<sup>st</sup> week of classes. An original sales receipt is required for all refunds and exchanges. Refunds will be given after the first week of class with proof of schedule change for the first 30 days of classes.

### Save Time!

Get important textbook information, including ISBN numbers and pricing, and reserve your books online for in-store pickup or delivery to your home!

- Moreno Valley College: [www.rccmoreno.bnccollege.com](http://www.rccmoreno.bnccollege.com)
- Norco College: [www.rccnorco.bnccollege.com](http://www.rccnorco.bnccollege.com)
- Riverside City College: [www.rcc.bnccollege.com](http://www.rcc.bnccollege.com)

### Save Money!

Shop early for the best selection of USED texts!

### Cash for Books!

When you are done with your books, bring them back to the bookstore to sell for up to 50% of the purchase price. A valid RCCD student ID is required.

### Methods of payment at the bookstore:

- Cash
- VISA \*
- Master Card \*
- Discover \*
- American Express \*

#### Credit Card Policy:

All RCCD bookstores will gladly accept credit cards with a valid RCCD or state-issued ID. If the credit card is not in your name, you **MUST** have an authorization letter from the card holder with a signature on both the letter and the card as well as your own I.D.

*\* Student ID number required*

# Step 10 – Attend Class the First Day~

- Arrive early to find a parking space, consider commuting alternatives.
- If enrolled in an online class go to [www.opencampus.com](http://www.opencampus.com).
- If your plans change and you cannot attend, please be sure to officially drop your class(es).

## General Education Student Learning Outcomes

Every student who graduates from RCCD with an A.A. or A.S. degree is unique—almost no two take exactly the same courses. But to be educated is to possess some values in common, some shared competencies and modes of thought. Thus all graduates meet a 23-unit general education requirement that gives them broad exposure to ideas and skills outside their own areas of special interest. After successfully completing the GE requirement, all RCCD students should be able to:

### Critical Thinking

- Analyze and solve complex problems across a range of academic and everyday contexts
- Construct sound arguments and evaluate arguments of others
- Consider and evaluate rival hypotheses
- Recognize and assess evidence from a variety of sources
- Generalize appropriately from specific cases
- Integrate knowledge across a range of contexts
- Identify one's own and others' assumptions, biases, and their consequences

### Information Skills

- Demonstrate computer literacy
- Locate, evaluate, and use information effectively

### Communication Skills

- Write with precision and clarity to express complex thought
- Read college-level materials with understanding and insight
- Listen thoughtfully and respectfully to the ideas of others
- Speak with precision and clarity to express complex thought

### Breadth of Knowledge

- Understand the basic content and modes of inquiry of the major knowledge fields
- Analyze experimental results and draw reasonable conclusions from them
- Use the symbols and vocabulary of mathematics to solve problems and communicate results
- Respond to and evaluate artistic expression

### Application of Knowledge

- Maintain and transfer academic and technical skills to workplace
- Be life-long learners, with ability to acquire and employ new knowledge
- Set goals and devise strategies for personal and professional development and well being

### Global Awareness

- Demonstrate appreciation for civic responsibility and ethical behavior
- Participate in constructive social interaction
- Demonstrate teamwork skills
- Demonstrate understanding of ethnic, religious, and socioeconomic diversity
- Demonstrate understanding of alternative political, historical, and cultural viewpoints

# Continuing @ RCCD~

## Continue Taking Classes

All continuing students are assigned a new registration appointment date each term. If you are not a continuing student, you must submit a new admissions application in order to register again.

## Re-apply for Financial Aid

The Free Application for Federal Student Aid (FAFSA) is available for the next academic year on January 2<sup>nd</sup> or the first day of the winter term. The priority filing date is March 2<sup>nd</sup> of each year.

If you are receiving a Board of Governors Waiver (BOGW), you must reapply each academic year, beginning with the summer term.

## Continue to see a Counselor

Students should meet with a counselor during their first term to develop a 2-year SEP (Student Educational Plan).

It is advisable that students meet with a counselor once a semester to review their educational goals, because general education and lower division major requirements are always subject to change.

If you change your educational goal, it is important to see a counselor to obtain a revised SEP.

## Veterans:

Riverside Community College District is proud to have you choose us as your community college. To take full advantage of your benefits, please call (951) 222-8607 to get started or check our website at [www.rcc.edu](http://www.rcc.edu).

# Moving on from RCCD~

## Apply for Certificates and Diplomas

In order to receive an associate degree or certificate, all RCCD fees must be paid in full. You must submit an application online for an associate degree or certificate in the academic year in which you anticipate you will complete the requirements. Applications are available online at [www.rcc.edu](http://www.rcc.edu). Click on *Students*, on *Admissions and Records*, and then on *Graduation/Certificate Applications*. There is a \$5.00 diploma fee for each associate degree application. Students planning to participate in the commencement ceremony on June 9, 2011 must file their degree or certificate applications by April 1, 2011. See the college catalog for further details and requirements.

Students may apply for degrees and certificates for any term in the 2010-2011 year during the following four applications periods:

### Deadlines:

- Summer – First day of summer term through July 15 to apply to graduate in summer 2010, fall 2010, winter 2011, spring 2011
- Fall – First day of fall term through October 15 to apply to graduate in fall 2010, winter 2011, spring 2011
- Winter – First day of winter term through February 1 to apply to graduate in winter 2011, spring 2011
- Spring – First day of spring term to April 1 to apply to graduate in spring 2011

## Transfer to other Institutions

Be sure to verify that courses transfer to your desired institution prior to taking the course. Information about transferring, including specific requirements for UC and CSU transfer, is available in the college catalog, student handbook, Schedule of Classes, at [www.rcc.edu](http://www.rcc.edu), and in the Transfer/Career Center in Admissions and Counseling. You can contact the Transfer/Career Center at (951) 222-8446 with any questions.

Official transcripts must be submitted to your desired institution in order to transfer units.

## Order Transcripts

(now available online at [www.rcc.edu](http://www.rcc.edu))

**Unofficial transcripts** are also available on Web-Advisor at [www.rcc.edu](http://www.rcc.edu) for no fee.

**Official transcripts** can be ordered on Web-Advisor at [www.rcc.edu](http://www.rcc.edu), by mail (printable forms available on our website), in Admissions (Riverside City College), or in the Student Service Office (Moreno Valley and Norco Colleges). Your first two official transcripts are free. Each additional official transcript is \$3. For faster processing there is an additional optional \$5 fee for each transcript. All transcripts are mailed first class.

In order to receive a transcript, all RCCD fees must be paid in full. At the end of each term, it may take 3-4 weeks before grades are posted on WebAdvisor and updated transcripts are mailed. Ordering transcripts on WebAdvisor will always be faster! For more information visit [www.rcc.edu](http://www.rcc.edu) or call the Transcripts Office at Riverside City College at (951) 222-8603.

Transcripts only include RCCD coursework.

**MORENO VALLEY COLLEGE  
NORCO COLLEGE  
RIVERSIDE CITY COLLEGE**

# WebAdvisor

**Your academic record at  
your fingertips**

## Log in to:

- Complete online new student orientation and Student Ed Plan
- View your registration date
- Search and register for classes
- Update your personal profile
- View/print class schedule
- Take the online skills workshop
- Apply for graduation
- View your financial aid award letter
- Pay fees
- Order: transcripts, enrollment verifications, and parking permits
- And much more!

**GET CONNECTED @  
WWW.RCC.EDU**

## Need Help?

- Click on Log-in tutorial on the WebAdvisor menu
- See Log In Help to retrieve your username & to reset your password
- You may also click on FAQ for additional information

### Email:

studenttechhelp@rcc.edu  
admissionsmorenovalley@rcc.edu  
admissionsnorco@rcc.edu  
admissionsriverside@rcc.edu

**Your WebAdvisor user name is the first letter of your first and last name combined with your seven digit RCC ID.**

**Example: Jane Smith ID# 1234567 = js1234567**  
**Be sure to enter your user name in lower case.**

**Your temporary password is your six digit birth date. Example: if your birth date is April 02, 1980, your password is 040280.**

**After logging in your temporary will expire causing you to change your password. Your new password must be 6-9 characters and include both letters and numbers.**



# Online Services at RCCD~

(Use this sheet to keep track of your username and passwords for all services offered at RCCD.)

Need tech help with your WebAdvisor username/password or with activating your RCCD email account? You can email [studenttechhelp@rcc.edu](mailto:studenttechhelp@rcc.edu) for online tutorials or go to the Digital Library at Riverside City College for in-person help.

## Online Application

Access the online application from RCCD homepage at [www.rcc.edu](http://www.rcc.edu).

If it is your first time completing an application, create an account by clicking on *New User*. Remember to write down your username and password for future reference.

If you have already created an account click on: *Returning User*

For help retrieving your username or password, click on *Log In Help* or call 1-800-468-6927

Remember to submit an application every time you miss a major term (fall or spring)

User ID: \_\_\_\_\_ Password: \_\_\_\_\_

## RCCD Email

Activate your RCCD email account immediately and read it often so that you don't miss important notices! See Step 5 in this publication for more information. Personal email addresses will not be used by RCCD. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

If you know your RCCD email address (Windows Live ID) you can type in [mail.live.com](http://mail.live.com) from your browser. Follow the Microsoft prompts to set up and activate your account. Your initial password is your 6-digit birthdate.

If you need help in activating your RCCD email account go to [www.rcc.edu](http://www.rcc.edu), click on *Students* and then click on *Student Email*. There is a tutorial there to help you.

If you just need to know your RCCD email address go to [www.rcc.edu](http://www.rcc.edu), click on *WebAdvisor*, and click on *What's My RCC Email Address?*

You may forward your RCCD email to your own personal email account. Log in and click on *Options*. The tutorial referred to above will help you.

Windows Live ID: \_\_\_\_\_ Password: \_\_\_\_\_

## WebAdvisor

Access WebAdvisor from the RCCD homepage: [www.rcc.edu](http://www.rcc.edu).

Use WebAdvisor to check registration date, search, register, manage your waitlist and drop classes, view financial aid information, order parking permits and transcripts, pay fees and more.

Log In: Click on *Log In Help* and *What's My User ID*. Also see: *What's My Password*. For additional assistance, view the *Log In Video*.

Your initial password is your 6-digit date of birth (mm/dd/yy).

Once you have logged in, be sure to view the registration video.

If you forget your password you can reset it anytime through *Log In Help*.

WebAdvisor ID: \_\_\_\_\_ Password: \_\_\_\_\_

## Blackboard CE 8

(Open Campus online-based classes)

Access online-based courses from the Open Campus homepage: [www.opencampus.com](http://www.opencampus.com).

- Click the log-in link or
- Click on *Credit Course Login* (green button).
- Your username: first and last initial w/Student ID (example: md1234567)
- Your password first time logging in: **student**.

For additional assistance contact the Open Campus Help Desk toll free at 1-866-259-7271 for 24 hour support or check [www.opencampus.com](http://www.opencampus.com) for course updates.

If you forget your password, contact the Help Desk to have it reset.

Username: \_\_\_\_\_ Password: \_\_\_\_\_

# Calendario para el verano 2010

Clases de 6 Semanas Durante el Dia: 21 de junio a 29 de julio

Clases de 8 Semanas Durante la Noche: 21 de junio a 12 de agosto

Clases de 8 Semanas Durante el Fin de Semana: 26 de junio a 15 de agosto

30 de abril	Citas para matricularse/registrarse para el verano se muestran en WebAdvisor en <a href="http://www.rcc.edu">www.rcc.edu</a> .
24 de mayo	Matricularse/registrarse en clases para estudiantes que asistieron a RCCD en la primavera 2010—"Continuing Students". Los días de registración son basadas en el numero de unidades completados en RCCD. Estudiantes Nuevos—"New Students" y estudiantes que han regresado a RCCD después de un tiempo---"Returning Students" necesitan re-aplicar y se matriculan después de "Continuing Students."
31 de mayo	Estudiantes de la Secundaria/ "High School"—el ultimo día que se acepta el "paquete de aplicación" para clases de tiempo completo en el verano 2010. Para más información y las formas requeridas vayan al Internet a <a href="http://www.rcc.edu">www.rcc.edu</a> .
16 de junio	Plazo de Pagos del Honorario - Estudiantes que se registraron en o antes del 16 de junio deben haber pagado todos los costos o serán retirados de las clases por falta de pagos.
21 de junio*	Clases empiezan para el semestre del verano 2010 (clases en el día y la tarde).
22 de junio	Aplicar para Graduación—Primer día para aplicar para una licenciatura o un certificado para el verano 2010/otoño 2010/invierno 2011/ primavera 2011. Aplicaciones estan disponibles en WebAdvisor en <a href="http://www.rcc.edu">www.rcc.edu</a> .
26 de junio	Clases empiezan para el semestre del verano 2010 (clases ofrecidas durante el fin de semana).
5 de julio	Día de vacación para el verano - no habra clases.
15 de julio	Aplicaciones para Graduación--- Ultimo día para aplicar para una licenciatura de associate degree o un certificado/Certificate durante el semestre del verano. Aplicaciones seran aceptadas otra vez empesando el primer día del doño.
29 de julio	Clases de seis semanas se terminan.
12 de agosto	Clases de ocho semanas se terminan.
15 de agosto	Clases de ocho semanas ofrecidas durante el fin de semana terminan. Las calificaciones están disponibles en WebAdvisor a <a href="http://www.rcc.edu">www.rcc.edu</a> . Si las calificaciones no aparecen en esta fecha, hay que comunicarse con el/la instructor/a o el departamento académico. Es posible que las calificaciones estén disponible antes de esta fecha, pero el favor de no comunicarse con el/ella antes de esta fecha.

## \*Fechas de Límite Para Matricularse, Omitir Clases y Reembolsos

Hay que confirmar con "WebAdvisor" a [www.rcc.edu](http://www.rcc.edu) para fechas de límite para agregar clases, omitir clases, y reembolsos.

**Nota sobre pagos:** Es la responsabilidad del estudiante para saber las fechas de límite y/o agregar y omitir clases a tiempo.

**Estudiantes** serán retirados de las clases por falta de pagos.

# Para empezar en RCCD~



**Paso 1:** Aplicar a RCCD en la red/Internet a [www.rcc.edu](http://www.rcc.edu). Hay ayuda disponible en la Oficina de Matrícula/Registración (Admissions Office). La aplicación sobre el Internet está disponible en Español.



**Paso 2:** ¿Necesita dinero para asistir al colegio? Vaya a [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices)  
• [www.fafsa.ed.gov](http://www.fafsa.ed.gov). Ayuda esta disponible para cada plantel.



**Paso 3:** Llame al Centro de Evaluación Preliminar (Assessment Center) para hacer una cita para completar la Evaluación Preliminar de (ESL) Inglés como Segundo Idioma (PTESL).

Moreno Valley (951) 571-6492 • Norco (951) 372-7156 • Riverside (951) 222-8451



**Paso 4:** Llame al Centro de Consejería para hacer una cita para asistir a una sesión (en grupo) de Orientación y Consejería.

Moreno Valley (951) 571-6104 • Norco (951) 372-7101 • Riverside (951) 222-8440



**Paso 5:** Revise su propia fecha para registrarse y regístrese en sus clases de (ESL) Inglés Como Segundo Idioma en una de las siguientes maneras:

- Vaya a [www.rcc.edu](http://www.rcc.edu) y seleccione 'WebAdvisor' (Hay ayuda disponible en el sitio de web)
- Vaya a la Oficina de Matrícula/Registración en cualquier plantel de RCCD—Moreno Valley, Norco y Riverside



**Paso 6:** Asegurar que paguen todos los costos antes de las fechas de limite. Puede ser retirado por falta de pagos.



**Paso 7:** Compre sus libros. Se pueden comprar los libros por el Internet en [www.rcc.bncollege.com](http://www.rcc.bncollege.com) o en la librería del plantel donde se dan sus clases.



**Paso 8:** Obtenga su identificación estudiantil. Es gratis.



**Paso 9:** Hay que asistir a sus clases el primer día de clase. Traigan su materia y prepárense para empezar a aprender.

# Programa de Inglés como segundo idioma (ESL) de Riverside Community College District (RCCD)~

Clases de Inglés como segundo idioma son para personas que tienen conocimiento del Inglés pero no tienen instrucción académica en hablar, escribir, o leer el idioma.

Si usted habla o entiende muy poco Inglés, se le recomienda que primero tome clases en un Centro de Educación para Adultos antes de matricularse en RCCD. Si usted vive en el área de Riverside, llame al Centro Palm al 788-7185. Si usted vive en el área de Corona-Norco, llame al Centro Buena Vista al 736-3325 o al 736-3364. Si usted vive en el área de Moreno Valley, llame al 697-4216 o al 485-5700.

## Preguntas Generales

### ¿Cuáles son los requisitos?

Usted es elegible para asistir a RCCD si:

- Ha cumplido 18 años de edad o
- Tiene diploma de estudios secundarios o su equivalente (GED) o,
- Asiste a una preparatoria (high school) local

### ¿Debo tomar un examen para matricularme en RCCD?

Sí, se requiere que los estudiantes tomen el examen **PTESL** para personas con Inglés limitado. Este examen se usa solamente para asegurar que se inscriban la clase apropiada. El examen es gratis.

### ¿En cuál clase debo matricularme?

Utilizando los resultados del examen **PTESL**, se recomendará las clases apropiadas para su nivel académico.

### ¿Qué tipo de clases ofrece RCCD?

Se ofrecen clases de ESL en gramática/escritura, lectura, y conversación. Estas clases se ofrecen a nivel básico, intermedio, y avanzado. En cada nivel, el énfasis es principalmente en gramática, escritura, y lectura de Inglés. Se puede repetir cada clase.

### ¿Cuándo empiezan las clases?

El día y la hora que empiezan las clases están indicados en el Horario de Clases (Schedule of Classes). Estas revistas se envían a todos los residentes que viven en el Distrito de RCC, o también puede adquirir una copia gratis en cualquiera de las tres librerías del colegio: Riverside, Moreno Valley, o Norco.

### ¿Cómo puedo matricularme?

1. Complete la solicitud que se encuentra al centro del Horario de Clases y traigala o envíela a la Oficina de Matricula (Admissions & Records) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. El domicilio del colegio está escrito en la solicitud.

2. Tome el examen **PTESL** y reciba los resultados inmediatamente. Vea el Horario de Clases para ver la fecha del próximo examen y llame a la Oficina de Consejería al 222-8440 para hacer cita.

### ¿Cuánto cuesta asistir al colegio?

Vea la página, ¿Cuánto cuesta asistir a RCCD?

### ¿Hay asistencia financiera?

Si usted es residente o ciudadano, puede recibir asistencia financiera. Hay muchos programas y becas que proveen fondos para cubrir los gastos de matriculación. Para mayor información por favor llame al 222-8712.

### ¿Ofrece RCCD clases en Español?

Desafortunadamente, no se ofrecen clases en Español. Las únicas clases que ofrecemos en Español son para estudiantes que quieren aprender a hablar Español.

### ¿Ofrece RCCD cuidado de niños?

El campus de Riverside tiene un centro que ofrece cuidado de niños de 6 meses hasta 5 años. Los campus de Moreno Valley y Norco tienen centros que ofrecen cuidado de niños de 2 a 5 años. Las horas de servicio son de 6:30 a.m. a 5:30 p.m. de lunes a viernes. Para mayor información y precios por favor llame al (951) 222-8068 para Riverside, (951) 571-6214 para Moreno Valley y (951) 734-0068 para Norco.

Si tiene otra pregunta o necesita más información en llenar la solicitud, por favor llame al 222-8107 o al 222-8744.

## AB540

Desde el 1º de enero de 2002, la ley AB540 de California permite que todos los estudiantes (menos los extranjeros que no sean inmigrantes) que cumplan con los siguientes requisitos, asistan a las universidades públicas del estado de California, que son los Colegios Comunitarios de California/ California Community Colleges (CCC), las Universidades de California (UC) y las Universidades Estatales de California (CSU).

El estudiante tiene que haber asistido a una escuela secundaria (High School) pública o privada, al menos durante tres años.

El estudiante tiene que haberse graduado de una Escuela Secundaria (High School) de California, o haber terminado el equivalente a esos estudios (por ejemplo haber aprobado el GED o el Exámen de Graduación de la Escuela Secundaria de California).

El estudiante tiene que entregar una petición para la excepción con la universidad, incluyendo una declaración legal firmada, en la cual confirma haber cumplido con todos los requisitos.

Los estudiantes que completen 3 años en una escuela de adultos y/o consigan su GED podrían calificar para AB 540 si el Colegio Comunitario/ Community College al que desean asistir lo considera equivalente a la Escuela Secundaria (High School).

Los estudiantes no residentes que cumplan con estos requisitos, podrán pagar las mismas cuotas que los residentes; sin embargo no se podrán considerar "residentes" de California.



# ¿Cuánto cuesta asistir a Riverside Community College District?

El Colegio Comunitario de Riverside (RCCD) cobra por unidad y no por clase. Cada unidad cuesta veintiséis dólares (\$26) para residentes de California. Mas aparte, residentes de otro estado pagan ciento ochenta y uno dólares (\$181) por cada unidad, más veintiséis (\$26) dólares si es residente de otro país. Todos los cargos pueden cambiar debido a acción legislative del estado o a cambios de póliza del Consejo de RCCD. La mayoría de las clases de Inglés como segundo idioma (ESL) son cuatro (4) unidades. Para ser considerado como estudiante de tiempo completo, necesita completar 12 unidades.

## Servicios de Salud

El estado de California requiere que la institución cobre la cuota de Servicios de Salud, no importa si el estudiante tiene aseguranza de salud o no. El costo es diecisiete dólares (\$17) por cada semestre de otoño y primavera y catorce dólares (\$14) por cada sesión de invierno y verano. Estudiantes que califican para el Board of Governors Waiver (BOGW), todavía tienen que pagar la cuota de servicios de salud.

## Servicios Estudiantiles

La cuota de Servicios Estudiantiles es opcional. Por favor consulte la página de Servicios Estudiantiles, en la revista de clases, referente a los beneficios de pagar esta cuota.

# ¡Riverside Community College District es para usted!

Riverside Community College District (RCCD) está aquí para servir a nuestra comunidad y se compromete a servir a adultos de todas edades. La institución hace todo lo posible por lograr que los estudiantes terminen sus estudios y continúen con las metas que se hayan propuesto. Continuando con nuestro esfuerzo por lograr que todos los estudiantes tengan éxito, ofrecemos servicios de asesoría académica, asistencia económica, tutoría, y servicios de salud.

## SERVICIOS ESTUDIANTILES

**Consejeros Académicos**-El colegio ofrece servicios de Consejería Académica para todos los estudiantes que necesitan consejo y ayuda sobre que clases tomar para obtener un certificado vocacional, un título de asociado, y sobre el proceso de transferencia a una universidad. Los consejeros ayudan a los estudiantes a establecer una meta educativa y les proporcionan servicios adicionales para ayudarles a alcanzar esta meta. Para hacer cita con un consejero llame al 222-8440 para Riverside, 571-6104 para Moreno Valley, y 372-7001/7102 para Norco.

**Asistencia Financiera**-RCCD ofrece asistencia financiera que cubre los gastos de matriculación para ciudadanos y residentes de California. Las solicitudes están disponibles en la Oficina de Servicios Financieros (Student Financial Services) en el campus de Riverside y las oficinas de Servicios Estudiantiles (Student Services) en los campus de Moreno Valley y Norco. Para mas información por favor llame al 222-8712.

## EOPS (Programa de Asistencia Académica y Financiera)-EOPS

es un programa financiado por el estado y está diseñado para facilitar el éxito de los estudiantes con desventajas económicas y académicas. Esto incluye estudiantes que se han graduado con un promedio general (G.P.A.) menos de 2.5. Los servicios pueden incluir: ayuda financiera para algunos de sus libros, consejeros académicos, servicios de tutoría, y prioridad de matrícula. Para más información por favor llame al 222-8045.

Al tener un buen conocimiento académico del Inglés, puede obtener un certificado vocacional, un título de asociado, y/o transferirse a una universidad. Se ofrecen más de cuarenta (40) programas vocacionales, por ejemplo, Administración de Empresas, Asistente de Médico, Computación, Construcción, Cosmetología, Enfermería, Electrónica, Fotografía, Estudios de la Niñez, Imprenta, Ingeniería, Mecánica Automotriz, Soldadura, Técnica en Aire Acondicionado, Técnica Dental. Si desea transferirse a una universidad, puede transferir sus créditos académicos a las Universidades de California (UC), las Universidades del Estado de California (CSU), o a la mayoría de otras universidades.



# Spanish-Speaking Personnel

## "¡Hola! ¿En que le puedo ayudar?"



Spanish Line	Staff	951-222-8107
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ACADEMIC AFFAIRS / ASUNTOS ACADÉMICOS		
Tish Chavez	Executive Administrative Assistant	951-222-8057

ACADEMIC SUPPORT / APOYO ACADÉMICO		
Marilyn Martinez-Flores Ph.D.	Dean, Academic Support	951-222-8644

ADMISSIONS & RECORDS / DEPARTAMENTO DE REGISTRO Y MATRICULACIÓN		
Michelle Dassow	Student Services Technician	951-222-8947
Daisy Figueroa	Transcripts	951-222-8603
Johanna Vasquez	Administrative Assistant III	951-222-8538
Rosa Vargas	Student Services Technician	951-222-8605

ADMINISTRATIVE SUPPORT CENTER / CENTRO DE APOYO ADMINISTRATIVO		
Juan Lopez	Admin Support Center Supervisor	951-222-8796

BUSINESS SERVICES / OFICINA DE SERVICIOS FINANCIEROS		
Michelle Davila	Administrative Assistant IV	951-222-8400

COLLEGE SAFETY & POLICE / DEPARTAMENTO DE POLICÍA Y SEGURIDAD		
Mary Varela	Administrative Assistant	951-222-8502

COUNSELING / OFICINA DE LOS CONSEJEROS		
Patricia Avila	Counselor	951-222-8725
Arturo Dassow	Counselor	951-222-8722
Sinar Lomeli	Adjunct Counselor	951-222-8440
Ashley Martinez	Educational Advisor	951-328-3660
Lily Martinez	Counseling Clerk	951-222-8812
Elizabeth Yglecias	Counselor	951-222-8437

COMMUNITY EDUCATION / EDUCACIÓN PARA LA COMUNIDAD		
Irene Reyes	Community Relations Specialist	951-222-8090

DISABLED STUDENT SERVICES / SERVICIOS DE ESTUDIANTES CON DISCAPACIDADES		
David Dileo	Senior Interpreter	951-328-3681



# Spanish-Speaking Personnel

## "¡Hola! ¿En que le puedo ayudar?"



INFORMATION SERVICES / SERVICIOS DE INFORMACIÓN		
Gloria Aguilar	Administrative Assistant IV	951-222-8383

INSTITUTIONAL RESEARCH / INSTITUTO DE INVESTIGACIONES		
Leeshawn Moore Ph.D.	Institutional Research Specialist	951-222-8784

OPEN CAMPUS / ASISTENCIA SOBRE TECNOLOGÍA PARA PROFESORES		
Connie Hagar	Educational Technologies Trainer	951-222-8098

OUTREACH / DEPARTAMENTO DE EXTENSION AL LA COMUNIDAD		
Tony Ortiz	Outreach Specialist	951-222-8402

PUBLIC AFFAIRS / ASUNTOS Y RELACIONES PUBLICAS		
Diana Meza	Community Relations Specialist	951-222-8958

RUBIDOUX ANNEX		
Claudia Castro	Educational Advisor	951-222-8167

STUDENT FINANCIAL SERVICES / SERVICIOS FINANCIEROS PARA ESTUDIANTES		
Ana Arriaza	SFS Specialist	951-222-8718
Nelya Castro	SFS Outreach Specialist	951-222-8715
Carmen Campos	Student Employment Specialist	951-222-8717
Monica Delgadillo-Flores	Counselor	951-222-8108

WORKFORCE PREPARATION / DEPARTAMENTO DE CAPACITACIÓN DE EMPLEO		
Michael Arellano	Job Development Specialist	951-222-8432
Peggy Gutierrez	ILP Emancipation Coach	951-222-8965
Miguel Contreras	Educational Advisor	951-222-2089



DISTRITO DEL COLEGIO COMUNITARIO DE RIVERSIDE  
Procedimiento para presentar una queja por Discriminación/Acoso Sexual  
*Usted Tiene Derecho a Presentar una Queja*

Este es un resumen del derecho que usted tiene a presentar una queja formal de discriminación o de acoso sexual. Este es sólo un resumen. Por favor vea las Políticas de la Junta Directiva Escolar y los Procedimientos Administrativos BP/AP 3410 y BP/AP 3430, y AP 3435 para el procedimiento completo del Distrito.

**PROCEDIMIENTO PARA UNA QUEJA FORMAL/INFORMAL:**

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente.
- Usted no necesita participar en una resolución informal.
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita.
- Usted puede presentar una queja basada en el rechazo de empleo en la Oficina del Departamento de Educación de Estados Unidos de Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja es relacionada a empleo, usted puede presentar una queja en la Comisión de Estados Unidos de Igualdad en Oportunidad de Empleo (EEOC, por sus siglas en inglés) y/o el Departamento de Igualdad en el Empleo y la Vivienda (DFEH, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Están prohibidas las represalias. Si usted siente que están usando represalias en su contra como resultado de haber presentado una queja, por favor pongase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

**EL PROPOSITO DE LA RESOLUCION INFORMAL:**

El propósito del proceso en una resolución informal es permitir que un individuo, el cual cree ha sido ilícitamente discriminado en contra, pueda resolver la situación por medio de un proceso de mediación en lugar de un proceso de queja formal. Típicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una declaración de que el comportamiento ofensivo cesará. Usted será notificado acerca del resultado de la investigación del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted necesitará firmar un documento el cual indique que usted ha elegido el proceso de la resolución informal.
- El Distrito completará su investigación en el período de tiempo requerido por la política de la Junta Directiva Escolar, a menos que usted voluntariamente rescinda su queja antes de ser terminada la investigación.

- El seleccionar el proceso de resolución informal, no le previene a usted el poder tomar la decisión después de presentar una queja formal (sujeto a todas las reglas al presentar una queja formal). Usted puede hacer esto mientras el proceso informal está en curso, o si el proceso informal ha sido completado y usted no está satisfecho con el resultado o la propuesta resolución hecha por el Distrito, siempre y cuando que el período de tiempo para presentar una queja formal no haya terminado.

**COMO PRESENTAR UNA QUEJA FORMAL:**

- La queja debe ser presentada utilizando el formulario indicado por la oficina del Rector del Estado. El formulario está disponible en la página de internet del Distrito, en la oficina de Diversidad y Recursos Humanos, o en la página de internet del Rector del Estado en [www.cccco.edu](http://www.cccco.edu).
- Le queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- Le queja debe de ser presentada por la persona que declara que ella/el ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser presentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidentes de la presunta discriminación ilícita.
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser presentada en el espacio de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este período será extendido por no más de 90 días seguido a la fecha de expiración de los 180 días, si usted se enteró o tuvo conocimiento de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días.
- Usted puede presentar una queja con el:

Director  
Diversity, Equity and Compliance  
Riverside Community College District  
3845 Market Street  
Riverside, CA 92501-3244  
(951) 222-8039

o con:

Legal Affairs Division  
Office of the Chancellor  
California Community Colleges  
1102 Q Street  
Sacramento, CA 95811-6549

### **¿ QUE SUCEDE CUANDO UNA QUEJA FORMAL ES PRESENTADA ?**

El Distrito entonces conducirá una investigación. A partir de 90 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y le enviará una copia del reporte investigativo, o un resumen a usted, junto con la notificación de su derecho a apelar la decisión ante la Junta Directiva Escolar del Distrito y la oficina del Rector del Estado. Este reporte es la Determinación Administrativa del Distrito.

### **DERECHOS DE APELACION DE LA PERSONA AFECTADA**

Usted, como persona afectada, tiene derechos que puede ejercer para apelar si usted no está satisfecho con los resultados de la Determinación Administrativa del Distrito. En el momento en que el resumen investigativo y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y/o su designado/a le notificará a usted acerca de los derechos que tiene para solicitar una apelación de la siguiente manera:

### **TODAS LAS APELACIONES DEBERAN SER HECHAS POR ESCRITO**

(El correo electrónico no es un método satisfactorio.)

**Primer Nivel de Apelación:** Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días del calendario a partir de la fecha en que la Determinación Administrativa fue hecha. Los Miembros de la Junta Directiva Escolar revisarán la queja original, la Determinación Administrativa y la apelación.

Por favor envíe una petición hecha por escrito para poder solicitar una apelación a los Miembros de la Junta Directiva Escolar en el período de tiempo indicado, dirigido con atención de:

District Board of Trustees  
c/o Diversity, Equity and Compliance  
Riverside Community College District  
3845 Market Street  
Riverside, CA 92501-3244

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto en el espacio de 45 días del calendario, después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir no tomar ninguna acción en el espacio de 45 días del calendario, en este caso la decisión original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decisión final del Distrito en este asunto. Usted recibirá una copia de la decisión final retenida por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

**Segundo Nivel de Apelación:** Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días del calendario a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción en el espacio de 45 días del calendario. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia mostrando la fecha en que el afectado solicitó

una apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días del calendario a partir de esa fecha.

En cualquier caso que involucre discriminación con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de Estados Unidos de Oportunidad de Igualdad en el empleo.

### **PARA MAS INFORMACION CONTACTAR**

Director  
Diversity, Equity and Compliance  
Riverside Community College District  
3845 Market Street  
Riverside, CA 92501-3244  
(951) 222-8039  
[www.rcc.edu](http://www.rcc.edu)

Department of Fair Employment and Housing (DFEH)  
Santa Ana District Office  
2101 East 4<sup>th</sup> Street, Suite 255-B  
Santa Ana, CA 92705  
(800) 884-1684  
TTY (800) 700-2320  
[www.dfeh.ca.gov](http://www.dfeh.ca.gov)

Equal Employment Opportunity Commission (EEOC)  
555 West Beech Street, Suite 504  
San Diego, CA 92101  
(800) 669-4000  
[www.eeoc.gov](http://www.eeoc.gov)

U.S. Department of Education Office for Civil Rights (OCR)  
50 Beale Street, Suite 7200  
San Francisco, CA 94105  
(415) 486-5555  
[www.ed.gov](http://www.ed.gov)

State Chancellor's Office  
California Community Colleges (CCCCO)  
1102 Q Street  
Sacramento, CA 95811-6549  
(916) 445-4826  
[www.cccco.edu](http://www.cccco.edu)



# Cómo Denunciar Discriminación u Hostigamiento

La oficina de Diversidad, Igualdad y Cumplimiento (DEC por sus siglas en inglés) del Distrito está disponible para asistir a los estudiantes, profesores, empleados o visitantes con problemas o preguntas relacionadas a la discriminación y hostigamiento. Para mayor información sobre los procedimientos para denunciar o para transferir del Internet una copia del formulario de quejas del Distrito, por favor visite nuestra página web al: [www.rcc.edu/administration/dec.cfm](http://www.rcc.edu/administration/dec.cfm) o llame al: (951) 222-8039.

## CÓMO DENUNCIAR

Si usted experimenta o presencia lo que usted cree ser discriminación u hostigamiento ilícito, por favor documente la siguiente información:

- Fecha, hora y ubicación del incidente;
- Nombres e información para ponerse en contacto con personas involucrados y posibles testigos, si se conocen;
- Información detallada referente al/a los incidente(s) que observó;
- Reporte sus preocupaciones y problemas llamando al (951) 222-8039.

**La discriminación o el hostigamiento** van en contra de la misión de educación superior de RCCD y es contra la ley. La política del Distrito prohíbe las prácticas discriminatorias (reales, percibidas, o por asociación con otras personas) basadas en el/la:

- Identificación de Grupo Étnico • Nacionalidad • Religión • Edad • Sexo/Género • Raza • Color • Ascendencia • Orientación Sexual • Discapacidad Física o Mental
- *O cualquier característica enumerada o definida en la sección 11135 del Código Gubernamental o cualquier característica contenida en la prohibición de crímenes de odio contenidos en la subdivisión (a) de la sección 422.6 del Código Penal.*

**El Hostigamiento Sexual** no tiene cabida en un ambiente académico o de trabajo. RCCD está comprometido a proveer un ambiente positivo y seguro para todos los estudiantes, empleados y visitantes. A continuación hay una lista parcial de actividades de hostigamiento sexual prohibidas:

- Propuestas sexuales indeseables;
- Ofrecimiento de empleo o de beneficios de calificaciones a cambio de favores sexuales;
- Represalias, reales o en forma de amenaza, por no participar;
- Miradas impúdicas; hacer gestos sexuales; o mostrar o exhibir objetos, fotos, caricaturas o carteleros que sugieren sexualidad;
- Hacer difamaciones, bromas o comentarios despectivos, o usar apodos;
- Hacer comentarios sexuales, incluyendo comentarios gráficos, sobre el cuerpo de una persona;
- Usar palabras sexualmente degradantes para describir a una persona; o cartas, notas o invitaciones sugestivas u obscenas;
- Tocar o atacar físicamente, como también impedir o bloquear movimientos.

**La Resolución** de quejas se puede lograr por un proceso, ya sea formal o informal. La opción del proceso la determina la persona que plantea la queja. El propósito del proceso de resolución informal es de permitir a la persona que cree que ha sido discriminada ilícitamente o ha sido hostigada sexualmente, resolver el problema a través de un proceso de mediación en lugar de un proceso formal de queja. Típicamente, el proceso informal es utilizado cuando existe un simple malentendido o la persona procura solamente una aclaración del malentendido o una disculpa por parte de la otra persona y una garantía de que terminará ese comportamiento ofensivo. La resolución informal debe ser revisada por el/la Director(a) de Diversidad, Igualdad y Cumplimiento. Las quejas formales deben reportarse usando un formulario de queja del Distrito disponible en nuestra página web, en la página web del Rector del Estado, o en el departamento de Diversidad y Recursos Humanos. Si se presenta una queja formal, el Distrito conducirá una investigación dentro de los plazos requeridos de acuerdo a la política y la ley. Durante el proceso formal, no se le exigirá a la persona demandante que confronte o resuelva los problemas con la persona acusada de la conducta ilícita.

**Las Quejas Informales** se pueden citar en la oficina de RCCD DEC del Distrito llamando al (951) 222-8039. Las quejas informales requieren que la persona que reporta la queja lo haga por escrito. Escoger el proceso informal no le impide el derecho a reportar una queja formal durante el periodo que tiene para reportar quejas.

**Las Quejas Formales** se pueden reportar en la oficina de DEC del Distrito llamando al (951) 222-8039 o a la oficina del Rector del Estado (California Community Colleges Chancellor's Office, 1102 Q Street, Sacramento, CA 95811). Las quejas formales deben ser presentadas por escrito en el formulario de queja requerida. Las quejas formales pueden ser reportadas solamente por la persona que alega que ha sufrido discriminación u hostigamiento ilícito o por una persona que se ha dado cuenta de esta discriminación u hostigamiento ilícito en su capacidad oficial de maestro o administrador del Distrito.

El formulario de queja esta disponible en las siguientes páginas web:

- [www.rcc.edu/administration/hr/files/Discrim\\_Complaint\\_2006.pdf](http://www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf)
- [www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx](http://www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx)

Cuando se reciba el formulario completo, el Distrito conducirá una investigación dentro del tiempo requerido por las políticas de Distrito y la sección 59300 del Título 5 del Código de Regulaciones de California. El demandante y la persona acusada de la conducta recibirán notificación de los resultados de la investigación.

**El Plazo para Reportar una Queja** en casos que no involucran discriminación u hostigamiento en el empleo es dentro de un año de la última fecha en que ocurrió la conducta presunta. Quejas que involucran discriminación u hostigamiento en el empleo se reportaran dentro de 180 días de la última fecha en que ocurrió la conducta presunta. Una extensión puede estar disponible si el conocimiento de los hechos de la presunta discriminación o violación ocurrió después de la fecha de caducidad.

En casos donde no se involucran discriminación u hostigamiento relacionados con el empleo, además de la oficina del Rector del Estado arriba mencionada, tiene el derecho de reportar una queja con las siguientes agencias externas:

U.S. Department of Education, Office of Civil Rights (OCR)  
50 Beale Street, Suite 7200  
San Francisco, CA 94105  
(415) 486-5555  
[www.ed.gov](http://www.ed.gov)

En casos donde se involucran discriminación u hostigamiento relacionados con el empleo, tiene el derecho de reportar una queja con las siguientes agencias externas:

Department of Fair Employment and Housing (DFEH)  
Santa Ana District Office  
2101 East 4th Street, Suite 255-B  
Santa Ana, CA 92705  
(800) 884-1684  
[www.dfeh.ca.gov](http://www.dfeh.ca.gov)

Equal Employment Opportunity Commission (EEOC)  
555 West Beech Street, Suite 504  
San Diego, CA 92101  
(800) 669-4000  
[www.eeoc.gov](http://www.eeoc.gov)

**Las Represalias** en contra de cualquier persona que presente una queja de discriminación u hostigamiento, o refiera el asunto para investigación, son ilegales.

**La Confidencialidad** se mantiene hasta la medida que sea posible por ley.



# Riverside City College



ABBR	BUILDING	ABBR	BUILDING
AD	Administration	MLK	Martin Luther King Teaching/ Learning Center
AR	Art	MU	Music
ASB	Assessment Center	PL	Planetarium
AT	Automotive Technology	PLTS	Pilates Studio
BE	Business Education	POOL	Cutter Pool
BRAD	Bradshaw Center	PORT 3	Portable 3
COSM	Cosmetology	PS	Physical Science
CS	Ceramics-Sculpture	QD	Quadrangle
DL	Digital Library	RXHS	Rubidoux High School
ECER	Early Childhood Education-RIV	STOK	Stokoe Elementary School
HG	Huntley Gym	STVR	Stover Music Hall
HOSP	Various Hospitals	TCHA	Technology A
LN	Auditorium (Landis)	TCHB	Technology B
LFSC	Life Science	VBGC	Van Buren Golf Course
LVKN	Lovekin Field	WG	Gymnasium (Wheelock)
MEC	March Education Center	WS	Stadium (Wheelock)

For more information, see "How to Read the Schedule of Classes."

## MISSION STATEMENT

Riverside City College provides an affordable, high-quality education, including comprehensive student services and community programs, by empowering and supporting a diverse community of learners as they work toward individual achievement and life-long learning. To help students achieve their goals, the College offers tutorial and supplemental instruction, pre-college courses, transfer programs, career preparation, and technical programs leading to certificates or associate degrees. Based on a learner-centered philosophy, the College fosters critical thinking, develops information and communication skills, expands the breadth and application of knowledge, and promotes community and global awareness.

Code	Hours	Days	Room	Instructor
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### ACCOUNTING

#### ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

45661	07:35AM 09:50PM	MW	BE 200	M Chaks
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

#### EVENING

45500	06:00PM 09:20PM	M	BE 100	M Chaks
	06/21/10 08/11/10			Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

#### ONLINE

45662				F Stearns
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45663				F Stearns
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

Code	Hours	Days	Room	Instructor
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#### ACC-1B PRINCIPLES OF ACCOUNTING II 3.00 UNITS

A study of managerial accounting principles and information systems.

- **PREREQUISITE:** ACC-1A.

#### EVENING

45524	06:00PM 09:20PM	W	BE 100	M Chaks
	06/21/10 08/11/10			Last day to add: 06/27/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### ADMINISTRATION OF JUSTICE

#### ADJ-1 INTRO ADMIN OF JUSTICE 3.00 UNITS

The history and philosophy of administration of justice in America.

- **PREREQUISITE:** None.

45665	10:00AM 12:15PM	MW	QD 240	O Thompson
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

#### ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- **PREREQUISITE:** None.

#### ONLINE

45666				O Thompson
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**IN AN EFFORT TO PROMOTE HEALTHY LIFESTYLES, RIVERSIDE CITY COLLEGE HAS BEEN IDENTIFIED AS A NON-SMOKING, SMOKE-FREE ENVIRONMENT.**

Code	Hours	Days	Room	Instructor
<b>ADJ-3</b>	<b>CONCEPTS OF CRIMINAL LAW</b>			<b>3.00 UNITS</b>
Philosophy of law and constitutional provisions; definitions, classification of crimes.				
• <i>PREREQUISITE: None.</i>				
<b>EVENING</b>				
45525	06:00PM 07:40PM	MW	QD 240	O Thompson
	06/21/10 08/12/10		Last day to add: 06/25/10	
The above section is a hybrid class. Computer with Internet access required. See <a href="http://www.open.campus.com">www.open.campus.com</a> .				

## APP DIGITAL MEDIA AND PRINTING

<b>ADM-63</b>	<b>ADOBE INDESIGN</b>			<b>3.00 UNITS</b>
Page layout and design for professional publishing using Adobe InDesign.				
• <i>PREREQUISITE: None.</i>				
45667	08:00AM 12:30PM	MTWTH	TCHB 123	R Finner
	06/21/10 07/29/10		Last day to add: 06/25/10	
<b>ADM-71</b>	<b>ADOBE PHOTOSHOP</b>			<b>3.00 UNITS</b>
A comprehensive course in digital manipulation and techniques using Adobe Photoshop.				
• <i>PREREQUISITE: None.</i>				
45668	01:00PM 05:30PM	MTWTH	TCHB 121	E Hewitt
	06/21/10 07/29/10		Last day to add: 06/25/10	

## AIR CONDITIONING

<b>AIR-50A</b>	<b>AIR CONDITIONING/REFRIG</b>				<b>5.00 UNITS</b>
Fundamentals of basic refrigeration systems as used in any cooling cycle.					
• <i>PREREQUISITE: None.</i>					
<b>EVENING</b>					
45526	06:00PM 08:50PM	MTWTH	TCHA 103A	S Swift	
	06/21/10 08/12/10		Last day to add: 06/27/10		
<b>AIR-53</b>	<b>BASIC ELEC FOR A/C &amp; REFRIG</b>				<b>4.00 UNITS</b>
Basic electrical circuit design and repair for air conditioning and refrigeration systems.					
• <i>PREREQUISITE: None.</i>					
<b>EVENING</b>					
45527	06:00PM 09:20PM	MTWTH	TCHA 103B	N Orme	
	06/21/10 08/12/10		Last day to add: 06/27/10		

### ENROLLMENT GUIDELINES: AMERICAN SIGN LANGUAGE COURSES

1. If you have taken American Sign Language in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.
2. If you have acquired knowledge of American Sign Language outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

## AMERICAN SIGN LANGUAGE

<b>AML-1</b>	<b>AMERICAN SIGN LANGUAGE 1</b>				<b>4.00 UNITS</b>
Develops basic vocabulary and grammatical proficiency at the sentence level in ASL discourse, both receptively and expressively. Introduces the culture of deaf people.					
<ul style="list-style-type: none"><li>• <i>PREREQUISITE: None.</i></li></ul>					
<b>EVENING</b>					
45528	06:00PM 08:15PM	MTWTH	QD 218	M Kurs	
	06/21/10 08/12/10		Last day to add: 06/27/10		
The above section has an additional 18 hours laboratory by arrangement.					



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!

Code	Hours	Days	Room	Instructor
<b>ANATOMY &amp; PHYSIOLOGY</b>				
<b>AMY-2A</b>	<b>ANATOMY &amp; PHYSIOLOGY I</b>			<b>4.00 UNITS</b>
An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.				
• <i>PREREQUISITE: None.</i>				
45671	08:20AM 09:50AM	MTWTH	LFSC 103	M Cryder
	10:00AM 02:30PM	MTWTH	LFSC 103	M Cryder
	06/21/10 07/29/10		Last day to add: 06/25/10	

## ANTHROPOLOGY

<b>ANT-1</b>	<b>PHYSICAL ANTHROPOLOGY</b>			<b>3.00 UNITS</b>
Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.				
• <i>PREREQUISITE: None.</i>				
<b>ONLINE</b>				
45674				S Mazur-Stommen
	06/21/10 07/29/10	Last day to add: 06/26/10		
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				
<b>ANT-2</b>	<b>CULTURAL ANTHRO</b>			<b>3.00 UNITS</b>
An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.				
• <i>PREREQUISITE: None.</i>				
45675	12:35PM 02:50PM	MTWTH	QD 201	J Griffing
	06/21/10 07/29/10	Last day to add: 06/25/10		
<b>ONLINE</b>				
45033				T Tombs
	06/21/10 07/29/10	Last day to add: 06/26/10		
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				
45676				L Greathouse
	06/21/10 07/29/10	Last day to add: 06/26/10		
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

## ART

ART-1

HIST ART: ANCIENT/MED

3.00 UNITS

Survey of the history of Western art: Prehistoric through the Medieval periods.

• PREREQUISITE: None.

• ADVISORY: Qualification for ENG-1A.

45677

09:00AM 12:00PM

TWTH

QD 216

N Green Hodges

06/22/10 07/29/10

Last day to add: 06/26/10

ART-6

ART APPRECIATION

3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

• PREREQUISITE: None.

• ADVISORY: Qualification for ENG-1A.

45531

12:30PM 03:30PM

TWTH

QD 216

M Eastridge

06/22/10 07/29/10

Last day to add: 06/26/10

ART-17

BEGINNING DRAWING

3.00 UNITS

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.

• PREREQUISITE: None.

45530

09:00AM 03:00PM

TWTH

AR 101

V Madrid

06/22/10 07/29/10

Last day to add: 06/26/10

EVENING

45678

06:00PM 9:23PM

MTWTH

AR 201

J Ramirez

06/21/10 08/12/10

Last day to add: 06/25/10

ART-22

BASIC DESIGN

3.00 UNITS

Introduction to the fundamentals of two- dimensional design. The practice of the organization of the visual elements, according to the principles of design.

• PREREQUISITE: None.

45046

10:00AM 04:00PM

TWTH

AR 201

L Brown

06/22/10 07/29/10

Last day to add: 06/26/10

Code	Hours	Days	Room	Instructor
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**ART-30 PRINTMAKING 3.00 UNITS**

Introduction to printmaking, using a variety of techniques, such as screen-printing, mono-printing, relief and intaglio. A materials fee of \$15 will be charged at the time of registration.

- **PREREQUISITE:** None.
- **ADVISORY:** ART-17 and 22.

45635	03:00PM 09:00PM	TWTH	AR 102	D Kraemer
	06/22/10 07/29/10			Last day to add: 06/26/10

**ART-44 ANIMATION 3.00 UNITS**

Introduction to traditional animation.

- **PREREQUISITE:** ART-17.
- **ADVISORY:** ART-22 and 40.

45051	08:00AM 02:00PM	TWTH	AR 102	W Kim
	06/22/10 07/29/10			Last day to add: 06/26/10

**ART-49 STUDIO PRINTMAKING 3.00 UNITS**

Continued studio work in printmaking with emphasis on individual art problems for the self-motivated student. Intended for non-art majors. A materials fee of \$15 will be charged at the time of registration.

- **PREREQUISITE:** ART-30.

45637	03:00PM 09:00PM	TWTH	AR 102	D Kraemer
	06/22/10 07/29/10			Last day to add: 06/28/10

## ASTRONOMY

**AST-1A INTRO TO ASTRONOMY 3.00 UNITS**

A descriptive survey of the solar system: history and methods of astronomy.

- **PREREQUISITE:** None.
- **ADVISORY:** High school algebra and geometry.

45680	07:35AM 09:50AM	MTWTH	PL 123	S Blair
	06/21/10 07/29/10			Last day to add: 06/25/10

45681	10:00AM 12:15PM	MTWTH	PL 123	S Blair
	06/21/10 07/29/10			Last day to add: 06/25/10

### EVENING

45532	06:00PM 09:20PM	TTH	PL 123	S Schuh
	06/22/10 08/12/10			Last day to add: 06/28/10

## AUTOMOTIVE TECHNOLOGY

**AUT-50 AUTOMOTIVE PRINCIPLE 4.00 UNITS**

General theory, component identification and basic functions of the modern automobile.

- **PREREQUISITE:** None.

### EVENING

45533	06:00PM 10:30PM	TTH	AT 108	D Slocum
	06/22/10 08/12/10			Last day to add: 06/28/10

**AUT-53A AUTO CHASSIS & ALIGNMENT 4.00 UNITS**

Automotive chassis, components, their wear, malfunction diagnosis and corrective procedures.

- **PREREQUISITE:** AUT-50 or AUB-50.

45028	01:00PM 04:55PM	MTWTH	AT 108	D Slocum
	06/21/10 08/12/10			Last day to add: 06/27/10

**AUT-72 FORD APPLIED ELECTRONICS 4.00 UNITS**

Advanced Ford automotive computer controls as they relate to specific body electronic systems, and theory, operation, diagnosis and repair of Ford automotive climate control systems.

- **PREREQUISITE:** AUT-71 or 40.
- **LIMITATION ON ENROLLMENT:** Sponsorship by a Ford, Lincoln/Mercury or Mazda dealership, or approved Ford repair facility.

45008	07:30AM 12:00PM	MTWTH	AT 101G	Y Ulloa
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a Ford Corporate Program class.

Code	Hours	Days	Room	Instructor
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## BIOLOGY

**BIO-1 GENERAL BIOLOGY 4.00 UNITS**

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- **PREREQUISITE:** None.

45685	08:20AM 10:35AM	MTWTH	LFSC 104	G Burchett
	10:45AM 01:00PM	MTWTH	LFSC 104	G Burchett
	06/21/10 07/29/10			Last day to add: 06/25/10

## BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate

**BUS-10 INTRO TO BUSINESS 3.00 UNITS**

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

45687	07:35AM 09:50AM	TTH	BE 206	C Wyckoff
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### EVENING

45534	06:00PM 09:20PM	TTH	BE 210	D Wilcoxson
	06/22/10 08/12/10			Last day to add: 06/28/10

The above section is a web-enhanced class. Internet access may be required.

### ONLINE

45686				R Pardee
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**BUS-18A BUSINESS LAW I 3.00 UNITS**

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

### ONLINE

45689				L Judon
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**BUS-20 BUSINESS MATH 3.00 UNITS**

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- **PREREQUISITE:** None.

### ONLINE

45691				R Pardee
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**BUS-22 MGMT COMMUNICATIONS 3.00 UNITS**

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- **PREREQUISITE:** None.
- **ADVISORY:** CAT-30.

### ONLINE

45692				C Ishihara
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



**WARNING!**  
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YOU HAVE NOT MET THE PREREQUISITE!



Code	Hours	Days	Room	Instructor
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## CHEMISTRY

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

### CHE-1A GENERAL CHEMISTRY I 5.00 UNITS

Simple chemical systems-gas laws, weight relations, thermodynamics, atomic structure and bonding.

- **PREREQUISITE:** CHE-2A or 3 and MAT-35.

45694	12:15PM 02:30PM	MTWTH	PS 203	E Kime-Hunt
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

#### LABS:

45696	07:35AM 12:05PM	MTWTH	PS 205	D Bernier
	06/21/10 07/29/10			Last day to add: 06/25/10
45695	02:30PM 07:00PM	MTWTH	PS 205	E Kime-Hunt
	06/21/10 07/29/10			Last day to add: 06/25/10

### CHE-1B GENERAL CHEMISTRY II 5.00 UNITS

Sequel to CHE-1A: reaction rates, equilibrium, acid-base, thermodynamics, electrochemistry, nuclear, inorganic and organic chemistry.

- **PREREQUISITE:** CHE-1A or 1AH.

45697	10:00AM 12:15PM	MTWTH	PS 202	B Grey
	12:30PM 05:00PM	MTWTH	PS 206	B Grey
	06/21/10 07/29/10			Last day to add: 06/25/10

### CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- **PREREQUISITE:** MAT-52.

45699	09:50AM 12:05PM	MTWTH	PS 203	P Richardson
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

45698	03:00PM 05:15PM	MTWTH	PS 203	J Williamson
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section requires concurrent lab enrollment. Select from labs listed below.

#### LABS:

45702	07:35AM 09:50AM	MTWTH	PS 207	P Richardson
	06/21/10 07/29/10			Last day to add: 06/25/10
45700	12:35PM 02:50PM	MTWTH	PS 207	J Williamson
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45701	06:00PM 08:15PM	MTWTH	PS 207	T Muleta
	06/21/10 07/29/10			Last day to add: 06/25/10

## COMPUTER APPLICATIONS/OFFICE

### CAT-50 KEYBOARD/DOC PROCESSING 3.00 UNITS

Touch typing, keyboard mastery and document formatting on computers for basic business applications.

- **PREREQUISITE:** None.

#### ONLINE

45536				S Torre
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### CAT-53 KEYBOARD/TYPING FUNDAMENTALS 1.00 UNITS

Develops basic alpha/numeric keyboarding/touch typewriting skills on an electronic keyboard for the non-typist.

- **PREREQUISITE:** None.

45693	10:00AM 11:30AM	MW	BE 204	P Bainum
	06/21/10 07/28/10			Last day to add: 07/21/10

The above section is an individually paced web-enhanced class. Internet access may be required.

Code	Hours	Days	Room	Instructor
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### CAT-80 WORD FOR WINDOWS 3.00 UNITS

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- **PREREQUISITE:** None.
- **ADVISORY:** Typing knowledge/skills of at least 40 wpm.

#### ONLINE

45507				J Lehr
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### CAT-98A INTRO TO EXCEL 1.50 UNITS

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE:** None.

#### ONLINE

45509				S Torre
	06/21/10 08/12/10			Last day to add: 07/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

Most Computer Applications/Office and Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

## COMPUTER INFORMATION SYSTEMS

### CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications.

Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

#### EVENING

45538	06:00PM 09:20PM	M	BE 200	J Cregg
	06/21/10 08/11/10			Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45539	06:00PM 09:20PM	W	BE 200	J Cregg
	06/21/10 08/11/10			Last day to add: 06/27/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

#### ONLINE

45704				J Cregg
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45705				S Bhatia
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45706				S Torre
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS

Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CSC-2)

- **PREREQUISITE:** None.

#### ONLINE

45708				S Bhatia
	06/21/10 08/12/10			Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).





**Code**      **Hours**      **Days**      **Room**      **Instructor**

**CIS-5      PROGRAM LOGIC USING C++      3.00 UNITS**  
 Introduction to computer programming for gaming, business, scientific and mathematical applications using C++. (Same as CSC-2)  
 • **PREREQUISITE:** None.  
 • **ADVISORY:** CIS-1A.

**EVENING**

45540      06:00PM 09:20PM      T      BE 200      M Lehr  
 06/22/10 08/12/10      Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**CIS-12      PHP DYNAMIC WEB SITE PROGRAM      3.00 UNITS**  
 Introduction to dynamic web site programming using PHP, featuring database-driven applications such as user registration, content management, and e-commerce.  
 • **PREREQUISITE:** None.  
 • **ADVISORY:** Programming fundamentals such as in CIS-5 or 14A, and familiarity with HTML such as in CIS-72A or 14A.

**EVENING**

45537      6:00PM 09:20PM      W      BE 208      M Lehr  
 6/21/10 08/11/10      Last day to add: 06/27/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**CIS-14A      WEB PROGRAMMING: JAVASCRIPT      3.00 UNITS**  
 Introduction to JavaScript programming with World Wide Web applications including image rollovers, browser windows, forms, cookies and Dynamic HTML.  
 • **PREREQUISITE:** None.  
 • **ADVISORY:** Previous programming experience and knowledge of HTML, CIS-5 and CIS-72A.

**EVENING**

45027      6:00PM 09:20PM      M      BE 208      M Lehr  
 6/21/10 08/11/10      Last day to add: 07/09/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**CIS-62      MS ACCESS DBMS: COMPREHENSIVE      3.00 UNITS**

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros. (Same as CSC-62)  
 • **PREREQUISITE:** None.

**ONLINE**

45026      S Bhatia  
 06/21/10 08/12/10      Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**COMPUTER LAB HOURS: RIVERSIDE (MLK 219)**

Monday: 7:30AM - 8:00PM  
 Tuesday-Thursday: 7:30AM - 6:00PM  
 Friday - Sunday: CLOSED  
 RIVERSIDE (MLK 219)

**COSMETOLOGY**

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/cosmetology](http://www.rcc.edu/cosmetology) or call 222-8185.

**COS-60A      BEGINNING COS CONCEPTS      11.00 UNITS**

Beginning in-depth study of the field of cosmetology and related sciences designed to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the state of California.

• **PREREQUISITE:** None. Courses will be taken in alphabetical sequence regardless which semester enrollment begins. (The student is required to purchase a selected tool/supply kit and textbooks at the first semester meeting. Check with the Cosmetology Department for the current cost.)

45000      08:00AM 10:34AM      MTWTHF      COSM 205      N Rodriguez  
 10:34AM 12:00PM      MTWTHF      COSM 207  
 12:30PM 04:30PM      MTWTHF      COSM 207

**Code**      **Hours**      **Days**      **Room**      **Instructor**

06/01/10 07/29/10      Last day to add: 06/08/10

**EVENING**

45005      05:30PM 10:30PM      MTWTHF      COSM 107      R Kessler  
 05/17/10 08/25/10      Last day to add: 06/04/10

**COS-60B      LEVEL II COS CONCEPTS      10.50 UNITS**

An in-depth study of the field of Cosmetology and related sciences to prepare students to acquire entry-level job positions upon completion of the entire program and a license by the State of California.

• **PREREQUISITE:** COS-60A.

45001      08:00AM 12:00PM      MTWTHF      COSM 107      M Brown  
 12:30PM 04:30PM      MTWTHF      COSM 107  
 06/01/10 07/29/10      Last day to add: 06/08/10

**EVENING**

45543      05:30PM 10:30PM      MTWTHF      COSM 207      J Seniguar  
 05/17/10 08/25/10      Last day to add: 06/04/10

**COS-60C      LEVEL III COS CONCEPTS      10.00 UNITS**

An in-depth study of the field of cosmetology and related sciences for entry level job skills.

• **PREREQUISITE:** COS-60B.

45002      08:00AM 12:00PM      MTWTHF      COSM 106      S Summers  
 12:30PM 04:30PM      MTWTHF      COSM 106  
 06/01/10 07/29/10      Last day to add: 06/08/10

**EVENING**

45544      05:30PM 10:30PM      MTWTHF      COSM 107      R Kessler  
 05/17/10 08/25/10      Last day to add: 06/04/10

**COS-60D      LEVEL IV COS CONCEPTS      8.00 UNITS**

An in-depth study of the field of cosmetology and related sciences for entry level job skills.

• **PREREQUISITE:** COS-60C.

45044      08:00AM 12:00PM      MTWTHF      COSM 104      C Willie  
 12:30PM 04:30PM      MTWTHF      COSM 104  
 06/01/10 07/29/10      Last day to add: 06/08/10

**COS-60E      LEVEL V COS CONCEPTS      8.00 UNITS**

An in-depth study of the field of cosmetology and related sciences for entry level job skills.

• **PREREQUISITE:** COS-60D.

**EVENING**

45007      05:30PM 10:30PM      MTWTHF      COSM 106      J Seniguar  
 05/17/10 08/25/10      Last day to add: 06/04/10

**COS-801      LEVEL VI COSMETOLOGY CONCEPTS      0.00 UNITS**

This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the state licensing examination.

• **PREREQUISITE:** COS-60E or 60E2.

45004      08:00AM 04:30PM      WTHF      COSM 104      C Willie  
 06/01/10 07/29/10      Last day to add: 07/29/10

**EVENING**

45006      05:30PM 10:30PM      TWTH      COSM 107      J Seniguar  
 05/17/10 08/25/10      Last day to add: 08/25/10

**COS-811      COS TEACHER TRAINING      0.00 UNITS**

This class is designed to enable students to complete, in a laboratory setting, the requirements needed to qualify for the local teacher-training certificate.

• **PREREQUISITE:** None.

• **LIMITATION ON ENROLLMENT:** Completion of COS-61B.

45709      04:30PM 10:30PM      MTWTHF      COSM 205      P Westbrook  
 06/08/10 07/29/10      Last day to add: 07/29/10

**CULINARY ARTS**

**CUL-20      FUNDAMENTALS OF BAKING I      2.00 UNITS**

Principles and techniques of essential ingredients, temperature and handling of baked goods. To cover the cost of baking materials and supplies, a non-refundable lab fee of \$65.00 will be collected at registration.

• **PREREQUISITE:** None.

**EVENING**

45546      05:30PM 08:50PM      MW      CULN ACAD      M Williams  
 06/21/10 08/11/10      Last day to add: 06/25/10

The above section meets at the Culinary Academy, 1155 Spruce St., Riverside.



Code	Hours	Days	Room	Instructor
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## DANCE

### DAN-6 DANCE APPRECIATION 3.00 UNITS

A non-technical course leading to the appreciation and understanding of dance as communication, entertainment and art.

- **PREREQUISITE:** None.

45710	12:35PM 02:50PM	MTWTH	PLTS 101	S Roginski
	06/21/10 07/29/10			Last day to add: 06/25/10

### DAN-D14 DANCE REPERTOIRE, JAZZ 1.00 UNITS

Develops concert repertoire in the genre of jazz, as choreographed by a visiting guest artist or resident dance faculty.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Audition on or before the first class meeting.

#### EVENING

45055	05:30PM 09:00PM	MW	HG 102	R Chenoweth
	06/21/10 07/30/10			Last day to add: 06/25/10

The above section has additional hours to be arranged.

### DAN-D20 INTRO TO SOCIAL DANCE 1.00 UNITS

An introduction to social dance techniques. Dances to be studied will be foxtrot, cha-cha, waltz and swing.

- **PREREQUISITE:** None.

45032	12:35PM 02:50PM	MTWTH	HG 102	M Limon
	06/21/10 07/29/10			Last day to add: 06/25/10

### DAN-D21 BALLET, BEGINNING 1.00 UNITS

Introduces the fundamentals of ballet skills and vocabulary through basic technique and styles.

- **PREREQUISITE:** None.

#### EVENING

45056	06:00PM 09:20PM	TTH	HG 102	J Waggoner
	06/22/10 08/12/10			Last day to add: 06/28/10

### DAN-D31 HIP-HOP DANCE 1.00 UNITS

Introduces the fundamentals of hip-hop dance skills and vocabulary through basic technique and styles.

- **PREREQUISITE:** None.

45547	10:00AM 12:15PM	MTWTH	HG 102	B Brasier
	06/22/10 07/29/10			Last day to add: 06/26/10

### DAN-D47 PILATES, BEGINNING 1.00 UNITS

Applies techniques developed by Joseph H. Pilates in mat work and exercises on the universal reformer at the beginning level.

- **PREREQUISITE:** None.

#### EVENING

45549	06:00PM 09:20PM	TTH	PLTS 102	A Chavez
	06/22/10 08/12/10			Last day to add: 06/28/10

### DAN-D50 PILATES FOR DANCERS 1.00 UNITS

Conditioning and specialized training for dancers using the Pilates Method for the development of dance technique.

- **PREREQUISITE:** None.

45030	10:00AM 12:15PM	MTWTH	PLTS 102	J Dierdorff
	06/21/10 07/29/10			Last day to add: 06/25/10

### DAN-D60 DAN TECHNIQUES-MUSICAL THEATER 0.50 UNITS

Introduces the fundamentals of various dance genres and styles for musical theater.

- **PREREQUISITE:** None.

45714	03:00PM 05:15PM	MT	HG 102	R Chenoweth
	06/21/10 08/10/10			Last day to add: 06/25/10

The above section is taught in conjunction with the Summer Conservatory.

45715	03:00PM 05:15PM	WTH	HG 102	R Chenoweth
	06/23/10 08/12/10			Last day to add: 06/28/10

Code	Hours	Days	Room	Instructor
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The above section is taught in conjunction with the Summer Conservatory.

## EARLY CHILDHOOD EDUCATION

### EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

45048	10:00AM 12:15PM	MTWTH	STOK E102	F Bringhurst
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

### EAR-24 CREATIVE ACTIVITIES 3.00 UNITS

Integration of creative activity into various aspects of the curriculum.

- **PREREQUISITE:** None.

#### EVENING

45551	06:00PM 09:20PM	TTH	RXHS P5	B Kirby
	06/22/10 08/12/10			Last day to add: 06/28/10

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

### EAR-30 INTRNSHP/EARLY CHILD 4.00 UNITS

Supervised student teaching at the RCC Early Childhood Lab School.

- **PREREQUISITE:** EAR-19 and 28.

45721	07:30AM 09:00AM	MTWTH	ECER 9	S Yates
	09:00AM 01:30PM	MTWTH	ECER LAB	S Yates
	06/21/10 07/29/10			Last day to add: 06/25/10

In addition to the lecture time, the above section requires 108 hours of student teaching in the Child Development Center at Riverside City College. These hours will be completed from 9:00am- 1:30pm MTWTh. A TB test is required by the first day of class. For more information call the instructor at (951) 222-8903.

### EAR-33 INFANT AND TODDLERS 3.00 UNITS

Provides caregivers the components of quality care and education for children ages 0-3.

- **PREREQUISITE:** None.

- **ADVISORY:** EAR-20.

45049	10:00AM 12:15PM	MTWTH	ECER 9	M Flyr
	06/21/10 07/29/10			Last day to add: 06/25/10

**Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.**

## ECONOMICS

### ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- **PREREQUISITE:** None.

- **ADVISORY:** Qualification for ENG-1A and MAT-52.

#### ONLINE

45723	06/21/10 07/29/10			A Gasolari
				Last day to add: 06/26/10

### ECO-8 MICROECONOMICS 3.00 UNITS

Economic theory and analysis applied to consumer and producer behavior in markets.

- **PREREQUISITE:** None.

- **ADVISORY:** Qualification for ENG-1A and MAT-52.

#### ONLINE

45039	06/21/10 07/29/10			A Gasolari
				Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45040	06/21/10 07/29/10			A Gasolari
				Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**



Code Hours Days Room Instructor

### PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

#### ENGLISH 1A. One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

#### ENGLISH 1B:

A grade of C or better in ENG-1A.

#### ENGLISH 50. One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

#### ENGLISH 60A:

There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

## ENGLISH

### ENG-1A ENGLISH COMPOSITION 4.00 UNITS

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

45730	06:50AM 09:50AM	MTWTH	QD 103	J Anguiano
	06/21/10 07/29/10			Last day to add: 06/25/10
45732	10:00AM 01:00PM	MTWTH	QD 103	S Acharya
	06/21/10 07/29/10			Last day to add: 06/25/10
45736	10:00AM 01:00PM	MTWTH	RXHS P5	K Herr
	06/21/10 07/29/10			Last day to add: 06/25/10
The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.				
45734	01:10PM 04:10PM	MTWTH	QD 103	T Korson
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45553	06:00PM 08:15PM	MTWTH	QD 103	P Golder
	06/21/10 08/12/10			Last day to add: 06/27/10

#### ONLINE

The online sections below have an 18 hour ON-CAMPUS laboratory requirement to be arranged. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45728				B Osgood-Treston
	06/21/10 07/29/10			Last day to add: 06/26/10
45729				B Osgood-Treston
	06/21/10 07/29/10			Last day to add: 06/26/10

### ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

45739	06:50AM 09:50AM	MTWTH	QD 102	S Acharya
	06/21/10 07/29/10			Last day to add: 06/25/10
45737	10:00AM 01:00PM	MTWTH	QD 102	T Dibeneditto
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45554	06:00PM 08:15PM	MTWTH	QD 102	D Siciliano Di Rende
	06/21/10 08/12/10			Last day to add: 06/27/10

Code Hours Days Room Instructor

#### ONLINE

45740				T Dibeneditto
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class with an 18 hour ON-CAMPUS laboratory requirement to be arranged. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

### ENG-50 BASIC ENGLISH COMP 4.00 UNITS

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82 or qualifying preparation score.

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

45742	06:50AM 09:50AM	MTWTH	QD 212	L Kraus
	06/21/10 07/29/10			Last day to add: 06/25/10
45744	10:00AM 01:00PM	MTWTH	QD 115	S Garcia
	06/21/10 07/29/10			Last day to add: 06/25/10
45745	10:00AM 01:00PM	MTWTH	QD 24	J Anguiano
	06/21/10 07/29/10			Last day to add: 06/25/10
45749	10:00AM 01:00PM	MTWTH	QD 106	J Sullivan
	06/21/10 07/29/10			Last day to add: 06/25/10
45750	10:00AM 01:00PM	MTWTH	STOK D118	L Sarigiani
	06/21/10 07/29/10			Last day to add: 06/25/10
The above section meets at Stokoe Elementary School, 4501 Amb Dr., Riverside.				
45746	01:10PM 04:10PM	MTWTH	QD 212	S Lansing
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45555	06:00PM 08:15PM	MTWTH	QD 115	D Ramseyer
	06/21/10 08/12/10			Last day to add: 06/27/10

### ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

45751	06:50AM 09:50AM	MTWTH	QD 123	L Howard
	06/21/10 07/29/10			Last day to add: 06/25/10
45755	07:30AM 10:30AM	MTWTH	STOK D118	E Scott
	06/21/10 07/29/10			Last day to add: 06/25/10
The above section meets at Stokoe Elementary School, 4501 Amb Dr., Riverside.				
45752	10:00AM 01:00PM	MTWTH	QD 26	A Chatterjee
	06/21/10 07/29/10			Last day to add: 06/25/10
45753	10:00AM 01:00PM	MTWTH	QD 123	C Bendshadler
	06/21/10 07/29/10			Last day to add: 06/25/10
45754	01:10PM 04:10PM	MTWTH	QD 115	J Spangler
	06/21/10 07/29/10			Last day to add: 06/25/10

ENG 60A1-4 are courses that students may add any Monday or Wednesday. Students attend class Monday and Wednesday during any of the following times: 8:00-9:52AM or 1:30-3:22PM or 3:30-5:22PM. For more information call 222-8648.

### ENG-60A1 ENGL FUND: SENTENCE STRUCTURE 1.00 UNITS

This course instills basic sentence structure skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45756			LVKN F3	C Murillo
	06/21/10 07/29/10			Last day to add: 07/20/10



Code	Hours	Days	Room	Instructor
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**ENG-60A2 ENGL FUND: GRAMMAR AND USAGE 1.00 UNITS**

This course instills basic grammar and usage skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45757	06/21/10 07/29/10		LVKN F3	C Murillo
				Last day to add: 07/20/10

**ENG-60A3 ENGL FUND: MECHANICS AND SPELL 1.00 UNITS**

This course instills basic mechanics and spelling skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45758	06/21/10 07/29/10		LVKN F3	C Murillo
				Last day to add: 07/20/10

**ENG-60A4 ENGL FUND: PARAGRAPH CONSTRUCT 1.00 UNITS**

This course instills basic paragraph writing skills via individualized instruction. Successful completion of ENG-60A1, 60A2, 60A3, and 60A4 equals successful completion of ENG-60A. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45759	06/21/10 07/29/10		LVKN F3	C Murillo
				Last day to add: 07/20/10

**ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

45760	06:50AM 09:50AM	MTWTH	QD 205	S Garcia
	06/21/10 07/29/10			Last day to add: 06/25/10
45761	10:00AM 01:00PM	MTWTH	QD 212	L Kreitner
	06/21/10 07/29/10			Last day to add: 06/25/10
45762	10:00AM 01:00PM	MTWTH	QD 109	K Douglass
	06/21/10 07/29/10			Last day to add: 06/25/10
45763	01:10PM 04:10PM	MTWTH	QD 26	A Chatterjee
	06/21/10 07/29/10			Last day to add: 06/25/10

**ENG-885 WRITING CLINIC 0.00 UNITS**

A self-paced, open-entry/open-exit, Writing and Reading Center-based modular course designed for those who need concentrated attention in various areas of grammar, punctuation, and composition.

- **PREREQUISITE:** None.

45764			MLK 113	D Kruizenga-Muro
	06/21/10 07/29/10			Last day to add: 07/29/10
45042	11:19AM 01:00PM	MTWTH	MLK 113	J Spangler
	06/21/10 07/15/10			Last day to add: 07/15/10

The above section is part of the Jump Start Program which requires student placement in ENG-60A, REA-81 and MAT-63. For more information please contact the Academic Support Office at 951-222-8794.

Code	Hours	Days	Room	Instructor
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**ESL ONE-STOP**

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at [www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm). Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Riverside City College: Call 951-222-8451 for an appointment.

**ENGLISH AS A SECOND LANGUAGE**

**ESL-53 INTERMED WRITING/GRAMMAR 4.00 UNITS**

An intermediate English as a Second Language course for non-native speakers focusing on academic writing and grammar skills. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-52.

45558	01:00PM 04:45PM	MTWTH	QD 205	M Reid
	06/21/10 07/29/10			Last day to add: 06/25/10

**ESL-54 HIGH-INTERMED WRITING/GRAMMAR 5.00 UNITS**

A high-intermediate English as a Second Language course for non-native speakers of English focusing on academic grammar and writing skills, especially paragraph development. (Degree-credit course. Letter grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-53.

45766	10:00AM 01:45PM	MTWTH	QD 227	C Reible
	06/21/10 07/29/10			Last day to add: 06/25/10

All sections of ESL-54 and ESL-55 have an 18 hour laboratory requirement to be arranged.

**ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS**

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

45767	10:00AM 01:45PM	MTWTH	LVKN F8	J Waggoner
	06/21/10 07/29/10			Last day to add: 06/25/10

**ESL-92 INTERMED ORAL COMMUNICATION 3.00 UNITS**

An intermediate conversation and idioms class for English as a Second Language students. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.
- **ADVISORY:** Concurrent enrollment in ESL-53 or 54.

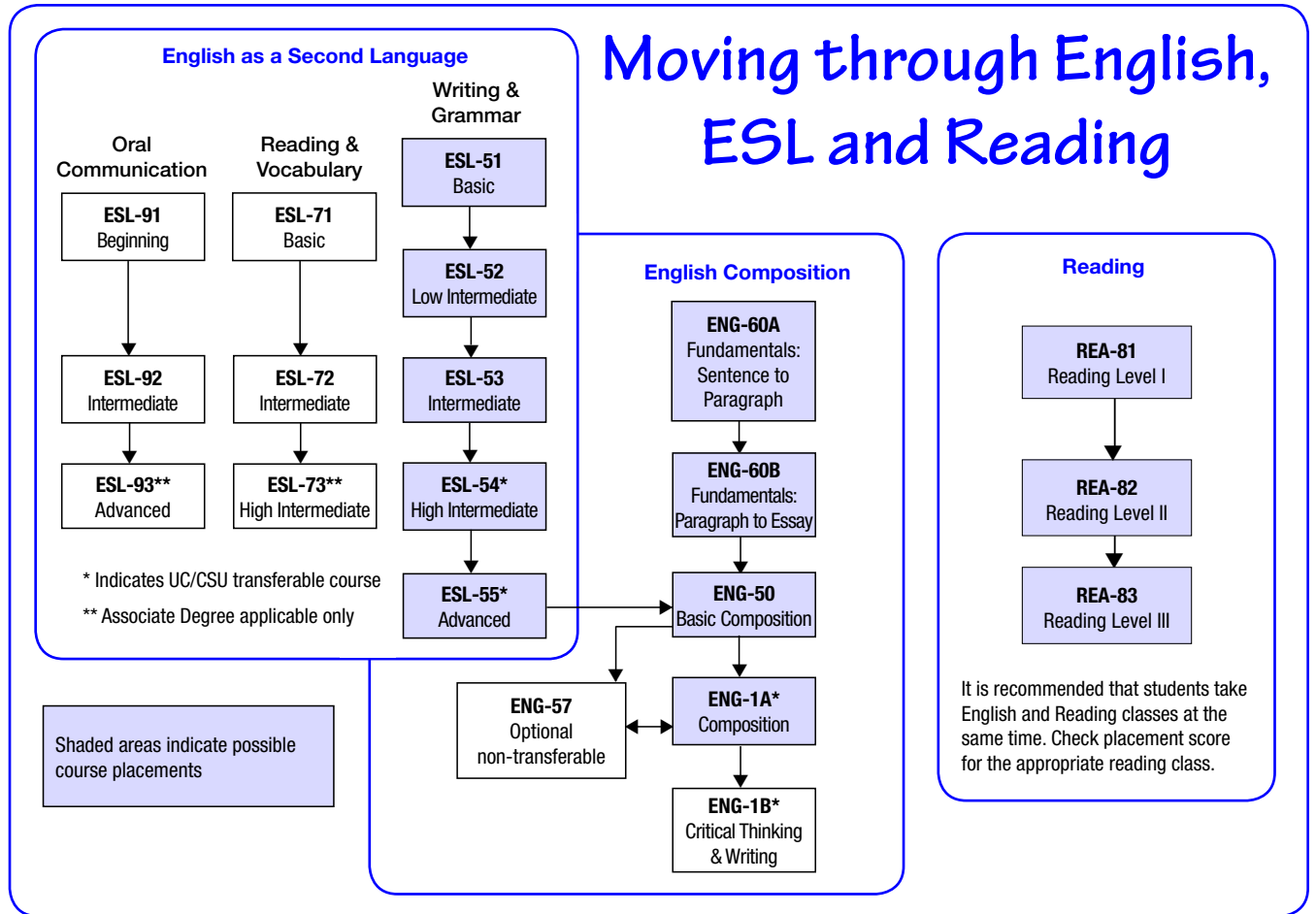
**EVENING**

45559	06:30PM 08:45PM	MTWTH	QD 24	I Abidin
	06/21/10 08/12/10			Last day to add: 06/27/10



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!





## FILM, TELEVISION AND VIDEO

### FTV-67 INTRO VIDEO PRODUCTION 2.00 UNITS

Introduction to the video production process and equipment including camcorders and editing equipment. Intended for career exploration and for non-majors.

- **PREREQUISITE:** None.

#### EVENING

45561	05:30PM 08:50PM	MW	LN 101	Staff
	06/21/10 08/11/10			Last day to add: 06/25/10

### FTV-68 STORY DEVELOPMENT PROCESS 3.00 UNITS

An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.

- **PREREQUISITE:** None.

#### ONLINE

45562			M Skerbelis
	06/21/10 08/12/10		Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### FTV-69 SCRIPT SUPERVISING-FILM, TELEV 3.00 UNITS

Introduction to the theory and practice of script supervising for film and television production.

- **PREREQUISITE:** None.

45066			K Eaton
			Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## ENROLLMENT GUIDELINES:

### FRENCH COURSES

1. If you have taken French in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.
2. If you have acquired knowledge of French outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

## FRENCH

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

### FRE-1 FRENCH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in French.

- **PREREQUISITE:** None.

45768	01:30PM 05:15PM	MW	QD 202	R Sarkis
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a hybrid class and has an additional 18 hours laboratory by arrangement. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).







Code Hours Days Room Instructor

## GEOGRAPHY

### GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS

The interacting physical processes of air, water, land, and life which impact Earth's surface.

- **PREREQUISITE:** None.

45769 07:35AM 09:50AM MTWTH BE 106 L Dean  
06/21/10 07/29/10 Last day to add: 06/25/10

### GEG-1L PHYSICAL GEOGRAPHY LAB 1.00 UNITS

Practical application of physical geography principles through geographically based in-class exercises.

- **PREREQUISITE:** None.
- **COREQUISITE:** Concurrent enrollment in or prior completion of GEG-1.

45770 10:00AM 12:15PM MTWTH BE 106 L Dean  
06/21/10 07/29/10 Last day to add: 06/25/10

## GRAPHICS TECHNOLOGY – See Applied Digital Media and Printing

## GUIDANCE

### GUI-47 CAREER EXPLOR/LIFE PLANNING 3.00 UNITS

Designed to assist those students considering the transition of a career change or undecided about the selection of a college transfer major. Required materials fee will be charged to the student and is not covered by BOGW.

- **PREREQUISITE:** None.

45774 09:00AM 11:50AM MTWTH LVKN F5 Staff  
06/14/10 07/15/10 Last day to add: 06/16/10

The above section is designed for students in the Gateway to College Program.

45775 09:00AM 11:50AM MTWTH LVKN F6 Staff  
06/14/10 07/15/10 Last day to add: 06/16/10

The above section is designed for students in the Gateway to College Program.

## HEALTH SCIENCE

### HES-1 HEALTH SCIENCE 3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- **PREREQUISITE:** None.

45778 08:20AM 10:35AM MTWTH LFSC 108 A Issa  
06/21/10 07/29/10 Last day to add: 06/25/10

45779 02:30PM 04:45PM MTWTH LFSC 108 A Issa  
06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

45565 06:00PM 09:20PM TTH LFSC 108 M Torres  
06/22/10 08/12/10 Last day to add: 06/28/10

## HISTORY

### HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

### ONLINE

45782 K Woods  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

Code Hours Days Room Instructor

### HIS-6 POL SOC HIST OF US 3.00 UNITS

A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45783 07:35AM 09:50AM MTWTH QD 25 R Yoshino  
06/21/10 07/29/10 Last day to add: 06/25/10

45784 07:35AM 09:50AM MTWTH QD 218 A Parker  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

45057 10:00AM 12:15PM MTWTH QD 218 G Forlnza  
06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

45566 06:00PM 09:20PM TTH QD 25 K Bowyer  
06/22/10 08/12/10 Last day to add: 06/28/10

### ONLINE

45785 A Parker  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### HIS-7 POL SOC HISTORY OF US 3.00 UNITS

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45034 07:35AM 09:50AM MTWTH QD 213 G Forlenza  
06/21/10 07/29/10 Last day to add: 06/25/10

45787 10:00AM 12:15PM MTWTH QD 25 R Yoshino  
06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

45567 06:00PM 09:20PM MW QD 25 R Yoshino  
06/21/10 08/11/10 Last day to add: 06/25/10

### ONLINE

45788 A Parker  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## HUMANITIES

### HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45790 10:00AM 12:15PM MTWTH QD 202 S Roman  
06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

45793 06:00PM 09:20PM TTH QD 213 S Lape  
06/22/10 08/12/10 Last day to add: 06/28/10

### ONLINE

45791 R Mahon  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45792 R Mahon  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**



Code Hours Days Room Instructor

## SUPERVISED TUTORING

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll.**

### ILA-800 SUPERVISED TUTORING 0.00 UNITS

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- **PREREQUISITE:** None.
- **COREQUISITE:** Must be enrolled in one other non-tutoring course.
- **LIMITATION ON ENROLLMENT:** Student must have a referral from an instructor or counselor.

45017	ACC	MLK 219	J Lehr
		Last day to add: 08/12/10	
45022	AML	MLK 219	D Gaylor
		Last day to add: 08/12/10	
45018	BUS	MLK 219	J Lehr
		Last day to add: 08/12/10	
45019	CAT	MLK 219	J Lehr
		Last day to add: 08/12/10	
45020	CIS	MLK 219	J Lehr
		Last day to add: 08/12/10	
45065	ENG	MLK 119	D Kruizenga-Muro
		Last day to add: 08/12/10	
45023	FRE	MLK 219	D Gaylor
		Last day to add: 08/12/10	
45024	JPN	MLK 219	D Gaylor
		Last day to add: 08/12/10	
45009	MAT	MLK 308	A Brown
		Last day to add: 08/12/10	
45025	SPA	MLK 219	D Gaylor
		Last day to add: 08/12/10	

Code Hours Days Room Instructor

## ENROLLMENT GUIDELINES: JAPANESE COURSES

1. If you have taken Japanese in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s) in order to enroll above level 1.
2. If you have acquired knowledge of Japanese outside of a formal educational institution, you must file a matriculation appeals petition in order to enroll above level 1.

## JAPANESE

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

### JPN-1 JAPANESE 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Japanese.

- **PREREQUISITE:** None.

45795 11:00AM 02:45PM MTWTH QD 107 T Suzuki  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section has an additional 18 hours laboratory by arrangement.

## JOURNALISM

### JOU-1 INTRO TO JOURNALISM 3.00 UNITS

The role of print media emphasizing theory and practice.

- **PREREQUISITE:** None.
- **ADVISORY:** ENG-1A or 1AH.

45794 10:00AM 12:15PM MTWTH DL 108 A Lovelace  
06/21/10 07/29/10 Last day to add: 06/25/10

## LOGISTICS - See Business Administration

## MANAGEMENT

### MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS

Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.

- **PREREQUISITE:** None.

#### ONLINE

45796 R Pardee  
06/21/10 08/12/10 Last day to add: 06/28/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## MARKETING

### MKT-20 PRINC OF MARKETING 3.00 UNITS

Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.

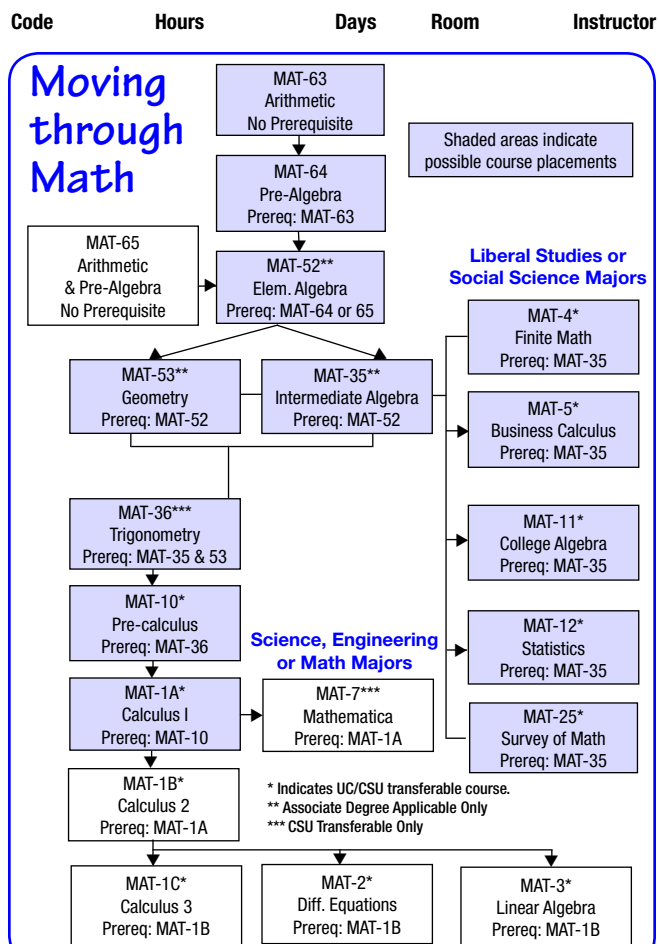
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

45831 10:00AM 12:15PM TTH BE 206 C Wyckoff  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**



### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- OR
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

## MATHEMATICS

### MAT-1A CALCULUS I 4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

- PREREQUISITE:** MAT-10 or qualifying placement level.

45803	10:00AM 01:00PM	MTWTH	PS 106	V Chiek
	01:05PM 02:23PM	MW	MLK 305	V Chiek
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

### MAT-1B CALCULUS II 4.00 UNITS

Integration, applications of integration, series, parametric equations, and polar coordinates.

- PREREQUISITE:** MAT-1A.

45804	10:00AM 01:00PM	MTWTH	PS 103	R Ruiz
	01:10PM 02:40PM	MW	PS 103	R Ruiz
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

Code Hours Days Room Instructor

### MAT-5 CALCULUS, SHORT COURSE 4.00 UNITS

Calculus for economics, business, biology and social science majors.

Applications of the derivative and integration.

- PREREQUISITE:** MAT-35 or qualifying placement level.

#### EVENING

45579	06:30PM 08:45PM	MTWTH	LVKN A3	C Cochran
	06/21/10 08/12/10			Last day to add: 06/27/10

### MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- PREREQUISITE:** MAT-36 or qualifying placement level.

45797	10:00AM 01:00PM	MTWTH	PS 107	T O'Neill
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45574	06:30PM 08:45PM	MTWTH	PS 103	V Racataian
	06/21/10 08/12/10			Last day to add: 06/27/10

### MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- PREREQUISITE:** MAT-35 or qualifying placement level.

45799	06:50AM 09:50AM	TTH	LFSC 205	G Morales
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45800	12:00PM 03:00PM	MTWTH	STOK F101	J Mulari
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

#### EVENING

45575	06:30PM 08:45PM	MTWTH	LFSC 205	A Sacdalan
	06/21/10 08/12/10			Last day to add: 06/27/10

### MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- PREREQUISITE:** MAT-35 or qualifying placement level.

45801	07:35AM 09:50AM	MTWTH	PS 102	R Ruiz
	06/21/10 07/29/10			Last day to add: 06/25/10
45802	12:35PM 02:50PM	MTWTH	PS 104	A Curtis
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45576	06:30PM 09:50PM	MW	LFSC 204	A Curtis
	06/21/10 08/11/10			Last day to add: 06/25/10

### MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- PREREQUISITE:** MAT-52 or qualifying placement level.

45811	07:35AM 11:20AM	MTWTH	RXHS P4	T Strong
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

45808	10:00AM 01:45PM	MTWTH	MLK 306	M Sanchez
	06/21/10 07/29/10			Last day to add: 06/25/10
45809	12:00PM 03:45PM	MTWTH	LVKN A3	J Grenfell
	06/21/10 07/29/10			Last day to add: 06/25/10
45810	12:00PM 03:45PM	MTWTH	MLK 307	G Mendoza
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

45577	06:30PM 09:15PM	MTWTH	PS 107	J Grenfell
	06/21/10 08/12/10			Last day to add: 06/27/10

#### ONLINE

The online sections below require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45805				M Legner
	06/21/10 08/12/10			Last day to add: 06/29/10
45806				G Morales
	06/21/10 07/29/10			Last day to add: 06/26/10



Code Hours Days Room Instructor

**MAT-36 TRIGONOMETRY 4.00 UNITS**

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- **PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

45812 10:00AM 01:00PM MTWTH LFSC 205 R Jow  
06/21/10 07/29/10 Last day to add: 06/25/10

**EVENING**

45578 06:30PM 08:45PM MTWTH PS 104 M Zurita  
06/21/10 08/12/10 Last day to add: 06/27/10

**MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS**

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

45813 06:50AM 09:50AM MTWTH LFSC 204 M Sanchez  
06/21/10 07/29/10 Last day to add: 06/25/10

45817 07:00AM 10:00AM MTWTH STOK F101 A Curtis  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section meets at Stokoe Elementary School, 4501 Amb Dr., Riverside.

45814 10:00AM 01:00PM MW LFSC 204 K Nabours  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45816 10:00AM 01:00PM MTWTH PS 102 E Reyes  
06/21/10 07/29/10 Last day to add: 06/25/10

45818 01:10PM 04:10PM MTWTH PS 102 E Reyes  
06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-53 COLLEGE GEOMETRY 3.00 UNITS**

A course in the study of Euclidian geometry.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

45819 07:35AM 09:50AM MTWTH PS 104 P Buchmann  
06/21/10 07/29/10 Last day to add: 06/25/10

**EVENING**

45581 06:30PM 09:50PM MW PS 106 M Kanawati  
06/21/10 08/11/10 Last day to add: 06/25/10

**MAT-63 ARITHMETIC 3.00 UNITS**

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems.

(Non-degree credit course.)

- **PREREQUISITE:** None.

**READY, SET, MATH!**

Complete MAT-63 at your own pace, one unit at a time. Enroll in MAT-90A, B, and C.

45821 07:35AM 09:50AM MTWTH PS 108 A Saadat  
06/21/10 07/29/10 Last day to add: 06/25/10

**EVENING**

45582 06:30PM 09:50PM TTH PS 106 M Cantrell  
06/22/10 08/12/10 Last day to add: 06/28/10

**MAT-64 PRE-ALGEBRA 3.00 UNITS**

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE:** MAT-63 or 90C.

45822 03:00PM 05:15PM MTWTH PS 104 B Lopez Segoviano  
06/21/10 07/29/10 Last day to add: 06/25/10

**MAT-65 ARITHMETIC & PRE-ALGEBRA 5.00 UNITS**

Study of the four basic operations applied to whole numbers, integers, fractions, mixed numbers, and decimals, to include application to real-world problems along with an introduction to the notion of algebra and its uses.

(Non-degree credit course.)

- **PREREQUISITE:** None.

45823 07:35AM 11:20AM MTWTH MLK 307 G Mendoza  
06/21/10 07/29/10 Last day to add: 06/25/10

Code Hours Days Room Instructor

**MAT 90A-B-C meet TTH 10:00AM - 2:30PM.**

Courses specialize in use of technology and individualized instruction.

These are open entry/open-exit courses that students may add at any time up until the last day to add. For more information, call 222-8648.

**MAT-90A WHOLE NUMBERS, INTRO FRACTIONS 1.00 UNITS**

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving whole numbers and fractions. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45825 LVKN F3 M Legner  
06/21/10 07/29/10 Last day to add: 07/20/10

**MAT-90B FRACTIONS, INTRO DECIMALS 1.00 UNITS**

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving fractions and decimals. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** MAT-90A.

45826 LVKN F3 M Legner  
06/21/10 07/29/10 Last day to add: 07/20/10

**MAT-90C DECIMALS 1.00 UNITS**

A course designed for students who wish an introduction to, or reinforcement in, basic mathematical concepts and applications involving decimals. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** MAT-90B.

45827 LVKN F3 M Legner  
06/21/10 07/29/10 Last day to add: 07/20/10

**MUSIC**

**MUS-19 MUSIC APPRECIATION 3.00 UNITS**

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

**ONLINE**

45036 C Quin  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45037 C Quin  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45832 I Tsai  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45833 I Tsai  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45835 P Curtis  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**MUS-25 JAZZ APPRECIATION 3.00 UNITS**

A comprehensive study of jazz from its origins to the present day.

- **PREREQUISITE:** None.

**ONLINE**

45836 C Richard  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45837 C Richard  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



Code	Hours	Days	Room	Instructor
<b>MUS-26</b>	<b>FILM MUSIC APPRECIATION</b>			<b>3.00 UNITS</b>
A study of film music in the United States from 1927 to the present day.				
• <b>PREREQUISITE:</b> None.				
<b>ONLINE</b>				
45838				K Mayse
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				
45839				K Mayse
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				
<b>MUS-30</b>	<b>CLASS VOICE</b>			<b>1.00 UNITS</b>
Group study of vocal production, voice technique, diction and interpretation.				
• <b>PREREQUISITE:</b> None.				
45840	10:00AM 12:15PM	MTWTH	MU 102	N Estes
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>MUS-60</b>	<b>SUM MARCHING BAND CLINIC</b>			<b>1.00 UNITS</b>
Developmental program in fundamental marching band techniques.				
• <b>PREREQUISITE:</b> None.				
• <b>LIMITATION ON ENROLLMENT:</b> Basic instrumental skills on band instrument.				
45841	06:00PM 10:00PM	MTWTH	HG 101	G Locke
	09:00AM 05:00PM	S	HG 101	
	08/21/10 09/02/10			Last day to add: 08/24/10
<b>MUS-89</b>	<b>MUSIC OF MULTICULTURAL AMERICA</b>			<b>3.00 UNITS</b>
A comparative and integrative study of the multicultural musical styles of the United States.				
• <b>PREREQUISITE:</b> None.				
<b>ONLINE</b>				
45842				P Curtis
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

## NURSING

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/nursing](http://www.rcc.edu/nursing) or call 222-8405.

<b>NRN-6</b>	<b>NURS LEARNING LAB</b>			<b>0.50 UNITS</b>
With nursing faculty guidance, provides self-paced opportunities to master clinical nursing skills.				
• <b>PREREQUISITE:</b> Enrollment in the Associate Degree Nursing Program or the Vocational Nursing Program.				
45583			LFSC 207	A Kinser
	06/21/10 08/03/10			Last day to add: 08/03/10
The Nursing Skills Learning Lab in LS206 and LS207 is open from 10am to 6pm on Mondays and Tuesdays only.				
<b>NRN-16</b>	<b>DIMENSIONS OF AD RN</b>			<b>1.50 UNITS</b>
Assists in transition from student to Registered Nurse and employee status. Explores role of the Registered Nurse in the workplace and various healthcare issues impacting nursing practice.				
• <b>PREREQUISITE:</b> NRN-3.				
• <b>COREQUISITE:</b> Prior completion of or concurrent enrollment in NRN-4.				
45844	08:00AM 11:00AM	M	QD 144	E Fawson
	06/21/10 07/28/10			Last day to add: 06/21/10
The above section is a hybrid class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

<b>NRN-17</b>	<b>TRANSITION COURSE FOR NURSING</b>			<b>2.00 UNITS</b>
Introduction to basic concepts and assistance for the LVN or transfer student in transition to RCC Associate Degree Nursing Program and the various roles of the registered nurse in today's nursing practice.				
• <b>PREREQUISITE:</b> None.				
• <b>LIMITATION ON ENROLLMENT:</b> LVN, immediate graduate of the RCC VN Program or nursing student eligible for transfer into the RCC ADN program. Departmental approval required.				
45846	08:00AM 04:00PM	MTWTH	LFSC 202	A Vermillion
	08/11/10 08/19/10			Last day to add: 08/11/10
The above section is a web-enhanced class. Internet access may be required.				
<b>NRN-20</b>	<b>NCLEX-RN REVIEW</b>			<b>0.50 UNITS</b>
Associate Degree Nursing Curriculum Guided Self-Study Review for NCLEX-RN Candidates.				
• <b>PREREQUISITE:</b> Eligible for the NCLEX-RN.				
45010	08:00AM 03:00PM	MT	BRAD HRTG	P Tutor
	06/28/10 06/29/10			Last day to add: 06/28/10
<b>NRN-93</b>	<b>CALCULATIONS FOR HEALTH PROV</b>			<b>1.00 UNITS</b>
Systems of measurement and principles of dosage calculation for the administration of medications and fluids.				
• <b>PREREQUISITE:</b> None.				
45847	08:00AM 09:30AM	MT	LFSC 201	P Rowe
	06/21/10 07/27/10			Last day to add: 06/25/10

All NRN and NVN class dates and times are subject to change. Please refer to the schedule in the Nursing office.

Work Experience is available for Nursing. Please refer to the Work Experience section for more information.

## NURSING LVN

<b>NVN-50</b>	<b>INTRO VOC NURSING FOUN</b>			<b>2.00 UNITS</b>
Examines history of nursing and functions, responsibilities, and ethical/legal aspects of the licenses vocational nurse.				
• <b>PREREQUISITE:</b> None.				
45851	01:00PM 04:00PM	MT	LFSC 201	P Rowe
	06/21/10 07/27/10			Last day to add: 06/25/10
The above section is a web-enhanced class. Internet access may be required.				
<b>NVN-70</b>	<b>ADV VOC NRSG-ROLE TRANS</b>			<b>1.00 UNITS</b>
Provides guidance in making the role transition from student to LVN. Focuses on group process, legal/ethical issues, leadership and supervision skills.				
• <b>PREREQUISITE:</b> NVN-62 and 63.				
45852	12:30PM 03:30PM	T	LFSC 208	D Schutte
	06/15/10 07/20/10			Last day to add: 06/19/10
The above section is a web-enhanced class. Internet access may be required.				
<b>NVN-71</b>	<b>ADV MEDICAL-SURGICAL</b>			<b>7.50 UNITS</b>
Advanced application of nursing process; care of multiple clients with common acute/chronic health-illness problems.				
• <b>PREREQUISITE:</b> NVN-62 and 63.				
45585	08:00AM 03:00PM	M	LFSC 208	Staff
	08:00AM 11:50AM	T	LFSC 208	
	06/14/10 08/03/10			Last day to add: 06/18/10
The above web-enhanced section requires concurrent lab enrollment. Internet access may be required. Select from one of the labs below.				
<b>LABS:</b>				
45586	07:00AM 03:00PM	WTHF	HOSP	Staff
	06/16/10 07/30/10			Last day to add: 06/21/10
45587	07:00AM 03:00PM	WTHF	HOSP	Staff
	06/16/10 07/30/10			Last day to add: 06/21/10
45588	07:00AM 03:00PM	WTHF	HOSP	Staff
	06/16/10 07/30/10			Last day to add: 06/21/10
45590	07:00AM 03:00PM	WTHF	HOSP	Staff
	06/16/10 07/30/10			Last day to add: 06/21/10
45589	01:00PM 09:00PM	WTHF	HOSP	Staff
	06/16/10 07/30/10			Last day to add: 06/21/10





Code Hours Days Room Instructor

## NURSING/CONTINUING ED

### NXN-84 PREPARE FOR SUCCESS-NRS SCHOOL 1.50 UNITS

Provides an introduction to and facilitates success in the RCCD nursing programs.

- **PREREQUISITE:** None.

45853 08:00AM 12:30PM TH LFSC 201 P Tutor  
06/24/10 07/29/10 Last day to add: 06/28/10

## PARALEGAL STUDIES

### PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- **PREREQUISITE:** None.

#### ONLINE

45854 06/21/10 07/29/10 Last day to add: 06/26/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## PHILOSOPHY

### PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

45855 07:35AM 09:50AM MTWTH QD 202 E Lape  
06/21/10 07/29/10 Last day to add: 06/25/10

#### ONLINE

45856 06/21/10 07/29/10 Last day to add: 06/26/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- **PREREQUISITE:** None.

45029 10:00AM 12:15PM MTWTH QD 228 C Gobatie  
06/21/10 07/29/10 Last day to add: 06/25/10

#### ONLINE

45858 06/21/10 07/29/10 Last day to add: 06/26/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## PHOTOGRAPHY

### PHO-8 INTRO TO PHOTOGRAPHY 3.00 UNITS

Theory and practice in the basic techniques of producing black and white photographs with technical proficiency and artistic merit. Students required to provide 35-mm camera with f-stop and shutter controls. Lab materials fee applies.

- **PREREQUISITE:** None.

45861 08:00AM 09:07AM MTWTH LVKN F9 M Farris  
09:07AM 12:30PM MTWTH LVKN G1 M Farris  
06/21/10 07/29/10 Last day to add: 06/25/10

## PHYSICAL EDUCATION

### PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

45866 10:00AM 12:15PM MTWTH DL 111 N Bonzoumet  
06/21/10 07/29/10 Last day to add: 06/25/10

#### EVENING

45604 06:00PM 09:20PM MW RXHS P4 J Bernard Smith  
06/21/10 08/11/10 Last day to add: 06/25/10

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

Code Hours Days Room Instructor

#### ONLINE

45602 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45603 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45605 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45606 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### PHP-26 FOUNDATIONS OF COACHING 3.00 UNITS

Provides the necessary tools needed to prepare the student to coach sports.

- **PREREQUISITE:** None.

45862 10:00AM 12:15PM MTWTH LVKN A7 J McCarron  
06/21/10 07/29/10 Last day to add: 06/25/10

### PHP-28 BASKETBALL THEORY 3.00 UNITS

Studies the theory of organizing a basketball program, individual skills and offensive and defensive team play.

- **PREREQUISITE:** None.

#### EVENING

45595 06:00PM 09:20PM MW LVKN A7 J Smith  
06/21/10 08/11/10 Last day to add: 06/25/10

### PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling \$15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

45864 07:35AM 09:50AM MTWTH HG 108 K Farris  
06/21/10 07/29/10 Last day to add: 06/25/10

45865 10:00AM 12:15PM MTWTH HG 108 K Farris  
06/21/10 07/29/10 Last day to add: 06/25/10

45863 12:35PM 02:20PM MTWTH HG 108 W Elton  
06/21/10 07/29/10 Last day to add: 06/25/10

#### EVENING

45596 06:00PM 09:20PM MW HG 108 A Brown  
06/21/10 08/11/10 Last day to add: 06/25/10

### PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

#### ONLINE

45598 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45599 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45600 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45601 06/21/10 07/29/10 Last day to add: 06/25/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



Code	Hours	Days	Room	Instructor
<b>PHP-A05 SONG/CHEERLEADING 2.00 UNITS</b>	Promotes advanced skills in conditioning, dance and cheer/song techniques for college and athletic events.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>LIMITATION ON ENROLLMENT: Retention based on successful tryout.</i></li> </ul>			
45867	TBA		HG 100	R Fawcett
	06/21/10 07/29/10			Last day to add: 06/30/10
First meeting: Monday, 6/21, 8pm, Huntley Gym 100.				
<b>PHP-A11 TENNIS, BEGINNING 1.00 UNITS</b>	Develops basic skills of forehand, backhand, serve, volley strokes and strategies for doubles and singles in tennis.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45645	10:00AM 12:15PM	MTWTH	WG TENN	W Elton
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A12 TENNIS, INTERMEDIATE 1.00 UNITS</b>	Reviews basic tennis strokes, introduces more advanced strokes and develops intermediate skills.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>ADVISORY: Course is designed for students with proficient skills in the basic strokes of forehand, backhand and serve or for those who have completed PHP-A11.</i></li> </ul>			
45646	10:00AM 12:15PM	MTWTH	WG TENN	W Elton
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A13 TENNIS, ADVANCED 1.00 UNITS</b>	Emphasizes advanced tennis skills, strategy and competition.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>ADVISORY: Course is designed for students with proficient skills in forehand, backhand, volley, serve, lob, overhead and advanced singles and doubles strategy or for those who have completed PHP-A12.</i></li> </ul>			
45647	10:00AM 12:15PM	MTWTH	WG TENN	W Elton
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A28 SWIMMING, BEGINNING 1.00 UNITS</b>	Develops swimming skills and an awareness of personal safety in and around a body of water.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45650	12:35PM 02:50PM	MTWTH	POOL	D Finrock
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A29 SWIMMING, INTERMEDIATE 1.00 UNITS</b>	Reviews beginning skills and introduces new skills with an emphasis on intermediate techniques and diving.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>ADVISORY: PHP-A28.</i></li> </ul>			
45651	12:35PM 02:50PM	MTWTH	POOL	D Finrock
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A30 SWIMMING, ADVANCED 1.00 UNITS</b>	Develops strength, endurance and skill in all swimming strokes with emphasis on using them for physical conditioning.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>ADVISORY: It is recommended that the student demonstrate a proficiency in swimming 100 yards and performing two or more swimming strokes or have successfully completed PHP-A29.</i></li> </ul>			
45652	12:35PM 02:50PM	MTWTH	POOL	D Finrock
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A34 T/F-FIELD EVENT TECHNIQ 1.00 UNITS</b>	Uses beginning and advanced techniques of training for all field events.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45868	TBA		WS TRAC	M Barbee
	07/06/10 08/12/10			Last day to add: 07/15/10
First meeting: Tuesday, 7/6, 3pm, Wheelock Stadium Track.				
<b>PHP-A50 BASEBALL, DEFENSIVE 1.00 UNITS</b>	Develops defensive baseball skills which may enable students to play varsity baseball.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45869	TBA		EVNS A	D Rogers
	06/21/10 07/29/10			Last day to add: 06/30/10
First meeting: Monday, 6/21, 3pm, Evans Sports Complex Field A.				

Code	Hours	Days	Room	Instructor
<b>PHP-A51 BASEBALL, OFFENSIVE 1.00 UNITS</b>	Develops offensive baseball skills which may enable students to play varsity baseball.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45870	TBA		EVNS A	D Rogers
	06/21/10 07/29/10			Last day to add: 06/30/10
First meeting: Monday, 6/21, 3pm, Evans Sports Complex Field A.				
<b>PHP-A54 FAST PITCH SOFTBALL 1.00 UNITS</b>	Provides advanced skills and strategy to prepare students for intercollegiate competition in fastpitch.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45871	TBA		EVNS B	J Ortega
	06/21/10 07/29/10			Last day to add: 06/30/10
First meeting: Monday, 6/21, 6pm, Evans Sports Complex Field B.				
<b>PHP-A60 FOOTBALL, DEFENSIVE 1.00 UNITS</b>	Develops individual defensive football fundamentals, techniques and strategies emphasizing active participation.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45873	TBA		WG PRFL	T Nelson
	06/21/10 07/29/10			Last day to add: 06/30/10
First meeting: Monday, 6/21, 4:00PM, Wheelock Practice Field.				
<b>PHP-A61 FOOTBALL, OFFENSIVE 1.00 UNITS</b>	Develops individual offensive football fundamentals, techniques and strategies emphasizing active participation.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45874	TBA		WG PRFL	D Chiaverini
	06/21/10 07/29/10			Last day to add: 06/30/10
First meeting: Monday, 6/21, 5pm, Wheelock Practice Field.				
<b>PHP-A64 SOCCER 1.00 UNITS</b>	Introduces rules, basic skills, offensive and defensive strategies, and competition in soccer.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45875	10:00AM 12:15PM	MTWTH	EVNS C	F Melgarejo
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A69 VOLLEYBALL, ADVANCED 1.00 UNITS</b>	Introduces advanced techniques and improvement of serve, pass, dig, set, attack and block in volleyball and the utilization of advanced offensive and defensive strategies.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>ADVISORY: PHP-A68.</i></li> </ul>			
45876	07:35AM 09:50AM	MTWTH	HG 100	M Hayes-Trainer
	07/06/10 08/12/10			Last day to add: 07/10/10
<b>PHP-A75 WALKING FOR FITNESS 1.00 UNITS</b>	Provides instruction in walking technique and fitness, nutrition, and weight control as it relates to a walking program.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45877	07:35AM 09:50AM	MTWTH	WG FRON	A Berber
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>EVENING</b>				
45609	06:00PM 08:15PM	MTWTH	WG FRON	T Calhoun
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A77 JOGGING FOR FITNESS 1.00 UNITS</b>	Introduces basic fitness concepts through jogging.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> </ul>			
45878	10:00AM 12:15PM	MTWTH	WS TRAC	M Barbee
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>PHP-A78 LONG DISTANCE RUNNING 1.00 UNITS</b>	Provides advanced skills for competitive long distance running.			
	<ul style="list-style-type: none"> <li>• <i>PREREQUISITE: None.</i></li> <li>• <i>ADVISORY: PHP-A77.</i></li> </ul>			
45879	TBA		WS TRAC	J McCarron
	07/06/10 08/12/10			Last day to add: 07/15/10
First meeting: Tuesday, 7/6, 7am, Wheelock Stadium Track.				

Code	Hours	Days	Room	Instructor
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**PHP-A81 PHYSICAL FITNESS 1.00 UNITS**

Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- **PREREQUISITE:** None.

Students are required to attend registered section for orientation and baseline assessment during the first two weeks. Remaining lab hours can be completed anytime during fitness room hours of operation.

45882	07:35AM 09:50AM	MTWTH	LVKN PFIT	D Rogers
	06/21/10 07/29/10			Last day to add: 06/25/10
45883	10:00AM 12:15PM	MTWTH	LVKN PFIT	J Smith
	06/21/10 07/29/10			Last day to add: 06/25/10

**PHP-A85 BICYCLING 1.00 UNITS**

Introduces bicycling safety, gear, maintenance and repair, cycling techniques and fitness through cycling.

- **PREREQUISITE:** None.

45886	TBA		WS TRAC	M Barbee
	06/21/10 07/29/10			Last day to add: 06/30/10

First meeting: Monday, 6/21, 5:30pm, Wheelock Stadium Track.

**PHP-A90 WEIGHT TRAINING 1.00 UNITS**

Provides basic weight training principles for the development of a strength, endurance and flexibility program.

- **PREREQUISITE:** None.

45889	07:35AM 09:50AM	MTWTH	WS 120	D Barlage
	06/21/10 07/29/10			Last day to add: 06/25/10
45887	10:00AM 12:15PM	MTWTH	WS 120	A Berber
	06/21/10 07/29/10			Last day to add: 06/25/10

**EVENING**

45888	07:15PM 09:30PM	MTWTH	WS 120	S Silberman
	06/21/10 07/29/10			Last day to add: 06/25/10

**PHP-A92 WEIGHT TRAINING, ADV 1.00 UNITS**

Emphasizes training for strength development, cardiovascular endurance and flexibility for advanced weight lifting students.

- **PREREQUISITE:** None.

- **ADVISORY:** PHP-A90.

45891	TBA		WS 120	Staff
	06/21/10 07/29/10			Last day to add: 06/30/10

The above section is intended for the training and development of varsity football student athletes. First meeting: Monday, 6/21, 3pm, Wheelock Stadium 120.

**PHP-A95 OUT-OF-SEASON SPORT COND 1.00 UNITS**

Applies advanced conditioning and weight training principles for an out-of-season training program preparing for varsity sport competition.

- **PREREQUISITE:** None.

45611	TBA		HG 100	A Berber
	06/21/10 08/12/10			Last day to add: 07/07/10

First meeting: Monday, 6/21, 12:30pm, Huntley Gym 100.

45892	TBA		POOL	R Hass
	06/21/10 07/29/10			Last day to add: 06/30/10

First meeting: Monday, 6/21, 8am, Cutter Pool.

45893	TBA		WS 120	D Chiaverini
	07/06/10 08/12/10			Last day to add: 07/15/10

First meeting: Tuesday, 7/6, 3pm, Wheelock Stadium 120.

45894	TBA		HG 100	J Smith
	06/21/10 07/29/10			Last day to add: 06/30/10

First meeting: Monday, 6/21, 3pm, Huntley Gym 100.

45895	TBA		WS TRAC	Staff
	07/06/10 08/12/10			Last day to add: 07/15/10

First meeting: Tuesday, 7/6, 1pm, Wheelock Stadium Track.

45896	TBA		WS TRAC	D Smith
	07/06/10 08/12/10			Last day to add: 07/15/10

First meeting: Tuesday, 7/6, 3pm, Wheelock Stadium Track.

45897	TBA		WG TENN	A Brown
	06/22/10 07/29/10			Last day to add: 06/25/10

First meeting: Tuesday, 6/22, 6pm, Wheelock Tennis Courts.

Code	Hours	Days	Room	Instructor
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**PHYSICS**
**PHY-10 INTRO GEN PHYSICS 3.00 UNITS**

Introduces study of mechanics, matter, heat, sound light, electricity, magnetism and nuclear physics.

- **PREREQUISITE:** MAT-52.

45898	07:35AM 09:50AM	MTWTH	PS 107	T O'Neill
	06/21/10 07/29/10			Last day to add: 06/25/10

**PHY-11 PHYSICS LAB 1.00 UNITS**

A laboratory for the non-science major with emphasis on lab techniques. Student experimentation and demonstrations.

- **PREREQUISITE:** None.

- **COREQUISITE:** PHY-10.

45899	10:00AM 12:15PM	MTWTH	PS 108	K Bader
	06/21/10 07/29/10			Last day to add: 06/25/10

**THE WORLD IS YOURS**


Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4,000 students from around the world. Minimal costs.

Attend the team meetings Friday afternoons in fall or enroll in POL-10A, winter term. Visit

[academic.rcc.edu/mun](http://academic.rcc.edu/mun) or email [Ward.Schinke@rcc.edu](mailto:Ward.Schinke@rcc.edu) for more information.

**POLITICAL SCIENCE**
**POL-1 AMERICAN POLITICS 3.00 UNITS**

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.

- **ADVISORY:** Qualification for ENG-1A.

45901	10:00AM 12:15PM	MTWTH	QD 215	M Bourbonnais
	06/21/10 07/29/10			Last day to add: 06/25/10

**ONLINE**

45900				M Sellick
	06/21/10 07/29/10			Last day to add: 06/26/10

45613				M Sellick
	06/21/10 07/29/10			Last day to add: 06/26/10

45612				M Sellick
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45903				D Haghighat
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45904				D Haghighat
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45905				D Haghighat
	06/21/10 07/29/10			Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

Code	Hours	Days	Room	Instructor
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## PSYCHOLOGY

### PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

45906	07:35AM 09:50AM	MTWTH	QD 229	W Swanson
	06/21/10 07/29/10		Last day to add: 06/25/10	

#### EVENING

45614	06:00PM 09:20PM	MW	RXHS P3	W Micham
	06/21/10 08/11/10		Last day to add: 06/25/10	

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

45615	06:00PM 09:20PM	TTH	QD 203	M Akers-Woody
	06/22/10 08/12/10		Last day to add: 06/28/10	

#### ONLINE

45908				R Ruiz
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45909				R Ruiz
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### PSY-2 PHYSIOLOGICAL PSYCH 3.00 UNITS

A scientific study of the physiological determinants of behavior.

- **PREREQUISITE:** None.

45912	10:00AM 12:15PM	MTWTH	QD 229	A Clegg Haerich
	06/21/10 07/29/10		Last day to add: 06/25/10	

### PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

45914	10:00AM 12:15PM	MTWTH	QD 128	C Romero
	06/21/10 07/29/10		Last day to add: 06/25/10	

The above section is a web-enhanced class. Internet access may be required.

#### EVENING

45063	06:00PM 09:20PM	MW	QD 127	C Romero
	06/21/10 08/11/10		Last day to add: 06/25/10	

#### ONLINE

The online sections below require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45915				P Matsos
	06/21/10 07/29/10		Last day to add: 06/26/10	

45916				P Matsos
	06/21/10 07/29/10		Last day to add: 06/26/10	

45917				P Matsos
	06/21/10 07/29/10		Last day to add: 06/26/10	

### PSY-35 ABNORMAL PSYCHOLOGY 3.00 UNITS

A survey of the nature, causes and treatment of psychological disorder.

- **PREREQUISITE:** None.

45913	02:00PM 06:30PM	MW	QD 128	J Mettrick
	06/21/10 07/28/10		Last day to add: 06/25/10	

The above section is a web-enhanced class. Internet access may be required.

Code	Hours	Days	Room	Instructor
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## READING

### RECOMMENDED GUIDELINES AND SEQUENCE OF COURSES

Qualifying preparation score or successful completion of prerequisite course is required for REA-82 or 83:

**READING 81-LEVEL 1:** Basic skill level comprehension and vocabulary.

**READING 82-LEVEL 2:** Intermediate level. Skills include critical thinking and vocabulary building.

**READING 83-LEVEL 3:** Comprehension and vocabulary near college level. Focus on critical thinking and vocabulary.

See "Moving Through English" for more details.

## READING

### REA-81 READING, LEVEL 1 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

45921	12:00PM 03:45PM	MTWTH	STOK D101	V Sandoval
	06/21/10 07/29/10		Last day to add: 06/25/10	

The above section meets at Stokoe Elementary School, 4501 Amb's Dr., Riverside.

### REA-82 READING, LEVEL II 3.50 UNITS

Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-81 or qualifying preparation score.

45922	10:00AM 01:45PM	TTH	QD 119	S Cerwin-Bates
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### REA-83 READING, LEVEL III 3.00 UNITS

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-82 or ESL-73 or qualifying preparation score.

#### ONLINE

45924				T Brown
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45925				T Brown
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### REA-87 READING TUTORIAL 0.50 UNITS

Individually prescribed learning plans for improvement in reading skills.

- **PREREQUISITE:** None.

45926	07:30AM 09:45AM	MW	LVKN F3	M Matanane
	06/21/10 07/29/10		Last day to add: 07/21/10	

REA-87 is open-entry/open-exit and meets MW 7:30-9:45AM in LVKN F3. For more information, call (951) 222-8648.

### REA-95 SPECIAL TOPICS IN READING 0.50 UNITS

Designed to provide strategies and practice in reading comprehension skills.

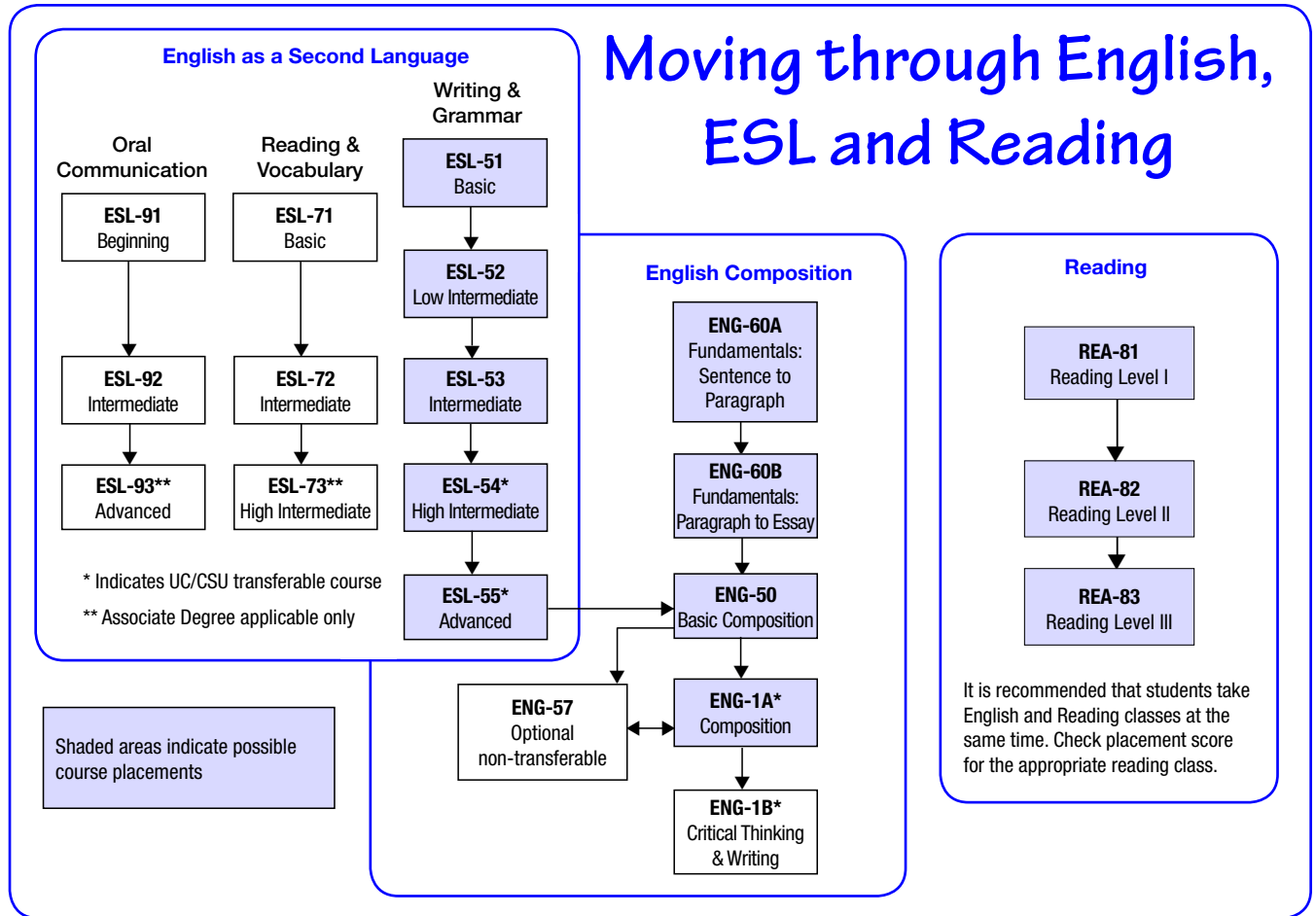
- **PREREQUISITE:** None.

45928	08:00AM 09:30AM	T	LVKN F2	M Matanane
	06/21/10 07/29/10		Last day to add: 07/20/10	

REA-95 is open-entry/open-exit and meets MW 8:00-9:30AM in LVKN F2. For more information, call (951) 222-8648.



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!



### REA-887 READING CLINIC 0.00 UNITS

Individually prescribed learning plans for improvement in reading skills.

- **PREREQUISITE:** None.

45927	06/21/10 07/29/10	MLK 113	S Cerwin-Bates
			Last day to add: 07/29/10
45043	09:19AM 11:00AM MTWTH	MLK 113	V Sandoval
	06/21/10 07/15/10		Last day to add: 07/15/10

The above section is part of the Jump Start Program which requires student placement in ENG-60A, REA-81 and MAT-63. For more information please contact the Academic Support Office at 951-222-8794.

## SENIOR CITIZEN EDUCATION/YOUNG@HEART - These classes listed in the current Community Education schedule. Call 328-3811 for current copy.

### SOCIOLOGY

#### SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

45929	10:00AM 12:15PM MTWTH	QD 127	F Vu
	06/21/10 07/29/10		Last day to add: 06/25/10

#### EVENING

45621	06:00PM 09:20PM MW	QD 229	J Simmers
	06/21/10 08/11/10		Last day to add: 06/25/10

45618	06:00PM 09:20PM TTH	QD 127	M Carpenter
	06/22/10 08/12/10		Last day to add: 06/28/10

#### ONLINE

45931	06/21/10 07/29/10		R Davin
			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .			

45932	06/21/10 07/29/10		R Davin
			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .			

45933	06/21/10 07/29/10		R Davin
			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .			

45934	06/21/10 07/29/10		J Schall
			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .			

45936	06/21/10 07/29/10		J Schall
			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .			

45937	06/21/10 07/29/10		J Schall
			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .			



Code	Hours	Days	Room	Instructor
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Code	Hours	Days	Room	Instructor
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**SOC-2 AMER SOCIAL PROB 3.00 UNITS**  
Identification and analysis of major contemporary social problems.

- **PREREQUISITE:** None.

ONLINE

45623 D Baker

06/21/10 08/12/10

Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS**

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- **PREREQUISITE:** None.

ONLINE

45622 D Baker

06/21/10 08/12/10

Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SOC-12 MARRIAGE FAMILY REL 3.00 UNITS**

Contemporary patterns in marriage and family relations.

- **PREREQUISITE:** None.

ONLINE

45938 J Brown

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45939 J Brown

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45940 J Brown

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SOC-20 CRIMINOLOGY 3.00 UNITS**

A sociological analysis of crime, criminal law and criminality.

- **PREREQUISITE:** None.

ONLINE

45624 D Baker

06/21/10 08/12/10

Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SOC-23 SPECIAL STUDIES IN CULTURE 1.00 UNITS**

Develops basic conceptual skills in cross-cultural study by comparing and contrasting American society with other societies and cultures.

- **PREREQUISITE:** None.

45052 INTL INTL J Schall

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is intended for students in the Study Abroad Program. For more information, please refer to the ad on the inside back cover or contact Jan Schall at 951-222-8340.

Code	Hours	Days	Room	Instructor
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**ENROLLMENT GUIDELINES: SPANISH COURSES**

1. If you have taken Spanish in high school or in another college or university, you must have official transcripts on file and request evaluation of the course(s).

Additionally, we highly recommend that you take the Spanish competency test so that an accurate determination of your skills can be made prior to registration.

2. If you have acquired knowledge of Spanish outside of a formal educational institution, you must file a matriculation appeals petition and take the Spanish competency test.

**SPANISH PLACEMENT TESTING**

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Riverside City College: Call (951) 222-8451 or come to the Assessment Center to make an appointment.

**SPANISH**

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

All sections of SPA-1 and 2 have an 18 hour laboratory requirement to be arranged.

**SPA-1 SPANISH 1 5.00 UNITS**

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

45944 08:00AM 11:45AM MW QD 129 E Kobzeva-Herzog

06/21/10 07/29/10

Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45943 12:00PM 03:45PM TTH QD 120 G Yount

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SPA-2 SPANISH 2 5.00 UNITS**

Further development of basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** SPA-1, 1H or 1B.

45946 10:00AM 01:45PM TTH QD 129 D Gaylor

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS**

Introductory survey of Spanish culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

ONLINE

45041 D Gaylor

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**SPA-51 INTRO LISTENING COMP I 2.00 UNITS**

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE:** None.

ONLINE

45948 K Kelly

06/21/10 07/29/10

Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**



**Code Hours Days Room Instructor**

## **SPEECH (COMMUNICATION STUDIES)**

### **SPE-1 PUBLIC SPEAKING 3.00 UNITS**

Prepare, present and evaluate a variety of speeches.

• **PREREQUISITE:** None.

• **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

45950 07:35AM 09:50AM MTWTH QD 111 E Romero  
06/21/10 07/29/10 Last day to add: 06/25/10

45952 07:35AM 09:50AM MTWTH RXHS P3 M Carroll  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section meets at Rubidoux Annex, 4250 Opal St., Riverside.

45949 10:00AM 12:15PM MTWTH QD 111 C Ruth  
06/21/10 07/29/10 Last day to add: 06/25/10

45951 12:35PM 02:50PM MTWTH QD 111 C Ruth  
06/21/10 07/29/10 Last day to add: 06/25/10

### **EVENING**

45627 06:00PM 09:20PM TTH QD 111 K Deets  
06/22/10 08/12/10 Last day to add: 06/28/10

### **SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS**

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

• **PREREQUISITE:** None.

• **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

45015 07:35AM 09:50AM MTWTH STOK D101 C Christman  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section meets at Stokoe Elementary School, 4501 Ambs Dr., Riverside.

45954 07:35AM 09:50AM MTWTH QD 227 D Mann  
06/21/10 07/29/10 Last day to add: 06/25/10

45955 10:00AM 12:15PM MTWTH QD 205 Romero  
06/21/10 07/29/10 Last day to add: 06/25/10

45956 03:00PM 05:15PM MTWTH QD 227 M Weber  
06/21/10 07/29/10 Last day to add: 06/25/10

### **EVENING**

45629 06:00PM 09:20PM MW QD 227 T Maldonado  
06/21/10 08/11/10 Last day to add: 06/25/10

## **TELECOMMUNICATIONS - See Film, Television and Video**

## **THEATER ARTS**

### **THE-3 INTRO TO THE THEATER 3.00 UNITS**

A survey of theatrical styles and forms intended for the general college student.

• **PREREQUISITE:** None.

45958 10:00AM 12:15PM MTWTH TCHA 107 J Julian  
06/21/10 07/29/10 Last day to add: 06/25/10

### **ONLINE**

45631 D Nelson  
06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45632 D Nelson  
06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45633 D Nelson  
06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

45961 M Gourley  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**Code Hours Days Room Instructor**

### **THE-5 THEATER PRACTICUM 3.00 UNITS**

A course in play production from casting to public performance.

• **PREREQUISITE:** None.

• **ADVISORY:** Acting and production skills desirable.

### **EVENING**

45659 05:30PM 09:15PM MTWTH LN STGE J Julian  
06/21/10 08/12/10 Last day to add: 07/07/10

Acting participation in the above section is based on successful audition for "Anything Goes."

### **THE-6 ADVANCED THEATER PRACTICUM 3.00 UNITS**

Advanced play production from casting to public performance.

• **PREREQUISITE:** THE-5.

### **EVENING**

45660 05:30PM 09:15PM MTWTH LN STGE J Julian  
06/21/10 08/12/10 Last day to add: 07/07/10

Acting participation in the above section is based on successful audition for "Anything Goes."

### **THE-50 ACT TECHNIQUES-MUSICAL THEATER 0.50 UNITS**

Principles and techniques of the various acting methods involved in performing in musical theater.

• **PREREQUISITE:** None.

45963 TCHA 107 Staff  
06/21/10 08/12/10 Last day to add: 07/07/10

The above section is taught in conjunction with the Summer Conservatory.

45964 LN STGE Staff  
06/21/10 08/12/10 Last day to add: 07/07/10

The above section is taught in conjunction with the Summer Conservatory.

### **THE-51 PROD TECHNIQUES-MUSICAL THEATER 3.00 UNITS**

A course in play production from casting to public performance.

• **PREREQUISITE:** None. Retention based on successful audition.

### **EVENING**

45965 05:30PM 09:15PM MTWTH LN STGE G Krinke  
06/21/10 08/12/10 Last day to add: 07/07/10

Acting participation in the above section is based on successful audition for "Anything Goes."

45966 05:30PM 09:15PM MTWTH LN STGE J Vaughan  
06/21/10 08/12/10 Last day to add: 07/07/10

Acting participation in the above section is based on successful audition for "Anything Goes."

Code Hours Days Room Instructor

## WELDING TECHNOLOGY

**WEL-15 Basic Metal Arc Weld 3.00 UNITS**

An introductory course in shielded metal arc welding, using common metal and materials.

- **PREREQUISITE:** None.

### EVENING

45522	06:00PM 06:50PM	MTWTH	TCHA 128	R Glaze
	06:50PM 09:20PM	MTWTH	TCHA 130	R Glaze
	06/21/10 08/12/10		Last day to add: 06/27/10	

**WEL-16 ADV METAL ARC WELD 3.00 UNITS**

An advanced course in shielded metal arc welding, using common metal and materials.

- **PREREQUISITE:** WEL-15.

### EVENING

45523	06:00PM 06:50PM	MTWTH	TCHA 128	R Glaze
	06:50PM 09:20PM	MTWTH	TCHA 130	R Glaze
	06/21/10 08/12/10		Last day to add: 06/27/10	

## WORK EXPERIENCE

**WKX-200 GENERAL WORK EXPERIENCE 1.00 UNITS**

Coordinates the student's occupational experience with related instruction in skills for career planning and occupational success.

- **PREREQUISITE:** None.
- **ADVISORY:** Students should have paid or voluntary employment.

45054	TBA		K Havener
	06/21/10 08/12/10		Last day to add: 06/29/10

The above section meets at 1pm on 6/21 in LS202 and has additional hours to be arranged. Attendance at first and last dates of class is mandatory. Please bring 4 copies of resume/NSO insurance to first meeting.

Code Hours Days Room Instructor

## WORK EXPERIENCE - Check it out!

Work Experience is a one hour per week class which allows students to earn up to 4 units per semester for experience gained through employment or volunteer service. Enroll in a general Work Experience section and you will be placed in your choice of one of the disciplines below.

### Units Determination:

General Work Experience (not related to one of the occupational disciplines listed below) is 3 units only.

Occupational Work Experience (one of the disciplines shown below) varies from 1-4 units. For every one (1) unit of work experience credit students must complete 75 hours of paid work or 60 hours of volunteer work during the college semester. No more than 20 hours per week may be applied toward this work requirement. Below is a general guide to help students enroll in the appropriate number of units of work experience.

Hours Worked Per Week		Students should enroll in:
20-40 (paid)	15-40 (volunteer)	up to 4 units
14-19 (paid)	11-14 (volunteer)	up to 3 units
9-13 (paid)	7-10 (volunteer)	up to 2 units
5-8 (paid)	4-6 (volunteer)	1 unit

Accounting	Electronics
Administration of Justice	Engineering
Air Conditioning	Film, Television and Video
American Sign Language	Fire Technology
Applied Digital Media	Human Services
Architecture	Journalism
Art	Machine Shop
Auto Body	Management
Auto Tech	Manufacturing
Business	Marketing
CIS	Medical Assisting
Community Interpretation	Nursing
Construction	Office Administration
Cosmetology	Paralegal Studies
Culinary Arts	Photography
Dental Hygiene	Physical Education
Dental Technology	Real Estate
Early Childhood Education	Welding
Education	



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!

ABBR	BUILDING	ABBR	BUILDING
ATEC	Applied Technology	IT	Industrial Technology
BCL CTR	Brunswick Classic Lanes	LIBR	Airey Library
CACT	CACT Center	JFK	JFK Building
CENT	Centennial High School	NOHS	Norco High School
CRHS	Corona High School	RXHS	Rubidoux High School
ECEN	Early Childhood Education-NOR	SANT	Santiago High School
ERHS	Eleanor Roosevelt High School	SSV	Student Services
JFK	John F. Kennedy School	ST	Science and Technology
HUM	Humanities	THTR	Theater Building
HVG	Hidden Valley Golf Course	WEQ	West End Quad

For more information, see "How to Read the Schedule of Classes."

## MISSION STATEMENT

### Today's Students, Tomorrow's Leaders

Norco College provides educational programs, services, and learning environments for a diverse community. We equip our students with the knowledge and skills to attain their goals in higher, career/technical, and continuing education; workforce development; and personal enrichment. To meet the evolving community needs Norco College emphasizes the development of technological programs. As a continuing process we listen to our community and respond to its needs while engaging in self-examination, learning outcomes assessment, ongoing dialogue, planning, and improvement.

Code	Hours	Days	Room	Instructor	Code	Hours	Days	Room	Instructor
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## ACCOUNTING

### ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

#### ONLINE

36278

06/21/10 07/29/10

Last day to add: 06/26/10

P Worsham

The above section is an online class. Computer with Internet access required.  
See [www.opencampus.com](http://www.opencampus.com).

## ANATOMY & PHYSIOLOGY

### AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- **PREREQUISITE:** None.

36348

02:15PM 06:15PM

MTWTH

ST 211

R Gibbons

07:00PM 09:00PM

MTWTH

ST 211

R Gibbons

06/21/10 07/29/10

Last day to add: 06/25/10

### AMY-2B ANATOMY & PHYSIO II 4.00 UNITS

An integrated study of these systems: nervous, endocrine, cardiovascular, respiratory, urinary, digestive and reproductive.

- **PREREQUISITE:** AMY-2A.

36349

07:35AM 01:35PM

MTWTH

ST 211

P Campo

06/21/10 07/29/10

Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

## ANTHROPOLOGY

### ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

#### ONLINE

36283

06:00PM 09:23PM

MW

HUM 111

C Goralski

06/21/10 08/11/10

Last day to add: 06/25/10

### ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

#### ONLINE

36284

06/21/10 08/12/10

Last day to add: 06/29/10

A Gray

The above section is an online class. Computer with Internet access required.  
See [www.opencampus.com](http://www.opencampus.com).

## ART

### ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

#### EVENING

36285

06:00PM 09:23PM

MW ATEC 114 S Vandermeiden

06/21/10 08/11/10

Last day to add: 06/25/10

#### ONLINE

36350

06/21/10 07/29/10

Last day to add: 06/26/10

R Taube

The above section is an online class. Computer with Internet access required.  
See [www.opencampus.com](http://www.opencampus.com).

## BIOLOGY

### BIO-1 GENERAL BIOLOGY 4.00 UNITS

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- **PREREQUISITE:** None.

36353

07:35AM 12:05PM

MTWTH

ST 207 M Smith

06/21/10 07/29/10

Last day to add: 06/25/10

Code	Hours	Days	Room	Instructor
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## BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate

### BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

ONLINE

36355

06/21/10 07/29/10

Last day to add: 06/29/10

G Zwart

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

ONLINE

36287

06/21/10 08/12/10

Last day to add: 06/29/10

T Wagner

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### BUS-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)

- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.

ONLINE

36357

06/21/10 07/29/10

Last day to add: 06/26/10

P Worsham

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## CHEMISTRY

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

### CHE-2A INTRO CHEMISTRY I 4.00 UNITS

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- **PREREQUISITE:** MAT-52.

36361

07:35AM 12:05PM

MTWTH

HUM 204

Staff

06/21/10 07/29/10

Last day to add: 06/25/10

## COMPUTER APPLICATIONS/OFFICE

Most Computer Applications/Office Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

### CAT-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CIS-78A)

- **PREREQUISITE:** None.

36275

01:00PM 03:15PM

MTWTH

IT 106

G Marquez

06/21/10 07/29/10

Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.



**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**

Code	Hours	Days	Room	Instructor
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## NORCO COMPUTER LAB HOURS (IT 108)

Monday-Thursday: 12:00-6:00PM 6/21-7/29

Friday-Sunday: CLOSED

## COMPUTER INFORMATION SYSTEMS

Most Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details the first day of class.

### CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

36364

10:30AM 12:45PM

MTWTH

IT 202

V Browne

06/21/10 07/29/10

Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

ONLINE

36363

06/21/10 07/29/10

Last day to add: 06/26/10

J Coverdale

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### CIS-39 CURRENT TECHNIQUES IN GAME ART 4.00 UNITS

Introduction to the fundamental techniques, concepts, and vocabulary of advanced sculpting for game art, animation, concept art, and digital illustration.

- **PREREQUISITE:** None.
- **ADVISORY:** Ability to manipulate graphics including layers and textures with PhotoShop or concurrent enrollment in CIS-78A or ADM-71.

36367

08:00AM 12:30PM

MTWTH

IT 106

G Marquez

06/21/10 07/29/10

Last day to add: 06/25/10

### CIS-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- **PREREQUISITE:** None.

36276

01:00PM 03:15PM

MTWTH

IT 106

G Marquez

06/21/10 07/29/10

Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

## CONSTRUCTION TECHNOLOGY

### CON-62 BLUEPRINT READING 3.00 UNITS

Overview of the basic concepts of reading construction blueprints.

- **PREREQUISITE:** None.

EVENING

36297

06:30PM 09:50PM

TTH

IT 123

R Skaggs

06/22/10 08/12/10

Last day to add: 06/28/10

## DRAFTING - See Architecture or Engineering

## EARLY CHILDHOOD EDUCATION

### EAR-19 OBSERVATION METHODS-ECE 3.00 UNITS

Overview of observation and assessment approaches in order to develop, design, and implement curriculum that is responsive to and supportive of children's typical and atypical developmental needs.

- **PREREQUISITE:** EAR-20.

EVENING

36442

06:00PM 09:23PM

MW

ECEN 115 E Deal McWilliams

06/21/10 08/11/10

Last day to add: 06/25/10





Code	Hours	Days	Room	Instructor
<b>EAR-20</b>	<b>CHILD DEVELOPMENT</b>			<b>3.00 UNITS</b>
A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.				
• <b>PREREQUISITE:</b> None.				
36371	10:00AM 12:15PM	MTWTH	ECEN 115	S Burnett
	06/21/10 07/29/10		Last day to add: 06/25/10	

Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.

## ECONOMICS

<b>ECO-7</b>	<b>MACROECONOMICS</b>			<b>3.00 UNITS</b>
Economic theory and analysis as applied to the U.S. economy as a whole.				
• <b>PREREQUISITE:</b> None.				
• <b>ADVISORY:</b> Qualification for ENG-1A and MAT-52.				
36373	10:00AM 12:15PM	MTWTH	IT 117	P Boelman
	06/21/10 07/29/10		Last day to add: 06/25/10	

## ENGINEERING

<b>ENE-21</b>	<b>DRAFTING</b>			<b>3.00 UNITS</b>
Fundamentals of mechanical drawing including lettering, instruments, projection, freehand drawing, and auxiliary views.				
• <b>PREREQUISITE:</b> None.				

### EVENING

36300	06:00PM 09:35PM	MTWTH	ATEC 109	G Cordier
	06/21/10 08/12/10		Last day to add: 06/29/10	

<b>ENE-22</b>	<b>ENGINEERING DRAWING</b>			<b>3.00 UNITS</b>
Drafting fundamentals reviewed geometric construction, orthographic projections, freehand sketching, sectioning, etc.				
• <b>PREREQUISITE:</b> ENE-21.				
• <b>ADVISORY:</b> ENE-30.				

### EVENING

36301	06:00PM 09:35PM	MTWTH	ATEC 109	G Cordier
	06/21/10 08/12/10		Last day to add: 06/29/10	

<b>ENE-30</b>	<b>COMPUTER AIDED DRAFTING</b>			<b>3.00 UNITS</b>
Two-dimensional computer-aided drafting, using AUTOCAD.				
• <b>PREREQUISITE:</b> None.				
• <b>ADVISORY:</b> CIS-1A.				
36374	07:35AM 12:25PM	MTWTH	IT 127	E Wales
	06/21/10 07/29/10		Last day to add: 06/25/10	

## ENGLISH

### PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

#### ENGLISH 1A. One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

#### ENGLISH 1B:

A grade of C or better in ENG-1A.

#### ENGLISH 50. One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

#### ENGLISH 60A:

There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

Code	Hours	Days	Room	Instructor
<b>ENG-1A</b>	<b>ENGLISH COMPOSITION</b>			<b>4.00 UNITS</b>
Teaches college-level critical reading, academic writing, and research skills.				
• <b>PREREQUISITE:</b> ENG-50 or qualifying preparation score.				

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

36377	06:50AM 09:50AM	MTWTH	IT 109	J Mull
	06/21/10 07/29/10		Last day to add: 06/25/10	

The above section is a web-enhanced class. Internet access may be required.

36375	10:00AM 01:00PM	MTWTH	IT 109	D Samson
	06/21/10 07/29/10		Last day to add: 06/25/10	

### EVENING

36303	06:00PM 09:00PM	TWTH	IT 209	K Barber
	06/22/10 08/12/10		Last day to add: 06/27/10	

The above section is a web-enhanced class. Internet access may be required.

### ONLINE

36378				M Bader
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required.

See [www.opencampus.com](http://www.opencampus.com).

<b>ENG-1B</b>	<b>CRITICAL THINKING/WRITING</b>			<b>4.00 UNITS</b>
Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.				
• <b>PREREQUISITE:</b> ENG-1A or 1AH.				

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

36381	06:50AM 09:50AM	MTWTH	LIBR 121	M Cluff
	06/21/10 07/29/10		Last day to add: 06/25/10	

36380	10:00AM 01:00PM	MTWTH	LIBR 121	M Cluff
	06/21/10 07/29/10		Last day to add: 06/25/10	

<b>ENG-50</b>	<b>BASIC ENGLISH COMP</b>			<b>4.00 UNITS</b>
Prepares students for college-level reading and academic writing.				
• <b>PREREQUISITE:</b> ENG-60B, ESL-55 or qualifying preparation score.				
• <b>ADVISORY:</b> REA-82 or qualifying preparation score.				

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

36383	06:50AM 09:50AM	MTWTH	IT 110	A Duran
	06/21/10 07/29/10		Last day to add: 06/25/10	

The above section is a web-enhanced class. Internet access may be required.

36382	10:00AM 01:00PM	MTWTH	IT 110	T Okamoto
	06/21/10 07/29/10		Last day to add: 06/25/10	

The above section is a web-enhanced class. Internet access may be required.

### EVENING

36304	06:00PM 09:00PM	TWTH	IT 110	C Cotton
	06/22/10 08/12/10		Last day to add: 06/27/10	

<b>ENG-60A</b>	<b>ENGL FUND: SENT TO PARAGRAPH</b>			<b>4.00 UNITS</b>
This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)				
• <b>PREREQUISITE:</b> None.				

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

36386	06:50AM 09:50AM	MTWTH	IT 210	A Elizalde
	06/21/10 07/29/10		Last day to add: 06/25/10	

36385	10:00AM 01:00PM	MTWTH	IT 210	A Elizalde
	06/21/10 07/29/10		Last day to add: 06/25/10	

### EVENING

36305	06:00PM 09:00PM	TWTH	IT 206	J Reed
	06/22/10 08/12/10		Last day to add: 06/27/10	

Code	Hours	Days	Room	Instructor
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### ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

36387	06:50AM 09:50AM	MTWTH	T 206	R Marsh
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

36388	10:00AM 01:00PM	MTWTH	T 206	M Nadelson
	06/21/10 07/29/10			Last day to add: 06/25/10

### NORCO WRITING/READING CENTER HOURS (LIBR 113)

Monday-Thursday: 8:00AM-5:30PM 6/21-7/29

Friday-Sunday: CLOSED

## ENGLISH AS A SECOND LANGUAGE

Code	Hours	Days	Room	Instructor
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### SUMMER 2010 ESL ONE-STOP DATES (NEW ESL STUDENTS MUST TAKE PTESL TEST)

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at [www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm). Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Norco College: Call 951-372-7101 for an appointment.

May 10	Monday	10:00 AM	SSV 218
May 25	Tuesday	08:30 AM	SSV 218
June 2	Wednesday	08:30 AM	SSV 218
June 14	Monday	10:00 AM	SSV 218

\*Dates subject to change.

ESL (51-55) and English composition (50, 1A, 1B) courses are taught at different levels. Only one such course should be taken in a semester. Please make an appointment with the English department chair for advisement concerning exceptions to this policy.

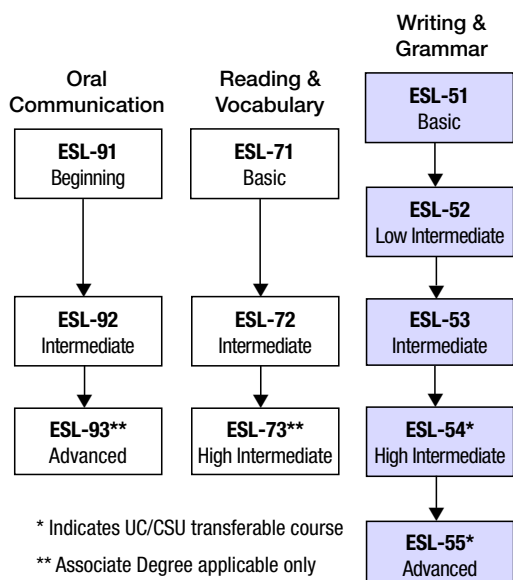
### ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

36389	09:00AM 12:45PM	MTWTH	IT 122	M Shirinian
	06/21/10 07/29/10			Last day to add: 06/25/10

#### English as a Second Language



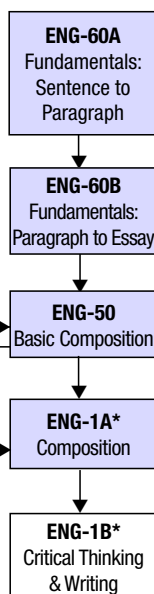
\* Indicates UC/CSU transferable course

\*\* Associate Degree applicable only

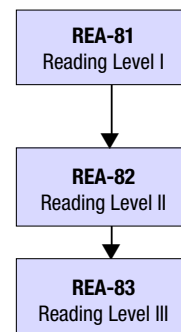
Shaded areas indicate possible course placements

## Moving through English, ESL and Reading

#### English Composition



#### Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

Code Hours Days Room Instructor

## HEALTH SCIENCE

**HES-1 HEALTH SCIENCE 3.00 UNITS**

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- **PREREQUISITE:** None.

36395 07:35AM 09:50AM MTWTH THTR 101 T Wallstrom  
06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

36307 06:00PM 09:20PM TTH ATEC 114 M Donovan  
06/22/10 08/12/10 Last day to add: 06/28/10

The above section is a web-enhanced class. Internet access may be required.

## HISTORY

**HIS-6 POL SOC HIST OF US 3.00 UNITS**

A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

36310 02:30PM 05:53PM TTH ST 201 D Reina  
06/22/10 08/12/10 Last day to add: 06/28/10

The above section is a web-enhanced class. Internet access may be required.

**HIS-7 POL SOC HISTORY OF US 3.00 UNITS**

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

### EVENING

36312 6:00PM 09:23PM MW ST 201 D Reina  
06/21/10 08/11/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

## HUMANITIES

**HUM-10 WORLD RELIGIONS 3.00 UNITS**

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

### ONLINE

36398 06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## SUPERVISED TUTORING

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll.**

**ILA-800 SUPERVISED TUTORING 0.00 UNITS**

Supervised tutoring, study skills development, and assistance in understanding college course assignments.

- **PREREQUISITE:** None.
- **COREQUISITE:** Must be enrolled in one other non-tutoring course.
- **LIMITATION ON ENROLLMENT:** Student must have a referral from an instructor or counselor.

36453 CAT Last day to add: 08/12/10  
ST 101 J Coverdale  
36454 CIS Last day to add: 08/12/10  
ST 101 J Coverdale  
36443 ENG Last day to add: 08/12/10  
LIBR 113 M Bader  
36452 MAT Last day to add: 08/12/10  
ST 101 R Prior

Code Hours Days Room Instructor

## LOGISTICS - See Business Administration

## MANAGEMENT

**MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS**

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)

- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.

### ONLINE

36400 06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## MARKETING

**MKT-20 PRINC OF MARKETING 3.00 UNITS**

Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.

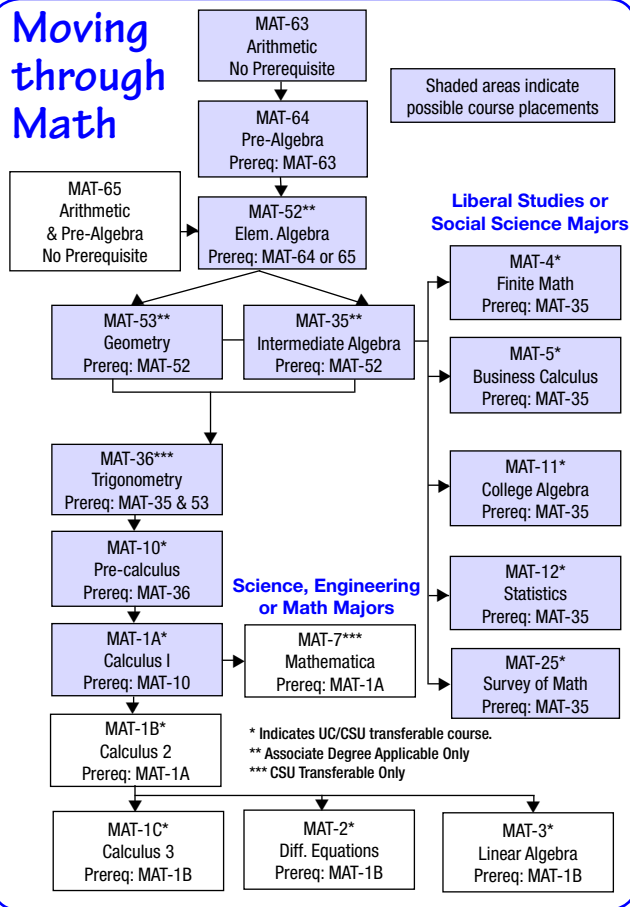
- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

### ONLINE

36449 06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## Moving through Math



Code	Hours	Days	Room	Instructor
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### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.

OR

- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

## MATHEMATICS

### NORCO MATH LAB HOURS (ST 101)

Monday-Thursday: 12:00-6:00PM 6/21-7/29

Monday-Thursday: 4:00-6:00PM 8/2-8/12

Friday-Sunday: CLOSED

### MAT-1A CALCULUS I 4.00 UNITS

Plane analytic geometry, functions, differentiation with applications and basic integration.

- *PREREQUISITE: MAT-10 or qualifying placement level.*

36404	09:00AM 12:45PM	MTWTH	ATEC 204	J Rey
	06/21/10 07/29/10		Last day to add: 06/25/10	

### MAT-10 PRECALCULUS 4.00 UNITS

College-level algebra and trigonometry preparation for calculus.

- *PREREQUISITE: MAT-36 or qualifying placement level.*

36401	01:10PM 04:10PM	MTWTH	LIBR 121	R Ries
	06/21/10 07/29/10		Last day to add: 06/25/10	

### MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

36402	01:10PM 04:10PM	MTWTH	LIBR 108	J DeGuzman
	06/21/10 07/29/10		Last day to add: 06/25/10	

### MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- *PREREQUISITE: MAT-35 or qualifying placement level.*

#### EVENING

36315	06:00PM 09:20PM	MW	LIBR 121	D Smith
	06/21/10 08/11/10		Last day to add: 06/25/10	

### MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- *PREREQUISITE: MAT-52 or qualifying placement level.*

36405	08:30AM 12:15PM	MTWTH	HUM 103	J DeGuzman
	06/21/10 07/29/10		Last day to add: 06/25/10	

#### EVENING

36316	06:00PM 09:45PM	MTWTH	LIBR 108	E Chung
	06/21/10 07/29/10		Last day to add: 06/25/10	

#### ONLINE

The online section below requires proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

36317				B Johnson
	06/21/10 07/29/10		Last day to add: 06/26/10	

### MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- *PREREQUISITE: MAT-35 and MAT-53 or qualifying placement level.*

36407	09:45AM 12:45PM	MTWTH	ATEC 210	R Ries
	06/21/10 07/29/10		Last day to add: 06/25/10	

Code	Hours	Days	Room	Instructor
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### MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- *PREREQUISITE: MAT-64 (formerly 50), 65, 90F or qualifying placement level.*

36408	10:00AM 01:00PM	MTWTH	ATEC 211	S Park
	06/21/10 07/29/10		Last day to add: 06/25/10	

#### EVENING

36319	06:00PM 08:15PM	MTWTH	ATEC 211	F Gelenchi
	06/21/10 07/29/10		Last day to add: 06/25/10	

#### ONLINE

The online sections below require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

36321				R Prior
	06/21/10 08/12/10		Last day to add: 06/29/10	

36322				R Prior
	06/21/10 08/12/10		Last day to add: 06/29/10	

### MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- *PREREQUISITE: MAT-63 or 90C.*

#### EVENING

36324	06:00PM 09:20PM	TTH	ATEC 210	J Rey
	06/22/10 08/12/10		Last day to add: 06/28/10	

#### ONLINE

The online section below requires proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

36325				J Frewing
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required.

See [www.opencampus.com](http://www.opencampus.com).

## MICROBIOLOGY

### MIC-1 MICROBIOLOGY 4.00 UNITS

General characteristics of microbes with emphasis on their control and role in disease.

- *PREREQUISITE: CHE-2A and one of the following: AMY-2A, 2B, 10, BIO-1, 2A, 2B, 5, 8, 11, 12 or 34.*

#### EVENING

36326	06:00PM 09:22PM	MTWTH	ST 207	C Canada
	06/21/10 08/12/10		Last day to add: 06/29/10	

## MUSIC

### MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- *PREREQUISITE: None.*

#### ONLINE

36412				D Humble
	06/21/10 07/29/10		Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required.

See [www.opencampus.com](http://www.opencampus.com).

## PHILOSOPHY

### PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- *PREREQUISITE: None.*

36414	10:00AM 02:30PM	TTH	IT 101	C Gordon
	06/21/10 07/29/10		Last day to add: 06/26/10	

Code Hours Days Room Instructor

## PHYSICAL EDUCATION

### PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

36416 10:00AM 12:15PM MTWTH THTR 101 T Wallstrom  
06/21/10 07/29/10 Last day to add: 06/25/10

### PHP-A40 KARATE, BEGINNING 1.00 UNITS

Develops basic skills needed for unarmed self- defense by using shifting, blocking, punching and kicking.

- **PREREQUISITE:** None.

36450 02:50PM 05:05PM MTWTH WEQ W2 D Namekata  
06/21/10 07/29/10 Last day to add: 06/25/10

### PHP-A64 SOCCER 1.00 UNITS

Introduces rules, basic skills, offensive and defensive strategies, and competition in soccer.

- **PREREQUISITE:** None.

36455 07:35AM 09:50AM MTWTH SOCR 1 L Jalayer  
06/21/10 07/29/10 Last day to add: 06/25/10

## POLITICAL SCIENCE

### POL-1 AMERICAN POLITICS 3.00 UNITS

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.

- **ADVISORY:** Qualification for ENG-1A.

36425 10:00AM 12:15PM MTWTH ST 203 I Cargile  
06/21/10 07/29/10 Last day to add: 06/25/10

### ONLINE

36331 06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required.  
See [www.opencampus.com](http://www.opencampus.com).

Code Hours Days Room Instructor

## PSYCHOLOGY

### PSY-1 GENERAL PSYCH 3.00 UNITS

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

36426 07:35AM 09:50AM MTWTH HUM 111 K Norton  
06/21/10 07/29/10 Last day to add: 06/25/10

### PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

### EVENING

36334 06:00PM 09:23PM TTH HUM 111 J Zeeb  
06/22/10 08/12/10 Last day to add: 06/28/10

The above section is a web-enhanced class. Internet access may be required.

## READING

### REA-81 READING, LEVEL 1 3.50 UNITS

Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

### EVENING

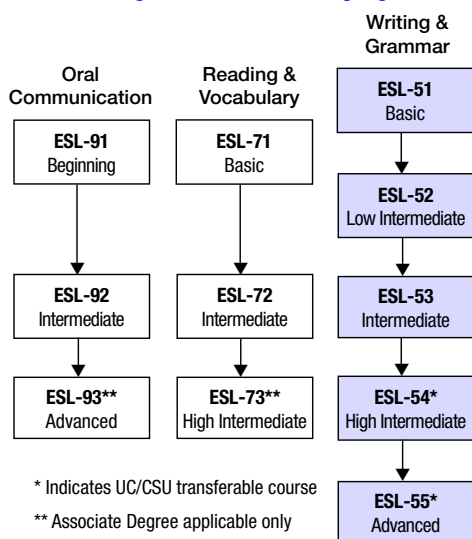
36335 06:00PM 08:45PM MTWTH HUM 208 P Van Osterhoudt  
06/21/10 08/12/10 Last day to add: 06/27/10

### NORCO WRITING/READING CENTER HOURS (LIBR 113)

Monday-Thursday: 8:00AM-5:30PM 6/21-7/29

Friday-Sunday: CLOSED

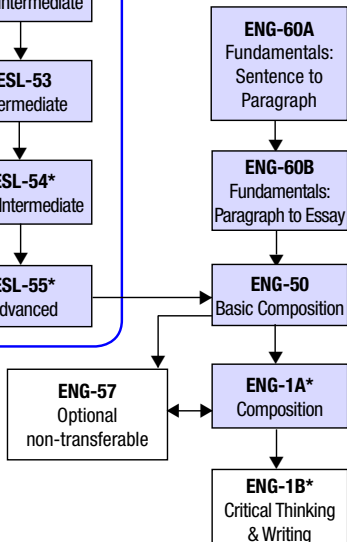
### English as a Second Language



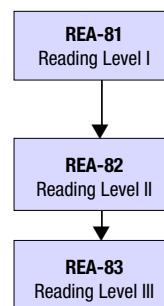
Shaded areas indicate possible course placements

## Moving through English, ESL and Reading

### English Composition



### Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.



Code	Hours	Days	Room	Instructor
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## REAL ESTATE

<b>RLE-81</b>	<b>REAL ESTATE PRACTICE</b>	<b>3.00 UNITS</b>		
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Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- **PREREQUISITE:** None.

### ONLINE

36337

T Wagner

06/21/10 08/12/10

Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required.

**SENIOR CITIZEN EDUCATION/YOUNG@HEART** - These classes listed in current Community Education Schedule. Call 328-3811 for current copy.

## SOCIOLOGY

<b>SOC-1</b>	<b>INTRO TO SOCIOLOGY</b>	<b>3.00 UNITS</b>		
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An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

36428	07:35AM 09:50AM	MTWTH	ST 202	K Andacheh
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06/21/10 07/29/10

Last day to add: 06/25/10

36429	10:00AM 12:15PM	MTWTH	ST 202	K Andacheh
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06/21/10 07/29/10

Last day to add: 06/25/10



### WARNING!

**REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**

Code	Hours	Days	Room	Instructor
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## SPANISH

<b>SPA-1</b>	<b>SPANISH 1</b>	<b>5.00 UNITS</b>		
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Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

Electronic workbook exercises require computer with Internet access.

36430	07:35AM 12:05PM	MTWTH	LIBR 120	D Hitchcock
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06/21/10 07/29/10

Last day to add: 06/25/10

## SPEECH (COMMUNICATION STUDIES)

<b>SPE-1</b>	<b>PUBLIC SPEAKING</b>	<b>3.00 UNITS</b>		
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Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

### EVENING

36342	06:00PM 09:20PM	TTH	IT 210	M Lewis
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06/22/10 08/12/10

Last day to add: 06/28/10

<b>SPE-9</b>	<b>INTERPERSONAL COMMUNICATION</b>	<b>3.00 UNITS</b>		
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Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

36433	10:00AM 12:15PM	MTWTH	IT 211	J Floerke
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06/21/10 07/29/10

Last day to add: 06/25/10



## ABBR

24 HR

AFVW

BCTC

CCRC

DPSS

ECEM

FT19

HM

LIB

MDEC

MEC

MODL

## BUILDING

24 Hour Fitness Center

Air Force Village West

Ben Clark Training Center

Community Care/Rehab Center

Dept of Public Social Services

Early Childhood Education-MOV

Fitness 19 Center

Humanities Building

Library

March Dental Education Center

March Education Center

Modular Classroom

## ABBR

MPB

MVB

PARK

PKVW

PSC

RCRMC

RVHS

RXHS

SCI

STU

VLHS

## BUILDING

Multi Purpose Building

Moreno Valley Brunswick Center

Park Field

Parkview

Parkside Complex

Riv Co Regional Med Center

Rancho Verde High School

Rubidoux High School

Science and Technology

Student Services

Vista del Lago High School

For more information, see "How to Read the Schedule of Classes."

## MISSION STATEMENT

Responsive to the educational needs of its region, Moreno Valley College offers academic programs and student support services which include baccalaureate transfer, professional, pre-professional, and pre-collegiate curricula for all who can benefit from them. Life-long learning opportunities are provided, especially, in health and public service preparation.

Code	Hours	Days	Room	Instructor
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## ACCOUNTING

**ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS**

An introduction to accounting principles and procedures. Course geared to include accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

### EVENING

26294	06:00PM 09:20PM	TTH	HM 105	M Snow
	06/22/10 08/12/10			Last day to add: 06/28/10

The above section is web-enhanced class. Internet access may be required.

## ANATOMY & PHYSIOLOGY

**AMY-2A ANATOMY & PHYSIOLOGY I 4.00 UNITS**

An integrated study of body organization and terminology, cells and tissues, skeletal and muscular systems, and eye and ear.

- **PREREQUISITE:** None.

26133	08:00AM 02:00PM	MTWTH	SCI 250	S Wagner
	06/21/10 07/29/10			Last day to add: 06/25/10

**AMY-10 SURVEY HUMAN ANAT/PHYSIO 3.00 UNITS**

A survey of the structure and function of human cells, tissues and systems-for Allied Health majors.

- **PREREQUISITE:** None.

26296	07:35AM 09:50AM	MTWTH	HM 221	S Marshall
	06/21/10 07/29/10			Last day to add: 06/25/10

Code	Hours	Days	Room	Instructor
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## ANTHROPOLOGY

**ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS**

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

26134	12:35PM 02:50PM	MTWTH	LIB 131	L Broyles
	06/21/10 07/29/10			Last day to add: 06/25/10

**ANT-2 CULTURAL ANTHRO 3.00 UNITS**

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

26135	10:00AM 12:15PM	MTWTH	LIB 131	L Broyles
	06/21/10 07/29/10			Last day to add: 06/25/10



## WARNING!

**REGISTRATION WILL BE BLOCKED IF YOU HAVE NOT MET THE PREREQUISITE!**



Code Hours Days Room Instructor

# ART

**ART-17 BEGINNING DRAWING 3.00 UNITS**

Introduction to drawing in a variety of media. Exploration of the elements of art, composition, perspective, including development of observational, motor and creative skills.

- *PREREQUISITE: None.*

26297 10:00AM 02:30PM MTWTH HM 126 J Wagstaff  
06/21/10 07/29/10 Last day to add: 06/25/10

**ART-18 INTERMEDIATE DRAWING 3.00 UNITS**

Continued study of the skills acquired in Beginning Drawing, with the emphasis on color theory and color media in drawing.

- *PREREQUISITE: ART-17 or 22.*

26298 10:00AM 02:30PM MTWTH HM 126 J Wagstaff  
06/21/10 07/29/10 Last day to add: 06/25/10

# BIOLOGY

**BIO-1 GENERAL BIOLOGY 4.00 UNITS**

A study of life as revealed in biological systems using cellular, organismic and ecological approaches. The basic principles of cellular biology, biochemistry, genetics, evolution, ecology and the social implications of biology are included.

- *PREREQUISITE: None.*

26136 07:35AM 09:50AM MTWTH SCI 255 F Galicia  
10:00AM 12:15PM MTWTH STU 101 F Galicia  
06/21/10 07/29/10 Last day to add: 06/25/10

# BUSINESS ADMINISTRATION - Also See Accounting, Management, Marketing, Paralegal or Real Estate

**BUS-10 INTRO TO BUSINESS 3.00 UNITS**

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- *PREREQUISITE: None.*

## EVENING

26228 06:00PM 09:20PM TTH HM 322 R Mason  
06/22/10 08/12/10 Last day to add: 06/28/10

The above section is a web-enhanced class. Internet access may be required.

## ONLINE

26229 J Duran  
06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**BUS-20 BUSINESS MATH 3.00 UNITS**

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- *PREREQUISITE: None.*

## ONLINE

26230 D Webster  
06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

# CHEMISTRY

**DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)**

**CHE-2A INTRO CHEMISTRY I 4.00 UNITS**

Introductory chemical concepts with health and environmental applications; fulfills the needs of non-science majors.

- *PREREQUISITE: MAT-52.*

26139 10:00AM 12:15PM MTWTH SCI 261 R Allahyari  
12:35PM 02:50PM MTWTH HM 129 R Allahyari  
06/21/10 07/29/10 Last day to add: 06/25/10

Code Hours Days Room Instructor

26140 12:35PM 02:50PM MTWTH HM 129 R Allahyari  
03:00PM 05:15PM MTWTH SCI 261 S Desai  
06/21/10 07/29/10 Last day to add: 06/25/10

# COMPUTER APPLICATIONS/OFFICE

**CAT-50 KEYBOARD/DOC PROCESSING 3.00 UNITS**

Touch typing, keyboard mastery and document formatting on computers for basic business applications.

- *PREREQUISITE: None.*

26138 07:35AM 09:50AM MW HM 324 S Balderrama  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

Most Computer Applications/Office AND Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

# COMPUTER INFORMATION SYSTEMS

**CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS**

Introduction to computer concepts, theory and computer applications.

Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- *PREREQUISITE: None.*

26141 07:35AM 12:05PM MW HM 333 J Duran  
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

## EVENING

26231 06:00PM 09:20PM TTH HM 333 M McQuead  
06/22/10 08/12/10 Last day to add: 06/28/10

The above section is a web-enhanced class. Internet access may be required.

## ONLINE

26232 M McQuead  
06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**CIS-76B INTRO TO DREAMWEAVER 3.00 UNITS**

Learn to design and administer industry-standard personal and business websites using Dreamweaver. (Same as CAT-76B)

- *PREREQUISITE: None.*
- *ADVISORY: Competency in the use of a computer and familiarity with the Internet; CIS-95A.*

26128 10:00AM 12:15PM MTWTH HM 324 M Barboza  
06/21/10 07/29/10 Last day to add: 06/25/10

**CIS-78A INTRO ADOBE PHOTOSHOP 3.00 UNITS**

Introduction to Adobe Photoshop including selecting, layers, masks, channels and vector art for manipulating images. (Same as CAT-78A)

- *PREREQUISITE: None.*

26330 12:35PM 02:50PM MTWTH HM 324 M Barboza  
06/21/10 07/29/10 Last day to add: 06/25/10

## COMPUTER LAB HOURS

Monday-Thursday: 7:30AM - 9:30PM  
Friday-Sunday: CLOSED  
MORENO VALLEY (SCI 151)



Code Hours Days Room Instructor

## DENTAL HYGIENE

This is a specialized program. For information regarding entry into the program go [www.rcc.edu/dentalhygiene](http://www.rcc.edu/dentalhygiene) or call 571-6431.

### DEH-20B CLINICAL DENTAL HYGIENE #2 1.00 UNITS

Allows students to apply clinical skills while performing dental hygiene services on patients with gingivitis and mild to moderate periodontal disease.

- **PREREQUISITE:** None.
- **LIMITATIONS ON ENROLLMENT:** Course is limited to students who have been admitted to RCC's Dental Hygiene program.

26299 01:00PM 04:00PM MW MDEC 1 D Lesser  
05:30PM 08:30PM MW MDEC 1  
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

26300 01:00PM 04:00PM MW MDEC 3 D Lesser  
05:30PM 08:30PM MW MDEC 3  
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

26301 01:00PM 04:00PM MW MDEC TECH D Lesser  
05:30PM 08:30PM MW MDEC TECH  
06/21/10 07/28/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

## DENTAL TECHNOLOGY

### DEN-70 INTRO TO DENTAL TECH 2.00 UNITS

Introduction to the field of dental laboratory technology. Successful completion necessary for program admission.

- **PREREQUISITE:** None.

26145 12:00PM 12:20PM MTWTH MDEC 2 J Hoover  
12:25PM 03:55PM MTWTH MDEC 2 J Hoover  
06/21/10 07/29/10 Last day to add: 06/25/10

## EARLY CHILDHOOD EDUCATION

### EAR-20 CHILD DEVELOPMENT 3.00 UNITS

A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

#### EVENING

26146 06:00PM 09:23PM MW ECEM 115 B Zentgraf  
06/21/10 08/11/10 Last day to add: 06/25/10

### EAR-22 PROGRAMS, CAREER OPPORTUNITIES 3.00 UNITS

Theories, analyses, and observations of early childhood programs and career options in early childhood education.

- **PREREQUISITE:** None.

26316 01:00PM 04:22PM MTWTH ECEM 115 K Metcalfe  
06/21/10 07/15/10 Last day to add: 06/22/10

### EAR-28 PRINCIPLES/PRACTICES 3.00 UNITS

The effects of the different principles and practices used to educate young children.

- **PREREQUISITE:** None.

26313 07:35AM 10:57AM MTWTH ECEM 115 K Metcalfe  
06/21/10 07/15/10 Last day to add: 06/22/10

### EAR-34 CURRICULUM INFANTS, TODDLERS 3.00 UNITS

An introduction to organizing and developing age-appropriate activities and curriculum for infants and toddlers.

- **PREREQUISITE:** None.
- **ADVISORY:** EAR-33.

#### EVENING

26312 06:00PM 09:23PM TTH ECEM 115 S Johnson  
06/22/10 08/12/10 Last day to add: 06/28/10

Work Experience is available for Early Childhood Education. Please refer to the Work Experience section for more information.

Code Hours Days Room Instructor

## ECONOMICS

### ECO-7 MACROECONOMICS 3.00 UNITS

Economic theory and analysis as applied to the U.S. economy as a whole.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

26148 07:35AM 09:50AM MTWTH HM 129 B Bandyopadhyay  
06/21/10 07/29/10 Last day to add: 06/25/10

## EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/academicprograms/ems](http://www.rcc.edu/academicprograms/ems) or call 951-571-6395.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. Prompt attendance is required at the orientation and NO late admissions will be allowed. If you have a disability requiring accommodation, please call 951-222-8060 at least one week prior to the date of the event in order to assure accommodation.

#### Summer Orientation Dates for EMS-50 and 51

06/01/10 Ben Clark Training Center Auditorium 1:00-3:00PM  
06/07/10 Ben Clark Training Center Auditorium 11:00-1:00PM

### EMS-50 EMS-BASIC 6.00 UNITS

Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-51.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26302 06:45AM 12:45PM MW BCTC L R Fontaine  
01:30PM 05:30PM MW BCTC K  
06/21/10 08/11/10 Last day to add: 06/25/10

The above section requires concurrent enrollment in EMS-51-26304.

### EMS-51 EMS-BASIC CLINICAL/FIELD 1.00 UNITS

Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-50.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26304 FLD EMS R Fontaine  
06/21/10 08/11/10 Last day to add: 07/07/10

The above section requires concurrent enrollment in EMS-50-26302. First Meeting: Monday, 6/21/10 at 6:45AM, Ben Clark Training Center.



**Code Hours Days Room Instructor**  
**EMS-90 ASSESSMENT BASED MANAGEMENT 4.50 UNITS**  
 Fourth term course focusing on the paramedic students' assessment skills and development of clinical/field judgments in treating the sick and injured in a pre-hospital setting.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-91 concurrently.

26306 08:30AM 12:30PM MT BCTC K C Nollette  
 01:30PM 05:30PM MT BCTC H  
 06/21/10 08/10/10 Last day to add: 06/25/10

The above section requires concurrent enrollment in EMS-91-26307.

**EMS-91 PARAMEDIC FIELD INTERNSHIP 10.00 UNITS**  
 Concluding course of the Paramedic program; provides a minimum of 540 hours of field training under the supervision of a trained preceptor to prepare students for certifications as a paramedic.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-90 concurrently.

26307 FLD EMS C Nollette  
 06/21/10 08/10/10 Last day to add: 07/06/10

The above section requires concurrent enrollment in EMS-90-26306.

### PLACEMENT GUIDELINES: ENGLISH COMPOSITION COURSES

**ENGLISH 1A.** One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. A grade of C or better in ENG-50.

**ENGLISH 1B:**

A grade of C or better in ENG-1A.

**ENGLISH 50.** One of the following:

1. Qualifying preparation score based on the DTLS or Accuplacer test and academic background.
2. Successful completion of ENG-60B or ESL-55.

**ENGLISH 60A:**

There is no prerequisite; the course is open to all students.

It is strongly recommended that students register in an appropriate composition course (ENG-1A, 50, 60A, or 60B) during their first semester of enrollment.

See "Moving through English" for more details.

## ENGLISH

**ENG-1A ENGLISH COMPOSITION 4.00 UNITS**

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

All sections of ENG-1A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

26149 06:50AM 09:50AM TTH LIB 123 M Mariano  
 06/21/10 07/29/10 Last day to add: 06/26/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

26150 10:00AM 01:00PM MTWTH HM 211 J Pinson  
 06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

26241 06:00PM 08:15PM MTWTH LIB 123 M Podolny  
 Last day to add: 06/27/10

### ONLINE

26242 R Regino  
 06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class with an 18 hour ON-CAMPUS laboratory requirement to be arranged. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**Code Hours Days Room Instructor**  
**ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS**

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

All sections of ENG-1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

26151 01:10PM 04:10PM MTWTH HM 104 H Shepherd  
 06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

26152 06:00PM 08:15PM MW HM 210 M Schwartz  
 06/21/10 08/12/10 Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**ENG-50 BASIC ENGLISH COMP 4.00 UNITS**

Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82 or qualifying preparation score.

All sections of ENG-50 have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

26157 10:00AM 01:00PM MTWTH LIB 123 K Farrell  
 06/21/10 07/29/10 Last day to add: 06/25/10

26156 01:10PM 04:10PM MTWTH LIB 123 K Stevenson  
 06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

26243 06:00PM 08:15PM TTH PSC 8 R Gurley  
 06/21/10 08/12/10 Last day to add: 06/28/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

**ENG-60A ENGL FUND: SENT TO PARAGRAPH 4.00 UNITS**

This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

All sections of ENG-60A have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

26158 06:50AM 09:50AM MTWTH HM 209 L Colern-Mulz  
 06/21/10 07/29/10 Last day to add: 06/25/10

26159 10:00AM 01:00PM MTWTH LIB 124 A Loverde  
 06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

26244 06:00PM 08:15PM MTWTH HM 205 P Flory-Sanchez  
 06/21/10 08/12/10 Last day to add: 06/27/10

**ENG-60B ENGL FUND: PARAGRAPH TO ESSAY 4.00 UNITS**

This course advances basic reading, writing, and grammar skills via the production of paragraph and short essays. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** ENG-60A or qualifying preparation score.

All sections of ENG-60B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

26162 06:50AM 09:50AM MTWTH HM 105 A Sacks  
 06/21/10 07/29/10 Last day to add: 06/25/10

26161 10:00AM 01:00PM MTWTH LIB 136 R Carlton  
 06/21/10 07/29/10 Last day to add: 06/25/10

### EVENING

26245 06:00PM 08:15PM MTWTH HM 206 J Hardina  
 06/21/10 08/12/10 Last day to add: 06/27/10

The above section is a web-enhanced class. Internet access may be required.

### WRITING/READING CENTER HOURS

Monday-Thursday: 7:00AM - 9:30PM

Friday - Sunday: CLOSED

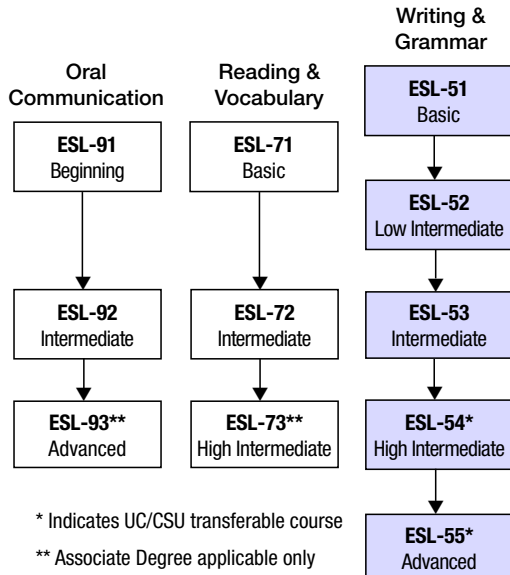
MORENO VALLEY (HM 232)





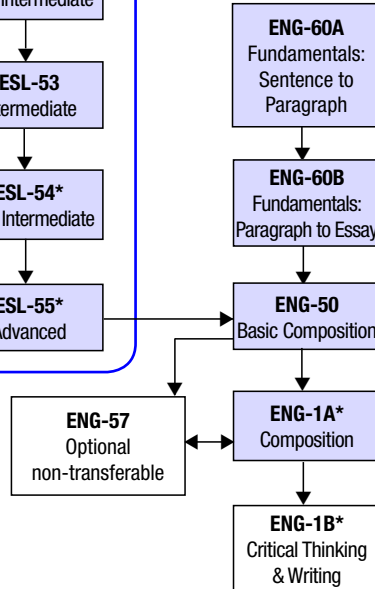
# Moving through English, ESL and Reading

## English as a Second Language

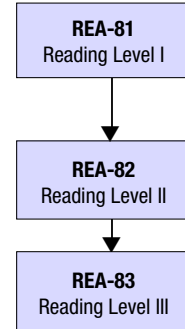


Shaded areas indicate possible course placements

## English Composition



## Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

## ENGLISH AS A SECOND LANGUAGE

### SUMMER 2010 ESL ONE-STOP DATES (NEW ESL STUDENTS MUST TAKE PTESL TEST)

We offer "ESL One-Stop" sessions. You can take the ESL placement test and attend a college orientation on the same date. An ESL One-Stop session takes about 3 hours. Complete testing schedules are available at [www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm). Making an appointment will guarantee you a seat for the test. If you walk in without an appointment, you may not be able to test.

Moreno Valley College: Call 951-571-6492 for an appointment.

May 14	Friday	08:30 AM	STU 301
May 19	Wednesday	02:00 PM	STU 301
June 5	Saturday	08:30 AM	BEN CLARK
June 9	Wednesday	02:00 PM	STU 301
June 15	Tuesday	08:30 AM	STU 301

### ESL-55 ADVANCED WRITING/GRAMMAR 5.00 UNITS

An advanced English as a Second Language course for non-native speakers of English focusing on college-level grammar and academic writing skills, especially essay development. (Degree credit course. Letter Grade, or Pass-No Pass option.)

- **PREREQUISITE:** Qualifying score on a state-approved placement instrument, or successful completion of ESL-54.

26163	10:00AM 01:45PM	MTWTH	HM 322	R Rader
	06/21/10 07/29/10			Last day to add: 06/25/10

## GEOGRAPHY

### GEG-1 PHYSICAL GEOGRAPHY 3.00 UNITS

The interacting physical processes of air, water, land, and life which impact Earth's surface.

- **PREREQUISITE:** None.

26246	10:00AM 12:15PM	MW	HM 210	C Tovares
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!



Code	Hours	Days	Room	Instructor
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## GUIDANCE

### GUI-45 INTRODUCTION TO COLLEGE 1.00 UNITS

Introduction to programs, resources and personal factors that contribute to college success.

- **PREREQUISITE:** None.

26164	08:00AM 10:15AM	MTWTH	LIB 130	J Tetley
	06/14/10 06/24/10		Last day to add: 06/14/10	

The above section is designed for the Middle College High School Program.

26165	10:30AM 12:45PM	MTWTH	LIB 130	J Tetley
	06/14/10 06/24/10		Last day to add: 06/14/10	

The above section is designed for the Middle College High School Program.

26166	01:15PM 03:30PM	MTWTH	LIB 130	J Tetley
	06/14/10 06/24/10		Last day to add: 06/14/10	

The above section is designed for the Middle College High School Program.

### GUI-48 COLLEGE SUCCESS STRAT 2.00 UNITS

Exploration of various learning strategies. Students will identify their own learning styles and utilize that information to succeed in college.

- **PREREQUISITE:** None.

26167	08:00AM 10:15AM	MTWTH	LIB 130	J Tetley
	07/26/10 08/19/10		Last day to add: 07/28/10	

The above section is designed for the Middle College High School Program.

26168	10:30AM 12:45PM	MTWTH	LIB 130	J Tetley
	07/26/10 08/19/10		Last day to add: 07/28/10	

The above section is designed for the Middle College High School Program.

## HEALTH SCIENCE

### HES-1 HEALTH SCIENCE 3.00 UNITS

Study of prevention of disease. Satisfies California certification for drug, alcohol, tobacco and nutrition.

- **PREREQUISITE:** None.

26169	10:00AM 12:15PM	MTWTH	HM 221	S Marshall
	06/21/10 07/29/10		Last day to add: 06/25/10	

### EVENING

26247	06:00PM 09:20PM	MW	STU 101	B Blua
	06/21/10 08/11/10		Last day to add: 06/25/10	

The above section is a web-enhanced class. Internet access may be required.

## HEALTH CARE TECHNICIAN

In order to enroll in HET-80 and HET-82, you must attend one of the **MANDATORY ORIENTATIONS** on the following dates:

04/19/10	MOV	PSC 16 A&B	11:30-1:00PM
04/28/10	MOV	HM 129	2:00-3:00PM
05/04/10	MOV	PSC 16 A&B	12:15-1:45PM

**PROMPT ATTENDANCE IS REQUIRED.  
NO LATE ADMISSIONS WILL BE ALLOWED.**

Requirements for these classes are:

- Current Healthcare Provider CPR card, DMV printout (H-6; \$5.00 at the DMV)
- Medical clearance with titer results
- Additional fingerprinting and DHS application are required for HET-80 (Certified Nurse Assistant) students only
- Lab assignments will be scheduled on Friday, Saturday or Sunday

**THE DEADLINE FOR SUBMITTING ALL DOCUMENTS IS JUNE 9, 2010. INCOMPLETE DOCUMENTS WILL NOT BE ACCEPTED.**

Contact the Student Resource Center, PSC14 at (951) 571-6391 at Moreno Valley College if you have any questions.

Code	Hours	Days	Room	Instructor
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### HET-80 CNA THEORY/PRACTICES 6.00 UNITS

Lectures and clinical laboratory practice in preparation for state nurse assistant certification examination.

- **PREREQUISITE:** None. Prior to course: requires fingerprinting and submission of application for state certification examination, current CPR certification and immunizations, medical clearance from healthcare provider, uniform and RCC HET I.D. badge.

26308	08:10AM 12:10PM	MTWTH	PSC 16B	A Anderson
	09:10AM 11:10AM	MTWTH	PSC 16B	
	06/21/10 08/12/10		Last day to add: 06/26/10	

The above section requires concurrent enrollment in one of the labs below that will be assigned by the program coordinator.

### LABS:

26250	07:00AM 12:00PM	FS	HOSP CCRG S McGhee-Baxa
	12:30PM 04:00PM	FS	HOSP CCRG
	06/25/10 08/14/10		Last day to add: 06/30/10

The above section meets at Community Care & Rehab Ctr., 4070 Jurupa Avenue, Riverside.

26249	07:00AM 12:00PM	SSU	HOSP AFVW	A Anderson
	12:30PM 04:00PM	SSU	HOSP AFVW	
	06/26/10 08/15/10		Last day to add: 06/30/10	

The above section meets at Air Force Village West, 17050 Arnold Drive, Riverside.

26334			TBA	Staff
	06/21/10 08/12/10		Last day to add: 06/29/10	

The above section meets at a location to be determined.

### HET-82 PHLEBOTOMY TECHNICIAN 5.00 UNITS

Preparation for entry level certification as a phlebotomy technician; includes lecture, college laboratory and supervised clinical laboratory performance.

- **PREREQUISITE:** None.
- **ADVISORY:** The California Department of Health Services requires applicants for certification as a phlebotomist have a high school diploma or equivalent and the ability to obtain and process official documents in English.
- **LIMITATION ON ENROLLMENT:** Prior to beginning clinical laboratory component, requires evidence of current CPR certification and immunizations, and medical clearance from healthcare provider to be on file in the department office; clinical laboratory experience requires wearing a green scrubs uniform and an RCC HET I.D. badge.

26251	09:30AM 01:00PM	TTH	PSC 16A	T Baker
	06/22/10 08/12/10		Last day to add: 06/28/10	

The above section requires concurrent lab enrollment and has 40 hours of lab to be arranged. Select from one of the following labs:

### LABS:

26252	01:30PM 06:00PM	TWTH	PSC 16A	T Baker
	06/22/10 08/12/10		Last day to add: 06/27/10	

The above section requires concurrent enrollment in HET-82-26251 and has 40 hours off-site clinical lab to be arranged.

26253	01:30PM 06:00PM	TWTH	PSC 16B	P Hunt
	06/22/10 08/12/10		Last day to add: 06/27/10	

The above section requires concurrent enrollment in HET-82-26251 and has 40 hours off-site clinical lab to be arranged.

26335	01:30PM 06:00PM	TWTH	PSC 17	Staff
	06/22/10 08/12/10		Last day to add: 06/30/10	

The above section requires concurrent enrollment in HET-82-26251 and has 40 hours off-site clinical lab to be arranged.

## HISTORY

### HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS

The development and interaction of world civilizations from the 16th century to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

### ONLINE

26254	06/21/10 07/29/10			L Riggins
			Last day to add: 06/26/10	

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).



Code	Hours	Days	Room	Instructor
<b>HIS-6</b>	<b>POL SOC HIST OF US</b>			<b>3.00 UNITS</b>
A history of the United States from Colonial time to 1877.				
• <i>PREREQUISITE: None.</i>				
• <i>ADVISORY: Qualification for ENG-1A.</i>				
26172	12:35PM 02:50PM	MTWTH	HM 105	S Meier
	06/21/10 07/29/10			Last day to add: 06/25/10

#### EVENING

26171	06:00PM 09:20PM	MW	HM 104	K Bowyer
	06/21/10 08/11/10			Last day to add: 06/25/10

#### ONLINE

26255				L Riggins
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

<b>HIS-7</b>	<b>POL SOC HISTORY OF US</b>			<b>3.00 UNITS</b>
A history of the United States from 1877 to the present.				
• <i>PREREQUISITE: None.</i>				
• <i>ADVISORY: Qualification for ENG-1A.</i>				
26173	10:00AM 12:15PM	MTWTH	HM 105	C Leigh
	06/21/10 07/29/10			Last day to add: 06/25/10

## HUMAN SERVICES

<b>HMS-14</b>	<b>JOB DEVELOPMENT</b>			<b>3.00 UNITS</b>
An overview of the principles and practices of job development.				
• <i>PREREQUISITE: None.</i>				

#### EVENING

26256	06:00PM 09:20PM	MW	HM 209	D McCrary
	06/21/10 08/11/10			Last day to add: 06/25/10

<b>HMS-16</b>	<b>PUBLIC ASSISTANCE/BENEFITS</b>			<b>1.00 UNITS</b>
Overview of federal, state and local public benefits for persons in need, including availability, eligibility requirements and entitlements.				
• <i>PREREQUISITE: None.</i>				

#### EVENING

26257	06:00PM 08:15PM	T	HM 209	Staff
	06/22/10 08/10/10			Last day to add: 06/26/10

## HUMANITIES

<b>HUM-10</b>	<b>WORLD RELIGIONS</b>			<b>3.00 UNITS</b>
Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.				
• <i>PREREQUISITE: None.</i>				
• <i>ADVISORY: Qualification for ENG-1A.</i>				

#### EVENING

26258	06:00PM 09:20PM	MW	HM 221	W Knight
	06/21/10 08/11/10			Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

#### ONLINE

26174				C Rocco
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

26175				C Rocco
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

26176				C Rocco
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

Code	Hours	Days	Room	Instructor
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## SUPERVISED TUTORING

ILA-800 courses are self-paced open-entry/open-exit classes that provide supervised tutoring, study skills development, and assistance in understanding college course assignments. Students receive individualized tutoring and small group instruction outside of class-time to improve learning and study skills in specific subject matter. **Students must have a referral from an instructor or counselor in order to enroll.**

<b>ILA-800</b>	<b>SUPERVISED TUTORING</b>			<b>0.00 UNITS</b>
Supervised tutoring, study skills development, and assistance in understanding college course assignments.				

- *PREREQUISITE: None.*
- *COREQUISITE: Must be enrolled in one other non-tutoring course.*
- *LIMITATION ON ENROLLMENT: Student must have a referral from an instructor or counselor.*

26320	BUS	SCI 151	M Barboza
			Last day to add: 08/12/10
26331	CAT	SCI 151	M Barboza
			Last day to add: 08/12/10
26332	CIS	SCI 151	M Barboza
			Last day to add: 08/12/10
26321	ENG	HM 232	A Amezcua
			Last day to add: 08/12/10
26333	MAT	HM 220	F Johnson
			Last day to add: 08/12/10
26324	REA	HM 232	L Ogata
			Last day to add: 08/12/10

## INTERPRETING - See Community Interpretation in Spanish

## LOGISTICS - See Business Administration

## MANAGEMENT

<b>MAG-44</b>	<b>PRINCIPLES OF MANAGEMENT</b>			<b>3.00 UNITS</b>
An overview of the concepts, processes and techniques of organizational management.				
• <i>PREREQUISITE: None.</i>				

#### ONLINE

26259				D Cescolini
	06/21/10 08/12/10			Last day to add: 06/29/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

## MARKETING

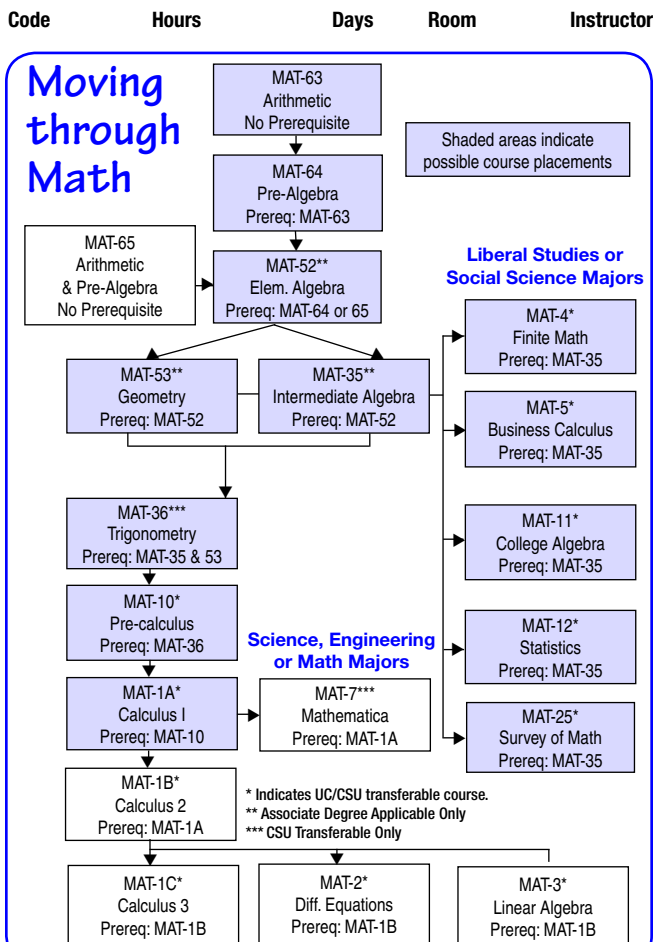
<b>MKT-20</b>	<b>PRINC OF MARKETING</b>			<b>3.00 UNITS</b>
Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.				
• <i>PREREQUISITE: None.</i>				
• <i>ADVISORY: BUS-10.</i>				

#### ONLINE

26267				J Duran
	06/21/10 08/12/10			Last day to add: 06/29/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!



### REGISTRATION REQUIREMENTS: MATHEMATICS COURSES

- All students who wish to enroll in a higher level math course than MAT-63 (formerly 51) or 65 or MAT-90A must take the Accuplacer test to register for classes.
- OR
- All students who feel they meet prerequisites based on coursework from other colleges or universities must have official transcripts on file and evaluated.

See "Moving Through Math" for more details.

## MATHEMATICS

### MAT-11 COLLEGE ALGEBRA 4.00 UNITS

College-level algebra.

- PREREQUISITE:** MAT-35 or qualifying placement level.

26177 10:00AM 01:00PM MTWTH HM 104 C Yao  
 06/21/10 07/29/10 Last day to add: 06/25/10

### MAT-12 STATISTICS 3.00 UNITS

A study of statistical methods and their application to hypothesis testing and estimation of population parameters.

- PREREQUISITE:** MAT-35 or qualifying placement level.

26178 07:35AM 09:50AM MTWTH HM 106 D Guthrey  
 06/21/10 07/29/10 Last day to add: 06/25/10

Code Hours Days Room Instructor

### MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- PREREQUISITE:** MAT-52 or qualifying placement level.

26179 10:00AM 01:45PM MTWTH HM 209 N Baciuna  
 06/21/10 07/29/10 Last day to add: 06/25/10  
 26180 12:00PM 03:45PM MTWTH STU 109 S Drake  
 06/21/10 07/29/10 Last day to add: 06/25/10

#### EVENING

26260 06:00PM 08:45PM MTWTH HM 338 A Lash  
 06/21/10 08/12/10 Last day to add: 06/27/10

The above section is a web-enhanced class. Internet access may be required.

#### ONLINE

26261 06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### MAT-36 TRIGONOMETRY 4.00 UNITS

An introduction to the trigonometric functions, their identities and relationships, graphs and applications, accompanied by essential topics of geometry.

- PREREQUISITE:** MAT-35 and MAT-53 or qualifying placement level.

26181 01:10PM 04:10PM MTWTH HM 106 F Johnson  
 06/21/10 07/29/10 Last day to add: 06/25/10

### MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

26182 06:50AM 09:50AM MTWTH HM 206 J Namekata  
 06/21/10 07/29/10 Last day to add: 06/25/10  
 26183 10:00AM 01:00PM MTWTH HM 206 J Namekata  
 06/21/10 07/29/10 Last day to add: 06/25/10

#### EVENING

26262 06:00PM 08:15PM MTWTH HM 207 C Dang  
 06/21/10 08/12/10 Last day to add: 06/27/10

#### ONLINE

26263 06/21/10 08/12/10 Last day to add: 06/29/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### MAT-53 COLLEGE GEOMETRY 3.00 UNITS

A course in the study of Euclidian geometry.

- PREREQUISITE:** MAT-52 or qualifying placement level.

26184 07:35AM 09:50AM MTWTH HM 336 R Yamada  
 06/21/10 07/29/10 Last day to add: 06/25/10

### MAT-63 ARITHMETIC 3.00 UNITS

Study of the four basic operations applied to whole numbers, fractions, mixed numbers and decimals, with application to real-world problems. (Non-degree credit course.)

- PREREQUISITE:** None.

26185 10:00AM 12:15PM MTWTH HM 207 J Aguilar  
 06/21/10 07/29/10 Last day to add: 06/25/10

#### EVENING

26264 06:00PM 09:20PM TTH HM 104 M Kim  
 06/22/10 08/12/10 Last day to add: 06/28/10

### MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- PREREQUISITE:** MAT-63 or 90C.

26186 07:35AM 09:50AM MTWTH HM 207 N Baciuna  
 06/21/10 07/29/10 Last day to add: 06/25/10

#### EVENING

26265 06:00PM 09:20PM TTH HM 336 M Rahman  
 06/22/10 08/12/10 Last day to add: 06/28/10



Code Hours Days Room Instructor

## MEDICAL ASSISTING

### MDA-1A MEDICAL TERMINOLOGY 1A 3.00 UNITS

Introduction to medical terminology.

- **PREREQUISITE:** None.

26187 10:00AM 12:15PM MTWTH HM 334 L Hausladen  
06/21/10 07/29/10 Last day to add: 06/25/10

## MUSIC

### MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

#### ONLINE

26269 D Foster  
06/21/10 08/12/10 Last day to add: 06/29/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

26270 D Foster  
06/21/10 08/12/10 Last day to add: 06/29/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## PHILOSOPHY

### PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- **PREREQUISITE:** None.

26188 10:00AM 12:15PM MTWTH HM 106 Staff  
06/21/10 07/29/10 Last day to add: 06/25/10

## PHYSICAL EDUCATION

### PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

#### ONLINE

26274 T Brown-Lowry  
06/21/10 08/12/10 Last day to add: 06/29/10  
The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

### PHP-30 FIRST AID AND CPR 3.00 UNITS

Earn "American Red Cross Responding to Emergencies" and "American Heart Association Healthcare Professional" certificates. First Aid and CPR fees totaling \$15.50 are also required and are not covered by BOGW. Drop deadlines for non-payment apply.

- **PREREQUISITE:** None.

26189 07:35AM 09:50AM MTWTH LIB 136 C Hansen  
06/21/10 07/29/10 Last day to add: 06/25/10

### PHP-A40 KARATE, BEGINNING 1.00 UNITS

Develops basic skills needed for unarmed self-defense by using shifting, blocking, punching and kicking.

- **PREREQUISITE:** None.

26129 10:00AM 12:15PM MTWTH PSC MPB D Namekata  
06/21/10 07/29/10 Last day to add: 06/25/10

### PHP-A41 KARATE, INTERMEDIATE 1.00 UNITS

Reviews basic skills and develops intermediate level skills in karate and self-defense.

- **PREREQUISITE:** None.

- **ADVISORY:** Course is designed for students with proficient skills in blocking, shifting, punching, striking and kicking and the knowledge of basic katas or for those who have completed PHP-A40.

26132 10:00AM 12:15PM MTWTH PSC MPB D Namekata  
06/21/10 07/29/10 Last day to add: 06/25/10

Code Hours Days Room Instructor

### PHP-A75 WALKING FOR FITNESS 1.00 UNITS

Provides instruction in walking technique and fitness, nutrition, and weight control as it relates to a walking program.

- **PREREQUISITE:** None.

26198 07:35AM 09:50AM MTWTH PSC 8 I Wicken  
06/21/10 07/29/10 Last day to add: 06/25/10

### PHP-A81 PHYSICAL FITNESS 1.00 UNITS

Provides concepts for total fitness and develops personalized exercise programs for cardiovascular endurance, strength and flexibility.

- **PREREQUISITE:** None.

26200 12:35PM 02:50PM MTWTH FT19 CLAS P Singh  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section meets at Fitness 19 Center, 16080 Perris Blvd., Moreno Valley. No use fees will be charged. RCCD identification card required.

## PHYSICIAN ASSISTANT

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/physicianassistant](http://www.rcc.edu/physicianassistant) or call 571-6166.

Hours subject to change due to guest lecturers and/or faculty availability. Year two clinical assignments are made by PA Program Clinical Coordinator.

### PHT-8 APPLIED CLINIC SKLS III 3.00 UNITS

Principles and practice of clinical bedside procedures to include cardio-pulmonary resuscitation, endotracheal intubation, venipuncture, parenteral injections intravenous access, insertion of nasal gastric tubes, insertion of Foley catheters, casting procedures, and suturing skills.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

26285 07:00AM 10:08AM TTH HM 227 P Stafford  
10:15AM 12:45PM T HM 227  
06/22/10 08/10/10 Last day to add: 06/26/10

### PHT-9 MEDICINE SCIENCE III 6.50 UNITS

Principles and practice of clinical medicine include modules in pediatrics, women health, general surgery and behavioral science.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant Program.

26286 02:46PM 06:30PM MTWTH HM 227 M Estrada  
06/21/10 08/12/10 Last day to add: 06/27/10

### PHT-10 CLINICAL NUTRITION 3.00 UNITS

Principles of clinical nutrition related to physiology and pathophysiology of disease states to growth and development, diet assessment and therapy and nutritional counseling recommended for medical problems and life cycle stages.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Acceptance into the Physician Assistant program.

26275 08:00AM 02:45PM M HM 227 D Middleton  
06/21/10 08/12/10 Last day to add: 06/25/10

### PHT-11 INTERNAL MEDICINE I 6.00 UNITS

Under supervision, assigned to patients for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.

- **PREREQUISITE:** None.

- **LIMITATION ON ENROLLMENT:** Advanced standing in the Physician Assistant Program including completion of all first-year courses.

26276 06/21/10 08/12/10 HOSP RCRMC M Estrada  
Last day to add: 07/07/10





Code	Hours	Days	Room	Instructor
<b>PHT-12 INTERNAL MEDICINE II 6.00 UNITS</b>				
Under supervision, students participate in a wide variety of patient care activities in internal medicine and the Intensive and Coronary Care Units. Students are assigned to medical history review, physical examination, diagnostic testing, technical procedures and patient management.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26277	06/21/10 08/12/10		HOSP RCRMC	M Estrada
				Last day to add: 07/07/10
<b>PHT-13 GENERAL SURGERY 4.00 UNITS</b>				
Under supervision, assigned to patients to elicit medical history, perform physical examination diagnostic testing, surgical and technical procedures and management of the surgical patient.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first year courses.</li> </ul>				
26278	06/21/10 08/12/10		HOSP RCRMC	D Middleton
				Last day to add: 07/07/10
<b>PHT-14 SURGERY II 6.00 UNITS</b>				
Continuation of Surgery Internship and the surgical subspecialties in orthopedics.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26279	06/21/10 08/12/10		HOSP RCRMC	T Thetford
				Last day to add: 07/07/10
<b>PHT-15 PEDIATRICS 6.00 UNITS</b>				
Under supervision, students participate in a wide variety of patient care activities in the outpatient and inpatient clinical settings. Students are assigned to patients for medical history review, physical examination, diagnostic testing, and patient management.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26280	06/21/10 08/12/10		HOSP RCRMC	P Stafford
				Last day to add: 07/07/10
<b>PHT-16 OBSTETRICS/GYNECOLOGY 6.00 UNITS</b>				
Under supervision, participate in a variety of patient care activities emphasizing patients with reproductive tract abnormalities and normal or complicated pregnancies. Assigned to patients for medical history review, physical examination and diagnostic testing in preparation for supportive role during labor and delivery or gynecologic surgery.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26281	06/21/10 08/12/10		HOSP RCRMC	D Middleton
				Last day to add: 07/07/10
<b>PHT-17 FAMILY PRACTICE 6.00 UNITS</b>				
Under supervision, assigned to patient for medical history review, physical examination, diagnostic testing and, within limitation imposed by education and experience, patient management.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26282	06/21/10 08/12/10		HOSP RCRMC	P Stafford
				Last day to add: 07/07/10
<b>PHT-18 PSYCHIATRY/MENTAL HEALTH 4.00 UNITS</b>				
Under supervision, perform psychiatric history and mental status examinations and participate and in discussions and formulations of basic therapeutic plans.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26283	06/21/10 08/12/10		HOSP RCRMC	D Middleton
				Last day to add: 07/07/10

Code	Hours	Days	Room	Instructor
<b>PHT-19 EMERGENCY MEDICINE 4.00 UNITS</b>				
Under supervision, assigned to patients in the Emergency Department for medical history review, physical examination, diagnostic testing, minor surgical procedures, ACLS, BCLS, and patient management in emergency situations.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>LIMITATION ON ENROLLMENT:</b> Advanced standing in the Physician Assistant Program including completion of all first-year courses.</li> </ul>				
26284	06/21/10 08/12/10		HOSP RCRMC	T Thetford
				Last day to add: 07/07/10

### THE WORLD IS YOURS



Seeking a unique, challenging and rewarding educational experience? Interested in world affairs, international employment, transferring to quality universities and travel?

RCC will role play a foreign nation at simulations of the United Nations, Chicago in November, possible foreign conference and New York in April, attended by 4,000 students from around the world. Minimal costs.

Get a head start and attend the team meetings Friday afternoons in Fall or enroll in POL-10, Winter session. Visit [academic.rcc.edu/mun](http://academic.rcc.edu/mun) or e-mail [Ward.Schinke@rcc.edu](mailto:Ward.Schinke@rcc.edu) for more information.

## POLITICAL SCIENCE

<b>POL-1 AMERICAN POLITICS 3.00 UNITS</b>				
The principles, institutions, policies and critical issues in American politics.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> <li>• <b>ADVISORY:</b> Qualification for ENG-1A.</li> </ul>				
<b>ONLINE</b>				
26205				F Biancardi
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				
26206				F Biancardi
	06/21/10 07/29/10			Last day to add: 06/26/10
The above section is an online class. Computer with Internet access required. See <a href="http://www.opencampus.com">www.opencampus.com</a> .				

## PSYCHOLOGY

<b>PSY-1 GENERAL PSYCH 3.00 UNITS</b>				
Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> </ul>				
26209	12:35PM 02:50PM	MTWTH	HM 338	T Gibbs
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>EVENING</b>				
26287	06:00PM 09:20PM	TTH	HM 106	M Warden
	06/22/10 08/12/10			Last day to add: 06/28/10
<b>PSY-2 PHYSIOLOGICAL PSYCH 3.00 UNITS</b>				
A scientific study of the physiological determinants of behavior.				
<ul style="list-style-type: none"> <li>• <b>PREREQUISITE:</b> None.</li> </ul>				
26317	10:00AM 12:15PM	MTWTH	HM 338	T Gibbs
	06/21/10 07/29/10			Last day to add: 06/25/10



Code	Hours	Days	Room	Instructor
<b>PSY-9</b>	<b>DEVELOPMENTAL PSYCH</b>			<b>3.00 UNITS</b>
A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.				
• <b>PREREQUISITE:</b> None.				
26210	10:00AM 12:15PM	MTWTH	HM 205	A Tolunay Ryan
	06/21/10 07/29/10			Last day to add: 06/25/10
26211	12:35PM 02:50PM	MTWTH	HM 205	A Tolunay Ryan
	06/21/10 07/29/10			Last day to add: 06/25/10

## READING

<b>REA-81</b>	<b>READING, LEVEL 1</b>			<b>3.50 UNITS</b>
Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)				
• <b>PREREQUISITE:</b> None.				
26212	12:00PM 03:45PM	MTWTH	PSC 8	C Gerardo
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>REA-82</b>	<b>READING, LEVEL II</b>			<b>3.50 UNITS</b>
Intended for students who experience significant difficulty in reading college-level materials. (Non-degree credit course.)				
• <b>PREREQUISITE:</b> REA-81 or qualifying preparation score.				
26213	10:00AM 01:45PM	MTWTH	HM 323	J Fusaro
	06/21/10 07/29/10			Last day to add: 06/25/10

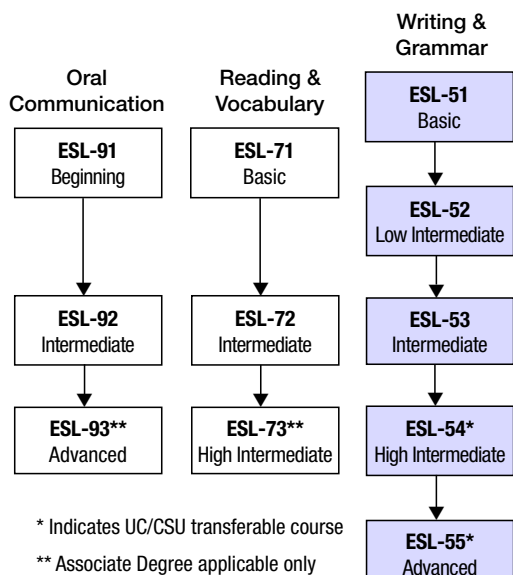
<b>REA-83</b>	<b>READING, LEVEL III</b>			<b>3.00 UNITS</b>
Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)				
• <b>PREREQUISITE:</b> REA-82 or ESL-73 or qualifying preparation score.				
26214	12:35PM 02:50PM	MTWTH	HM 210	K Muchenje
	06/21/10 07/29/10			Last day to add: 06/25/10
<b>EVENING</b>				
26289	06:00PM 09:20PM	MW	PSC 8	Y Gutierrez
	06/21/10 08/11/10			Last day to add: 06/25/10

### WRITING/READING CENTER HOURS

Monday-Thursday: 7:00AM - 9:30PM  
Friday - Sunday: CLOSED  
MORENO VALLEY (HM 232)

**SENIOR CITIZEN EDUCATION/YOUNG@HEART** - These classes are listed in the current Community Education schedule. Call (951) 328-3811 for a copy.

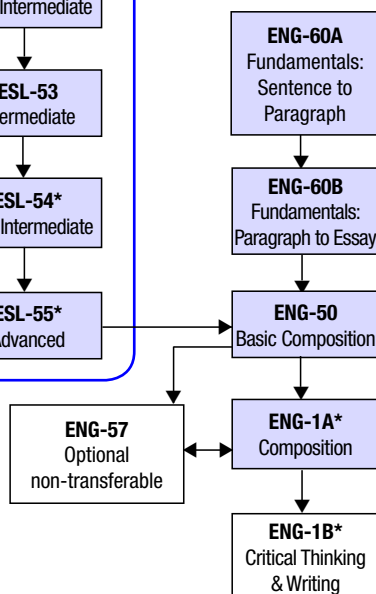
### English as a Second Language



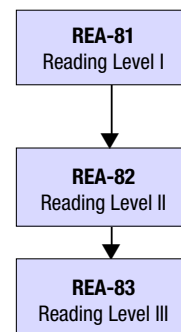
Shaded areas indicate possible course placements

## Moving through English, ESL and Reading

### English Composition



### Reading



It is recommended that students take English and Reading classes at the same time. Check placement score for the appropriate reading class.

Code Hours Days Room Instructor

# SOCIOLOGY

SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

26217 12:35PM 02:50PM MTWTH HM 221 J Hill  
06/21/10 07/29/10 Last day to add: 06/25/10

## ONLINE

26215 E Thompson  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

26216 E Thompson  
06/21/10 07/29/10 Last day to add: 06/26/10

The above section is an online class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

## Spanish Placement Testing

The Spanish placement test measures competency levels for non-native speakers of Spanish who wish to enroll in Spanish courses but need to determine the appropriate starting level. The results show a recommendation of the appropriate Spanish class. Students can enroll in a level lower than their placement, but not higher.

Moreno Valley College: Call 951- 571-6492 to make an appointment.

May 12	Wednesday	04:00 PM	STU 301
May 15	Saturday	08:30 AM	BEN CLARK
May 28	Friday	08:00 AM	STU 301
June 12	Saturday	08:30 AM	BEN CLARK
June 16	Wednesday	04:00 PM	STU 301

# SPANISH

DO YOU NEED INFORMATION ON HOW TO VALIDATE YOUR PREREQUISITE? CALL THE PREREQUISITE HOTLINE AT 222-8808. (FOR CHEMISTRY AND FOREIGN LANGUAGES ONLY.)

SPA-1 SPANISH 1 5.00 UNITS

Develops basic skills in understanding, reading, communicating and writing in Spanish.

- **PREREQUISITE:** None.

26218 07:35AM 12:05PM MTWTH SCI 157 B Quinto-MacCallum  
06/21/10 07/29/10 Last day to add: 06/25/10

## EVENING

26291 06:00PM 09:20PM MW STU 109 M Vega Sanchez  
06/21/10 08/12/10 Last day to add: 06/25/10

The above section is a hybrid class. Computer with Internet access required. See [www.opencampus.com](http://www.opencampus.com).

Code Hours Days Room Instructor

# SPEECH (COMMUNICATION STUDIES)

SPE-1 PUBLIC SPEAKING 3.00 UNITS

Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

26220 07:35AM 09:50AM MTWTH LIB 124 D White  
06/21/10 07/29/10 Last day to add: 06/25/10

26219 12:35PM 02:50PM MTWTH HM 336 R Newman  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

## EVENING

26292 06:00PM 09:20PM MW LIB 124 T Berry  
06/21/10 08/11/10 Last day to add: 06/25/10

SPE-9 INTERPERSONAL COMMUNICATION 3.00 UNITS

Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.
- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

26222 10:00AM 12:15PM MTWTH HM 336 R Newman  
06/21/10 07/29/10 Last day to add: 06/25/10

The above section is a web-enhanced class. Internet access may be required.

26221 03:00PM 05:15PM MTWTH HM 105 D Mann  
06/21/10 07/29/10 Last day to add: 06/25/10

## EVENING

26293 06:00PM 09:20PM TTH LIB 124 T Berry  
06/22/10 08/12/10 Last day to add: 06/28/10



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!



# Rubidoux Annex

RCCD classes will be held at Rubidoux Annex, **4250 Opal Street**, Riverside in the morning, afternoon and evening. **These classes are open to everyone!** A health fee will be charged, but an RCCD parking permit is not required for classes held at RXHS. Visit the RCC Office, located at RXHS, Room T11. Staff are available five days a week to provide information, answer questions and most importantly, get you started as an RCCD student! For more information, call (951) 328-3790.

Code	Hours	Days	Room	Instructor
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## EARLY CHILDHOOD EDUCATION

<b>EAR-24</b>	<b>CREATIVE ACTIVITIES</b>			<b>3.00 UNITS</b>
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Integration of creative activity into various aspects of the curriculum.

- **PREREQUISITE:** None.

### EVENING

45551	06:00PM 09:20PM	TTH	RXHS P5	B Kirby
	06/22/10 08/12/10		Last day to add: 06/28/10	

## ENGLISH

<b>ENG-1A</b>	<b>ENGLISH COMPOSITION</b>			<b>4.00 UNITS</b>
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Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

45736	10:00AM 01:00PM	MTWTH	RXHS P5	K Herr
	06/21/10 07/29/10		Last day to add: 06/25/10	

The above section has an additional 18 hours laboratory by arrangement.

## MATHEMATICS

<b>MAT-35</b>	<b>INTERMEDIATE ALGEBRA</b>			<b>5.00 UNITS</b>
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Algebra preparation for college-level mathematics.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

45811	07:35AM 11:20AM	MTWTH	RXHS P4	T Strong
	06/21/10 07/29/10		Last day to add: 06/25/10	

## PHYSICAL EDUCATION

<b>PHP-4</b>	<b>NUTRITION</b>			<b>3.00 UNITS</b>
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Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

### EVENING

45604	06:00PM 09:20PM	MW	RXHS P4	J Bernard Smith
	06/21/10 08/11/10		Last day to add: 06/25/10	

Code	Hours	Days	Room	Instructor
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## PSYCHOLOGY

<b>PSY-1</b>	<b>GENERAL PSYCH</b>			<b>3.00 UNITS</b>
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Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

### EVENING

45614	06:00PM 09:20PM	MW	RXHS P3	W Micham
	06/21/10 08/11/10		Last day to add: 06/25/10	

## SPEECH (COMMUNICATION STUDIES)

<b>SPE-1</b>	<b>PUBLIC SPEAKING</b>			<b>3.00 UNITS</b>
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Prepare, present and evaluate a variety of speeches.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

45952	07:35AM 09:50AM	MTWTH	RXHS P3	M Carroll
	06/21/10 07/29/10		Last day to add: 06/25/10	



### WARNING!

**REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!**





# RCC's Innovative Learning Center at Stokoe Elementary

RCCD classes are now being offered at the Innovative Learning Center located on the Stokoe Elementary School campus at 4501 Ambs Drive, Riverside, CA 92505.

Day classes will require fingerprinting and background clearance. Please call Ann Chambers at (951) 328-3660, Monday-Friday for information on how to get started.

Code	Hours	Days	Room	Instructor
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## EARLY CHILDHOOD EDUCATION

<b>EAR-20</b>	<b>CHILD DEVELOPMENT</b>			<b>3.00 UNITS</b>
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A comprehensive overview of concepts, issues and theories of human development from conception through adolescence.

- **PREREQUISITE:** None.

45048	10:00AM 12:15PM	MTWTH	STOK E102	F Bringhurst
	06/21/10 07/29/10			Last day to add: 06/25/10

## ENGLISH

<b>ENG-50</b>	<b>BASIC ENGLISH COMP</b>			<b>4.00 UNITS</b>
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Prepares students for college-level reading and academic writing.

- **PREREQUISITE:** ENG-60B, ESL-55 or qualifying preparation score.
- **ADVISORY:** REA-82 or qualifying preparation score.

45750	10:00AM 01:00PM	MTWTH	STOK D118	L Sarigiani
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section has an additional 18 hours laboratory by arrangement.

<b>ENG-60A</b>	<b>ENGL FUND: SENT TO PARAGRAPH</b>			<b>4.00 UNITS</b>
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This course instills basic writing, reading, and grammar skills via sentence and paragraph. (Non-degree credit course. Pass-No Pass only.)

- **PREREQUISITE:** None.

45755	07:30AM 10:30AM	MTWTH	STOK D118	E Scott
	06/21/10 07/29/10			Last day to add: 06/25/10

The above section has an additional 18 hours laboratory by arrangement.

## MATHEMATICS

<b>MAT-11</b>	<b>COLLEGE ALGEBRA</b>			<b>4.00 UNITS</b>
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College-level algebra.

- **PREREQUISITE:** MAT-35 or qualifying placement level.

45800	2:00PM 03:00PM	MTWTH	STOK F101	J Mulari
	06/21/10 07/29/10			Last day to add: 06/25/10

<b>MAT-52</b>	<b>ELEMENTARY ALGEBRA</b>			<b>4.00 UNITS</b>
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An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

45817	07:00AM 10:00AM	MTWTH	STOK F101	A Curtis
	06/21/10 07/29/10			Last day to add: 06/25/10

Code	Hours	Days	Room	Instructor
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## READING

<b>REA-81</b>	<b>READING, LEVEL 1</b>			<b>3.50 UNITS</b>
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Instruction in basic reading skills, along with individually prescribed practice work in a wide range of materials. (Non-degree credit course.)

- **PREREQUISITE:** None.

45921	10:00AM 01:45PM	MTWTH	STOK D101	C Wylldestar
	06/21/10 07/29/10			Last day to add: 06/25/10

## SPEECH (COMMUNICATION STUDIES)

<b>SPE-9</b>	<b>INTERPERSONAL COMMUNICATION</b>			<b>3.00 UNITS</b>
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Analyzes the dynamics, components and ethics of the two-person communication process in relationships.

- **PREREQUISITE:** None.

- **ADVISORY:** SPE-51 and/or qualification for ENG-1A.

45015	07:35AM 09:50AM	MTWTH	STOK D101	C Christman
	06/21/10 07/29/10			Last day to add: 06/25/10



**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!





# Riverside Community College District

## Ben Clark Training Center

(No Parking Permit Required)



Welcome to Riverside Community College District's unique and vital public safety training located at the Ben Clark Training Center (BCTC). In association with local, state and federal agencies, Riverside Community College District (RCCD) offers one of the largest public safety training programs in Southern California. Each year, the college prepares hundreds of students to work as law enforcement officers, firefighters, probation officers, dispatchers, and correctional officers.

Most of the training occurs at the BCTC, located adjacent to March Air Force Reserve Base. RCCD at the BCTC is recognized nationally for its innovative, interagency programs that emphasize state-of-the-art training for law enforcement and firefighting personnel to function as a team.

Several major public agencies participate in public safety training, including the Riverside County Sheriff's Department, the Riverside County Fire Department, the California Department of Forestry, the Department of Corrections and the Department of Probation. Working in conjunction with these agencies, RCCD is able to offer the following intensive programs in Law Enforcement and Fire Technology:

### Law Enforcement

Peace Officer Training                      Probation Officer Training  
Correctional Officer Training              Dispatcher Training

### Fire Technology

A.S. Degree                      Basic Firefighter Academy  
Truck Academy                  Technical Rescue  
Driver Operator                  Hazardous Materials  
Fire & Chief Officer Training      Wildland Firefighting

If you have any questions, call the phone number listed in each course description in the schedule of classes or call the Ben Clark Training Center Office at the numbers below. For additional information regarding registration for Riverside

County Sheriff's Department courses, Riverside County Fire Department courses, or Riverside County Training Officer's Association courses, visit the Riverside Community College District website at [www.rcc.edu](http://www.rcc.edu) for specific registration details.

To assure open enrollment, class availability and scheduling flexibility while meeting the training needs of law enforcement, fire technology, and other public safety agencies, classes are scheduled on an as-needed basis. Please note that many of the listed classes have a prerequisite requirement.

Technical and Advanced Officer Training (951) 486-2797

Corrections Training (951) 486-2877

Dispatch Training Courses (951) 486-2797

Basic Peace Officer Training Academy (951) 571-6316

Fire Academy and Fire Technology (951) 571-6197

### Fast Track (951) 571-6324

The Fast Track Program provides sworn and correctional deputies, fire service personnel and all students with an opportunity to complete the prescribed general education requirements to earn an Associate of Science Degree in Law Enforcement, Fire Technology, or other related public service discipline within twelve to eighteen months.

This schedule of courses is especially attractive for public safety personnel to access the college's courses and available programs. All classes are offered at the Ben Clark Public Safety and Training Center, located at 16791 Davis Avenue, Riverside, where **no parking permit is required**.

Ultimately, Fast Track provides students with at least two opportunities: a time to enhance and apply their intellectual skills toward greater professional performance; and a time to prepare to advance in their leadership positions.

Code	Hours	Days	Room	Instructor
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Certain courses offered within the Administration of Justice curriculum are designed for in-service and pre-service law enforcement personnel. These courses are certified by the California Commission on Peace Officers Standard and Training, and are recommended for members of law enforcement agencies.

## ADMINISTRATION OF JUSTICE

### ADJ-A13A DRUG USE RECOGNITION 1.00 UNITS

Advanced officers training to assist the student in recognizing and processing individuals under the influence of a controlled substance. For information regarding enrollment procedures, call 486-2797.

• **PREREQUISITE:** None.

26337	08:00AM 02:40PM	TWTH	BCTC 35	T Wood
	03:40PM 05:00PM	TWTH	BCTC 35	C Wilhite
	06/22/10 06/24/10			Last day to add: 06/24/10

### ADJ-A33A PUBLIC SAFETY SEMINAR A 0.25 UNITS

Designed to address legislative requirements for fire, law enforcement or corrections personnel.

• **PREREQUISITE:** None.

26365	08:00AM 12:00PM	T	BCTC CLAS	J Wood
	01:00PM 05:00PM	T	BCTC CLAS	
	07/20/10 07/20/10			Last day to add: 07/20/10
26340	08:00AM 12:00PM	W	BCTC CLAS	T Wood
	01:00PM 05:00PM	W	BCTC CLAS	
	08/11/10 08/11/10			Last day to add: 08/11/10
26355	08:00AM 12:00PM	W	BCTC CLAS	T Wood
	01:00PM 05:00PM	W	BCTC CLAS	
	08/11/10 08/11/10			Last day to add: 08/11/10

Code	Hours	Days	Room	Instructor
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26364	08:00AM 12:00PM	W	BCTC CLAS	J Wood
	01:00PM 05:00PM	W	BCTC CLAS	
	07/07/10 07/07/10			Last day to add: 07/07/10
26366	08:00AM 12:00PM	W	BCTC CLAS	J Wood
	01:00PM 05:00PM	W	BCTC CLAS	
	07/28/10 07/28/10			Last day to add: 07/28/10
26367	08:00AM 12:00PM	W	BCTC CLAS	J Wood
	01:00PM 05:00PM	W	BCTC CLAS	
	08/04/10 08/04/10			Last day to add: 08/04/10
26368	08:00AM 12:00PM	W	BCTC CLAS	J Wood
	01:00PM 05:00PM	W	BCTC CLAS	
	08/11/10 08/11/10			Last day to add: 08/11/10
26354	08:00AM 12:00PM	MT	BCTC CLAS	T Wood
	01:00PM 05:00PM	MT	BCTC CLAS	
	08/09/10 08/10/10			Last day to add: 08/09/10
26339	08:00AM 12:00PM	WTH	BCTC CLAS	T Wood
	01:00PM 05:00PM	WTH	BCTC CLAS	
	07/07/10 07/08/10			Last day to add: 07/07/10
26338	08:00AM 12:00PM	TWTH	BCTC CLAS	T Wood
	01:00PM 05:00PM	TWTH	BCTC CLAS	
	07/20/10 07/22/10			Last day to add: 07/22/10

### ADJ-A48A BASIC INVESTIGATOR'S COURSE 2.00 UNITS

This course will teach students basic information necessary for a new investigator to conduct follow-up criminal investigations.

• **PREREQUISITE:** ADJ-B1B.

26343	08:00AM 12:00PM	MTWTHF	BCTC 34	T Wood
	01:00PM 05:00PM	MTWTHF	BCTC 34	
	06/21/10 06/25/10			Last day to add: 06/24/10

Code	Hours	Days	Room	Instructor
<b>ADJ-A56A</b>	<b>ELD ABUSE/RACE PROF 1ST RESP</b>			<b>0.25 UNITS</b>
Provides student with information for investigating elder abuse cases and deals with ways to avoid racial profiling.				
• <i>PREREQUISITE: None.</i>				
26341	08:00AM 12:00PM	W	BCTC 34	T Wood
	01:00PM 05:00PM	W	BCTC 34	
	06/30/10 06/30/10		Last day to add: 06/30/10	
26342	08:00AM 12:00PM	W	BCTC 12	T Wood
	01:00PM 05:00PM	W	BCTC 12	
	07/21/10 07/21/10		Last day to add: 07/21/10	
<b>ADJ-B1A</b>	<b>PHYS CONDITION FOR BASIC ACAD</b>			<b>1.00 UNITS</b>
Prepares applicants with a physical fitness program prior to entrance to the Basic Peace Officer Academy in addition to familiarizing students with career opportunities available in law enforcement.				
• <i>PREREQUISITE: None.</i>				
<b>EVENING</b>				
26376	06:00PM 09:00PM	TTH	BCTC 12	G Raya
	06/15/10 08/05/10		Last day to add: 07/22/10	
<b>ADJ-B1B</b>	<b>BASIC PEACE OFFICER ACADEMY</b>			<b>18.00 UNITS</b>
Intensive basic instruction designed to meet the minimum requirements of a peace officer as established by State Law. For information regarding enrollment procedures, call 571-6316.				
• <i>PREREQUISITE: Completion of the POST reading and writing skills examination. Completion of POST physical fitness assessment. Possession of a valid California driver's license. Successful completion of a medical examination. Fingerprint clearance through the California State Department of Justice.</i>				
26358	08:00AM 12:40PM	MTWTHF	BCTC CLAS	G Raya
	02:55PM 05:00PM	MTWTHF	BCTC CLAS	
	08/10/10 02/11/11		Last day to add: 12/29/10	
<b>ADJ-C2A</b>	<b>DEPT SHERIFF SUP CORE CRSE</b>			<b>3.00 UNITS</b>
This course is STC certified and meets the requirements of all agencies needing custody-trained officers. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
26344	08:00AM 02:05PM	MTWTHF	BCTC 7	G Raya
	03:10PM 05:00PM	MTWTHF	BCTC 7	E Delgado
	07/01/10 07/14/10		Last day to add: 07/12/10	
<b>ADJ-C3B</b>	<b>ADV CORREC-PERISH SKILLS TRNG</b>			<b>0.25 UNITS</b>
The student will be able to identify the appropriate force options to use and engage an uncooperative inmate with poise, control and confidence. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
• <i>LIMITATION ON ENROLLMENT: Must be currently employed by a law enforcement agency and have POST or STC certification.</i>				
26346	01:00PM 05:00PM	TW	BCTC 31	E Delgado
	08:00AM 12:00PM	W	BCTC 31	E Delgado
	07/20/10 07/21/10		Last day to add: 07/20/10	
<b>ADJ-C3C</b>	<b>ADV CORRECTIONS TRAINING</b>			<b>0.50 UNITS</b>
This one-day, twelve-hour course consists of classroom instruction designed to improve employees' career, professionalism and work performance. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
26345	08:00AM 12:00PM	M	BCTC 31	G Raya
	01:00PM 05:00PM	M	BCTC 31	E Delgado
	08:00AM 12:00PM	T	BCTC 31	
	07/19/10 07/20/10		Last day to add: 07/19/10	
<b>ADJ-C5A</b>	<b>BAS WRITING SKILLS-CORREC</b>			<b>0.50 UNITS</b>
Reviews the basic principles of law enforcement written communications. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
26347	08:00AM 12:00PM	MTW	BCTC CLAS	G Raya
	01:00PM 05:00PM	MTW	BCTC CLAS	D Ybarra
	07/26/10 07/28/10		Last day to add: 07/28/10	

Code	Hours	Days	Room	Instructor
<b>ADJ-C6A</b>	<b>CORREC TRAINING OFFICER</b>			<b>2.00 UNITS</b>
This STC certified course is designed to enhance the on-the-job training skills of the corrections training officer. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
26348	08:00AM 12:00PM	MTWTHF	BCTC CLAS	G Raya
	01:00PM 05:00PM	MTWTHF	BCTC CLAS	M Judge
	07/12/10 07/16/10		Last day to add: 07/15/10	
<b>ADJ-C7A</b>	<b>WRITING SKILLS (ADV)</b>			<b>0.50 UNITS</b>
Designed to provide additional study in the methods of criminal report writing. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
26372	08:00AM 12:00PM	TWTH	BCTC 30	G Raya
	01:00PM 05:00PM	TWTH	BCTC 30	
	06/22/10 06/24/10		Last day to add: 06/24/10	
<b>ADJ-C12A</b>	<b>FIRST AID/CPR INSTRUCTOR</b>			<b>1.50 UNITS</b>
Designed to train individuals to be First Aid/CPR instructors.				
• <i>PREREQUISITE: None.</i>				
26349	08:00AM 02:25PM	MTWTHF	BCTC CLAS	G Raya
	03:25PM 05:00PM	MTWTHF	BCTC CLAS	C Wilhite
	08/02/10 08/06/10		Last day to add: 08/05/10	
<b>ADJ-C19</b>	<b>CORREC MENTAL HLTH TRNG</b>			<b>0.50 UNITS</b>
Designed to make it easier and safer for correctional deputies to work with mentally ill inmates. Preventing suicides also covered in many blocks of instruction. For information regarding enrollment procedures, call 486-2877.				
• <i>PREREQUISITE: None.</i>				
26350	08:00AM 02:30PM	TW	BCTC CLAS	G Raya
	03:30PM 05:00PM	TW	BCTC CLAS	R Martinez
	08/10/10 08/11/10		Last day to add: 08/10/10	
26371	08:00AM 02:30PM	TW	BCTC 29	G Raya
	03:30PM 05:00PM	TW	BCTC 29	R Martinez
	06/15/10 06/16/10		Last day to add: 06/15/10	
<b>ADJ-D1B</b>	<b>DISPATCHER UPDATE</b>			<b>1.00 UNITS</b>
This 24-hour course is designed for the experienced Complaint Desk Dispatcher as a legal and critical issues update. For information regarding enrollment procedures, call 486-2797.				
• <i>PREREQUISITE: ADJ-D1A.</i>				
26353	08:00AM 12:00PM	TWTH	BCTC 31	T Wood
	01:00PM 05:00PM	TWTH	BCTC 31	
	06/29/10 07/01/10		Last day to add: 07/01/10	
<b>ADJ-D3A</b>	<b>RESPONDING TO SUICIDAL CALLERS</b>			<b>0.25 UNITS</b>
Provides students with necessary skills in dealing with suicidal callers.				
• <i>PREREQUISITE: ADJ-D1A.</i>				
26351	08:00AM 12:00PM	M	BCTC 31	T Wood
	01:00PM 05:00PM	M	BCTC 31	
	06/28/10 06/28/10		Last day to add: 06/28/10	
<b>ADJ-D6A</b>	<b>CRISIS NEGOTIATIONS CONCEPTS</b>			<b>0.25 UNITS</b>
This course is designed to educate the dispatcher or call-taker with their roles and responsibilities in identifying and handling a crisis negotiation incident. This course will identify the skills necessary to effectively combat stress.				
• <i>PREREQUISITE: None.</i>				
26352	08:00AM 12:00PM	W	BCTC 29	T Wood
	01:00PM 05:00PM	W	BCTC 29	
	06/30/10 06/30/10		Last day to add: 06/30/10	

Code	Hours	Days	Room	Instructor
<b>ADJ-P4A</b>	<b>ARREST, SEARCH, SEIZURE</b>			<b>1.50 UNITS</b>
Provides the student with the knowledge and skills necessary to qualify for limited peace officer powers as required by Penal Code 832. For information regarding enrollment procedures, call 571-6316.				
• <b>PREREQUISITE:</b> None.				
26356	08:00AM 02:00PM	MTWTHF	BCTC 28	G Raya
	03:00PM 05:00PM	MTWTHF	BCTC 28	
	06/21/10 06/25/10		Last day to add: 06/24/10	
26357	08:00AM 02:00PM	MTWTHF	BCTC 28	G Raya
	3:00PM 05:00PM	MTWTHF	BCTC 28	
	07/12/10 07/16/10		Last day to add: 07/15/10	
<b>EVENING</b>				
26359	06:00PM 09:45PM	TTH	BCTC 12	G Raya
	08:00AM 01:00PM	S	BCTC 12	
	08/10/10 09/02/10		Last day to add: 08/28/10	
<b>ADJ-R1A2</b>	<b>LEVEL III MODULAR ACADEMY</b>			<b>6.50 UNITS</b>
Designed for individuals who desire to be qualified as a Level III police reserve officer. This Reserve Certification satisfies the Peace Officer Standards and Training (POST) requirements. For information regarding enrollment procedures, call 571-6316.				
• <b>PREREQUISITE:</b> None.				
• <b>LIMITATION ON ENROLLMENT:</b> Fingerprint clearance through California State Department of Justice.				
<b>EVENING</b>				
26360	06:00PM 10:00PM	TWTH	BCTC CLAS	
	08:00AM 12:00PM	S	BCTC CLAS	
	07/06/10 09/22/10		Last day to add: 09/02/10	
<b>ADJ-R1C</b>	<b>LEVEL I MODULAR ACADEMY</b>			<b>17.00 UNITS</b>
Intensive basic instruction designed to meet the minimum requirements of a peace officer, or Level I Police Reserve Officer. Registration occurs on the first day of class at 3423 Davis Ave. For information regarding enrollment procedures, call 486-2797.				
• <b>PREREQUISITE:</b> ADJ-R1B.				
• <b>LIMITATION ON ENROLLMENT:</b> Completion of the POST reading and writing skills exam. Completion of POST physical fitness assessment. Possession of a valid California driver's license. Successful completion of a medical exam. Fingerprint clearance from the California State Department of Justice.				
<b>EVENING</b>				
26363	06:00PM 11:00PM	TWTH	BCTC CLAS	G Raya
	08:00AM 12:00PM	S	BCTC CLAS	
	01:25PM 05:00PM	S	BCTC CLAS	
	07/20/10 02/10/11		Last day to add: 12/22/10	
<b>ADJ-T13A</b>	<b>COMMUN OPERATOR TRNG PHASE I</b>			<b>4.00 UNITS</b>
Provides entry level CHP communications operators with the basic functions of their positions.				
• <b>PREREQUISITE:</b> ADJ-B1B or C1D.				
26369	08:00AM 10:00AM	MTWTHF	BCTC CLAS	J Wood
	11:00AM 05:00PM	MTWTHF	BCTC CLAS	
	08/02/10 08/27/10		Last day to add: 08/20/10	

**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**

Code	Hours	Days	Room	Instructor
<b>ADJ-T13B</b>	<b>COMMUN OPERATOR TRNG PHASE II</b>			<b>2.00 UNITS</b>
Provides intermediate-level CHP communications operators with basic functions of their positions.				
• <b>PREREQUISITE:</b> ADJ-T13A.				
26370	08:00AM 10:00AM	MTWTHF	BCTC CLAS	J Wood
	11:00AM 05:00PM	MTWTHF	BCTC CLAS	
	07/19/10 07/30/10		Last day to add: 07/28/10	

## EMERGENCY MEDICAL SERVICES

This is a specialized program. For information regarding entry into the program go to [www.rcc.edu/academicprograms/ems](http://www.rcc.edu/academicprograms/ems) or call (951) 571-6395.

In order to enroll in EMS-50 and EMS-51, you must attend one of the mandatory orientation program dates listed below. **Prompt attendance is required at the orientation and NO late admissions will be allowed.** If you have a disability requiring accommodation, please call (951) 222-8060 at least one week prior to the date of the event in order to assure accommodation.

### Summer Orientation Dates for EMS-50 and 51

06/01/10	Ben Clark Training Center Auditorium	1:00-3:00PM
06/07/10	Ben Clark Training Center Auditorium	11:00-1:00PM

EMS-50	EMS-BASIC	6.00 UNITS
Introduces the student to all basic information to be able to, in combination with EMS-51, work in the pre-hospital setting as an EMT.		

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-51.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26302	06:45AM 12:45PM	MW	BCTC L	R Fontaine
	01:30PM 05:30PM	MW	BCTC K	
	06/21/10 08/11/10		Last day to add: 06/25/10	

The above section requires concurrent enrollment in EMS-51-26304.

EMS-51	EMS-BASIC CLINICAL/FIELD	1.00 UNITS
Provides supervised, structured and safe clinical practice alongside trained health care professionals in the clinical/field setting.		

- **PREREQUISITE:** None.
- **COREQUISITE:** EMS-50.
- **LIMITATION ON ENROLLMENT:** American Heart Association CPR Certification (Healthcare Provider level) current throughout the length of the program. Must be 18 years of age. Attendance is required at the EMS Orientation prior to the start of class. Student must purchase a uniform and complete a background check and healthcare screening prior to the start of the program. Before taking any of these steps, students must attend program orientation.

26304			FLD EMS	R Fontaine
	06/21/10 08/11/10		Last day to add: 07/07/10	

The above section requires concurrent enrollment in EMS-50-26302. First Meeting: Monday, 6/21/10 at 6:45AM, Ben Clark Training Center.

Code	Hours	Days	Room	Instructor
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**EMS-90 ASSESSMENT BASED MANAGEMENT 4.50 UNITS**

Fourth term course focusing on the paramedic students' assessment skills and development of clinical/field judgments in treating the sick and injured in a pre-hospital setting.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-91 concurrently.

26306	01:30PM 05:30PM	MT	BCTC H	C Nollette
	08:30AM 12:30PM	MT	BCTC K	
	06/21/10 08/10/10			Last day to add: 06/25/10

The above section requires concurrent enrollment in EMS-91-26307.

**EMS-91 PARAMEDIC FIELD INTERNSHIP 10.00 UNITS**

Concluding course of the Paramedic program; provides a minimum of 540 hours of field training under the supervision of a trained preceptor to prepare students for certifications as a Paramedic.

- **PREREQUISITE:** EMS-80, 81, 82 and 83.
- **LIMITATION ON ENROLLMENT:** Acceptance into the paramedic program. Students must enroll in EMS-90 concurrently.

26307			FLD EMS	C Nollette
	06/21/10 08/10/10			Last day to add: 07/06/10

The above section requires concurrent enrollment in EMS-90-26306.

## FIRE TECHNOLOGY

**FIT-1 FIRE PROTECTION ORG 3.00 UNITS**

Provides participants with an introduction and overview of public and private fire protection services.

- **PREREQUISITE:** None.

26361	09:00AM 12:23PM	MW	BCTC CLAS	S Soltz
	06/21/10 08/11/10			Last day to add: 06/25/10

Code	Hours	Days	Room	Instructor
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**FIT-E3D EMT CONTINUING EDUCATION 1.00 UNITS**

Designed as continuing education for the Emergency Medical Technician.

For enrollment information please call 486-4628.

- **PREREQUISITE:** None.
- **LIMITATION ON ENROLLMENT:** Must have current EMT certification.

### WEEKEND

26362	08:00AM 12:00PM	FSSU	BCTC CLAS	A Yoshinaga
	01:00PM 05:00PM	FSSU	BCTC CLAS	A Yoshinaga
	07/23/10 07/25/10			Last day to add: 07/25/10

**FIT-H2 HAZMAT FIRST RESPONDER 0.50 UNITS**

Provides the participants with an Operational Level of training for response to emergency hazardous materials events. See [www.rvcfire.org](http://www.rvcfire.org) for more information.

- **PREREQUISITE:** None.

### WEEKEND

26377	08:00AM 03:00PM	SSU	BCTC CLAS	R Wood
	04:00PM 05:00PM	SSU	BCTC CLAS	R Wood
	06/19/10 06/20/10			Last day to add: 06/19/10

**FIT-R1A RESCUE SYSTEMS 1 0.50 UNITS**

Focuses on heavy rescue fire operations techniques. Participants must bring all appropriate PPE. For enrollment information please call 486-2845.

- **PREREQUISITE:** None.

26375	08:00AM 12:00PM	MTWTHF	BCTC CLAS	G Belk
	01:00PM 05:00PM	MTWTHF	BCTC CLAS	J Van Lierop
	06/07/10 06/11/10			Last day to add: 06/10/10

**FIT-S3A INTRO TO FIRE ACADEMY-PHY COND 1.00 UNITS**

Prepares the basic fire academy cadet for the physical and emotional demands of the fire academy through physical conditioning and comprehensive orientation.

- **PREREQUISITE:** None.

### WEEKEND

26378	08:00AM 12:00PM	S	BCTC CLAS	R Copp
	01:00PM 05:00PM	S	BCTC CLAS	R Copp
	08/07/10 09/11/10			Last day to add: 09/04/10

**WARNING!**  
REGISTRATION WILL BE BLOCKED IF  
YOU HAVE NOT MET THE PREREQUISITE!





## Online, Hybrid and Web - Enhanced Courses

### What are online, hybrid and web-enhanced courses?

• **Online** courses are taken exclusively over the Internet—there are no on-campus meetings required. However, some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor. See [www.opencampus.com](http://www.opencampus.com).

• **Hybrid** courses meet both on-campus and online; think of them as traditional face-to-face courses where some of the on-campus class meetings are replaced with online assignments. In a hybrid course, you will attend meetings on-campus during the dates and times listed in this Schedule of Classes. Since the on-campus portion of hybrid classes could take place at any of our three colleges (Riverside, Norco or Moreno Valley), hybrid courses are listed according to the campus where the on-campus meetings take place. So, for example, if you'd like to take a hybrid course at Norco, you'd look under the Norco campus section of this schedule.

• **Web-Enhanced** courses are traditional face-to-face classes that are augmented with course websites. Unlike hybrid courses, all web-enhanced class meetings take place on-campus. The course website is an extra value!

### Are you ready for online learning?

To take an online, hybrid, or web-enhanced class, here are a few things to keep in mind:

• You should have regular access to a personal computer that is connected to the Internet. Not sure whether your computer measures up? At [www.opencampus.com](http://www.opencampus.com), click on "Help", then click "Requirements Help" (near the top left, under "Help Links").

• You should be familiar with basic computer operations: for example, using a word processing program, logging onto the Internet, using a browser, and sending e-mail.

• You should be self-disciplined and have strong study skills. It's easier to fall behind in an online class.

• Lastly, you shouldn't believe the myth that online or hybrid courses are "easier" than face-to-face courses. In fact, online courses cover the same material as face-to-face courses, and many students say that their online courses actually require more of their time than their face-to-face courses. *Set aside a few minutes and take the Open Campus Distance Learning quiz to help you decide.*

Please note: To enable online-based students to communicate more effectively with their instructors, students need to activate and use their RCCD e-mail account. Please go to [www.rccd.edu/students/email.cfm](http://www.rccd.edu/students/email.cfm) and follow the link to e-mail tutorial at [www.rccd.edu/students/emailtutorial.cfm](http://www.rccd.edu/students/emailtutorial.cfm). Personal e-mail addresses will not be used so the RCCD account is the only approved method of formal communication from RCCD to the student.

### What's an online course like?

Sample an online course--go to [www.opencampus.com](http://www.opencampus.com) and click on "Online Course". Under "Quick Links" in the left column, click on "Sample Class". Use the information provided to log-in.

### QUESTIONS? Visit [www.opencampus.com](http://www.opencampus.com).

This website provides:

- computer settings and requirements
- information about registration
- login information
- student and faculty help files
- course syllabi and textbook information
- an online course sample class

If you've visited our website and still have questions, please call the Open Campus Help Line at (866) 259-7271.

### Are open campus distance learning courses for me?

1. **Holding weekly class meetings face-to-face is:**
  - a. Not particularly necessary for me.
  - b. Somewhat important to me.
  - c. Very important to me.
2. **I would classify myself as someone who:**
  - a. Often gets things done ahead of time.
  - b. Needs reminding to get things done on time.
  - c. Puts things off until the last minute or doesn't complete them.
3. **When an instructor hands out directions for assignments, I prefer:**
  - a. Figuring out the instructions myself.
  - b. Trying to follow the directions on my own, then asking for help as needed.
  - c. Having the instructions explained to me.
4. **Considering my professional and personal schedule, the amount of time I have to work on a Distance Learning course is:**
  - a. More than enough time for an on-campus course.
  - b. The same as for a class on-campus.
  - c. Less than for a class on-campus.
5. **As a reader, I would classify myself as:**
  - a. Good - I have no problem understanding textbook material.
  - b. Average - I sometimes need help to understand the text.
  - c. Slower than average.
6. **Commuting to campus on a regular weekly schedule is:**
  - a. Extremely difficult for me - I have commitments.
  - b. A little difficult, but I can rearrange my priorities for regular attendance on campus.
  - c. Easy for me.
7. **When I need help understanding the subject:**
  - a. I am comfortable approaching the instructor.
  - b. I am uncomfortable approaching the instructor, but I do it anyway.
  - c. I never approach an instructor to admit I don't understand something.

**SCORING:** Are Distance Learning courses for you? Score your responses: 3 points for each "a", 2 points for each "b", and 1 point for each "c". **14 or over**--a Distance Learning course is a **real possibility** for you. Between **8 and 13**--Distance Learning courses **may work** for you, but you may need to make adjustments in your schedule and study habits to succeed. **7 or less**--Distance Learning courses **may not** currently be the best alternative for you; talk with your counselor.



# Online Courses

## Online course Limitation on Enrollment:

Enrollment in online courses offered through the Riverside Community College District is limited to students who have demonstrated competency in working in the online environment.

Before you can register for an online class, you must demonstrate that you have the computer and Internet skills you need to be successful. Your enrollment in online classes will be blocked until you have met this requirement.

You may demonstrate competency and meet the requirements of this limitation on enrollment in two ways:

### 1. Successful completion of an online class (grade of "C" or better).

If you successfully completed an online course at Riverside Community College District prior to summer 2009, your record has already been cleared and you may register immediately (if you are unable to register, please contact the Matriculation Specialist at [matric.specialist@rcc.edu](mailto:matric.specialist@rcc.edu)).

If you successfully completed an online course at another accredited college or university, please call the prerequisite hotline (951) 222-8808 for directions about how to provide documentation to clear this limitation on enrollment (since verification of your successful class completion will not be immediate, you are encouraged to simply complete the short Online Skills Workshop described in Item 2 below).

OR

### 2. Log into WebAdvisor and complete the "Online Skills Workshop".

The Online Skills Workshop takes only a few minutes to complete and will verify your ability to perform the functions required in an online class, such as posting to a discussion board, uploading assignments, sending an e-mail, attaching a document, etc. Once you have successfully completed the workshop, you will be cleared to register for online classes.

## ACCOUNTING

### ACC-1A PRINCIPLES OF ACCOUNTING I 3.00 UNITS

An introduction to accounting principles and procedures. Course geared to accounting and business majors.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-20.

45662	06/21/10 07/29/10	F Stearns
45663	06/21/10 07/29/10	F Stearns
36278	06/21/10 07/29/10	P Worsham

## ADMINISTRATION OF JUSTICE

### ADJ-2 PRINCIPLES OF JUSTICE SYSTEM 3.00 UNITS

The role and responsibilities of each segment in the administration of justice system.

- **PREREQUISITE:** None.

45666	06/21/10 07/29/10	O Thompson
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## ANTHROPOLOGY

### ANT-1 PHYSICAL ANTHROPOLOGY 3.00 UNITS

Examination of human biological evolution and physical diversity, incorporating genetics, primates, fossils, and relationship to the animal world.

- **PREREQUISITE:** None.

45674	06/21/10 07/29/10	S Mazur-Stommen
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### ANT-2 CULTURAL ANTHRO 3.00 UNITS

An introduction to the anthropological concept of culture and to the methods and theories used in the comparative analysis of cultures.

- **PREREQUISITE:** None.

36284	06/21/10 08/12/10	A Gray
45676	06/21/10 07/29/10	L Greathouse
45033	06/21/10 07/29/10	T Tombs

**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**

## ART

### ART-6 ART APPRECIATION 3.00 UNITS

An introductory course for the non-art major. An overview of the creative process and various art forms.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

36350	06/21/10 07/29/10	R Taube
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## BUSINESS ADMINISTRATION

### BUS-10 INTRO TO BUSINESS 3.00 UNITS

Considers scope, function and organization of business, including principles and practices, with an integrated global perspective.

- **PREREQUISITE:** None.

26229	06/21/10 08/12/10	J Duran
45686	06/21/10 08/12/10	R Pardee
36355	06/21/10 07/29/10	G Zwart

### BUS-18A BUSINESS LAW I 3.00 UNITS

Legal and ethical environment of business torts, contracts, sales and principles of employment.

- **PREREQUISITE:** None.

45689	06/21/10 07/29/10	L Judon
36287	06/21/10 08/12/10	T Wagner

### BUS-20 BUSINESS MATH 3.00 UNITS

Review of basic math and its application to business, percentages, pricing, depreciation and inventory.

- **PREREQUISITE:** None.

45691	06/21/10 08/12/10	R Pardee
26230	06/21/10 08/12/10	D Webster

### BUS-22 MGMT COMMUNICATIONS 3.00 UNITS

Examines the dynamics of organizational communication including interpersonal, verbal, nonverbal and written.

- **PREREQUISITE:** None.
- **ADVISORY:** CAT-30.

45692	06/21/10 08/12/10	C Ishihara
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Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

See [www.opencampus.com/online/schedule.html](http://www.opencampus.com/online/schedule.html).

**BUS-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS**

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as MAG-70)

- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.

36357 06/21/10 07/29/10 P Worsham

**COMPUTER APPLICATIONS/OFFICE****CAT-50 KEYBOARD/DOC PROCESSING 3.00 UNITS**

Touch typing, keyboard mastery and document formatting on computers for basic business applications.

- **PREREQUISITE:** None.

45536 06/21/10 08/12/10 S Torre

**CAT-80 WORD FOR WINDOWS 3.00 UNITS**

Provides beginning, intermediate and advanced levels of skill applied to a variety of professional/business documents. (Same as CIS-80)

- **PREREQUISITE:** None.
- **ADVISORY:** Typing knowledge/skills of at least 40 wpm.

45507 06/21/10 08/12/10 J Lehr

**CAT-98A INTRO TO EXCEL 1.50 UNITS**

An introduction to electronic spreadsheets using Excel. (Same as CIS-98A)

- **PREREQUISITE:** None.

45509 06/21/10 08/12/10 S Torre

Most Computer Applications/Computer Information Systems courses have an 18 hour laboratory requirement to be arranged. Your instructor will have details on the first day of class.

**COMPUTER INFORMATION SYSTEMS****CIS-1A INTRO TO COMP INFO SYS 3.00 UNITS**

Introduction to computer concepts, theory and computer applications. Functions and capabilities of word processors, spreadsheets, databases, presentation graphics and the Internet are covered through lecture, discussion and hands-on computer assignments.

- **PREREQUISITE:** None.

45705 06/21/10 08/12/10 S Bhatia

36363 06/21/10 07/29/10 J Coverdale

45704 06/21/10 08/12/10 J Cregg

26232 06/21/10 08/12/10 M McQuead

45706 06/21/10 08/12/10 S Torre

**CIS-2 FNDMNTLS SYSTEM ANALYSIS 3.00 UNITS**

Structured analysis of user requirements related to information systems, for eventual design/development of the system. (Same as CSC-2)

- **PREREQUISITE:** None.

45708 06/21/10 08/12/10 S Bhatia

**CIS-62 MS ACCESS DBMS: COMPREHENSIVE 3.00 UNITS**

Use of Microsoft Access DBMS applications including database design, development of queries, forms, reports and macros. (Same as CSC-62)

- **PREREQUISITE:** None.

45026 06/21/10 08/12/10 S Bhatia

**ECONOMICS****ECO-7 MACROECONOMICS 3.00 UNITS**

Economic theory and analysis as applied to the U.S. economy as a whole.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

45723 06/21/10 07/29/10 A Casolari

**ECO-8 MICROECONOMICS 3.00 UNITS**

Economic theory and analysis applied to consumer and producer behavior in markets.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A and MAT-52.

45039 06/21/10 07/29/10 A Casolari

45040 06/21/10 07/29/10 A Casolari

**ENGLISH**

All sections of ENG-1A and 1B have an 18 hour ON-CAMPUS laboratory requirement to be arranged.

**ENG-1A ENGLISH COMPOSITION 4.00 UNITS**

Teaches college-level critical reading, academic writing, and research skills.

- **PREREQUISITE:** ENG-50 or qualifying preparation score.

36378 06/21/10 07/29/10 M Bader

45728 06/21/10 07/29/10 B Osgood-Treston

45729 06/21/10 07/29/10 B Osgood-Treston

26242 06/21/10 07/29/10 R Regino

**ENG-1B CRITICAL THINKING/WRITING 4.00 UNITS**

Through a study of argument and literature, this course develops students' critical thinking, reading, and writing skills beyond the level achieved in ENG-1A.

- **PREREQUISITE:** ENG-1A or 1AH.

45740 06/21/10 07/29/10 T Dibenedetto

**FILM, TELEVISION AND VIDEO****FTV-68 STORY DEVELOPMENT PROCESS 3.00 UNITS**

An overview of the process involved in developing and pitching story ideas and scripts to studios, production companies and networks for production consideration.

- **PREREQUISITE:** None.

45562 06/21/10 08/12/10 M Skerbelis

**FTV-69 SCRIPT SUPERVISING-FILM, TELEV 3.00 UNITS**

Introduction to the theory and practice of script supervising for film and television production.

- **PREREQUISITE:** None.

45066 06/21/10 08/12/10 K Eaton

**HISTORY****HIS-2 WORLD CIVILIZATIONS 2 3.00 UNITS**

The development and interaction of world civilizations from the 16th century to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

26254 06/21/10 07/29/10 L Riffin

45782 06/21/10 07/29/10 K Woods

**HIS-6 POL SOC HIST OF US 3.00 UNITS**

A history of the United States from Colonial time to 1877.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45785 06/21/10 07/29/10 A Parker

26255 06/21/10 07/29/10 L Riffin

**HIS-7 POL SOC HISTORY OF US 3.00 UNITS**

A history of the United States from 1877 to the present.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45788 06/21/10 07/29/10 A Parker

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

See [www.opencampus.com/online/schedule.html](http://www.opencampus.com/online/schedule.html).

## HUMANITIES

### HUM-10 WORLD RELIGIONS 3.00 UNITS

Concepts of major religions including Hinduism, Buddhism, Confucianism, Taoism, Judaism, Christianity and Islam.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

45791	06/21/10 07/29/10	R Mahon
45792	06/21/10 07/29/10	R Mahon
36398	06/21/10 07/29/10	B Pavlis
26174	06/21/10 07/29/10	C Rocco
26175	06/21/10 07/29/10	C Rocco
26176	06/21/10 07/29/10	C Rocco

## MANAGEMENT

### MAG-44 PRINCIPLES OF MANAGEMENT 3.00 UNITS

An overview of the concepts, processes and techniques of organizational management.

- **PREREQUISITE:** None.

26259	06/21/10 08/12/10	D Cescolini
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### MAG-51 ELEMENTS OF SUPERVISION 3.00 UNITS

Covers responsibilities of a supervisor in industry, including organization, employee relations and evaluations.

- **PREREQUISITE:** None.

45796	06/21/10 08/12/10	R Pardee
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### MAG-70 INTRO ORGANIZATION DEVELOPMENT 3.00 UNITS

Introduction to techniques for improving organizational effectiveness through process improvement and development of people. (Same as BUS-70)

- **PREREQUISITE:** None.
- **ADVISORY:** MAG-44.

36400	06/21/10 07/29/10	P Worsham
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## MARKETING

### MKT-20 PRINC OF MARKETING 3.00 UNITS

Examines the role of marketing along with an analysis of both profit and non-profit organizations' product, price, distribution and promotion.

- **PREREQUISITE:** None.
- **ADVISORY:** BUS-10.

26267	06/21/10 08/12/10	J Duran
36449	06/21/10 07/29/10	G Zwart

## MATHEMATICS

### MAT-35 INTERMEDIATE ALGEBRA 5.00 UNITS

Algebra preparation for college-level mathematics.

- **PREREQUISITE:** MAT-52 or qualifying placement level.

26261	06/21/10 08/12/10	S Drake
36317	06/21/10 07/29/10	B Johnson
45805	06/21/10 08/12/10	M Legner
45806	06/21/10 07/29/10	G Morales

### MAT-52 ELEMENTARY ALGEBRA 4.00 UNITS

An introduction to the concepts of algebra.

- **PREREQUISITE:** MAT-64 (formerly 50), 65, 90F or qualifying placement level.

36321	06/21/10 08/12/10	R Prior
36322	06/21/10 08/12/10	R Prior
26263	06/21/10 08/12/10	K Saxon

### MAT-64 PRE-ALGEBRA 3.00 UNITS

Designed as a transition from arithmetic to elementary algebra. (Non-degree credit course.)

- **PREREQUISITE:** MAT-63 or 90C.

36325	06/21/10 07/29/10	J Frewing
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## MUSIC

### MUS-19 MUSIC APPRECIATION 3.00 UNITS

Study of musical style, form and materials, organized to acquaint the student with representative musical literature through listening, reading and writing.

- **PREREQUISITE:** None.

45835	06/21/10 07/29/10	P Curtis
26269	06/21/10 08/12/10	D Foster
26270	06/21/10 08/12/10	D Foster
36412	06/21/10 07/29/10	D Humble
45036	06/21/10 07/29/10	C Quin
45037	06/21/10 07/29/10	C Quin
45832	06/21/10 07/29/10	I Tsai
45833	06/21/10 07/29/10	I Tsai

### MUS-25 JAZZ APPRECIATION 3.00 UNITS

A comprehensive study of jazz from its origins to the present day.

- **PREREQUISITE:** None.

45836	06/21/10 07/29/10	C Richard
45837	06/21/10 07/29/10	C Richard

### MUS-26 FILM MUSIC APPRECIATION 3.00 UNITS

A study of film music in the United States from 1927 to the present day.

- **PREREQUISITE:** None.

45838	06/21/10 07/29/10	K Mayse
45839	06/21/10 07/29/10	K Mayse

### MUS-89 MUSIC OF MULTICULTURAL AMERICA 3.00 UNITS

A comparative and integrative study of the multicultural musical styles of the United States.

- **PREREQUISITE:** None.

45842	06/21/10 07/29/10	P Curtis
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## PARALEGAL STUDIES

### PAL-10 INTRO PARALEGAL STUDIES 3.00 UNITS

An overview of the role of the paralegal. Introduction to administrative, civil, criminal and business law and the court system.

- **PREREQUISITE:** None.

45854	06/21/10 07/29/10	L Judon
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## PHILOSOPHY

### PHI-10 INTRO TO PHILOSOPHY 3.00 UNITS

Introduction to the major questions of Western philosophy and their answers.

- **PREREQUISITE:** None.

45856	06/21/10 07/29/10	C Gobatie
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### PHI-11 CRITICAL THINKING 3.00 UNITS

Introduction to critical thinking as it relates to everyday experience and general knowledge.

- **PREREQUISITE:** None.

45858	06/21/10 07/29/10	C Gobatie
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## PHYSICAL EDUCATION

### PHP-4 NUTRITION 3.00 UNITS

Principles of basic nutrition and their application to health and diseases.

- **PREREQUISITE:** None.

45603	06/21/10 07/29/10	D Almquist
45605	06/21/10 07/29/10	N Bonzoumet
26274	06/21/10 08/12/10	T Brown-Lowry
45606	06/21/10 07/29/10	W Elton
45602	06/21/10 07/29/10	C Lowden

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

See [www.opencampus.com/online/schedule.html](http://www.opencampus.com/online/schedule.html).

**PHP-36 WELLNESS: LIFESTYLE CHOICES 3.00 UNITS**

Studies the various dimensions of health as they relate to living a positive, healthy life.

- **PREREQUISITE:** None.

45598	06/21/10 07/29/10	C Lowden
45599	06/21/10 07/29/10	S Sigloch
45600	06/21/10 07/29/10	S Sigloch
45601	06/21/10 07/29/10	S Sigloch

**POLITICAL SCIENCE****POL-1 AMERICAN POLITICS 3.00 UNITS**

The principles, institutions, policies and critical issues in American politics.

- **PREREQUISITE:** None.
- **ADVISORY:** Qualification for ENG-1A.

26205	06/21/10 07/29/10	F Biancardi
26206	06/21/10 07/29/10	F Biancardi
45903	06/21/10 07/29/10	D Haghighat
45904	06/21/10 07/29/10	D Haghighat
45905	06/21/10 07/29/10	D Haghighat
36331	06/21/10 08/12/10	D Makin
45612	06/21/10 07/29/10	M Sellick
45613	06/21/10 07/29/10	M Sellick
45900	06/21/10 07/29/10	M Sellick

**PSYCHOLOGY****PSY-1 GENERAL PSYCH 3.00 UNITS**

Survey of scientific study of behavior, including learning, emotion, motivation, emotional problems and therapy.

- **PREREQUISITE:** None.

45908	06/21/10 07/29/10	R Ruiz
45909	06/21/10 07/29/10	R Ruiz

**PSY-9 DEVELOPMENTAL PSYCH 3.00 UNITS**

A survey of biological, cognitive and psychosocial development throughout the human life cycle from conception to death.

- **PREREQUISITE:** None.

45915	06/21/10 07/29/10	P Matsos
45916	06/21/10 07/29/10	P Matsos
45917	06/21/10 07/29/10	P Matsos

**READING****REA-83 READING, LEVEL III 3.00 UNITS**

Intended for students who experience moderate difficulty in reading college-level materials. (Non-degree credit course.)

- **PREREQUISITE:** REA-82 or ESL-73 or qualifying preparation score.

45924	06/21/10 07/29/10	T Brown
45925	06/21/10 07/29/10	T Brown

**REAL ESTATE****RLE-81 REAL ESTATE PRACTICE 3.00 UNITS**

Daily operations in real estate brokerage. Applies toward educational requirements for broker's examination.

- **PREREQUISITE:** None.

36337	06/21/10 08/12/10	T Wagner
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**SOCIOLOGY****SOC-1 INTRO TO SOCIOLOGY 3.00 UNITS**

An introduction to the basic concepts of societal organization.

- **PREREQUISITE:** None.

45931	06/21/10 07/29/10	R Davin
45932	06/21/10 07/29/10	R Davin
45933	06/21/10 07/29/10	R Davin
45934	06/21/10 07/29/10	J Schall
45936	06/21/10 07/29/10	J Schall
45937	06/21/10 07/29/10	J Schall
26215	06/21/10 07/29/10	E Thompson
26216	06/21/10 07/29/10	E Thompson

**SOC-2 AMER SOCIAL PROB 3.00 UNITS**

Identification and analysis of major contemporary social problems.

- **PREREQUISITE:** None.

45623	06/21/10 08/12/10	D Baker
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**SOC-10 RACE/ETHNIC RELATIONS 3.00 UNITS**

An introduction to the theories, dynamics, history and present status of inter-group conflict in the United States.

- **PREREQUISITE:** None.

45622	06/21/10 08/12/10	D Baker
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**SOC-12 MARRIAGE FAMILY REL 3.00 UNITS**

Contemporary patterns in marriage and family relations.

- **PREREQUISITE:** None.

45938	06/21/10 07/29/10	J Brown
45939	06/21/10 07/29/10	J Brown
45940	06/21/10 07/29/10	J Brown

**SOC-20 CRIMINOLOGY 3.00 UNITS**

A sociological analysis of crime, criminal law and criminality.

- **PREREQUISITE:** None.

45624	06/21/10 08/12/10	D Baker
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**SPANISH****SPA-11 CULTURE AND CIVILIZATION 3.00 UNITS**

Introductory survey of Spanish culture and civilization. Class conducted in English.

- **PREREQUISITE:** None.

45041	06/21/10 07/29/10	D Gaylor
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**SPA-51 INTRO LISTENING COMP I 2.00 UNITS**

Develops basic skills in listening to and understanding native spoken Spanish at the elementary level.

- **PREREQUISITE:** None.

45948	06/21/10 07/29/10	K Kelly
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**THEATER ARTS****THE-3 INTRO TO THE THEATER 3.00 UNITS**

A survey of theatrical styles and forms intended for the general college student.

- **PREREQUISITE:** None.

45961	06/21/10 07/29/10	M Gourley
45631	06/21/10 08/12/10	D Nelson
45632	06/21/10 08/12/10	D Nelson
45633	06/21/10 08/12/10	D Nelson

**WARNING!**  
**REGISTRATION WILL BE BLOCKED IF**  
**YOU HAVE NOT MET THE PREREQUISITE!**

Some online classes require proctored exams, either on an RCCD campus or by an off-site proctor approved by the instructor.

See [www.opencampus.com/online/schedule.html](http://www.opencampus.com/online/schedule.html).

# What Every Student Should Know~

## AB540 Non-Resident Fee Waiver

A student who qualifies for the Non-Resident Fee Waiver will be exempt from paying the out-of-state tuition fee and will pay the \$26 per unit enrollment fee. The qualifications for the waiver are stated below:

Any student other than a non-immigrant alien within the meaning of paragraph (15) of subsection (a) of Section 1101 of Title 8 of the United States Code, who meets all of the following requirements shall be exempt from paying non-resident tuition at RCCD:

1. High school attendance in California for three or more years.
2. Graduation from a California high school or attainment of the equivalent thereof (equivalent considered GED or high school proficiency test) must be obtained in the state of California. Certificates of Completion may also qualify students for the waiver.
3. In the case of a person without lawful immigration status, the filing of an affidavit (available in the admissions office) stating that the student has filed an application to legalize his or her immigration status, or will file an application as soon as he or she is eligible to do so. Student information obtained in the implementation of this section is confidential. Students who are non-immigrants [for example, those who hold F (student) visas, B (visitor) visas, etc.] are not eligible for this exemption.

A student who meets the qualifications for the Non-Resident Fee Waiver is not a resident of the state of California until he or she meets physical presence and intent requirements as stated in the "Residence Classification for Tuition Purposes" section above. Students without lawful immigration status **are not** eligible for any federal or state supported financial aid such as the Board of Governors Waiver, etc. Please see Admissions and Records for the exemption request form. The Non-Resident Fee Waiver is available at the Admission and Records Office. This form can be printed out at [www.rcc.edu/services/admissions/forms.cfm](http://www.rcc.edu/services/admissions/forms.cfm).

## Academic Freedom

The District endorses the American Association of University Professor's Statement of Principles on Academic Freedom and Tenure: "Academic freedom is essential to these purposes and applied to both teaching and research. Freedom in research is fundamental to the advancement of truth. Academic freedom in its teaching aspect is fundamental for the protection of the rights of the teacher in teaching and of the student to freedom in learning" (BP 4030).

## Academic Honesty

Academic honesty and integrity are core values of the Riverside Community College District. Students are expected to perform their work (except when collaboration is expressly permitted by the course instructor). Believing in and maintaining a climate of honesty is integral to ensuring fair grading for all students. Acts of academic dishonesty entail plagiarizing—using another's words, ideas, data, or product without appropriate acknowledgment—and cheating—the intentional use of or attempted use of unauthorized material, information, or study aids on any academic exercise. Students who violate the standards of student conduct will be subject to disciplinary action as stated in the "Standards of Student Conduct", listed in the Student Handbook. Faculty, students, and administrators all share the responsibility to maintain an environment which practices academic integrity.

## Academic Renewal

Academic Renewal allows previously recorded substandard course work taken at RCCD to be disregarded in the computation of RCCD grade point average after 24 subsequent units have been completed with a 2.0 GPA. The form and information is available online at [www.rcc.edu/services/admissions/forms.cfm](http://www.rcc.edu/services/admissions/forms.cfm).

## Americans with Disabilities Act

The Americans With Disabilities Act extends universal civil rights protection to individuals with disabilities. The implementation of the ADA provides greater access and opportunities for community college students and employees with disabilities. Riverside Community College District makes all programs and facilities accessible to persons with disabilities, and provides services to students with disabilities through the Disabled Student Services Office. For more information call 222-8060, TDD 222-8061.

## Area of Emphasis Grade Requirements

Beginning in 2009, each course counted toward the unit requirement in an area of emphasis or a major or program of study must be completed with a grade of "C" or better, or a "P" if the course is taken on a Pass/No Pass basis.

## Attendance Policy

The student is expected to attend every meeting of all classes for which he/she is registered. Attending a class without being registered is contrary to Riverside Community College District policy and cannot be used as a basis for a petition to add a class. Students who have enrolled for a class and who do not attend or who are late or absent from the first meeting of the class may forfeit their right to a place in the class. Students should know and understand the attendance policy for each class in which they are enrolled.

If a student stops attending a class, it is ultimately the student's responsibility to officially drop the class.

It is also the student's responsibility to consult with his/her instructor regarding any absences that will alter his/her status in the class.

Students who fail to attend the first class meeting or have a poor attendance record may be dropped from the class!

## Auditing

RCCD offers students the option of auditing courses. Instructions for auditing are as follows:

1. Students may not audit a class unless he/she has taken the course and has exhausted all possibilities to repeat the course.
2. No student will be allowed to enroll for audit prior to the first day of the course. The first day of the course refers to the actual course meeting.
3. Permission to audit a class is done at the discretion of the instructor and with instructor's signature.
4. When auditing, the student shall not be permitted to change his/her enrollment in that course to receive credit.
5. With the instructor's signature and permission, a credit student may switch his/her enrollment to audit status provided the change is completed prior to 30% of course for short-term courses.
6. With the instructor's signature and permission, a student may enroll in a course for audit at any time during the semester if he/she has not enrolled in that course for credit during the same semester.
7. Credit students have priority over auditors. If a course closes after an auditor has been admitted, the auditor may be asked to leave to make room for the credit student. Instructor's discretion is strongly recommended.
8. The audit fee is \$15 per unit plus student services and health fees. Students enrolled in 10 or more semester units may audit 3 units of audit free (may be 3 one-unit courses.) The \$15 per unit audit fee will automatically be charged if the student drops below 10 units.

Students wishing to audit should be aware that audited classes will not appear on an official transcript. Green audit cards are available at the Admissions counter at all RCCD college locations. Fees are due when the form is submitted. For more information, please contact Student Services at Moreno Valley (951) 571-6101 or Norco (951) 372-7003, or the Admissions and Records Office at Riverside (951) 222-8600.



## Basic Skills Requirements

In 2009, the basic skills requirements changed from completion of ENG 50, 1A or 1AH and MAT 1-49, 52 or 53 with a "C" grade or higher, to completion of ENG 1A or 1AH or equivalent and MAT 1-49, 35, or equivalent.

## Class Cancellation

Each college reserves the right to cancel any class in which the enrollment is insufficient to warrant its continuance.

## Counseling

Counseling appointments are available at all three RCCD college locations. Schedule an appointment with Counseling if you have questions about which classes to take, transfer to another college, vocational programs, etc. The appropriate telephone numbers are:

- Moreno Valley College – (951) 571-6104
- Norco College – (951) 372-7101
- Riverside City College – (951) 222-8440

## Course Grade Verification

Students enrolled in a course who are seeking to re-enroll in the same course the next term must get verification from the instructor that they will **not** receive a passing grade in order to be eligible to register now for the same course next term. The form is available at [www.rccd.edu/services/admissions/forms.cfm](http://www.rccd.edu/services/admissions/forms.cfm).

## Credit By Exam

Credit may be granted to any student who satisfactorily passes an examination approved or conducted by the discipline or program in which a comparable course is offered. In the case of foreign languages, students must complete a higher level course in order to receive credit for a lower level language course. Forms are available at [www.rccd.edu/services/admissions/forms.cfm](http://www.rccd.edu/services/admissions/forms.cfm).

## Cross Enrollment at UC or CSU

Undergraduate students enrolled at any RCCD college may enroll at a CSU or UC campus without formal admission to take a maximum of one course per academic term at a campus on a space-available basis at the discretion of the appropriate university authorities on both campuses.

An RCCD student is qualified to cross enroll if the following requirements are met:

- Completed at least one term at RCCD as a matriculated student
- Earned a grade point average of 2.0 (grade of "C") for work completed
- Enrolled for a minimum of six units for the current term at RCCD and paid appropriate fees
- Completed appropriate academic preparation as determined by host campus (UC or CSU)
- Is a California resident

Cross Enrollment application forms are available online at [www.rccd.edu/services/admissions/forms.cfm](http://www.rccd.edu/services/admissions/forms.cfm) and at UC and CSU campuses. UC and CSU may charge a \$10 or more administrative fee each term. See the application form for other important information.

## Deadlines

Add deadlines are listed with each class in this publication and on WebAdvisor at [www.rccd.edu](http://www.rccd.edu). Drop deadlines and refund deadlines can be printed on WebAdvisor at [www.rccd.edu](http://www.rccd.edu). Click on *Class Name/Deadlines*.

## Degree Change Alert!

The math and English competency requirements for the associate degree changed beginning fall 2009. All new students and all other students who are returning after a break in their continuous enrollment are required to get a "C" or better in ENG-1A and MAT-35 to complete an associate degree. Students who maintain continuous enrollment as defined in "Catalog Rights" in the college catalog will be able to fulfill this requirement by completing the prior requirements of ENG-50 and MAT-52.

## Enrollment Limitations

RCCD offers some courses which place limitations on enrollment. These limitations may include successful completion of courses, successful completion of online tutorial to demonstrate computer skills, preparation levels for math and English, performance criteria or health and safety conditions. Students who do not meet the conditions imposed by these limitations will be blocked from enrolling in these classes. Refer to the Open Campus section for the online course limitation on enrollment.

**Prerequisite** - When a course has a prerequisite, it means that a student must have certain knowledge to be successful in the course. The prior knowledge may be a skill (type 40 wpm), an ability (speak and write French fluently), a preparation level (placement test and prior academic background), or successful completion of a course (grade of C or better or P).

Completion of the prerequisite is required prior to enrolling in the class. Successful completion of a prerequisite requires a grade of C or better or P (Pass). D, F, NP (No Pass) or I grades are not acceptable. Instructions for validating prerequisites taken at another college follow.

**Corequisite** - When a course has a corequisite, it means that a student is required to take another course concurrently with or prior to enrollment in the course. Knowing the information presented in the corequisite course is considered necessary in order for a student to be successful in the course (for example, completion of, or concurrent enrollment in MAT-1A is required for PHY-4A).

**All course prerequisites and corequisites will be enforced.**

**This means that a student's registration will be blocked if he/she does not have the required prerequisites and corequisites.**

Preparation scores for English, mathematics and reading will also be enforced. Students who previously took the ASSET, APS, DTLS and/or MDTP test(s) and classes based on these test results must retest on the Accuplacer assessment test or show proof of prerequisites.

### • Verifying Prerequisites/

**Corequisites** - It is the student's responsibility to know and meet the course prerequisites and corequisites before attempting to register for the class. These are stated in the course descriptions within the Schedule of Classes and a current RCCD catalog. When the student has completed the prerequisite at another institution, the

student must request that an official transcript (in a sealed envelope, dated within 90 days) be sent to RCCD Admissions and Records. The student must also complete a Prerequisite Validation Request form, requesting a review of the prerequisites on that transcript before attempting to register for classes. The request form is available at [www.rccd.edu](http://www.rccd.edu). Click on *Going to College*. Also see Step 3 in this publication.

• **Prerequisite/Corequisite Challenge Procedure** - Any student who does not meet a pre-requisite or co-requisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the pre-requisite or co-requisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.
2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be

If you are currently enrolled in a prerequisite course at RCCD (i.e., MAT-52), you will be allowed to register for the succeeding class (i.e. MAT-35). However, if you do not pass the prerequisite course with at least a C grade, you will be dropped from the succeeding class.

It is imperative that students who have met prerequisites at other schools begin the evaluation process immediately so that it will be complete prior to the beginning of registration.

Students will not be able to register for courses for which pre-requisites have not been met.

permitted to enroll if space is available when the students registers for that subsequent term.

Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

1. The pre-requisite or co-requisite has not been established in accordance with the District's process for establishing pre-requisites and co-requisites;
2. The pre-requisite or co-requisite is in violation of Title 5, Section 55003;
3. The pre-requisite or co-requisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge or ability to succeed in the course or program despite not meeting the pre-requisite or co-requisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the pre-requisite or co-requisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a pre-requisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student's challenge should be upheld are or ought to be in the District's own records, then the District has the obligation to produce that information.

Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

**Advisory** - When a course has an advisory, it means that a student is recommended to have a certain preparation before entering the course. The preparation is considered advantageous to a student's success in the course. Since the preparation is advised, but not required to meet the condition before or in conjunction with enrollment in the course (i.e., eligibility for ENG-1A is recommended), the student will not be blocked from enrolling in a class if he/she does not meet the advisory.

**Limitation On Enrollment** - are other restrictions that are stated in the course description such as "an audition or try out" or eligibility for a program like Honors which requires a specific GPA and qualification or completion of ENG-1A.

## Enrollment Verifications

Enrollment verifications are available on WebAdvisor at [www.rcc.edu](http://www.rcc.edu) or they may be obtained at the Transcript Office at Riverside City College (951) 222-8603 or from Student Services at Moreno Valley College (951) 571-6101 or Norco College (951) 372-7003. Students receive two free verifications. After that there is a \$2.00 fee for each enrollment verification requested.

Requests for enrollment verification are accepted at each college location and are processed on a first-come, first-served basis. Students must pay all fees associated with their term enrollment and the \$2.00 enrollment verification fee, if required, before the verification request can be processed.

## Final Examinations

The final examination schedule for fall and spring semesters is published in the back of this publication. Final examinations for winter and summer classes are held on the last class meeting date at the regularly scheduled time.

## Grades

Grades are available on WebAdvisor at [www.rcc.edu](http://www.rcc.edu) (see calendar). If grades are not posted by this date, contact the instructor. If necessary, contact the appropriate academic department. Grades may be available earlier, but please do not call prior to this date. Students with financial holds cannot receive transcripts or diplomas.

## Grade Changes

According to RCCD Board Policy: *The student has one year following the semester in which the grade was recorded to request a change of grade. After the one-year limit, the grade is no longer subject to change.* Students must file an Extenuating Circumstances Petition (ECP) and supporting documentation with the Admissions and Records Office at one of the three colleges.

## Honors Program

The requirements for the Honors Program include:

- A 3.2 GPA in at least 9 units of transferable coursework
- A 3.25 GPA for incoming high school students (provide a transcript)
- Verification of eligibility for or completion of English 1A (we'll check this for you)
- Completion of an Honors Program application (which is available on the website or from the program coordinators.)

If you'd like more information, please contact:

Sheila McDonald at (951) 222-8571 or email: [sheila.mcdonald@rcc.edu](mailto:sheila.mcdonald@rcc.edu).

## Identification

No student information will be given or changes made to a student's records (other than filing an application) without photo identification. Changes cannot be made for another person.

## Military Credit

Two physical education units are awarded upon presentation of DD214, NOBE or ID card for active military. Military tech schools are evaluated based on the recommendations of the ACE Guide. No credit is granted for MOSS, correspondence courses, internships or military-specific courses. A maximum of 15 units may be awarded (two of which may be the PE credit).

CCAF, SMARTS, AARTS transcripts, DD214 and Certificates of Completion are used to evaluate military credit. Request for evaluation of military credit should be submitted to the Veterans Office located at Riverside City College after the completion of 12 semester units. No more than 30 units may be granted for CLEP, military training, AP or credit by exam. Any military credit granted is usable toward your AA/AS degree at RCCD only and is not posted to your RCCD transcript. See Veterans' Services for more information.

## Non-Credit Basic Skills Courses

Non-credit basic skills courses are those courses in reading, writing, computation, and English as a Second Language which are designated as non-credit courses pursuant to Title 5, subdivision (c) of section 55002. These courses (English 885, Guidance 801 and Reading 887) are intended to provide students with skill remediation, development or proficiency but do not carry any unit value and are not degree-applicable.

## Non-Degree Credit

Courses indicated as non-degree credit earn credit, but the credit is not counted toward the associate degree. These courses (Art 95 to 99; Computer Applications and Office Technology 99ABCDE; English 60AB, 60A1, 60A2, 60A3, 60A4, 85, 90B; English as a Second Language 51, 52, 53, 65, 71, 72, 90A-K, 91, 92, 95, Guidance 95; Mathematics 63, 64, 65, 90 A-F, 98; Nursing - Continuing Education 81, 83; Reading 81, 82, 83, 86, 87, 95; Spanish 85; Speech 52; and all practicum numbered 96, 96A, 97) are intended to help students develop skills necessary to succeed in college level degree-applicable courses. Non-degree credit courses can be used toward the following: athletic eligibility, work study, financial aid, social security benefits, veteran's benefits, associated student body office, and full-time status.

## Notification of Rights under FERPA for Postsecondary Institutions

Riverside Community College District adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the District applies the provisions of FERPA in a strict manner, the law allows the District to release student directory information. RCCD, based on FERPA regulations, designates as directory information the following: student's name, address, telephone listing, e-mail, major field of study, dates of attendance, enrollment status, (e.g., full time/part time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students with RCCD may go to the Student Services Office at Moreno Valley or Norco College, or to the Admissions and Records Office at Riverside City College and request to have directory information withheld.

The student's prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclose education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to [www.rcc.edu/ferpa/](http://www.rcc.edu/ferpa/) for more information.

The Family Educational Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the day RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 7045 for furnishing copies of any education record. Students should submit to Admissions and Records, the dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend a record that they believe is inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

## Overlapping Classes

If classes have overlapping meeting times, students must register in person with an approval for overlapping classes form including instructor and Dean of Instruction signatures. The form is available online at [www.rcc.edu/services/admissions/forms.cfm](http://www.rcc.edu/services/admissions/forms.cfm).

## Pass/No Pass

If a class is offered with a Pass/No Pass (formerly Credit/No Credit) grade option, students may elect to take the class on that basis; this option is available the first 30% of the course (see "Deadlines" for deadlines to elect Pass/No Pass). Pass (P) is equivalent to passing a class with a "C" or better. Requests for Pass/No Pass must be submitted to Admissions and Records at Riverside City College or to Student Services at Moreno Valley or Norco. Check a RCCD catalog for classes that are offered with a Pass/No Pass option.

## Personal Profile Update

The *Personal Profile Update* link on WebAdvisor allows students to update their address, phone number, education goal, privacy, personal email address and home campus. Students can also submit a Change of Information form in Admissions to update all of these as well as a name change (with legal documentation), social security number (with valid SS card), date of birth (with legal documentation), educational goal or admit status. Students should speak to a counselor before changing their program of study (major) or educational goal, or for assessment and orientation/counseling questions. Personal email addresses will not be used by RCCD except in an emergency. Your RCCD account is the ONLY approved method of formal communication from the District to the student.

## Probationary and Dismissal Students

If you are on academic probation or dismissal, contact Counseling for registration requirements and procedures. (Procedures for dismissal students can be viewed in WebAdvisor by selecting *Check My Registration Dates/Holds*.)

### Probationary Students

Students who have attempted 12 or more term units will be placed on academic probation if their grade point average is below a 2.0. Students who have attempted 12 or more term units will be placed on progress probation if they have 50% or more of their units as withdrawals, incompletes, or no-credits. To learn more about probation, or if you are on academic/progress probation go to the online workshop at [www.rcc.edu](http://www.rcc.edu).

### Dismissal Students

Students who maintain less than a 2.0 grade point average for two full-term semesters after being on probation are subject to **academic** dismissal. Students who exceed 50% of their units with withdrawals, incompletes, or no-credit for two full-term semesters after being on probation are subject to **progress** dismissal.

If you are a first-time dismissal student go to the online dismissal workshop at [www.rcc.edu](http://www.rcc.edu) and follow the instructions listed on the letter you receive. Walk-in counseling is available at all three college locations during regular business hours in Counseling. You will need to bring your printed verification of attending the online dismissal workshop and sign up for walk-in counseling to develop your readmit contract with a counselor: [www.opencampus.com/dismissal](http://www.opencampus.com/dismissal)

Students who receive a dismissal contract from Counseling will need to determine which classes on the contract are open and register in person at Admissions.

## Repeat Policy - Course Repetition

### Non-Repeatable Classes

- Students are limited to a maximum of 5 attempts per course including Ws and substandard grades (D,F,NP,NC);
- Students are limited to a maximum of four Ws per course;
- MWs (military withdrawals) are excluded from the W counts;
- Students are limited to a maximum of 3 attempts that result in a substandard



grade (D,F,NP,NC);

A Request for Course Repetition is required for all other requests: Go to [www.rcc.edu/services/admissions/forms.cfm](http://www.rcc.edu/services/admissions/forms.cfm) for information on reasons to request a course repetition. (Examples include legally mandated training requirements, changes in course outline, recency requirements, extenuating circumstances.)

When course repetition occurs, the permanent academic records will be annotated in such a manner that all work remains legible ensuring and true and complete academic history. For non-repeatable courses taken and repeated at RCCD the most recent grade earned will be used to compute an adjusted grade point average.

#### Repeatable Classes

Repeatable activity and performance classes may be taken up to a total of four times without a Request for Course Repetition; these courses are identified in the college catalog.

A Request for Course Repetition is required for all other requests: Go to [www.rcc.edu/services/admissions/forms.cfm](http://www.rcc.edu/services/admissions/forms.cfm) for information on reasons to request a course repetition. (Examples include legally mandated training requirements, significant lapse of time, special class for students with disabilities.)

Requests for Course Repetition must be submitted to the Dean of Instruction at the student's home campus. If approved, the student must bring the signed form to Admissions and register in person. A Request for Course Repetition must be approved prior to the beginning of the academic term. The form is available at [www.rcc.edu/services/admissions/forms.cfm](http://www.rcc.edu/services/admissions/forms.cfm).

#### Residency for Tuition Purposes

You are considered a California resident for tuition purposes if:

1. You verify physical presence one year and one day prior to the residency determination date (the first day of the semester you plan to attend). The one year period begins when you are not only present in California but also have demonstrated clear intent to become a permanent resident of California.
2. You verify an intent to make California your permanent place of residence. U.S. Citizens, Permanent Residents, and those with Refugee/Asylee status or qualifying visas may establish residency for tuition purposes based on the above criteria. Further questions may be directed to the Admissions & Records Office.

Students who do not meet these requirements will be classified as non-residents and will be required to pay non-resident fees. Non-resident students pay both the \$26 per unit enrollment fee and the \$183 per unit non-resident tuition. International students also pay the \$24 per unit surcharge. Non-resident students may be eligible to pay resident enrollment fees using the AB540 Non-Resident Fee Waiver. See the AB540 section for additional information.

#### Military and Veteran Students and Family Members

RCCD exempts students from non-resident tuition who are members of the armed forces of the United States stationed in this state on active duty. A student who is a natural or adopted child, stepchild, or spouse who is a dependent of a member of the armed forces is also exempt from non-resident tuition.

Students who feel they are eligible for a fee exemption should contact the Riverside County Dept of Veterans Services at (951) 955-6050 for more information.

#### Standards of Student Conduct

The responsibility to maintain and respect conditions conducive to learning is shared by all members of the college community. Students should exercise their freedoms with maturity and responsibility. Standards of student conduct along with other rights and responsibilities are available in the Student Handbook. Students receive the handbook during the freshman orientation/counseling sessions prior to registering for classes. Copies of the Student Handbook are available in the Counseling Department at each college location or accessible online at [www.rcc.edu/services/counseling/files/studenthandbook.pdf](http://www.rcc.edu/services/counseling/files/studenthandbook.pdf).

#### Student Right-to-Know Disclosure Statement

In compliance with the Student Right-to-Know and Campus Security Act of

1990, it is the policy of Riverside Community College District to make available its completion and transfer rates to all current and prospective students. Beginning in fall 2005, certificate-, degree- and transfer-seeking first-time students, enrolled full-time in degree applicable courses, were tracked over a three-year period. Their completion and transfer rates are listed below. These rates do not represent the success rates of the entire student population in the Riverside Community College District, nor do they account for student outcomes occurring after this three-year tracking period.

Based upon the cohort defined above, 21.93% attained a certificate, degree or became "transfer-prepared" during a three-year period (fall 2005 to spring 2008). Students who are "transfer-prepared" have completed 56 transferable units with a GPA of 2.0 or better.

Based upon the cohort defined above, 17.29% transferred to another postsecondary institution prior to attaining a degree, certificate or becoming "transfer-prepared" during a five semester period (spring 2006 to spring 2008).

More information about Student Right-to-Know rates and how they should be interpreted can be found at the California Community Colleges Student Right-to-Know Information Clearinghouse website at [srtk.cccco.edu/index.asp](http://srtk.cccco.edu/index.asp)

#### Textbook Cost Containment

Effective July 1, 2010, institutions are required to disclose in their course schedules, "to the maximum extent practicable," the International Standard Book Number (ISBN) of every required and recommended textbook and supplemental materials, and retail price information. RCCD has worked with Barnes and Noble to provide this information through each college location's bookstore website, which provides all of the pertinent information regarding course textbooks:

- Moreno Valley College Bookstore: [www.rccmoreno.bnccollege.com](http://www.rccmoreno.bnccollege.com)
- Norco College Bookstore: [www.rccnorco.bnccollege.com](http://www.rccnorco.bnccollege.com)
- Riverside City College Bookstore: [www.rcc.bnccollege.com](http://www.rcc.bnccollege.com)

#### Transfer Courses

You may obtain a list of RCCD classes which are transferable to the University of California and the California State University in the Career and Transfer Center. The information also appears in each college catalog.

#### Units for Full-Time Status

For full-time status, a student must be enrolled in at least 12 units of credit for the fall/spring semesters and 6 units of credit for the winter/summer terms. Students who are enrolled in less than 12 units for fall/spring terms or less than 6 units for winter/summer are considered to be part time. Specialized programs may have a different unit requirement for full time status because of state mandates. The maximum amount of units a student may enroll in for fall/spring semesters is 18. Students wishing to enroll in more than 18 units must have an established GPA of 3.0 or higher. A counselor must sign an add card after verifying the GPA and the student must register in person for the over limit units.

#### Veterans' Services

Riverside Community College District provides assistance to veterans for the following benefit programs:

- Active Duty Educational Assistance Program – Montgomery GI Bill – Chapter 30
- Vietnam Era GI Bill – Montgomery GI Bill – Chapter 34/40
- Selected Reserve Educational Assistance Program – Montgomery GI Bill – Chapter 1606
- Vocational Rehabilitation – Chapter 31
- Post-Vietnam Era Veterans Educational Assistance Program (VEAP) – Chapter 32

Riverside Community College District is a member of the Servicemembers Opportunity Colleges (SOC). This consortium of national higher education associations functions in cooperation with the Dept of Defense (DOD), the Military Services including the National Guard, and the Coast Guard to help meet the voluntary higher education needs of service members.

- Survivors and Dependents Educational Assistance Program – Chapter 35
- Reserve Educational Assistance Program (REAP), Chapter 1607.
- Post-9/11 GI Bill - Chapter 33, refer to [www.gibill.va.gov](http://www.gibill.va.gov) for updated information.

Veterans who are seeking to use VA Educational Benefits should apply online to the VA at [www.gibill.va.gov](http://www.gibill.va.gov). Allow 3-6 weeks for processing. Once processed, the VA will send applicants two copies of their Certificate of Eligibility. One copy must be given to the RCCD Veterans' Services Office in the Bradshaw Building at Riverside or to Student Services at Norco and Moreno Valley. For questions regarding pay, Certificate of Eligibility or benefits call 1-888-GIBILL-1.

While waiting for the Certificate of Eligibility veterans should continue with RCCD procedures in order to enroll and be certified for payment. Veterans apply to RCCD online at [www.rcc.edu](http://www.rcc.edu) and complete assessment testing and/or counselor orientation (if applicable). Veterans may also be eligible for other financial aid and are encouraged to submit the FAFSA (Free Application for Federal Student Aid) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov). General veterans' information can be found at [www.rcc.edu](http://www.rcc.edu). Click on *Going to College* and then on *Veteran's Assistance*.

Before a VA Student Education Plan (SEP) can be developed, all transcripts must be sent or walked in to RCCD in order to have prior credit evaluated. Transcripts must be official, sealed and printed less than 90 days ago. After transcripts are received veterans can request a transcript evaluation and an SEP for a VA approved Program of Study. Veterans are referred to Counseling to make an appointment two weeks out to develop the VA Student Educational Plan (SEP). After completion of the SEP, veterans can register for approved classes. Check the VA website at [www.gibill.va.gov](http://www.gibill.va.gov) for the listing of VA approved programs at RCCD.

After registering, veterans must turn in the Veteran's Statement of Responsibility (Blue Sheet) to the Veterans' Services Office at Riverside City College, or Student Services at Norco and Moreno Valley. This "Blue Sheet" is required in order for enrollment certification to be submitted to the VA and to avoid being dropped for non-payment by RCCD; this process may take 2-3 weeks. This form must be submitted to RCCD every term to request benefits.

Veterans are eligible for priority registration for two years after being discharged from active duty. In order to be eligible veterans must take a copy of their DD214 discharge papers to the Veterans' Services or Admissions Office at Riverside City College, or to Student Services at Norco and Moreno Valley. Staff there will tell eligible veterans their priority registration dates. These dates are also posted on the VA website.

Veterans' assistance is available in the Bradshaw Building at Riverside and in Admissions at Moreno Valley and Norco. Contact the Veterans' Office at (951) 222-8607 or [veterans@rcc.edu](mailto:veterans@rcc.edu) for more information. Information is also available at [www.rcc.edu](http://www.rcc.edu). Click on *Going to College* and then on *Veteran's Assistance*.

See the *Military Credit and Residency for Tuition Purposes* sections for more information.

## Workforce Preparation

Workforce Preparation offers a wide range of services and programs to assist students with academic success, employment, and financial independence. The programs directed by Workforce Preparation include the CalWORKs Program, the Workforce Preparation Skills Classes, TANF-Child Development Careers Program (TANF-CDC), Foster and Kinship Care Education Program, Riverside Gateway to College Early College High School, and the Foster Youth Emancipation Program. Workforce Preparation offers Skills Classes to students interested in building a strong foundation of reading (REA-87 or 95), writing (ENG-60A1-4), business English (CAT-30A-C), math (MAT-90A-F), computer keyboarding and applications (CAT-99A-C-D-E), and life management skills to enhance success in the workplace and in further college courses. Look for the Skills Classes in the schedule. The Skills Classes are open to all students at Riverside City College only. For more information, please call (951) 222-8648 or visit the Workforce Preparation Resource Center in Lovekin F2.

## Library Hours & Information

### Overdue Fines:

General Collection - overdue fines will be levied at 20¢ per day per item.  
Hourly Reserves - overdue fines will be levied at \$1.00 per hour per item.

### Replacement Bills:

If materials are not returned, they are declared "lost." A bill will be issued for each lost item which will include: 1) the actual replacement cost of the item or \$25.00 for out of print materials; 2) a processing fee of \$10.00; and 3) any overdue fines (the maximum overdue fine is \$20.00).

### Refunds:

If the item is returned after the bill is issued (within one year) the replacement cost and processing fee will be waived or refunded; however, the overdue fines will still be charged.

### Library Card Fees:

All currently registered students and currently employed faculty and staff receive a college card, which is used as the library card.

Community members may purchase a library card for \$5.00 per session upon proof of District residence and age of 16 years or older (California Driver's License, California Identification Card or Military Identification Card).

### Hours of Operation:

Special hours will be posted at each campus location for exam days, holidays and weekends. Reference librarians are available to assist with reference questions, library orientations and collection development. Library schedules for the three campuses are as follows:

### Summer Term 2010 June 21 – August 15

#### Moreno Valley Campus Library

Phone circulation (951) 571-6111; reference (951) 571-6112  
June 21-July 29 (MTWTH)..... 8:00AM - 1:00PM & 4:00PM - 7:00PM  
August 2-12 (MTWTH)..... 4:00PM - 7:00PM  
Friday, Saturday, Sunday .....CLOSED

#### Norco Campus, Wilfred J. Airey Library

Phone circulation (951) 372-7019; reference (951) 372-7115  
June 21-July 29 (MTWTH)..... 7:30AM - 8:00PM  
August 2-12 (MTWTH)..... 12:00PM - 8:00PM  
Friday, Saturday, Sunday .....CLOSED

#### Riverside Campus, Digital Library/Learning Resource Center

Phone (951) 222-8650; circulation x8651; reference x8652  
June 21-July 29 (MTWTH)..... 8:00AM - 8:00PM  
August 2-12 (MTWTH)..... 5:00PM - 8:00PM  
Friday, Saturday, Sunday .....CLOSED

**ALL CAMPUS LIBRARIES WILL BE CLOSED:  
July 5, 2010.**



# Matriculation~

Matriculation at Riverside Community College District is intended to assist students to establish appropriate educational goals and to provide support services to help them achieve these goals. Students eligible for matriculation will be provided an evaluation of basic skills, orientation, counseling, completion of an educational plan and follow-up services. All new matriculants must complete assessment, freshman orientation and counseling prior to registering for classes.

## Assessment of Basic Skills

Preparation levels are required for placement in English, ESL, mathematics, and reading courses. These placement levels are based on a combination of test scores and other academic experience. Assessment/placement testing is available in alternate format for individuals with disabilities. Because RCCD uses multiple measure placement criteria, placement levels are enforced as prerequisites to courses.

New students and continuing students who need placement levels for ESL courses should make an appointment for this test by calling the Assessment Center at any RCCD college location. RCCD placement tests are available by appointment or on a walk-in basis depending on the type of test, college and time of year. To hear more detailed information, call one of the assessment centers and follow the prompts: Moreno Valley (951) 571-6492; Norco (951) 372-7156; Riverside (951) 222-8451. Testing dates and times are also viewable online at [www.rcc.edu/services/assessment/dates.cfm](http://www.rcc.edu/services/assessment/dates.cfm).

## Orientation/Counseling Sessions

All first time college students must attend a freshman orientation/counseling session prior to enrolling in courses. During these sessions, counselors will introduce students to services and educational programs at Riverside Community College District; provide students with information on registration procedures and placement results; and assist the students in developing their first semester educational plans. Call or stop by the Counseling Department at any RCCD college to schedule a freshman orientation/counseling session. New students should also register for GUI-45, Introduction to College.

## Counseling for Continuing Students

Continuing matriculated students are entitled to see a counselor who can recommend appropriate coursework based on assessment results, review of past school records, and other information provided by the student. Due to a high demand for counseling appointments during the winter and summer sessions, it is highly recommended that continuing students see a counselor during the spring and fall semesters to complete a Student Educational Plan. Students who have attended other college(s) must request to have an official transcript(s) sent to RCCD before scheduling counseling appointments.

## Student Educational Plan

Counselors are available to assist matriculated students in developing an educational plan that outlines the courses and services necessary to achieve their goals. All matriculated students must declare a specific educational goal by the time they complete 15 units. Students are required to have an educational plan on file within 90 days after declaring a goal. When goals or majors are changed, students should update their educational plan. To ensure this procedure, matriculated students are encouraged to make an appointment with a counselor during their first semester at RCCD (special support programs may have additional requirements).

## Follow-up

Counselors and instructors will provide follow-up activities on behalf of matriculated students. These activities are designed to inform students of their progress early in the semester and to continue to assist students in accomplishing their educational goals. Referrals for appropriate support services will be made to on-campus and off-campus locations when appropriate.

## Student Rights and Responsibilities

Prerequisite/Corequisite Challenge Procedure - Any student who does not meet a pre-requisite or co-requisite, or who is not permitted to enroll due to a limitation on enrollment but who provides satisfactory evidence may seek entry into the course as follows:

1. If space is available in a course when a student files a challenge to the pre-requisite or co-requisite, the District shall reserve a seat for the student and resolve the challenge within five (5) working days. If the challenge is upheld or the District fails to resolve the challenge within the five (5) working-day period, the student shall be allowed to enroll in the course.
2. If no space is available in the course when a challenge is filed, the challenge shall be resolved prior to the beginning of registration for the next term and, if the challenge is upheld, the student shall be permitted to enroll if space is available when the students registers for that subsequent term.

Students wishing to utilize the challenge procedure must contact Counseling and complete the required Matriculation Appeals Petition. Prerequisites and/or corequisites may be challenged based on the following criteria:

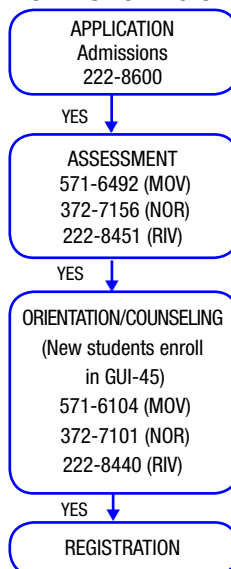
1. The pre-requisite or co-requisite has not been established in accordance with the District's process for establishing pre-requisites and co-requisites;
2. The pre-requisite or co-requisite is in violation of Title 5, Section 55003;
3. The pre-requisite or co-requisite is either unlawfully discriminatory or is being applied in an unlawfully discriminatory manner;
4. The student has the knowledge or ability to succeed in the course or program despite not meeting the pre-requisite or co-requisite;
5. The student will be subject to undue delay in attaining the goal of his or her educational plan because the pre-requisite or co-requisite course has not been made reasonably available or such other grounds for challenge as may be established by the Board;
6. The student seeks to enroll and has not been allowed to enroll due to a limitation on enrollment established for a course that involves intercollegiate competition or public performance, or one or more of the courses for which enrollment has been limited to a cohort of students;
7. The student seeks to enroll in a course that has a pre-requisite established to protect health and safety, and the student demonstrates that he or she does not pose a threat to himself or herself or others;

The student has the obligation to provide satisfactory evidence that the challenge should be upheld. However, where facts essential to a determination of whether the student's challenge should be upheld are or ought to be in the District's own records, then the District has the obligation to produce that information.

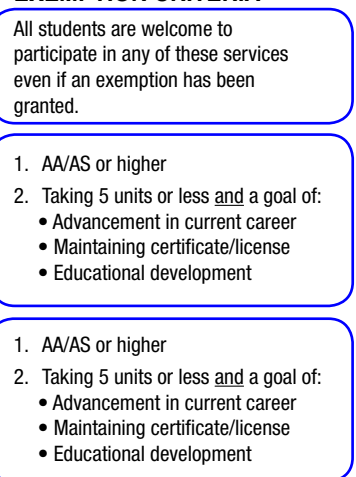
Unofficial transcripts may be submitted with the Matriculation Appeals Petition to temporarily validate a prerequisite. However, official transcripts must be received prior to registration for the next term for permanent validation.

## Registration Checklist -- New, Returning Students

### STEPS TO REGISTER



### EXEMPTION CRITERIA



# Tobacco & Drug Abuse Prevention Program~

## Statement of Philosophy and Purpose

It is the intention of the Riverside Community College District to provide an environment that maximizes academic achievement and personal growth. The District recognizes that alcohol, tobacco and other drug use/drug abuse poses a significant threat to the health, safety and well-being of users and the people around them. Substance abuse also interferes with academic, cocurricular and extracurricular interests and can lead to health, personal, social, economic and legal problems.

Alcohol and other drug abuse addiction or dependency is a behavioral/medical problem. Because the District's intent is to be helpful, not punitive, programs have been developed to deter alcohol and other drug abuse. First, education is provided. Second, a program of assistance and referral is available. Third, disciplinary procedures are applied to uphold the District policy regarding alcohol and other drug use and the Standards of Student Conduct as listed in the Student Handbook.

The District policy is that all use of alcohol, tobacco and other drugs is prohibited on the District property and at any college sponsored or related activity regardless of its location.

## Education

The Riverside Community College District offers a wide variety of educational opportunities to its students and the community which address alcohol, tobacco and other drug related issues. Information about courses is available in the college catalog, class schedule and through the Counseling Center.

Additional educational opportunities include awareness activities, conferences, workshops, films/videos and lectures, some of which are available at the Health Service Office at each college location.

## Assistance and Referral

Students can seek help through College Health Services. Health professionals provide assistance for students with alcohol, tobacco or drug related problems including crisis intervention, education and/or referral. Contact the Student Health Center at one of the following locations:

- Moreno Valley: 571-6103
- Norco: 372-7046
- Riverside City College: 222-8151

## Regulations for Policy 3230/4230/6230, Smoking/Non-Smoking

Smoking of any form of tobacco or non-tobacco products is prohibited on District grounds, in all District vehicles, at any activity or athletic event and on all property owned, leased, or rented by or from the District.

## Off-campus Services

### For off-campus services call:

Riverside County Substance Abuse Program .....	955-2105
24-hr Detox Line .....	955-2100
After-hours (5pm).....	1-800-499-3008

### For toll-free information call:

For a local Al-Anon (Inland Empire Central Office) ..	909-825-4700
Alcoholics Anonymous.....	909-825-4700
Assisted Recovery .....	1-800-527-5344
Assisted Recovery website .....	aca-usa.org
Cocaine Anonymous .....	951-359-3895
Cocaine/Substance-abuse hotline.....	1-800-662-HELP
National Council on Alcoholism.....	1-800-662-HELP

## Medical Emergencies:

Dial 911 for life threatening or serious conditions.

### Health Services available for enrolled students:

- First Aid/Emergency Care while on campus
- Physician/Nurse Practitioner visits by appointment
- Personal counseling — MFCC - by appointment
- Health education/counseling and literature
- Immunizations at low-cost student rate (Measles, Tetanus, Hep. A and B and TB testing)
- Laboratory testing (low-cost urinalysis and pregnancy)
- Community referrals
- Free vision and hearing screening
- Weight loss counseling
- Smoking cessation program
- Substance-abuse counseling
- Over-the-counter medication
- Peer Health Program

### For more information call:

Moreno Valley College (951) 571-6103
Norco College (951) 372-7046
Riverside City College (951) 222-8151

## AlertU - Know First!

- College emergency notification service
- SMS messages direct to your mobile phone
- AlertU gets you up-to-date fast
- Stay connected, stay safe
- AlertU is FREE!
- It's quick and easy!
- **Sign up today @ [www.rcc.edu/district/alertu.cfm](http://www.rcc.edu/district/alertu.cfm)**

# Student Support Services Available at RCCD~

## Telephone Numbers (Area Code 951)

### **Admissions and Records:**

Moreno Valley College .....	571-6101
Norco College .....	372-7003
Riverside City College .....	222-8600
Assessment .....	222-8451
ASRCC Moreno Valley .....	571-6105
ASRCC Norco .....	372-7007
ASRCC Riverside .....	222-8573
Bookstore .....	222-8140
Cal Works (Work Force Preparation) Moreno Valley .....	571-6154
Cal Works (Work Force Preparation) Riverside .....	222-8648
Career Center .....	222-8446

### **Auxiliary Business Center (College Bank)**

Cashier .....	222-8415
College Safety & Police ( <b>Campus Police</b> ) .....	222-8520

### **Counseling:**

Moreno Valley College .....	571-6104
Norco College .....	372-7001/7102
Riverside City College .....	222-8440
Disabled Student Programs & Services (DSPS) .....	222-8060
TDD .....	222-8061
EOPS .....	222-8045
Evaluations/Graduation Office .....	222-8610

Financial Services .....	222-8710
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### **Health Services:**

Moreno Valley College .....	571-6103
Norco College .....	372-7046
Riverside City College .....	222-8151
International Student Center .....	222-8160
Job Placement Center .....	222-8480
Open Campus/Community Education .....	222-8090
Student Accounts .....	222-8604
Student Activities Moreno Valley .....	571-6105
Student Activities Norco .....	372-7007
Student Activities Riverside .....	222-8570

### **Student Services:**

Moreno Valley College .....	571-6101
Norco College .....	372-7003/7004
Riverside City College .....	222-8700
Transcripts Office .....	222-8603
Transfer Center .....	222-8446
Tutorial Services .....	222-8170
Veterans' Assistance Moreno Valley .....	571-6102
Veterans' Assistance Norco .....	372-7002
Veterans' Assistance Riverside .....	222-8607

## Discounts, Benefits and Services Provided through your Student Service Fee~

The following programs are supported by the Student Services fee. Participation and membership in these categories are contingent on payment of this fee. Please note: this is not an inclusive list of activities.

### **Student Savings:**

Photo ID  
 Free Admission to Live Entertainment  
 Eligible to Participate in Student Government  
 Bookstore Discounts  
 Free Admission to Campus Music Concerts  
 Free Admission to Recognition Banquets (if being honored)  
 Discounts at Local Merchants  
 Free Barbecues and Food Giveaways  
 Representation by ASRCCD Membership  
 Free Admission to World Renown Speakers  
 Free Admission to Athletic Events  
 Discounts from Medieval Times, San Diego Zoo, and other Local California Attractions  
 Discount Tickets to Knott's Berry Farm, Universal Studios, Magic Mountain and Sea World  
 Discount tickets to Cinema Star

### **Services:**

Club/Organization Membership  
 Dance Theatre and Touring Company  
 Student Government  
 Cosmetology Completion Ceremonies  
 Student Scholarships from ASRCCD  
 Nursing Program Pinning Ceremonies  
 Organizational Conferences Funded by ASRCCD  
 Instrumental/Vocal Music Performance Groups  
 Marching Band  
 Membership in Multicultural Advisory Council  
 Student Emergency Academic Loans from ASRCCD  
 Athletic Teams  
 Field Trips—Use of College Vans



If you are not interested in these services or involved in the programs mentioned, a fee waiver may be obtained at Riverside City College in the Student Activities Office between 7:30 am-5 pm, Monday-Thursday and 7:30am-4pm on Friday, or in the Admissions Office when Student Activities office is closed. At Moreno Valley fee waivers are distributed from the Admissions Office; Student Activities Office hours are 8am-5pm Monday - Thursday, and 8am-4pm Friday. At Norco the waivers are available in the Financial Aid Office.

# Need Money for College? We Can Help~

The Riverside Community College District offers a variety of financial assistance programs for eligible students consisting of the following:

**Financial Aid Application Workshops** – Workshops are available to assist you with the FAFSA application. Please refer to our website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) for workshop dates, times and locations. For more information, please refer to the Consumer Guide available on the SFS website listed above. Questions may be directed via email to [studentfinancialservices@rcc.edu](mailto:studentfinancialservices@rcc.edu).

**Grants** (range from \$400-\$5350, subject to change) – Grants are financial assistance awarded to students based on financial need and do not require repayment if you successfully complete your courses. Grants consist of the Federal Pell Grant, the Federal Supplemental Educational Opportunity Grant (FSEOG), the Academic Competitiveness Grant (ACG) and the Cal Grant. The ACG grant is for students who are enrolled full time in their first and second academic years and have graduated from a rigorous high school program of study. Completing the FAFSA online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) is the basis for all the grants and loans listed below. Make sure to add RCCD Title IV school code #001270. The Cal Grant GPA Verification form and FAFSA must be completed by March 2nd of each year in order to apply for the Cal Grant program. Certain certificate or short term programs may not qualify for grant or loan assistance; please visit one of our SFS Academic Counselors to inquire about your program's eligibility. Remember, apply early!

**Board of Governors Fee Waiver** (waive fees from .5 units to maximum unit load) – The Board of Governors Fee Waiver (BOGW) is a state program which waives enrollment fees and reduces parking fees for the fall and spring semesters for qualified students who are California residents. To apply for the BOGW, complete the FAFSA at [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and list the RCCD Title IV school code #001270. Eligibility for the BOGW is determined automatically when the Student Financial Services office receives your FAFSA information from the Department of Education. The BOGW is valid for the entire academic year beginning with summer and ending with the following spring semester. The BOGW does not pay for books, student services or health fees, or additional class fees. If you are not a California resident, you may be eligible to apply for a non-resident tuition exemption through the AB540 program. See Admissions and Records for additional information or view our consumer guide online.

**Federal Work Study** (earn up to \$4000) – The Federal Work Study (FWS) Program offers students the opportunity to earn additional funding through part-time employment. It also allows students to gain work experience and pay for a portion of their educational expenses. All positions require that students maintain half-time enrollment and a minimum 2.0 CGPA. When eligible to work, your supervisors will contact you. To view available jobs or for more information on FWS, please view the Student Employment section.

**Scholarships** (range from \$50 - \$6000) – Students may utilize scholarships at RCCD in two ways: Scholarships from sources outside of RCCD or from scholarships offered through the RCCD Foundation. A list of scholarships available from outside sources, including free Internet scholarship search sites, is published throughout the year and is available at the Student Financial Services website at [www.rcc.edu/studentfinancialservices](http://www.rcc.edu/studentfinancialservices) and in the Student Financial Services office at all three college locations. When outside scholarship funds are received by RCCD, the student is notified by mail and must submit a Scholarship Action form in order to use the scholarship funds at RCCD. The RCCD Foundation scholarship brochure for continuing and transferring students is available during the fall semester with an application deadline in early December. Applicants chosen for RCCD scholarships are notified by May of each year. The scholarship funds for students continuing at RCCD are disbursed during the following fall and spring semesters upon verification of eligibility. The scholarship funds for students transferring to a university are disbursed to the transfer institution during the next fall semester. Transfer students must return the Transfer Notification form with the transfer institution information. RCCD Foundation Scholarship brochure and application for high school seniors who plan to attend RCCD are available during January and February of each year.

**Chafee Grant** (up to \$5000) – Are you or were you a foster youth between the age of 16-22 years old? You may be eligible for this grant. This grant awards up to \$5000 annually to eligible or current foster youths and does not have to be paid back. Applications can be found online at [www.chafee.csac.ca.gov](http://www.chafee.csac.ca.gov).

**Student Financial Services Counseling/Outreach** – If you would like assistance to apply for financial assistance, search for scholarships over the Internet, or meet with our Student Financial Services (SFS) Academic Counselors, please visit our office located at Riverside City College behind the Bradshaw Student Center. You may also visit the SFS Office at Moreno Valley and Norco to make appointments to meet with our SFS Academic Counselors.

**Loans** – Riverside Community College District (RCCD) strives to help students reach their educational goal with the least amount of student loan debt possible. RCCD participates in the Federal Family Education Loan (FFEL) program. We offer Subsidized and Unsubsidized FFEL Stafford loans to help students achieve their career goals. The loan applications are available during the fall and spring semesters in the SFS Office at each college location. FFEL loans must be repaid with interest and we encourage all students to exercise caution when borrowing any student educational loans. Federal Student Loans should be the last alternative to pay for a student's education, so plan ahead when determining the amount you request to borrow. Loan amounts are based on grade level, unmet financial need, annual and aggregate loan limits, loan history and satisfactory academic progress. Students applying for a loan are required to have a two year Student Educational Plan (SEP) on file with RCCD before applying for the loan and must be enrolled in 6 or more units on that SEP plan.

For specialized grants including Gear Up, Child Development Grant, SSS Grant, etc., please see any Student Financial Services Office for additional information or visit our consumer guide online.

If you are considered an out-of-state (or non-resident) student, the SFS Office may be able to assist you with your fees. Please visit the SFS Office and inquire about our non-resident deferment policy.

Not all RCCD courses are approved for financial assistance by the Department of Education. For a list of courses that are not approved to receive financial assistance, please visit the SFS Office.



# Parking @ RCCD~

*Listed below are some of the most frequently asked questions by students regarding the parking rules on campus. If your specific questions are not addressed, call 222-8521 or stop by the Safety & Police Parking Office located in Lot G, Lovekin Complex A-1. We are here to help you understand the rules you will have to follow should you choose to bring a motorized vehicle to campus.*

## **Q: The grace period is over and I still haven't received the parking permit I ordered. What should I do?**

**A:** Parking permits are mailed within 1-3 days after payment (weekends & holidays excluded). If you haven't received your parking permit in the mail by the time the grace period is over, please contact Parking Services to find out why it may have been delayed.

## **Q: What are the hours permits are required?**

**A:** Permits are required on all district property, Monday through Thursday from 7:00am-10:00pm, Friday 7:00am-4:00pm. RCCD ENFORCES ALL OTHER RULES OF THE CALIFORNIA VEHICLE CODE (i.e., posted time zones, red curbs, handicap spaces, expired registration, etc) 24 HOURS A DAY, 7 DAYS A WEEK. A parking permit is not required for the winter term so long as students park in student spaces.

## **Q: If I paid for a parking permit, I can park wherever I want, right?**

**A: NO!** Parking permits allow students to park on district property in student spaces. THEY DO NOT GUARANTEE A SPACE AND THE INABILITY TO LOCATE A LEGAL PARKING SPACE IS NOT A VALID JUSTIFICATION FOR THE VIOLATION OF DISTRICT PARKING REGULATIONS OR THE CALIFORNIA VEHICLE CODE. **YOUR PARKING PERMIT MUST BE PROPERLY DISPLAYED IN PLAIN, FULL VIEW, AND NUMBERS CLEARLY VISIBLE, ACCORDING TO THE INSTRUCTIONS ON THE PERMIT.**

## **Q: I only have a couple of classes a week. Can I just park in the neighborhood close to campus?**

**A: NO!!** There is no parking available to students in the neighborhood adjacent to the campus. There are heavy fines for students doing so, and you subject your vehicle to being towed away at your expense.

## **Q: So where can I park on campus if I choose not to purchase a semester parking permit?**

**A:** There are parking permit dispensers at each of the three RCCD college locations. The prices of the permits are: \$1 for two hours, \$2 for four hours and \$3 buys an all day permit. Semester permits are more economical and convenient for most students. It is your responsibility to have a valid parking permit properly displayed on your vehicle.

## **Q: I ride a motorcycle. Do I have to purchase a parking permit?**

**A:** Yes, if you plan to park on campus. Motorcycles are restricted to parking within designated spaces set aside on campus.

## **Q: What if I use a different car or forget my permit, can I just leave a note on the windshield stating so?**

**A:** NO. If you forget your permit, stop by or call the Safety & Police Parking Office at Riverside (951) 222-8171, Student Services at Norco (951) 372-7088, or Safety & Police at Moreno Valley (951) 571-6190. You will be required to supply your student ID number for verification that you have purchased a permit. You may receive only three (3) temporaries per semester.

## **Q: I have a disabled placard. Do I have to purchase a parking permit?**

**A:** YES. In addition to having a valid placard properly displayed or a license plate which signifies that you are disabled, your vehicle must display a current parking permit.

## **Q: If I lost my permit, can I get another one?**

**A:** No. Parking permits are personal property. You wouldn't leave money lying around your unopened vehicle, and your parking permit should be treated the same way. If your vehicle is a convertible, or you are somehow prevented from locking your vehicle, visit Parking Services after you purchase your permit. We will help you in finding a solution. If you lost your permit contact Parking Services for the procedures for replacing your permit.

## **Q: I got a parking citation. Now what do I do?**

**A:** No one enjoys getting a parking citation, but getting angry and rude will not make it go away. If you believe the citation was issued in error, you can contest the citation. Follow the directions on the back of the citation. You have twenty-one (21) calendar days from the date the citation was issued to do so. The appeal process is in accordance with California law.

## **Q: What happens if a citation is not paid?**

**A:** If a citation is not paid or appealed within twenty-one (21) calendar days from the date it was issued, the citation will increase. Further failure to adjudicate the citation will ultimately result in a Department of Motor Vehicles hold being placed on the vehicles registration, and can also initiate a California state tax lien to be placed on the registered owner of the vehicle in violation.

## **Q: Why is parking such a challenge?**

**A:** The first few weeks of a new semester are always the busiest. Students are still registering, paying fees, adding and dropping classes and buying parking permits. Riverside City College has a new multi-structured parking building on Magnolia Avenue that can be accessed from Magnolia or 15<sup>th</sup> Street. Additional parking is also available at 3<sup>rd</sup> and Magnolia/Market, Riverside. Find alternate transportation the first few weeks, i.e., walk, carpool with friends, take the bus, or ride a bicycle. Try searching for a parking space in the lower level of the Riverside campus first. **REMEMBER, YOU ARE RESPONSIBLE FOR FINDING LEGAL PARKING.**

*Department of Safety & Police Parking Services offers a variety of safety and basic services to the college community, and are available 24 hours a day, 7 days a week. Services include lockout service on non-automatic lock vehicles and jump-starts. Also available is an escort service to walk you to your vehicle in the evening. Program your cell phone with our dispatch center at (951) 222-8171. This number will work for all District properties.*

*If you need emergency services, each campus has several "Blue Light" emergency phones that will connect you directly to our 911 dispatch center. Please use these only in an emergency. You may also dial 911 from any campus inside desk telephone.*



# Career and Technical Certificates and Degrees~

PROGRAM	PROGRAM CODE	Locally Approved Certificates	State Approved Certificates	Associate Degree	Revenue	Norco	Moreno Valley	MV - Bar Clark
ADMINISTRATION OF JUSTICE	AS504/CE504		•	•	•	•	•	•
AOJ/Basic Correctional Deputy Academy	CE783	•						•
AOJ/Basic Public Safety Dispatch Course	CE784	•						•
Crime Scene Investigation	CE619	•			•	•		
Investigative Assistant	CE785	•			•	•		
Law Enforcement	AS563/CE563		•	•				•
Victim Services Aide	CE679				•			
AIR CONDITIONING AND REFRIGERATION	AS596/CE596		•	•	•			
APPLIED DIGITAL MEDIA AND PRINTING	AS653/CE653		•	•	•			
Basic Electronic Prepress	CE822	•			•			
Basic Graphic Design	CE823	•			•			
Basic Multimedia Design	CE821	•			•			
ARCHITECTURE	AS509/CE509		•	•		•		
Architectural Graphics	CE787	•				•		
ART								
Visual Communications-Animation	CE774	•			•			
Visual Communications-Illustration	CE825	•			•			
AUTOMOTIVE TECHNOLOGY								
Automotive Body Repair	AS511/CE511		•	•	•			
Automotive Trim and Upholstery	AS516/CE516		•	•	•			
Electrical	AS513/CE513		•	•	•			
Ford Specialty	AS519			•	•			
General Motors Specialty	AS583			•	•			
Mechanical	AS515/CE515		•	•	•			
Toyota	AS517/CE517		•	•	•			
BANK OPERATIONS	CE625	•			•			
BUSINESS ADMINISTRATION								
Accounting Concentration	AS523/CE523		•	•	•	•	•	
Banking and Finance Concentration	AS631/CE631		•	•	•			
General Business Concentration	AS524/CE524		•	•	•	•	•	
Human Resources Concentration	AS623/CE623		•	•	•	•		
Logistics Mgmt Concentration	AS580/CE580		•	•	•	•		
Management Concentration	AS521/CE521		•	•	•	•	•	
Marketing Concentration	AS525/CE525		•	•	•	•	•	
Real Estate Concentration	AS527/CE527		•	•	•	•	•	
Insurance	AS629/CE629		•	•	•			
International Business	CE627	•			•			
Operations and Production Mgt	CE833	•			•			
COMMUNITY INTERPRETATION	AS557/CE557		•	•			•	
COMPUTER APPLICATIONS & OFFICE TECHNOLOGY								
Administrative Office Professional	CE637	•			•	•		
Executive Office Management	AS639/CE639		•	•	•			
Executive Office Professional	CE635	•			•			
Legal Secretarial Studies	CE611	•			•			
Office Assistant	CE633	•			•	•		
Office Fast-Track	CE812				•	•		
Virtual Assistant	CE677	•			•			
COMPUTER INFORMATION SYSTEMS								
C++ Programming	CE803	•			•	•		
CISCO Networking	CE810	•			•			
Computer Applications	AS726/CE726		•	•	•	•	•	
Computer Programming	AS728/CE728		•	•	•	•	•	
E-Commerce	CE807	•			•			
Java Programming	CE809	•			•	•		

# Career and Technical Certificates and Degrees~

PROGRAM	PROGRAM CODE	Locally Approved Certificates	State Approved Certificates	Associate Degree	Riverside	Norco	Monterey Valley	IMV - Box Canyon
PC Publishing	CE815	•			•	•	•	
Relational Database Mgmt Tech	CE816	•			•			
Simulation and Gaming	AS739/CE739		•	•		•	•	
Systems Development	CE806	•			•	•		
Visual Basic Programming	CE817	•			•			
Webmaster	CE820	•			•	•	•	
CONSTRUCTION TECHNOLOGY	AS532/CE532		•	•		•		
COSMETOLOGY	AS534/CE534		•	•	•			
Cosmetology Business Admin- Entrepreneurial Concentration	AS537/CE537		•	•	•			
Cosmetology Business Admin- Mgmt and Supervision Concentration	AS535/CE535		•	•	•			
Cosmetology Instructor Training	CE675	•			•			
Esthetician	CE673	•			•			
CULINARY ARTS	AS561/CE561		•	•	•			
DENTAL ASSISTANT	AS621/CE621		•	•			•	
DENTAL HYGIENE	AS724			•			•	
DENTAL LABORATORY TECHNOLOGY	AS723/CE723		•	•			•	
DRAFTING TECHNOLOGY	AS539/CE539		•	•		•		
EARLY CHILDHOOD EDUCATION	AS544/CE544		•	•	•	•	•	
ECE / Asst Teacher	CE795	•			•	•	•	
Early Childhood Intervention Asst	AS601/CE601		•	•	•	•	•	
ECE / Twelve Core Units	CE797	•			•	•	•	
Infant and Toddler Specialization	CE681	•			•	•	•	
EDUCATION PARAPROFESSIONAL	AS603/CE603		•	•	•		•	
ELECTRONICS								
Analog and Digital Microelectronics	CE831	•				•		
Analog Electronics Technology	CE835	•				•		
Analog Electronics, Analysis and Documentation	CE834	•				•		
Digital Electronics Technology	CE837	•				•		
Digital Technology and Documentation	CE839	•				•		
Electronic Circuit Analysis	CE836	•				•		
Electronic Communications	CE838	•				•		
Electronics Computer Systems	AS545/CE545		•	•		•		
Electronics Documentation	CE844	•				•		
Electronics Technology	AS546/CE546		•	•		•		
General Electronics Core	CE847	•				•		
Microcomputer Technology	CE848	•				•		
Microprocessor Technology	CE845	•				•		
Wireless and Fiber-Optic Comm	CE846	•				•		
EMERGENCY MEDICAL SERVICES								
Emergency Medical Technician	CE801	•						•
Paramedic	AS585/CE585		•	•				•
ENGINEERING								
Engineering Graphics	CE796	•				•		
Engineering Technician	AS550/CE550		•	•		•		
Engineering Technology	AS551			•		•		
FILM, TELEVISION AND VIDEO								
Basic Television Production	CE842	•			•			
Production Specialist	AS641/CE641		•	•	•			
FIRE TECHNOLOGY	AS555/CE555		•	•				•
Firefighter Academy	AS669/CE669		•	•				•
Chief Officer	AS826/CE826		•	•				•
Fire Officer	AS827/CE827		•	•				•

# Career and Technical Certificates and Degrees~

PROGRAM	PROGRAM CODE	Locally Approved Certificates	State Approved Certificates	Associate Degree	Riverside	Norco	Moreno Valley	MV - Ben Clark
GEOGRAPHIC INFORMATION SYSTEMS	CE790	•				•		
Core Certificate in GIS Mapping	CE794	•				•		
HUMAN SERVICES	AS663/CE663		•	•			•	
Employment Support Specialization	CE802	•					•	
LOGISTICS MANAGEMENT	AS579/CE579		•	•		•		
MANUFACTURING TECHNOLOGY								
Automated Systems	AS732/CE732		•	•		•		
Automated Systems Technician	AS737/CE737		•	•		•		
Computer-Aided Production Tech	CE799	•				•		
MEDICAL ASSISTING								
Admin/Clinical Medical Assisting	AS718/CE718		•	•			•	
Medical Transcription	AS701/CE701		•	•			•	
MUSIC								
Jazz Performance	CE852	•			•			
MIDI	CE850	•			•			
Music Performance	CE851	•			•			
NURSING								
Critical Care Nurse	CE581	•			•			
Nursing Assistant	CE584	•			•			
Registered Nursing	AS586			•	•			
Vocational Nursing	AS588/CE588		•	•	•			
PARALEGAL STUDIES	AS591			•	•			
PHOTOGRAPHY	AS592/CE592		•	•	•			
PHYSICAL EDUCATION / EXERCISE, SPORT & WELLNESS								
Athletic Training	AS597/CE597		•	•	•			
Coaching	AS599/CE599		•	•	•			
Fitness Professions	AS595/CE595		•	•	•			
PHYSICIAN ASSISTANT	AS501/CE501		•	•			•	
RETAIL MANAGEMENT/WAFC	AS536/CE536		•	•	•	•		
SIGN LANGUAGE INTERPRETING	AS505/CE505		•	•	•			
WELDING TECHNOLOGY	AS606/CE606		•	•	•			

# Certificates and Degrees~

PROGRAM	PROGRAM CODE	Locally Approved Certificates	State Approved Certificates	Associate Degree	Riverside	Norco	Moreno Valley	MV - Ben Clark
AREA OF EMPHASIS								
Administration & Information Systems	AA494			•	•	•	•	
Communications, Media & Languages	AA495			•	•	•	•	
Fine & Applied Arts	AA496			•	•	•	•	
Humanities, Philosophy & Arts	AA497			•	•	•	•	
PE, Health & Wellness	AA498			•	•	•	•	
Social & Behavioral Studies	AA499			•	•	•	•	
Math & Science	AA493			•	•	•	•	
CERTIFICATES OF ACHIEVEMENT								
California State University General Ed	CE661		•		•	•	•	
Intersegmental General Education								
Transfer Curriculum IGETC-CSU	CE667		•		•	•	•	
Intersegmental General Education								
Transfer Curriculum IGETC-UC	CE668		•		•	•	•	

# Nondiscrimination, Commitment to Diversity & Prohibition of Harassment and Retaliation Policies~

**Board Policy 7100 Commitment to Diversity**  
**Board Policy 3410 Nondiscrimination**  
**Board Policy 3430 Prohibition of Harassment and Retaliation**

**To obtain a complete copy of the Board Policies mentioned above, please call the Diversity, Equity and Compliance Office: (951) 222-8039 or the Diversity and Human Resources Department: (951) 222-8595.**

## Commitment to Diversity

Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences, as well as our commonalities, promote integrity and resilience that prepares our students for the evolving and changing community we serve.

## Nondiscrimination

The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others': disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

## Prohibition of Harassment and Retaliation

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by State and Federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based upon an individual's actual or perceived association with others': ethnic group identification, national origin, religion, age, sex or gender, race, color, ancestry, sexual orientation, physical or mental disability, or any characteristic listed or defined in Section 11135 of the Government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

# Reporting Discrimination or Harassment

## Riverside Community College District • Diversity and Human Resources

The RCCD Diversity, Equity and Compliance office is available to assist students, faculty, staff and visitors with problems or questions regarding discrimination or harassment. For more information on reporting procedures or to download a copy of the required form to file a formal complaint, please visit our web site at: [www.rcc.edu](http://www.rcc.edu) or we may be reached by telephone at: (951) 222-8039.

### How to Report

If you experience or witness what you believe to be unlawful discrimination or harassment please document the following information:

- Date, time and location of the incident;
- Names and contact information for those involved and possible witnesses, if known;
- Detailed information on what occurred;
- Report your concerns and problems to the District by calling (951) 222-8039.

**Discrimination/Harassment** is contrary to the RCCD mission of higher education and is against the law. District policy prohibits any discriminatory practice that is based upon an individual's actual, perceived or association with others':

- Ethnic group identification
- National origin
- Religion
- Age
- Sex or Gender
- Race
- Color
- Ancestry
- Sexual Orientation
- Physical or Mental Disability
- *Or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.*

**Sexual Harassment** has no place in an academic or work setting. RCCD is committed to providing a positive and safe environment for all students, employees and visitors. The following is a partial list of prohibited activities that may be considered sexual harassment:

- Unwanted sexual advances;
- Offering employment or grade benefits in exchange for sexual favors;
- Actual or threatened retaliation for non-participation;
- Leering; making sexual gestures; or displaying sexually suggestive objects, pictures, cartoons, or posters, sexual comments including graphic comments about an individual's body;
- Making or using derogatory comments, epithets, slurs, or jokes;
- Sexually degrading words describing an individual; suggestive or obscene letters, notes, or invitations;
- Physical touching or assault, as well as impeding or blocking movements.

**Resolution** of complaints may be achieved by either *formal* or *informal* process. The choice of resolution process is determined by the individual raising the complaint. The purpose of the *informal* resolution process is to allow an individual who believes they have experienced discrimination or harassment to resolve the issue through a mediation process rather than the formal complaint process. Typically, the *informal* process is utilized when there is a simple misunderstanding or the individual seeks nothing more than a clarification of the misunderstanding or an apology from the other person and an assurance that the offending behavior will cease. Informal resolutions are to be reviewed by the Director of Diversity, Equity and Compliance. *Formal* complaints must be filed in writing using the required formal complaint form available on our web site, the State Chancellor's web site or in the Diversity and Human Resources department. If a *formal* complaint is filed, the District conducts an investigation within required timeframes according to policy and law. During the *formal* process the complainant will not be required to confront, or work out problems with, the person accused of unlawful conduct.

**Informal Resolutions** may be arranged by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039. Informal resolutions require written acknowledgement from the person raising the concern. Choosing the informal process does not hinder the right to file a formal complaint within the regulatory time period for formal complaints.

**Formal Complaints** may be filed by contacting the RCCD Diversity, Equity and Compliance office at (951) 222-8039 or the California Community Colleges Chancellor's Office at 1102 Q Street, Sacramento, CA 95811. Formal complaints must be submitted in writing on the required complaint form. Formal complaints may only be filed by one who alleges they have personally suffered unlawful discrimination/harassment or by one who has learned of such unlawful discrimination in their official capacity as a District faculty member or administrator.

The complaint form is available from the following web sites:

[www.rcc.edu/administration/hr/files/Discrim\\_Complaint\\_2006.pdf](http://www.rcc.edu/administration/hr/files/Discrim_Complaint_2006.pdf)  
[www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx](http://www.cccco.edu/OurAgency/Legal/Discrimination/tabid/294/Default.aspx)

Upon receipt of a completed complaint form, the District will conduct an investigation within the time period required by Board Policy and California Code of Regulations, Title 5, Section 59300. Both the complainant and person accused of the conduct will be notified of the investigative findings.

**Timeline for Filing a Complaint** in cases not involving employment discrimination/harassment is within one year of the last date the alleged conduct occurred. Complaints involving employment discrimination/harassment shall be filed within 180-calendar days of the last date the alleged conduct occurred. An extension may be available if knowledge of the facts of the alleged discrimination or violation occurs after the expiration date.

In cases *not involving* employment related discrimination/harassment, in addition to the State Chancellor's office cited above, individuals have the right to file a complaint with the following external agency:

U.S. Department of Education, Office for Civil Rights (OCR)

50 Beale Street, Suite 7200

San Francisco, CA 94105

(415) 486-5555

[www.ed.gov](http://www.ed.gov)

In any case *involving* employment related discrimination/harassment, individuals have the right to file a complaint with the following external agencies:

Department of Fair Employment and Housing (DFEH)

Santa Ana District Office

2101 East 4th Street, Suite 255-B

Santa Ana, CA 92705

(800) 884-1684

[www.dfeh.ca.gov/](http://www.dfeh.ca.gov/)

Equal Employment Opportunity Commission (EEOC)

555 West Beech Street, Suite 504

San Diego, CA 92101

(800) 669-4000

[www.eeoc.gov](http://www.eeoc.gov)

**Retaliation** for filing a discrimination/harassment complaint or referring a matter for investigation is unlawful.

**Confidentiality** is maintained to the extent possible by law.



Director, Diversity, Equity and Compliance  
Diversity and Human Resources  
Riverside Community College System Offices  
3845 Market Street  
Riverside, CA 92501  
(951) 222-8039  
[www.rcc.edu](http://www.rcc.edu)

U.S. Department of Education Office for Civil Rights (OCR)  
50 Beale St, Suite 7200  
San Francisco, CA 94105  
(415) 486-5555  
[www.ed.gov](http://www.ed.gov)

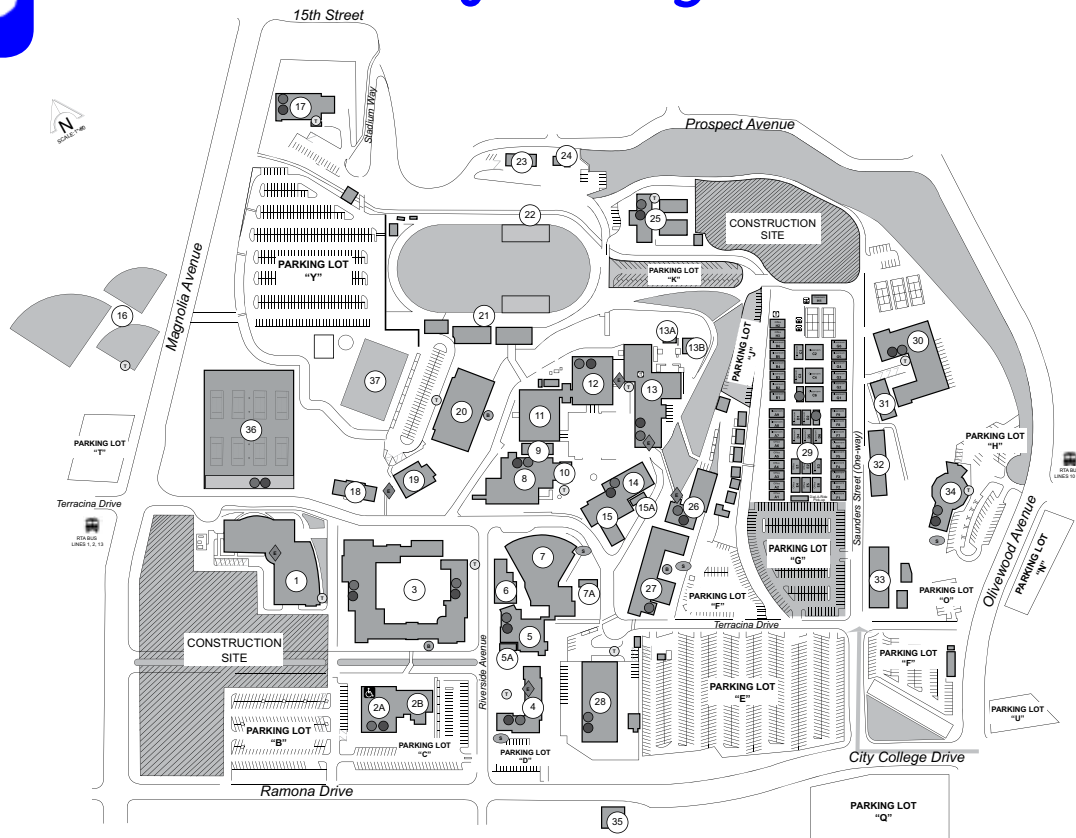
Department of Fair Employment and Housing (DFEH)  
Santa Ana District Office  
2101 East 4th Street, Suite 255-B  
Santa Ana, CA 92705  
(800) 884-1684 TTY (800) 700-2320  
[www.dfeh.ca.gov](http://www.dfeh.ca.gov)

Equal Employment Opportunity Commission (EEOC)  
555 West Beech Street, Suite 504  
San Diego, CA 92101  
(800) 669-4000  
[www.eeoc.gov](http://www.eeoc.gov)

State Chancellor's Office  
California Community Colleges (CCCCO)  
1102 Q Street  
Sacramento, CA 95811-6549  
(916) 445-4826  
[www.cccco.edu](http://www.cccco.edu)



# Riverside City College~



Updated 4/10

## UPPER CAMPUS

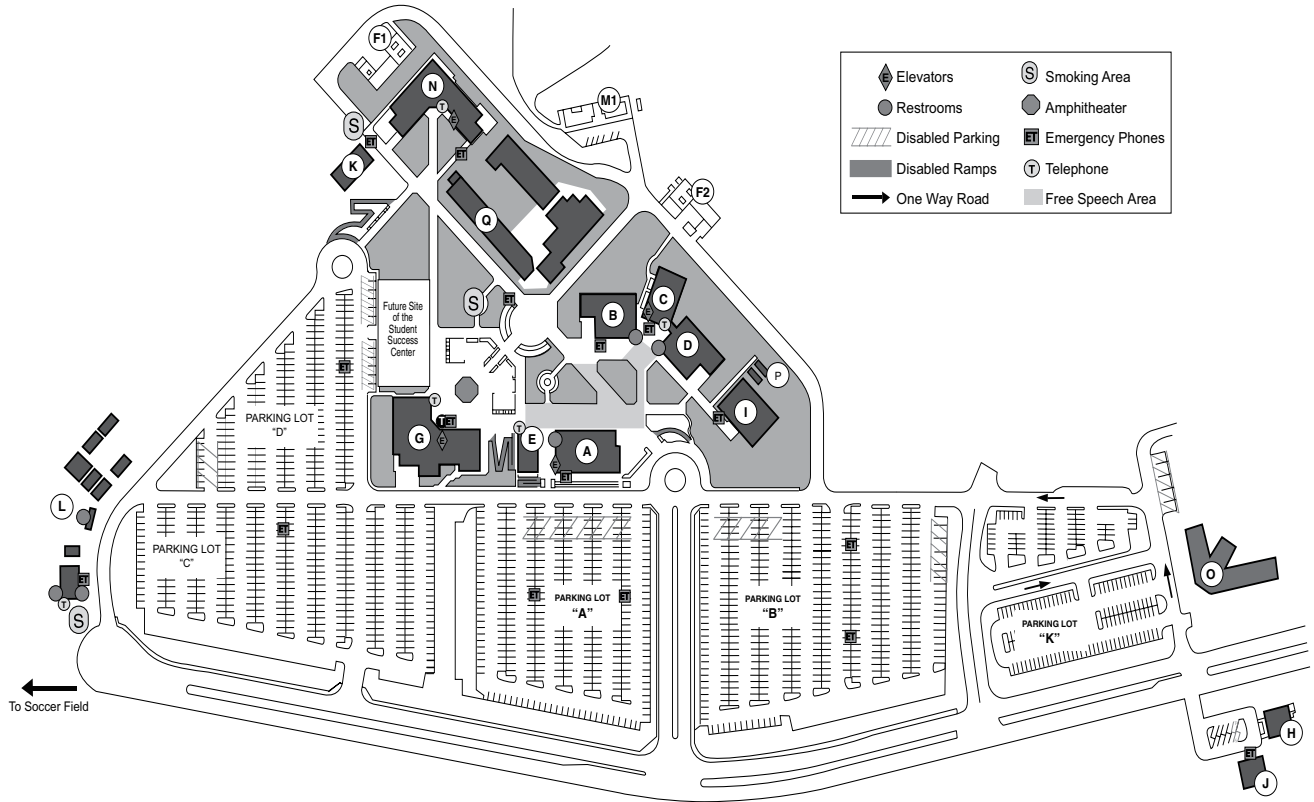
1. DIGITAL LIBRARY & LEARNING RESOURCE CENTER
  - Auditorium
  - Instructional Media Center
  - Tutorial Services
2. ADMINISTRATION (O.W. NOBLE)
  - Section A
    - Board Room
    - Disabled Services
    - Learning Disabilities Center
  - Section B
    - Academic Affairs
    - Academic Innovative Program
    - Dean of Instruction
    - Mailroom
    - President's Office
  - Title V
3. QUADRANGLE (ARTHUR G. PAUL)
  - Art Gallery
4. BUSINESS EDUCATION (ALAN D. PAUW)
5. MUSIC
- 5A. MUSIC ANNEX
6. MUSIC HALL (RICHARD M. STOVER)
7. LANDIS PERFORMING ARTS CENTER
- 7A. LANDIS ANNEX
8. MARTIN LUTHER KING, JR. HIGH TECH CENTER
  - Academic Labs
  - Faculty Innovation Center
  - Open Campus
9. ASSESSMENT CENTER
  - Viewpoints
10. PLANETARIUM (ROBERT T. DIXON)
11. PHYSICAL SCIENCES
12. LIFE SCIENCES

13. STUDENT CENTER (RALPH H. BRADSHAW)
  - Aguilar Patio
  - Auxiliary Business Services
  - Bookstore
  - Cafeteria/Food Services
  - Cashier & Student Accounts
  - Citrus Room
  - Extended Opportunities Programs & Services (E.O.P.S.)
  - Hall of Fame
  - Health Services
  - Heritage Room
  - Matriculation
  - Staff Dining Room
  - Student Services
  - Veterans' Services
- 13A. ASRCC STUDENT GOVERNMENT
- 13B. FINANCIAL AID ANNEX
14. STUDENT FINANCIAL SERVICES
  - Financial Aid
  - Information Services
15. ADMISSIONS & COUNSELING (CESAR E. CHAVEZ)
  - Admissions & Records
  - Career/Transfer
  - Counseling
  - Transcripts
- 15A. OUTREACH ANNEX
  - Wells Fargo

## LOWER CAMPUS

16. SPORTS COMPLEX (SAMUEL C. EVANS)
  - Baseball Field
  - Pony League Field (NATE DEFRANCISCO)
  - Softball Field (AB BROWN)
17. EARLY CHILDHOOD STUDIES
18. CERAMICS
19. ART
20. GYMNASIUM (ARTHUR N. WHELOCK)
  - Coaches' Office
  - Fitness Room
21. STADIUM (ARTHUR N. WHELOCK FIELD)
  - Locker Room
  - Weight Room
22. NATURE TRAIL (ARLENE & ROBERT F. RICHARD)
23. NORTH HALL
  - Finance & Accounting Services
  - Purchasing & Accounts Payable
24. COLLEGE HOUSE
  - Administration & Finance
  - Risk Management
25. POOL (CUTTER)
26. TECHNOLOGY B
  - Community Education
  - International Students Center/WAC
  - RCCD Printing & Graphics Center
27. TECHNOLOGY A
  - Air Conditioning & Refrigeration
  - Welding
28. AUTOMOTIVE TECHNOLOGY
29. LOVEKIN COMPLEX
  - Athletics (H1)
  - CTA & Academic Senate (E4)
  - International Students (A3)
  - Karate/Yoga (A8)
  - Marching Tigers (C6)
  - Photo Lab & Studio (G1, G2)
  - Police (A1, A2)
  - Student Job Placement & Employment Services (F2)
  - Teacher Prep (F1)
  - Upward Bound (A4)
  - Workforce Preparation (E5, E6, F2)
30. GYMNASIUM (CATHERINE S. HUNTLEY)
  - Band
  - PE/Cheer
  - Dance
31. PILATES STUDIO (ELEANOR H. CRABTREE)
32. WAREHOUSE
33. MAINTENANCE & OPERATIONS
  - Facilities
34. COSMETOLOGY
35. ALUMNI HOUSE - 3564 RAMONA DRIVE
  - Foundation
36. PARKING STRUCTURE (FRAN BUSHMAN)
  - Tennis Courts
37. PRACTICE FIELD

- Restrooms
- Handicap Restrooms
- Telephones
- Elevators
- Handicap Parking
- RTA Bus Lines
- Bike Racks
- Pay Parking
- Emergency Telephones
- Free Speech Area



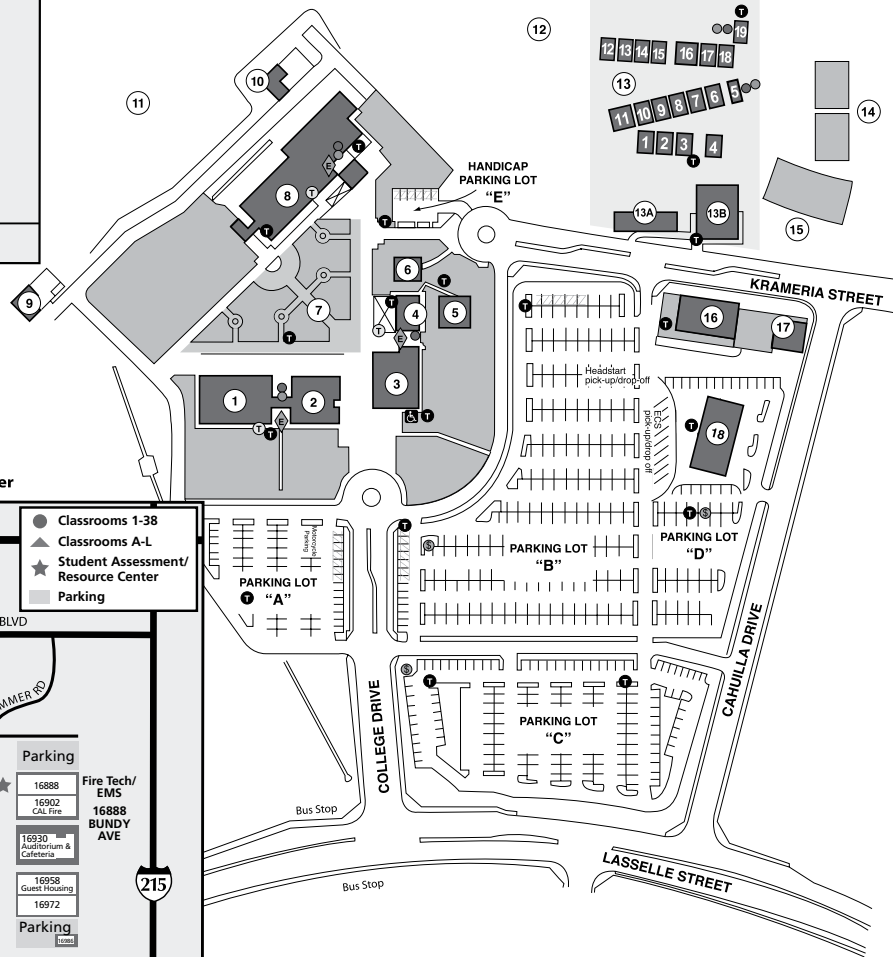
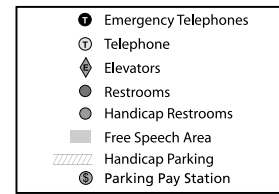
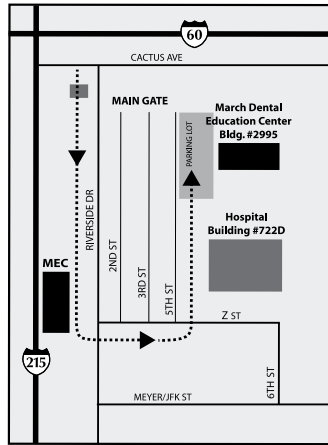
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|-------------------------------------|--|
| A Student Services - (SSV)          | J Early Childhood Education Center - (ECEN)              |
| B Science & Technology - (ST)       | K Center for Applied and Competitive Technologies (CACT) |
| C Theater - (THTR)                  | L West End Quad - (WEQ)                                  |
| D Humanities - (HUM)                | M1 Facilities  |
| E The Corral                        | N Applied Technology - (ATEC)                            |
| F Central Plants                    | O JFK Middle College High School - (JFK)                 |
| G Wilfred J. Airey Library - (LIBR) | P Portables A & B  |
| H Head Start                        | Q Industrial Technology (IT)                             |
| I Bookstore                         |  |

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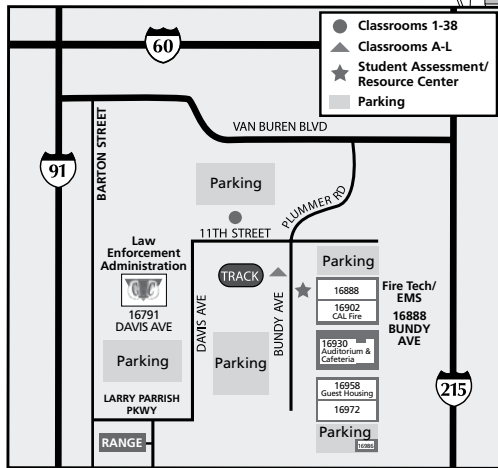


# Moreno Valley College~

## March Education Center (MEC)



## Ben Clark Public Safety Training Center



- |   |  |   |  |
|---|--|---|--|
| 1. <b>LIBRARY</b><br>IMC Office<br>KRCC TV, Channel 17<br>Middle College High School Office<br>Tutorial Services  | 4. <b>LIONS' DEN</b>   | 9. <b>PHASE I MECHANICAL BUILDING</b>   | 13A. <b>PSC WAREHOUSE</b><br>Campus Police<br>Facilities Office<br>Mailroom  |
| 2. <b>STUDENT SERVICES</b><br>Admissions<br>Assessment and Placement Testing<br>Career and Transfer Center<br>Counseling<br>Dean of Student Services<br>E.O.P.S.<br>Financial Services<br>Job Placement<br>Matriculation<br>Puate Program | 5. <b>STUDENT ACTIVITIES CENTER</b><br>ASRCC Student Government<br>Outreach  | 10. <b>PHASE II MECHANICAL BUILDING</b>   | 13B. <b>PSC MULTIPURPOSE BUILDING</b>  |
| 3. <b>SCIENCE AND TECHNOLOGY</b><br>Computer Lab<br>Disabled Student Program and Services<br>Science Labs   | 6. <b>BOOKSTORE</b>  | 11. <b>EDMUND C. JAEGER DESERT INSTITUTE</b>  | 14. <b>SPORTS FIELDS</b>   |
|   | 7. <b>JOHN M. COUDURES, JR. PLAZA</b>  | 12. <b>CROSS COUNTRY TRACK</b>  | 15. <b>COLLEGE PARK</b>  |
|   | 8. <b>HUMANITIES</b><br>Dean of Instruction<br>Academic Departments:<br>• Mathematics, Sciences, and Physical Education<br>• Communications<br>• Humanities and Social Sciences<br>• Business and Computer Information Systems<br>Writing and Reading Center<br>Language Lab<br>Math Lab<br>Workforce Prep | 13. <b>PARKSIDE COMPLEX (PSC)</b><br>1-2 Faculty Offices<br>3-4 Classrooms<br>5 Restrooms<br>6 Health Services<br>7-10 Classrooms<br>11 Title V Office/Center for Faculty Development<br>12-14 Classrooms<br>15 Dean of Health Science Programs/Faculty Offices<br>16-18 Classrooms<br>19 Restrooms | 16. <b>ADMINISTRATION ANNEX</b><br>President and Vice President offices<br>17. <b>HEADSTART</b><br>18. <b>EARLY CHILDHOOD EDUCATION CENTER</b> |

# Notes

