

ACADEMIC RENEWAL WITHOUT COURSE REPETITION

Name (Last, First): \_\_\_\_\_ RCCD Student ID # or SSN # \_\_\_\_\_

Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Former Name: \_\_\_\_\_

The academic renewal procedure will permit previously recorded substandard course work, which is not reflective of a student's demonstrated ability, to be eliminated in calculating the Riverside Community College District's cumulative grade point average. Only the following grades qualify: D, F, FW, NP, or NC. Courses repeated for grade improvement are not eligible as the substandard grade has already been disregarded in the calculation of cumulative grade point average. The guidelines for academic renewal are as follows:

- 1. A student may request academic renewal for not more than 24 units which are not reflective of a student's present ability and level of performance.
2. At least 12 months and 18 units of college work with a grade point average of 2.0 must have been completed at any accredited college or university subsequent to the term(s) to be disregarded in calculating the GPA obtained at RCCD. If using coursework from another college or university, an official transcript is required.
3. If and when the petition is granted, the student's permanent record will be annotated so that it is evident the units for substandard work, taken during the terms to be renewed will not be calculated into the GPA and will not apply towards graduation or other unit commitments. However, all work will remain on the permanent record to ensure a true and complete academic history.

\*\*Academic Renewal does not change Financial Aid satisfactory academic progress (SAP) standards or policies.

- 4. A student may be granted academic renewal only once. (Basic Skills Grade Alleviation does not count against the one time.)
5. A student may repeat work taken during academic renewal terms only if such repetition is necessary to allow normal progression toward an acceptable educational objective.
6. Basic Skills Grade Alleviation. A student can seek grade alleviation without course repetition for courses no longer offered when substandard work occurred in a basic skills English, Math, or ESL course that is part of a basic skills sequence leading to transfer level English or math. Once a student has successfully passed the transfer level course, regardless of the overall academic record since the term in which the D, F, FW, NP, or NC was earned, the student qualifies for Basic Skills Grade Alleviation.

COURSES TO BE REVIEWED FOR ELIMINATION FROM CUMULATIVE GPA

Check all that apply: Academic Renewal [ ] Basic Skills Grade Alleviation [ ]

List courses and terms to be reviewed for alleviation: \_\_\_\_\_

If using coursework from another college/university to meet 18-unit requirement, please list name of institution here:

\*Transcripts must be previously submitted or submitted at the time of Academic Renewal to RCCD or Academic Renewal will be cancelled, and student will need to resubmit.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OFFICE USE ONLY

- \_\_\_\_\_ Twelve months and 18 units completed at any accredited college or university subsequent to the substandard terms.
\_\_\_\_\_ GPA of 2.0 and 18 units completed at any accredited college or university subsequent to the substandard terms.
\_\_\_\_\_ Academic Renewal approved and processed once previously.
\_\_\_\_\_ Student qualifies for Basic Skills Grade Alleviation which will not count against the one-time Academic Renewal.

[ ] Approved [ ] Denied Comments: \_\_\_\_\_

RCCD Cumulative GPA Prior to Academic Renewal: \_\_\_\_\_ New GPA: \_\_\_\_\_

Completed by Evaluator - Admissions/Enrollment Services: \_\_\_\_\_ Date: \_\_\_\_\_