DEMystifying the TIMESHEET

Presented by:
Khaled Khalil, Payroll Manager
Art Alcaraz, Director, Diversity and Human Resources

When: Wednesday, May 22, 2013
Where: Library 241
Time: 12:00—1:00 p.m.

Please rsvp to Leslie Salas at leslie.salas@mvc.edu

This session will provide valuable information related to payroll and contract provisions for permanent part time employees and will answer many of your questions. Come join us for an informative session related to timecards and proper methodology for recording payroll provisions.

Need some clarity on timesheet and payroll applications?

Ever wonder how to complete timesheets given the various employee groups you have to report attendance for?

Ever get challenged by how the provisions related to part time staff should be recorded on timecards?

Ever get confused by the layout of the timecard?