Call to Order:

I. Roll Call: Eugenia Vincent, Michael Paul Wong, Sgt. Tom Shenton, Dan Casella, Ann Yoshinaga, Julio Gonzalez, Angela Boland, Nicole Smith, Sue Tarcon

II. Approval of Agenda

III. Approval of Minutes: March and April minutes pending Leslie’s completion.

IV. Old Business:
   1) CIRT selfie update

VI. New Business:
   1) Student of Concern review
   2) Consider revision of current website availability and reporting system
      a. Incident Report form revision
      b. Revisit intranet options as depository for communications
      c. Maxient discussion
   3) CIRT website update
      a. Contact Info updated
      b. FAQs added
      c. Resources added

VII. Other: Sue to provide resources, procedures, guidelines, rubric and reference booklet to newer members. Revised/updated booklet ordered/receipt pending.

VIII. Adjournment:

Next Meeting: CIRT meetings are held on the 3rd Thursday of each month in H-234 at from 11:00am-12noon.