



**Section VII**  
**FACULTY**



*Each year, the Academic Senate and faculty of RCCD select an educator from their ranks to address the college community. This is one of the highest honors the faculty at RCCD can bestow on a colleague to recognize an individual's outstanding teaching skills and contributions to the District and its students. The 51<sup>st</sup> Distinguished Faculty Lecturer is*

**DR. SUSAN R. MILLS**  
**PROFESSOR**  
**MATHEMATICS**

Susan R. Mills is a professor of Mathematics at Riverside City College and currently serves as department chair of Mathematics and college assessment coordinator. She began her teaching career at RCC as a part-time faculty in spring 1991 and was hired as a full-time faculty member in fall 1991. Prior to her teaching career, she worked as a software engineer for TRW in San Bernardino, and for Digital Equipment Corporation in Geneva, Switzerland. She holds a B.S. in Mathematics from the University of North Carolina, Chapel Hill, and a M.S. in Applied Mathematics from the University of California, Riverside. She earned a Ph.D. in Education from Claremont Graduate University in 1999, where she was the recipient in 1997 of the Winifred Hausam

– Helen Fisk Award, the highest honor Claremont Graduate University faculty can confer on a student of higher education.

Susan has served the College in numerous ways. She has held the positions of chair and assistant chair of the Mathematics Department and is a long-standing member of the Assessment, Program Review, and Strategic Planning Committees. She was faculty co-chair for the 2007 Accreditation Self-Study. From 2004-05 she ventured into administration, serving as associate vice president for Institutional Effectiveness.

Her professional interests include exploring ways to help students better learn mathematics, math anxiety, diversity issues in mathematics education, and the assessment of learning.

Susan is the proud wife of Brendan O'Neill and mother of Rosemary and Samuel. When not teaching, she enjoys spending time with her family in Lake Tahoe.

**FACULTY COMMENCEMENT SPEAKER 2011****MARK CARPENTER**

Tens of thousands of brain cells ago, I was a bright, young student at Cal Berkeley. Being bright does not save one from cluelessness. Tired of being a student, wanting my ‘real’ life to begin, I enlisted in the military and was sent to war. From this I learned tolerance for people who make Big Mistakes.

It can be more than a little mind-blowing to find yourself too far from home, simultaneously hungry, scared, hurt, cold, hunted, and alone. I couldn’t believe war would be the choice of a sentient species. Surely, people must not know what war is really like. Surely, once they did, other choices would be made.

You laugh. I almost do, too, now. But it motivated my first degree in Communications. Unfortunately, the surety of knowledge I wanted to communicate was more visceral than communication technologies were able to convey.

So I turned to government, returned to school, and earned my first graduate degree (in Public Administration). But government is pre-occupied with issues that have

imminent local and global importance, such as trash collection, jobs, the economy, and unsecured nuclear, biological and chemical (NBC) weapons of mass destruction. I worked for the Department of Defense as an information specialist. This was back in the days when it was called CBR (Chemical-Biological-Radiological) warfare. I was one of the guys in the mountain, computing kill-radiuses for various CBR scenarios; communicating with other similarly interred folks via the new ARPA-net (Advanced Research Projects Agency network). The ARPA-net became the DARPA-net (Defense Advanced Research Projects Agency network) and later became the Internet, and the model for my first dissertation topic in Education: The identification of the precursors and collaborations that would be necessary to construct internationally-accessible global learning areas in virtual reality. This was turned down as there was “no faculty able to adjudicate the quality of my work.” In the decade before the decade before last, the topic was nearly unrecognizable to an institution dedicated to producing competent teachers and administrators for status-quo schools, colleges and universities. Pointing out that the dissertation committee’s logic seemed to value their status hierarchy over progress in the field, I offered another topic, which the committee’s action had suddenly made even more relevant: Can truly creative alternatives to current institutional functioning be pursued--or even tolerated--within the current institution?

Mostly, the answer turns out to be no, at least as far as the formal organization is concerned. Fortunately, there is the informal organization, made up of people, not just job descriptions. People can be holistic, responsive to emergent realities that institutions may not have been designed to address.

And that brings us more or less up to the present, where those of us within the institution are trying to make it work better for the students, whose job in turn will be expanding the educational mission and making it work better for the world.

Acknowledging that the quality of an instructional program is dependent largely upon the quality of the faculty, Riverside Community College District endeavors to maintain a teaching staff which is among the finest in California.

## MORENO VALLEY COLLEGE FACULTY

- AMEZQUITA, ANNA MARIE** Associate Professor,  
English  
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- BACIUNA, NICOLAE** Assistant Professor,  
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- BALENT, AMY E.** Associate Professor,  
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- BANKS, JAMES** Associate Professor,  
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- BARBOZA, MATTHEW M.** Associate Professor,  
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- BECKSTROM, DOUGLAS A.** Associate Professor,  
Dental Technology  
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- BHATTACHARYA, DEBADARSHI (Dipen)** Associate Professor,  
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- BIANCARDI, FABIAN A.** Associate Professor,  
Political Science  
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- BRIGGS, CORDELLA.** Dean,  
Public Safety Education and Training  
Associate Professor, English  
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- CHI, WINSTON** Assistant Professor,  
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- CLARK, DANIEL H.** Professor,  
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- CONRAD, DIANE M.** Associate Professor,  
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**Section VIII**  
**DISTRICT**

**RCCD****RIVERSIDE COMMUNITY  
COLLEGE DISTRICT**

MORENO VALLEY COLLEGE | NORCO COLLEGE | RIVERSIDE CITY COLLEGE

**Moreno Valley College**

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Academic Affairs . . . . .	571-6351	Counseling . . . . .	571-6104	Instructional Media Center . . . . .	571-6201
Academic Departments:		Dean of Health Sciences . . . . .	571-6292	Job Placement . . . . .	571-6414
Business, and Information Technology		Dean of Instruction . . . . .	571-6165	KRCC TV, Channel 17 . . . . .	571-6100 x 4317
Systems . . . . .	571-6125	Dean of Public Safety Education		Law Enforcement Programs . . . . .	571-6316
Communications . . . . .	571-6325	and Training . . . . .	571-6320	Library . . . . .	571-6111
Health, Human, and		Dean of Student Services . . . . .	571-6137	Mailroom . . . . .	571-6145
Public Services . . . . .	571-6251	Dental Hygiene/Assisting Program . . . . .	571-6433	Math Lab . . . . .	571-6232
Humanities and		Dental Tech Program . . . . .	571-6440	Matriculation . . . . .	571-6131
Social Sciences . . . . .	571-6134	Disabled Student Program		Middle College High School . . . . .	571-6463
Mathematics, Sciences and		and Services . . . . .	571-6138	Outreach . . . . .	571-6236
Physical Education . . . . .	571-6125	Extended Opportunity		Physician Assistant Program . . . . .	571-6166
Public Safety Education and		Programs and Services . . . . .	571-6253	Police Dispatch . . . . .	222-8171
Training . . . . .	571-6317	Early Childhood Education		President's Office . . . . .	571-6161
Admissions . . . . .	571-6101	Center . . . . .	571-6214	Puente Program . . . . .	571-6240
ASRCC Student Government . . . . .	571-6105	Emergency Medical Services . . . . .	571-6395	Title V Office . . . . .	571-6260
Assessment and Placement Testing . . . . .	571-6492	Facilities Office . . . . .	571-6113	Tutorial Services . . . . .	571-6167
Bookstore . . . . .	571-6107	Financial Services . . . . .	571-6139	Web Development . . . . .	571-6380
Business Services . . . . .	571-6342	Fire Technology . . . . .	571-6197	Workforce Preparation . . . . .	571-6154
Career and Transfer Center . . . . .	571-6205	Health Services . . . . .	571-6103	Writing and Reading Center . . . . .	571-6128
College Police . . . . .	571-6190	Information Services . . . . .	571-6116		
Computer Lab . . . . .	571-6127	Institutional Research and Assessment	571-6388		

**Norco College**

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Academic Departments		College Police . . . . .	372-7088	Outreach . . . . .	372-7052
Art and Humanities . . . . .	372-7076	24 Hour Dispatch Center . . . . .	222-8171	Student Activities . . . . .	372-7007
Business, Engineering and Information		College Receptionist . . . . .	372-7044	Student Employment . . . . .	372-7190
Technologies . . . . .	372-7076	Counseling . . . . .	372-7101	Student Financial Services . . . . .	372-7009
Communications . . . . .	372-7067	Dean of Instruction . . . . .	372-7018	Talented Tenth . . . . .	372-7148
Mathematics and Sciences . . . . .	372-7079	Dean of Student Services . . . . .	372-7081	Title V, Hispanic Serving	
Social and Behavioral Sciences . . . . .	372-7076	Disabled Student Services . . . . .	372-7070	Institution . . . . .	739-7800
World Languages . . . . .	372-7076	Early Childhood Education . . . . .	739-0068	Trio Programs	
Admissions and Records . . . . .	372-7003	Extended Opportunity		Student Support Services . . . . .	372-7155
Assessment Center . . . . .	372-7156	Programs and Services . . . . .	372-7128	Upward Bound . . . . .	372-7149
Bookstore . . . . .	372-7085	Health Services . . . . .	372-7046	Tutorial . . . . .	372-7143
Career / Transfer / Job Placement . . . . .	372-7043	Library/Learning Resources . . . . .	372-7019	Writing and Reading Center	372-7000 x 4545

**Riverside City College**

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Admissions and Records . . . . .	222-8600	Disabled -Student Services . . . . .	222-8060	Career and Technical Education . . . . .	222-8131
Applied Technology . . . . .	222-8491	Diversity and Equity Compliance . . . . .	222-8435	Open Campus . . . . .	www.opencampus.com
Art . . . . .	222-8395	Early Childhood Education . . . . .	222-8068	Outreach . . . . .	222-8574
Art Gallery . . . . .	222-8358	Extended Opportunity		Performance Riverside . . . . .	222-8100
Athletics . . . . .	222-8892	Programs and Services . . . . .	222-8045	Senior Citizen Education . . . . .	222-8090
Bookstore . . . . .	222-8140	Health Services . . . . .	222-8151	Student Activities . . . . .	222-8570
Business Administration . . . . .	222-8550	Human Resources . . . . .	222-8588	Student Financial Services . . . . .	222-8710
College Police . . . . .	222-8520	Information Systems and		Transcript Office . . . . .	222-8603
24 Hour Dispatch Center . . . . .	222-8171	Technology . . . . .	222-8556	Transfer Center . . . . .	222-8446
Parking Control (Citations) . . . . .	222-8520/21	International Student Center . . . . .	222-8160	Tutorial . . . . .	222-8168
Community Education . . . . .	222-8090	Library/Learning Resources . . . . .	222-8560	Veterans Office . . . . .	222-8602
Cosmetology . . . . .	222-8181	Math Learning Center . . . . .	222-8000 x 4100	Writing and Reading Center . . . . .	222-8632
Counseling . . . . .	222-8440	Nursing, School of . . . . .	222-8405	Workforce Preparation . . . . .	222-8648



## RIVERSIDE COMMUNITY COLLEGE DISTRICT ADMINISTRATION

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Mr. Jim Parsons  
Associate Vice Chancellor, Strategic Communications and Relations

Mr. Orin Williams  
Associate Vice Chancellor, Facilities Planning and Development



**Dr. Gregory Gray**

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### OFFICE OF THE VICE CHANCELLOR, DIVERSITY AND HUMAN RESOURCES

Ms. Melissa Kane  
Vice Chancellor, Diversity and Human Resources

### DISTRICT CURRICULUM COMMITTEE

Dr. Richard Mahon  
District Curriculum Chair  
Riverside Curriculum Committee Chair

Ms. Natalie Hannum  
Committee Member  
Moreno Valley Curriculum Committee Chair

Mr. Peter Boelman  
Committee Member  
Norco Curriculum Committee Chair

Ms. Sylvia Thomas  
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Mr. Chip Herzig  
Committee Member\*  
CurricUNET Liason

Ms. Toni Van Buhler  
Committee Secretary\*

Ms. Naomi Foley  
Committee Clerk\*

\*Non-voting member

## RIVERSIDE COMMUNITY COLLEGE DISTRICT

Riverside Community College District is dedicated to the success of our students and to the development of the communities we serve. To advance this mission, our colleges and learning centers provide educational and student services to meet the needs and expectations of their unique communities of learners. To support this mission, District Offices provide our colleges with central services and leadership in the areas of advocacy, resource development, and planning.

### RCCD GOALS — 2005-2015

Improve student retention and success by strengthening certificate, degree, and transfer programs and by establishing new programs and course sequences that lead students to opportunities for transfer education and career preparation.

Ensure that the resources of the district support an effective learning process and ensure accountability by measuring and reporting on institutional effectiveness.

Utilize advances in information technologies to improve effectiveness of instruction, services, and administration.

Improve the capability for economic development and community services by strengthening partnerships with other educational institutions, business, labor, and government to enhance seamless educational opportunity and continuity for students.

Tailor programs and services to meet the needs of the students and communities served by the three-college District.

Increase the college-going rate in the area by reaching out to underrepresented and underserved populations and designing programs, services, and approaches relevant to the diverse segments of the community.

### OUR RCCD VISION AND VALUES

Historically the Riverside Community College District has pursued fulfillment of the Mission Statement and the Trustee-adopted Goals by affirming its vision and values:

#### OUR VISION

The Riverside Community College District is committed to exceeding the expectations of students, community, faculty, and staff by providing and expanding opportunities for learning, personal enrichment, and community development.

#### VALUES

**Recognition for Our Heritage of Excellence:** We embrace the District's rich tradition of excellence and innovation in upholding the highest standard of quality for the services we provide to our students and communities. We are bound together to further our traditions and to build for the future on the foundations of the past.

**Passion for Learning:** We believe in teaching excellence and student centered decision making. We value a learning environment in which staff and students find enrichment in their work and achievements.

**Respect for Collegiality:** We recognize the pursuit of learning takes the contributions of the entire district community, as well as the participation of the broader community. We believe in collegial dialogue that leads to participatory decision making.

**Appreciation of Diversity:** We believe in the dignity of all individuals, in fair and equitable treatment, and in equal opportunity. We value the richness and interplay of differences. We promote inclusiveness, openness, and respect to differing viewpoints.

**Dedication to Integrity:** We are committed to honesty, mutual respect, fairness, empathy, and high ethical standards. We demonstrate integrity and honesty in action and word as stewards for our human, financial, physical, and environmental resources.

**Commitment to Community Building:** We believe the District is an integral part of the social and economic development of our region, preparing individuals to better serve the community. We believe in a community-minded approach that embraces open communication, caring, cooperation, transparency, and shared governance.

**Commitment to Accountability:** We strive to be accountable to our students and community constituents and to use quantitative and qualitative data to drive our planning discussions and decisions. We embrace the assessment of learning outcomes and the continuous improvement of instruction.

### RCCD FUNCTIONS

#### TRANSFER OR LOWER DIVISION EDUCATION

**Goal:** Many students attending the colleges of Riverside Community College District desire the Baccalaureate Degree. Accordingly, the district is committed to providing transfer and lower division education to qualified students.

**Objective:** The colleges provide courses which parallel those of the lower division of the California State University system, the University of California, and of private universities so that qualified students may transfer to four-year public or private institutions.

#### CAREER AND TECHNICAL EDUCATION

**Goal:** Occupational programs, through an advisory process, respond to the changing needs of our communities' labor market to provide a skilled workforce for business and industry including public and private sectors.

**Objective:** At the colleges, occupational skills training provides specialized occupational programs that lead individuals either directly to employment or allows for employed individuals to update their skills and knowledge so that they may proceed further in their career endeavors.

#### REMEDIAL OR DEVELOPMENTAL EDUCATION

**Goal:** The diverse levels of students' skills demand that the colleges provide students with support services to assist them in acquiring those skills that are prerequisite to success in college.

**Objective:** The colleges provide courses in the use of basic learning skills at levels appropriate to those students who must remedy deficiencies. The colleges provide for preassessment, advisement, and specialized programs.

#### COMMUNITY EDUCATION

**Goal:** Riverside Community College District seeks to provide a variety of informational, recreational, and skill building opportunities responsive to community needs. Community Education is a self-supporting entity of the college not funded by tax payer dollars. Classes and programs are not-for-credit.

**Objective:** Community Education offers professional and personal development classes, and recreational classes for district residents of all ages.

## CUSTOMIZED TRAINING

**Goal:** Riverside Community College District seeks to provide a variety of training and consulting opportunities for local business and industry.

**Objective:** The district offers a variety of customized workshops, seminars, needs assessments, consulting, coaching, pre-employment assessments, and credit and not-for-credit services which are designed to meet the needs of individual businesses.

## STUDENT SERVICES

**Goal:** Recognizing the need for a comprehensive learning experience for students, the colleges provide a wide variety of nonclassroom experiences and services which shall assist students in achieving their educational and career goals.

**Objective:** The colleges provide a fully integrated program of admission, orientation, assessment, advisement, placement, and registration for students which is consistent with the college's overall mission.

In addition, the colleges have developed a wide range of student support services such as financial assistance, health services, child care, services for students with a disability, and similar special education services and programs, which along with a comprehensive program of student activities, athletics, fine arts, and student government, enhance the student's overall learning experience at the colleges.

## HISTORY AND DEVELOPMENT

Founded in 1916 in response to a general petition of the electors, Riverside Community College has served our communities for nearly nine decades. In the beginning, the College educated 100 students in classrooms on the Polytechnic High School campus.

On June 2, 1964, a separate five-person governing Board of Trustees was elected and the Riverside Junior College District was completely separated from the Riverside City School system. The legal entity which operates the college is officially known as the Riverside Community College District and encompasses the Alford, Corona/Norco, Jurupa, Moreno Valley, and Riverside Unified School Districts and the Val Verde School District.

On February 3, 1964, the Board of Trustees authorized the purchase of a second site for a future campus in the Sierra area of Riverside. On July 1, 1984, the Corona/Norco Unified School District was annexed to the Riverside Community College District and on June 4, 1985, more than 141 acres of federal United States Navy land in Norco was acquired from the General Services Administration by way of the United States Department of Education. On March 16, 1987, 112 acres of privately-owned land in Moreno Valley was donated to the college by the Robert P. Warmington Company; in 1989, 20 more acres were added to the site.

The Moreno Valley and Norco Campuses, opened in March 1991, have grown rapidly and were granted initial accreditation in January 2010 (see the following Accreditation section). It is projected that by the year 2020, more than 57,000 students will attend classes at the three colleges.

## DISTRICT MEMBERSHIPS

The three colleges of Riverside Community College District hold memberships in the Council for Higher Education Accreditation, the Accrediting Commission for Community and Junior Colleges, the Council on Law in Higher Education, the Commission on Athletics,

the Community Colleges for International Education, the Community College League of California, the Consortium for North American Higher Education Collaboration, the American Council on Education, the Community College Leadership Development Initiatives, the College Board, the American Association of Community Colleges, the Hispanic Association of Colleges and Universities, The Riverside Downtown Partnership, the Greater Riverside Hispanic Chamber of Commerce, the Great Riverside Chamber of Commerce, the Corona Chamber of Commerce, the Norco Chamber of Commerce, the Greater Corona Hispanic Chamber of Commerce, the Moreno Valley Chamber of Commerce, Moreno Valley Hispanic Chamber of Commerce, and Moreno Valley African American Chamber of Commerce

## STRATEGIC COMMUNICATIONS AND RELATIONS

Service to the community is a significant function of all public two-year colleges. An important part of this service is to provide the public with information about the college and the activities of its students, and to work with the community to further common goals through sponsorships and partnerships. At Riverside Community College District this is the responsibility of the Strategic Communications and Relations office. College departments are assisted with enrollment-development marketing; securing newspaper, radio and cable TV publicity; and publicizing their programs through District print and online publications.

## THE RCCD FOUNDATION

Established in 1975, the RCCD Foundation, is a 501(c)(3) not-for-profit organization that provides support for scholarships and other special projects to benefit the students of the Riverside Community College District and its Colleges. Over the years, the RCCD Foundation has played a major role in the acquisition of land for what is now Moreno Valley College, expansion of the Early Childhood Studies building at Riverside City College, creation of the RCC Art Gallery, Passport to College, the purchase of the RCCD Alumni House, the Riverside Aquatics Complex, among other initiatives. Scholarship support remains a central mission of the RCCD Foundation.

In 1991, the Foundation launched a successful \$1 million Endowed Scholarship Campaign, one of the largest scholarship campaigns undertaken by a community college at the time. Today, thanks to tremendous support from individuals and businesses throughout the region, the Foundation's assets total more than \$5 million, with \$500,000 distributed annually in scholarship support to incoming, continuing, and transferring students. In 2005 and 2006, an additional \$1,000,000 in scholarships was awarded to students enrolled in the Passport to College program, a nationally recognized early outreach initiative. In 2006, the RCCD Foundation launched a major gifts initiative—Campaign RCC which successfully raised more than \$20 million in cash, pledges and planned gifts to construct the Riverside Aquatics Complex, provide programmatic support to the School of Nursing/Science Complex, acquire Allied Health equipment for Moreno Valley College, and support the development of a construction management program at Norco College. The Foundation encourages outright gifts, pledges and planned gifts to further the mission of the District. The RCCD Foundation Office is located in the RCCD Alumni House. If you would like to learn more about the RCCD Foundation or you are interested in gift and scholarship opportunities, please call (951) 222-8626 or visit the foundation's website at [www.rccd.edu/community/foundation](http://www.rccd.edu/community/foundation).

## RCCD ALUMNI HOUSE

In 1998, the RCCD Foundation raised the funds to enable RCCD to purchase the historic Alabaster Home, located at 3564 Ramona Drive, now known as the RCCD Alumni House. The house overlooks Riverside City College, and serves as a gathering place for the community and college family—a place where traditions are celebrated and a legacy is built for future RCCD students. The upstairs rooms have been designated as offices for the RCCD Foundation. Downstairs rooms are regularly used for College and community meetings and events, as are the outside gardens. The RCCD Alumni House remains true to its heritage, preserving the many historic features found throughout the building. Offices located in the RCCD Alumni House are generally open Monday through Friday, 8 a.m.-5 p.m. For more information, please stop by or call the RCCD Foundation at (951) 222-8626.

## RCCD ALUMNI BRICK CAMPAIGN

In 2003, the RCCD Foundation officially launched the Alumni Brick Campaign in the rear courtyard of the RCCD Alumni House. The courtyard creates a beautiful focal point in the home's garden, and a visual testament to RCCD Alumni and friends of the District. For gifts of \$100 or more, you can purchase a brick and have it personalized to commemorate your time at RCCD, honor a friend or loved one, or celebrate an important milestone. More than 400 engraved bricks already have been installed. Call (951) 222-8626 for additional information or to order your Alumni Brick today!

## OPEN CAMPUS

The Open Campus is responsible for distributing Distance Education and Faculty Technology Training. The goal of the Distance Education programs of the Open Campus is to make learning available anytime, anywhere for students who find it difficult to meet on campus at scheduled class times. The Open Campus is truly a “campus without walls,” distributing courses through a variety of online-based technologies including the Internet and streaming media. Open Campus courses are academically equivalent to on-campus courses and fulfill RCCD General Education, elective, and/or major requirements, with many classes transferable to four-year institutions.\* Some certificate programs offered at RCCD can be completed in a Distance Education format. For further information about Distance Education options, visit [www.opencampus.com](http://www.opencampus.com).

\*Always consult an RCCD counselor to review your Student Education Plan before taking any class to be sure it meets your particular goals.

## RESERVE OFFICER TRAINING CORPS

Riverside Community College District students interested in the ROTC commissioning program can enroll in the Army ROTC program located at the Claremont Colleges, or the Air Force ROTC program located at Loyola Marymount University and taught at various locations throughout the greater Los Angeles area.

## ARMY AND AIR FORCE ROTC PROGRAMS

### Army ROTC

Through a cooperative arrangement sponsored by the Claremont Colleges and the Army, students can take the preliminary ROTC training at no cost while attending a community college. The Department of Military Science at the Claremont Colleges offers basic classes at California State University, San Bernardino and the Claremont Colleges. A student attends class each week for the initial

year and the second year of ROTC training. Completion of this program permits a student transferring to a four-year institution full junior status in ROTC upon transfer. Completion of the community college portion of this program also could provide advanced grade placement should the student choose to serve in the military as an enlisted person.

Those interested in finding out more about Army ROTC should contact the Professor of Military Science, California State University, 5500 State University Parkway, San Bernardino, CA 92407-2397, Room SS124, Telephone (909) 537-5533.

### Air Force ROTC

Air Force Reserve Officer Training Corps (AFROTC) offers two, three, and four-year programs leading to a commission as a second lieutenant in the United States Air Force. The AFROTC program is open to almost all students pursuing baccalaureate and graduate degrees. Classes consist of one hour of academics and two hours of leadership laboratory per week for freshmen and sophomores and three hours of academics and two hours of leadership laboratory per week for juniors and seniors. AFROTC offers numerous scholarship opportunities, but scholarships are not required to participate in the program. AFROTC offers a variety of one- to four-year scholarships valued up to 100% annual tuition, along with a nontaxable monthly stipend. Air Force ROTC is offered on the campuses of the University of Southern California, California State University-San Bernardino, and Harvey Mudd College. **You do not need to be a student of any of these colleges to get involved.** For more information contact the Department of Aerospace Studies at (213) 740-2670 or visit [www.usc.edu/afrotc/](http://www.usc.edu/afrotc/). No military commitment is incurred until entering the junior year of the program or receipt of a scholarship after freshman year.

### Regarding These Programs

For more information, contact the Loyola Marymount University Department of Aerospace Studies (AFROTC) at (310) 338-2770. Other AFROTC detachments are located at: University of California, Los Angeles, (310) 825-1742; University of Southern California, (213) 740-2670; San Diego State University, (619) 594-5545; and California State University, San Bernardino (909) 537-5440.

## SPECIAL SUPPORTIVE SERVICES

### Disabled Student Services

The colleges of Riverside Community College District offer a comprehensive program of support services to students with a documented disability. Students who have an acquired brain injury, physical disabilities, hearing impairments, learning disabilities, developmental disabilities, psychological disabilities, other health impairments, and temporary disabilities are eligible for the services which are provided according to individual need. For more information contact (951) 571-6138.

## FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

Moreno Valley College adheres to the policies of the Family Educational Rights and Privacy Act (FERPA) when establishing and maintaining education records. Although the college applies the provisions of FERPA in a strict manner, the law allows the college to release student directory information. MVC, based on FERPA regulations, designates as directory information the following: student's name, address, telephone listing, e-mail, major field of study, dates of

attendance, enrollment status, (e.g., full-time/part-time) participation in officially recognized activities and sports, weight and height of members of athletic teams, degree and awards received, the most recent previous public or private school attended by the student, and any other information authorized in writing by the students.

Students have the opportunity to request that their directory information be maintained as confidential. In completing the admission application, students are provided this opportunity. Students who are continuing students at MVC may go to the Student Services office and request to have directory information withheld.

The student's prior written consent is not required to disclose non-directory information under specific conditions according to FERPA regulations. Included under this provision is the ability to disclosure education records to parents of a student under 18 years of age as defined in Section 152 of the Internal Revenue Code of 1986. Refer to [www.rccd.edu/pages/ferpa](http://www.rccd.edu/pages/ferpa) for more information.

The Family Education Right and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

1. The right to inspect and review the student's education records within 45 days of the date RCCD receives a request for access. Copies are not provided if the student has an outstanding financial or other hold on the records. The District may assess a charge pursuant to Board Policy Regulation 3300 for furnishing copies of any education record. Students should submit to the Admissions and Records, dean, head of the academic department, or other appropriate official, written requests that identify the record(s) they wish to inspect. The RCCD official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the RCCD official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.
2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading. Students may ask RCCD to amend records that they believe are inaccurate or misleading. They should write the RCCD official responsible for the record, clearly identify the part of the record they want to change, and specify why it is inaccurate or misleading. If RCCD decides not to amend the record as requested by the student, RCCD will notify the student of the decision and advise the student of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedure will be provided to the student when notified of the right to a hearing.
3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorized disclosure without consent. One exception which permits disclosure without consent is disclosure to college officials with legitimate educational interests. A college official is a person employed by RCCD in an administrative, supervisory, academic or research, or support staff position (including law enforcement unit personnel and health staff); a person or company with

whom RCCD has contracted (such as an attorney, auditor, collection agent or agents or organizations conducting studies on behalf of the college); a person serving on the Board of Trustees; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another college official in performing his or her tasks. A college official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, RCCD discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RCCD to comply with the requirements of FERPA.

The Riverside Community College District is dedicated to maintaining the absolute integrity of all student records as well as protecting the student's rights of access to those records. To this end, Administrative Regulations for granting of requests to inspect and review records are detailed in Board Policy 5040.

It is the responsibility of the student to advise the Admissions and Records Office of any change in address or telephone number. Change of information forms are also available at [www.mvc.edu](http://www.mvc.edu).

## REPEAT POLICY

### Course Repetition in a Non-Repeatable Course

Title 5 Sections 55040-55046, 55253 and 56029

Education Code Section 76224

- A. Students may repeat courses under the following circumstances:
  1. The student is repeating the course to alleviate substandard work which has been recorded on the student's record.
    - a. The term substandard is defined as course work for which the evaluative grading symbol "D," "F," "FW", or "NP" has been recorded.
    - b. A student is limited to a maximum of five (5) allowable attempts per course unless he/she has received four (4) "W's" or three (3) substandard grades in the course.
    - c. A "Request for Course Repetition"\* is required for any exceptions to "b" above.
  2. The student's previous grade is, at least in part, the result of extenuating circumstances.
    - a. Extenuating circumstances are verified cases of accidents, illness, or other circumstances beyond the control of the student. \*
  3. There has been a lapse of time (at least 5 years) since the student previously took the course. (See Significant Lapse of Time section)
  4. The course outline of record has been officially changed and demonstrates significant curricular changes.\*
  5. Repetition of courses where substandard work has not been recorded shall be permitted when such repetition is necessary for a student to meet a legally mandated training requirement as a condition of continued paid or volunteer employment.

Such courses may be repeated for credit any number of times, regardless of whether or not substandard work was previously

recorded, and the grade received each time shall be included for purposes of calculating the student's grade point average.

B. The following conditions apply:

1. When course repetition occurs at RCCCD, the permanent academic records will be annotated in such a manner that all work remains legible, ensuring a true and complete academic history. Courses repeated will be indicated on the permanent record by using an appropriate symbol. In all instances, the most recent grade earned will be used to compute an adjusted grade point average.
2. For courses taken or repeated at another accredited college or university, the most recent grade earned in the repeated will be used to compute an adjusted cumulative grade point average (GPA). The adjusted cumulative GPA will be used in determining eligibility for the cumulative GPA requirement for the Associate in Arts degree, Associate in Science degree and occupational certificates.
3. Students may repeat any course, which was taken at an accredited college or university and for which substandard academic performance was recorded.
4. The District will honor similar, prior course repetition action by other accredited colleges and universities.

Nothing in these Procedures can conflict with Education Code Section 76224 pertaining to the finality of grades assigned by instructors or with Title 5 or District procedures relating to retention and destruction of records.

\*A Request for Course Repetition must be completed and can be obtained in Admissions office and the Dean of Instruction office at any college. Requests are approved or denied by the Dean of Instruction, or designee.

### Significant Lapse of Time

Students may be permitted to repeat courses in which a "C" or better grade was earned where there was a significant lapse of time of five (5) or more years since the grade was obtained.

Students are required to repeat courses in which a "C" or better grade was earned where there was a significant lapse of time since the grade was obtained if:

- The District has established a recency prerequisite for a course or program; or
- An institution of higher education to which a student wishes to transfer has established a recency requirement that the student cannot satisfy without repeating the course.

When a student needs to repeat an activity course due to a significant lapse of time, each repetition attempt will be counted toward the established repetition limits. However, if a student has already exhausted the number of permitted repetitions, then an additional repetition due to significant lapse of time may be permitted or required by the District.

When a course is repeated due to a significant lapse of time, the District will disregard the previous grade and credit when computing a student's grade point average.

### Course Repetition in a Repeatable Course

Students may repeat courses in which a "C" or better grade was earned.

The following conditions apply to course repetition in repeatable courses:

1. Repeatable activity and performance classes may be taken up to a total of four (4) times.
2. Repeatable courses are identified in the college catalog.
3. All grades and units will be used in the computation of the grade point average and earned units, with the following exceptions:
  - a. When a repeatable course is taken and a substandard grade earned, the course may be taken one time with the most recent grade used in the computation of the grade point average.
  - b. Grades from other repeats will be used in the computation of the grade point average.

Students are allowed to repeat a course without petition when repetition is necessary to enable that student to meet a legally mandated training requirement as a condition of volunteer or paid employment. Students can repeat such courses any number of times, even if they received a grade of "C" or better; however, the grade received by the student each time will be included in calculations of the student's grade point average.

Students may repeat activity courses that have been designated as activity courses and where it is found that the course content differs each time it is offered to enhance the skills and proficiencies of the student. Examples of activity courses include physical education, music, fine arts, theater, and dance. Absent substandard academic work, courses may not be repeated for more than three times.

Students with disabilities can repeat a special class for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation.

Students are allowed to repeat a cooperative work experience course if a college only offers one course in cooperative work experience. Where only one work experience course is offered, students may be permitted to repeat this course any number of times as long as they do not exceed the limits on the number of units of cooperative work experience set forth in Title 5, Section 55253(a).

After a student has attempted a course four (4) times and in instances where a student is permitted to repeat a course any number of times, the student will be required to register for the course, in person, at the Admissions and Records office of any campus.

# COMMITMENT TO DIVERSITY, NONDISCRIMINATION AND PROHIBITION OF HARASSMENT AND RETALIATION POLICIES

Board Policy 7100 Commitment to Diversity

Board Policy 3410 Nondiscrimination

Board Policy 3430 Prohibition of Harassment and Retaliation

A complete copy of the Board Policies cited can be found at [www.rccd.edu/administration/board](http://www.rccd.edu/administration/board) or [www.rccd.edu/administration/humanresources](http://www.rccd.edu/administration/humanresources), or by calling (951) 222-8039.

## COMMITMENT TO DIVERSITY

Riverside Community College District is committed to building a diverse and accessible environment that fosters intellectual and social advancement. All District programs and activities seek to affirm pluralism of beliefs and opinions, including diversity of religion, gender, ethnicity, race, sexual orientation, disability, age and socioeconomic class. Diversity is encouraged and welcomed because RCCD recognizes that our differences as well as our commonalities promote integrity and resilience that prepares our students for the evolving and changing community we serve.

## NONDISCRIMINATION

The Riverside Community College District Board of Trustees has adopted policies and procedures that comply with Federal and State laws relating to prohibition of discrimination and/or harassment on the basis of an actual, perceived or association with others': disability, sex/gender, nationality, race or ethnicity, age (40+), religion, sexual orientation, marital status, Vietnam Veteran status or any characteristic listed or defined in Section 11135 of the Government Code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 or the Penal Code.

## PROHIBITION OF HARASSMENT AND RETALIATION

All forms of harassment are contrary to basic standards of conduct between individuals and are prohibited by state and federal law, as well as this policy, and will not be tolerated. The District is committed to providing an academic and work environment that respects the dignity of individuals and groups. The District shall be free of sexual harassment and all forms of sexual intimidation and exploitation. It shall also be free of other unlawful harassment, including that which is based on actual or perceived disability, sex/gender, nationality, race or ethnicity, religion, sexual orientation, age, or any characteristic listed or defined in Section 11135 of the government code or any characteristic that is contained in the prohibition of hate crimes set forth in subdivision (a) of Section 422.6 of the Penal Code.

This policy applies to all aspects of the academic environment, including but not limited to classroom conditions, grades, academic standing, employment opportunities, scholarships, recommendations, disciplinary actions, and participation in any community college activity.

The District seeks to foster an environment in which all employees and students feel free to report incidents of harassment without fear of retaliation or reprisal. Retaliation may involve, but is not limited to, the making of reprisals or threats of reprisals, intimidation, coercion, discrimination or harassment following the initiation of an informal or formal complaint. Such conduct is illegal and constitutes a violation of this policy.

## COMPROMETIDOS A LA DIVERSIDAD

El Colegio Comunitario del Distrito de Riverside está comprometido a promover un ambiente accesible y diverso que fomente un avance intelectual y social. Todos los programas y actividades del Distrito buscan afirmar el pluralismo de las creencias y opiniones, incluyendo diversidad en la religión, género, origen étnico, raza, orientación sexual, discapacidades, edad y estado socio-económico. Alentamos y acogemos la diversidad porque RCCD reconoce que nuestras diferencias al igual que nuestras similitudes promueven la integridad y la fortaleza que prepara a nuestros estudiantes para evolucionar y cambiar la comunidad que servimos.

## NO DISCRIMINACIÓN

El Consejo Directivo del Colegio Comunitario del Distrito de Riverside ha adoptado las políticas y los procedimientos que cumplen con las leyes federales y estatales relacionadas a la prohibición de discriminación y/o de acoso basados en algo real, percibido, o asociado con: discapacidad, sexo/género, nacionalidad, raza, origen étnico, edad (40+), religión, orientación sexual, estado civil, estado de Veterano de Vietnam, o cualquier característica enumerada o definida en la Sección 11135 del Código de Gobierno o una característica que esté contenida en la prohibición de crímenes de odio establecida en la subdivisión (a) de la Sección 422.6 del Código Penal.

## PROHIBICIÓN DE ACOSO Y REPRESALIAS

Todas las formas de acoso están en contra del nivel básico de conducta entre los individuos y están prohibidas por la ley federal y del estado, al igual que esta política, y no serán toleradas. El Distrito está comprometido a proveer un ambiente académico y de trabajo que respete la dignidad de los individuos y grupos. El Distrito estará libre de acoso sexual y de toda forma de intimidación y explotación sexual. También estará de libre de cualquier otro acoso ilegal, incluyendo aquel que esté basado en percepción o real discapacidad, sexo/género, nacionalidad, raza origen étnico, religión, orientación sexual, edad, o alguna característica enumerada o definida en la Sección 11135 del Código de Gobierno o cualquier característica que esté contenida en la prohibición de crímenes de odio establecida en la subdivisión (a) de la Sección 422.6 del Código Penal.

Esta política se aplica a todos los aspectos del ambiente académico, incluido pero no limitado a las reglas del aula, grado, estado académico, oportunidades de empleo, becas, recomendaciones, acciones disciplinarias y la participación en cualquier actividad en un colegio comunitario.

El Distrito busca fomentar un ambiente en el cual todos los empleados y estudiantes se sientan libres de denunciar incidentes de acoso sin miedo a amenazas o represalias. Las represalias pueden involucrar pero no están limitadas a hacer represalias o amenazas de las mismas, intimidación, coerción, discriminación o acoso seguido por el inicio

Therefore, the District also strictly prohibits retaliation against any individual for filing a complaint, who refers a matter for investigation or complaint, who participates in an investigation, who represents or serves as an advocate for an alleged victim or alleged offender, or who otherwise furthers the principles of unlawful discrimination or harassment.

## FILING A COMPLAINT

This is a summary of your right to file an informal or formal complaint of discrimination or sexual harassment. This is only a summary. Please see Board Policies and Administrative procedures BP/AP3410 and BP/AP3430, and AP3435 for the complete District procedure.

### INFORMAL/FORMAL COMPLAINT PROCEDURE:

- You have the right to request that the charges be resolved informally, at which time the District will undertake efforts to informally resolve the charges.
- You do not need to participate in informal resolution.
- You have the right to file a formal complaint, even if you have previously requested informal resolution (see below for the procedure for doing so).
- You will not be required to confront or work out problems with the person accused of unlawful discrimination.
- You may file a non-employment-based complaint with the U.S. Department of Education Office for Civil Rights (OCR) where such a complaint is within that agency's jurisdiction.
- If your complaint is employment-related, you may file a complaint with the U.S. Equal Employment Opportunity Commission (EEOC) and/or the California Department of Fair Employment and Housing (DFEH) where such a complaint is within that agency's jurisdiction.
- Retaliation is unlawful. If you feel you are being retaliated against as a result of filing a complaint, please contact the RCCD Diversity and Human Resources Department immediately.

### PURPOSE OF THE INFORMAL RESOLUTION PROCESS:

The purpose of the informal resolution process is to allow an individual who believes she/he has been unlawfully discriminated against to resolve the issue through a mediation process rather than the formal complaint process. Typically, the informal process will be invoked when there is a simple misunderstanding or you do not wish to file a formal complaint. Resolution of an informal complaint may require nothing more than a clarification of the misunderstanding or an apology from the alleged offender and an assurance that the offending behavior will cease. You will be notified of the outcome of the investigation in the informal process, and will also be notified of the resolution proposed by the District.

If you pursue the informal process, you should note the following important points:

- You will need to sign a document which indicates that you have selected the informal resolution process.
- The District will complete its investigation within the time period required by Board Policy unless you voluntarily rescind your complaint prior to completion.

Selecting the informal resolution process does not prevent you from later deciding to file a formal complaint (subject to all of the rules for filing a formal complaint). You can do this while the informal process

de una queja formal o informal. Tal conducta es ilegal y constituye la violación de esta política.

Por lo tanto, el Distrito también prohíbe estrictamente las represalias en contra de cualquier individuo por haber presentado una queja, quien remite un asunto o queja para ser investigado, quien participe en una investigación, quien representa o defiende a una presunta víctima o un presunto delincuente, o de quien promueva los principios de discriminación ilegal o acoso.

## PRESENTAR UNA QUEJA

Este es un resumen del derecho que usted tiene a presentar una queja formal de discriminación o de acoso sexual. Este es sólo un resumen. Por favor vea la Política de la Junta Directiva Escolar y los Procedimientos Administrativos BP/AP 3410 y BP/AP 3430, y AP 3435 para el procedimiento completo del Distrito.

### PROCEDIMIENTO PARA UNA QUEJA FORMAL/ INFORMAL:

- Usted tiene derecho a solicitar que los cargos sean resueltos informalmente, durante este tiempo, el Distrito se encargará de hacer lo necesario para solucionar los cargos informalmente.
- Usted no necesita participar en una resolución informal.
- Usted tiene derecho a presentar una queja formal, aún en el caso que anteriormente haya solicitado una resolución informal (mire la parte posterior para el procedimiento a seguir en este caso).
- A usted no se le pedirá que confronte o que trate de resolver los problemas con la persona acusada de discriminación ilícita.
- Usted puede presentar una queja que no esté relacionada con el empleo en la Oficina del Departamento de Educación de los Estados Unidos para los Derechos Civiles (OCR, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Si su queja está relacionada con el empleo, usted puede presentar una queja en la Comisión de Igualdad en Oportunidad de Empleo de los Estados Unidos (EEOC, por sus siglas en inglés) y/o al Departamento de Igualdad en el Empleo y la Vivienda (DFEH, por sus siglas en inglés) siempre y cuando dicha queja esté dentro de la jurisdicción de esa agencia.
- Las represalias están prohibidas por la ley. Si usted cree que hay represalias en su contra como resultado de haber presentado una queja, por favor póngase en contacto con el Departamento de Diversidad y Recursos Humanos de RCCD.

### EL PROPOSITO DE LA RESOLUCIÓN INFORMAL:

El propósito del proceso en una resolución informal es permitir que un individuo, el cual cree ha sido ilícitamente discriminado en contra, pueda resolver la situación por medio de un proceso de mediación en lugar de un proceso de queja formal. Típicamente, el proceso informal será invocado cuando haya un simple malentendido, o usted no desee presentar una queja formal. La resolución de una queja informal puede que no requiera más que una aclaración del malentendido o una disculpa por parte del supuesto ofensor y una afirmación de que el conducta ofensiva cesará. Usted será notificado acerca del resultado de la investigación del proceso informal, y también será notificado de la resolución propuesta por el Distrito.

Si usted da seguimiento al proceso informal, deberá tomar en cuenta los siguientes puntos importantes:

- Usted necesitará firmar un documento el cual indique que usted ha elegido el proceso de la resolución informal.

is still underway, or if the informal process has been completed and you are not satisfied with the outcome of the District's proposed resolution, provided that the time period for filing a formal complaint has not passed.

### HOW TO FILE A FORMAL COMPLAINT:

- The complaint must be filed on a form prescribed by the State Chancellor's Office. That form is available at [www.rcc.edu/administration/board/policies.cfm](http://www.rcc.edu/administration/board/policies.cfm), [www.rcc.edu/administration/hr/dec.cfm](http://www.rcc.edu/administration/hr/dec.cfm), from the Diversity and Human Resources Department, or on the State Chancellor's Web page at [www.cccco.edu](http://www.cccco.edu).
- The complaint must allege unlawful discrimination prohibited under Title 5, Section 59300.
- The complaint must be filed by one who alleges that she/he has personally suffered unlawful discrimination or by one who has learned of such unlawful discrimination in her/his official capacity as a faculty member or administrator.
- In any complaint not involving employment, the complaint must be filed within one year of the date of the alleged unlawful discrimination or within one year of the date on which you knew or should have known of the facts underlying the specific incident or incidents of alleged unlawful discrimination.
- In any complaint alleging discrimination in employment, the complaint shall be filed within 180 days of the date the alleged unlawful discrimination occurred, except that this period will be extended by no more than 90 days following the expiration of that 180 days if you first obtained knowledge of the facts of the alleged violation after the expiration of 180 days.
- You can file a complaint with the:

Director  
Diversity, Equity and Compliance  
Riverside Community College District  
450 E. Alessandro Blvd.  
Riverside, CA 92508-2449  
(951) 222-8039  
[www.rccd.edu](http://www.rccd.edu)

or with the:

Legal Affairs Division  
Office of the Chancellor  
California Community Colleges  
1102 Q Street  
Sacramento, CA 95811-6549

### WHAT HAPPENS WHEN A FORMAL COMPLAINT IS FILED?

The District will then conduct an investigation. Within 90 days of receiving an unlawful discrimination complaint filed under Title 5, Sections 59300 et seq., the District will complete the investigation and forward a copy of the investigative report, or a summary, to you along with a notice of your right to appeal to the District Board of Trustees and the State Chancellor's Office. The investigative report, or summary, is the District's Administrative Determination.

### COMPLAINANT'S APPEAL RIGHTS

You, as the complainant, have appeal rights that you may exercise if you are not satisfied with the results of the District's Administrative

- El Distrito completará su investigación en el período de tiempo requerido por la política de la Junta Directiva Escolar, a menos que usted voluntariamente rescinda su queja antes de ser terminada la investigación.

El seleccionar el proceso de resolución informal, no le impide a usted el poder tomar la decisión de presentar una queja formal posteriormente (sujeto a todas las reglas para presentar una queja formal). Usted puede hacer esto mientras el proceso informal esté en curso, o si el proceso informal ha sido completado y usted no está satisfecho con el resultado o la propuesta resolución propuesta por el Distrito, siempre y cuando que el período de tiempo para presentar una queja formal no haya terminado.

### COMO PRESENTAR UNA QUEJA FORMAL:

- La queja debe ser presentada utilizando el formulario indicado por la oficina del Rector del Estado. El formulario está disponible en [www.rcc.edu/administration/board/policies.cfm](http://www.rcc.edu/administration/board/policies.cfm), [www.rcc.edu/administration/hr/dec.cfm](http://www.rcc.edu/administration/hr/dec.cfm), en la oficina de Diversidad y Recursos Humanos, o en la página de internet del Rector del Estado en [www.cccco.edu](http://www.cccco.edu).
- Le queja debe declarar discriminación ilícita bajo el Título 5, sección 59300.
- Le queja debe de ser presentada por la persona que declara que él/ella ha sufrido personalmente discriminación ilícita o por aquella persona que se ha enterado de tal discriminación ilícita en su función oficial como miembro de la facultad o administrador.
- En cualquier queja que no involucre un empleo, la queja deberá ser presentada en el espacio de un año a partir de la fecha de la presunta discriminación ilícita o en el espacio de un año a partir de la fecha en la cual usted se enteró o debió haberse enterado de los hechos que fundamentan el incidente específico o los incidentes de la presunta discriminación ilícita..
- En situaciones en que la queja afirme discriminación en el empleo, la queja deberá ser presentada en de 180 días a partir de la fecha en que la presunta discriminación ilícita ocurrió, con la excepción de que este período será extendido por no más de 90 días seguido a la fecha de expiración de los 180 días, si usted se enteró de los hechos de la supuesta discriminación después de la fecha de expiración de los 180 días..
- Usted puede presentar una queja con el:

Director  
Diversity, Equity and Compliance  
Riverside Community College District  
450 E. Alessandro Blvd.  
Riverside, CA 92508-2449  
(951) 222-8039  
[www.rccd.edu](http://www.rccd.edu)

o con:

Legal Affairs Division  
Office of the Chancellor  
California Community Colleges  
1102 Q Street  
Sacramento, CA 95811-6549

Determination. At the time the investigative report and/or summary is mailed to you, the responsible District officer or her/his designee will notify you of your appeal rights as follows:

### **ALL APPEALS MUST BE IN WRITING**

(E-mail is not a satisfactory method.)

**First Level of Appeal:** You have the right to file an appeal with the District's Board of Trustees within fifteen (15) calendar days from the date of the Administrative Determination. The District's Board of Trustees will review the original complaint, the Administrative Determination, and the appeal.

In order to appeal to the District's Board of Trustees, please send a written request within the required time period to the attention of:

District Board of Trustees  
c/o Diversity, Equity and Compliance  
Riverside Community College District  
450 E. Alessandro Blvd.  
Riverside, CA 92508-2449

The District's Board of Trustees will issue a final District decision in the matter within forty-five (45) calendar days after receiving the appeal. Alternatively, the District's Board of Trustees may elect to take no action within forty-five (45) calendar days, in which case the Administrative Determination will be deemed to be affirmed and shall become the final District decision in the matter. A copy of the final decision rendered by the District's Board of Trustees will be forwarded to you and to the State Chancellor's Office.

**Second Level of Appeal:** You have the right to file an appeal with the California Community Colleges Chancellor's Office in any case not involving employment-related discrimination within thirty (30) calendar days from the date that the District's Board of Trustees issues the final District decision or permits the Administration Determination to become final by taking no action within forty-five (45) calendar days. The appeal must be accompanied by a copy of the decision of the District Board of Trustees or evidence showing the date on which complainant filed an appeal with the District Board of Trustees within forty-five (45) calendar days from that date.

In any case involving employment-related discrimination, you have the right to file an appeal with the Department of Fair Employment and Housing (DFEH) or the U.S. Equal Employment Opportunity Commission (OCR).

### **¿ QUÉ SUCEDE CUANDO SE PRESENTA UNA QUEJA FORMAL?**

El Distrito entonces conducirá una investigación. Después de 90 días de haber recibido la queja de la presunta discriminación bajo el Título 5, secciones 59300 et seq., el Distrito completará la investigación y le enviará a usted una copia del reporte de la investigación, o un resumen del mismo, junto con la notificación de su derecho a apelar la decisión ante la Junta Directiva Escolar del Distrito y la oficina del Rector del Estado. Este reporte de investigación es la Determinación Administrativa del Distrito.

### **DERECHOS DE APELACIÓN DE LA PERSONA AFECTADA**

Usted, como persona demandante, tiene derechos que puede ejercer para apelar si no está satisfecho con los resultados de la Determinación Administrativa del Distrito. En el momento en que el reporte de investigación y/o el resumen le sea enviado a usted por correo, el oficial responsable del Distrito y/o su designado/a le notificará a usted acerca de los derechos que tiene para solicitar una apelación de la siguiente manera:

### **TODAS LAS APELACIONES DEBERÁN SER HECHAS POR ESCRITO**

(El correo electrónico no es un método satisfactorio.)

**Primer Nivel de Apelación:** Usted tiene el derecho de solicitar una apelación a los Miembros de la Junta Directiva Escolar en el espacio de 15 días o a partir de la fecha en que la Determinación Administrativa fue hecha. Los Miembros de la Junta Directiva Escolar revisarán la queja original, la Determinación Administrativa y la apelación.

Por favor envíe una petición por escrito para solicitar una apelación a los Miembros de la Junta Directiva Escolar en el periodo de tiempo indicado, dirigido a:

District Board of Trustees  
c/o Diversity, Equity and Compliance  
Riverside Community College District  
450 E. Alessandro Blvd.  
Riverside, CA 92508-2449

Los miembros de la Junta Directiva Escolar darán una decisión final del Distrito acerca del asunto dentro de 45 días después de haber recibido la apelación. Alternativamente, los Miembros de la Junta Directiva Escolar pueden elegir no tomar ninguna acción en el espacio de 45 días, en este caso la decisión original en cuanto a la Determinación Administrativa será considerada afirmativa y será la decisión final del Distrito en este asunto. Usted recibirá una copia de la decisión final hecha por los Miembros de la Junta Directiva Escolar del Distrito y otra copia será enviada a la oficina del Rector del Estado.

**Segundo Nivel de Apelación:** Usted tiene el derecho de solicitar una apelación a la oficina del Rector de Colegios Comunitarios de California en cualquier caso que no involucre discriminación relacionada con el empleo, en el espacio de 30 días o a partir de la fecha en que los Miembros de la Junta Directiva Escolar dictaminen la Decisión final del Distrito o permitan que la Determinación Administrativa sea la Decisión final al no tomar ninguna acción en el espacio de 45 días. La apelación debe ser acompañada de una copia de la decisión de los Miembros de la Junta Directiva Escolar del Distrito o evidencia que muestre la fecha en que el demandante solicitó una

apelación a la Junta Directiva Escolar del Distrito en el espacio de 45 días a partir de esa fecha.

En cualquier caso que involucre discriminación con el empleo, usted tiene derecho a solicitar una apelación en el Departamento de Igualdad de Empleo y Vivienda o la Comisión de los Estados Unidos para Oportunidad de Igualdad en el Empleo.

**CONTACT INFORMATION (PARA MAYOR INFORMACIÓN COMUNICARSE A)**

Director  
Diversity, Equity and Compliance  
Riverside Community College District  
450 E. Alessandro Blvd.  
Riverside, CA 92508-2449  
(951) 222-8039  
www.rccd.edu

Department of Fair Employment and Housing (DFEH)  
Los Angeles District Office  
1055 West 7<sup>th</sup> Street  
Suite 1400  
Los Angeles, CA 90017  
(800) 884-1684  
TTY (800) 700-2320  
www.dfeh.ca.gov

Equal Employment Opportunity Commission (EEOC)  
Los Angeles District Office  
Roybal Federal Building  
255 East Temple Street, 4<sup>th</sup> Floor  
Los Angeles, CA 90012  
(800) 669-4000  
TTY (800) 669-6820  
www.eeoc.gov

U.S. Department of Education Office for Civil Rights (OCR)  
50 Beale Street, Suite 7200  
San Francisco, CA 94105  
(415) 486-5555  
TDD (877) 521-2172  
www.ed.gov

State Chancellor's Office  
California Community Colleges (CCCCO)  
1102 Q Street  
Sacramento, CA 95811-6549  
(916) 445-4826  
www.cccco.edu



**DISTRICT ACADEMIC ADMINISTRATION**

**BAJAJ, PANKAJ** **Dean,**  
**Institutional Reporting and Academic Services**  
B.E, MIT; M.I.S., University of Missouri, St. Louis. At Riverside Community College District since 2001.

**BRADY, GLEN** **Director, Distance Education**  
B.S., University of Utah; M.S., San Diego State University. At Riverside Community College District since 2000.

**BUYSSE, JAMES** **Vice Chancellor,**  
**Administration and Finance**  
BA., M.A.S., Ph.D., University of Illinois. At Riverside Community College District since 1992.

**GRAY, GREGORY W.** **Chancellor**  
B.S., Indiana University of Pennsylvania; M.Ed., University of Pittsburgh; Ed.D., Pennsylvania State University. At Riverside Community College District since 2009.

**KANE, MELISSA** **Vice Chancellor,**  
**Diversity and Human Resources**  
B.A., University of Missouri; M.A.A., University of Memphis. At Riverside Community College District since 2005.

**KEELER, RICHARD** **Director,**  
**Grants**  
B.A., University of La Verne; B.A., M.A., University of California, Berkeley. At Riverside Community College District since 2000.

**MAGHROORI, RAY** **Vice Chancellor/Provost,**  
**Educational Services**  
B.A., San Jose State College; M.A., San Jose State University; Ph.D., University of California, Riverside. At Riverside Community College District since 2001.

**MARTINEZ, DANIEL** **Associate Dean,**  
**Institutional Research**  
B.S., Loma Linda University; M.A., California State University, San Bernardino; Ph.D., Claremont Graduate University. At Riverside Community College District since 2000.

**THOMAS, SYLVIA A.** **Associate Vice Chancellor,**  
**Educational Services**  
**Associate Professor, Reading**  
B.A., University of California, Los Angeles; M.A., Pepperdine University. At Riverside Community College District since 1988.

**TILLQUIST, JOHN** **Dean,**  
**Economic Development**  
B.A., University of Colorado, Boulder; M.S., Ph.D., University of California, Riverside. At Riverside Community College District since 2005.

**TORRES, DAVID** **Dean,**  
**Institutional Research**  
B.A., M.A., California State University, Fullerton. At Riverside Community College District since 1993.



**FACULTY EMERITI**

Michael Amrich, Professor Emeritus, Chemistry  
 Sally Armstrong, Professor Emerita, Art  
 Hilda Attride, Professor Emerita, English  
 Jo Ann Bailey, Professor Emerita, Library Services  
 Theodore Banks, Professor Emeritus, Physical Education  
 James Baylor, Professor Emeritus, Business Administration  
 Henry Z. Benedict, Professor Emeritus, Counseling  
 Joe Bennett, Professor Emeritus, Automotive Technology  
 Richard Bevan, Professor Emeritus, Dental Technology  
 John S. Biehl, Professor Emeritus, Biology and Health Services  
 Elizabeth Bigbee, Dean Emerita, Learning Resources  
 Janis Binam, Professor Emerita, Anthropology  
 Donald Birren, Professor Emeritus, Physical Education  
 Douglas Bond, Professor Emeritus, Chemistry  
 Friedrich Brose, Professor Emeritus, Library Services  
 C. Kenneth Brown, Professor Emeritus, Instructional Media  
 Vern Browne, Professor Emeritus, Computer Information Systems  
 Patricia Bufalino, Professor Emerita, Nursing  
 Ronald Burton, Professor Emeritus, English  
 Dean Chambers, Professor Emeritus, Business Administration  
 Linda Chang, Professor Emerita, Library Services  
 JoAnn Chasteen, Professor Emerita, Nursing  
 Mike Churchill, Professor Emeritus, Physical Education  
 Eileen Colapinto, Professor Emerita, Counseling  
 Marmion Complin, Professor Emerita, Computer Information Systems  
 George Conrad, Professor Emeritus, Machine Shop Technology  
 Frank Corona, Professor Emeritus, Spanish  
 Lois O. Cresgy, Professor Emerita, Physical Education  
 Betty Day, Professor Emerita, English  
 Arthur Dassow, Professor Emeritus, Counseling  
 Foster Davidoff, Superintendent/President, Emeritus  
 Philip Denham, Professor Emeritus, English/Mathematics  
 Arthur B. Dietrich, Professor Emeritus, Automotive Technology  
 Robert Dixon, Professor Emeritus, Astronomy  
 JoEllen Dooley, Professor Emerita, Library Services  
 Roger Duffer, Professor Emeritus, Music  
 John Elliott, Professor Emeritus, Physics  
 Stanley Everett, Professor Emeritus, Administration of Justice  
 Al Fages, Professor Emeritus, Physical Education  
 Brenda Farrington, Professor Emerita, Counseling  
 Annette Gaines, Professor Emerita, Nursing  
 Robert L. Garvin, Professor Emeritus, Automotive Technology  
 John Georgakakos, Professor Emeritus, Chemistry  
 Sharon Gillins, Professor Emerita, Film, Television and Video  
 Garnett Lee Gladden, Professor Emeritus, Psychology  
 Grace Goodrich, Professor Emerita, Accounting/Business/CIS  
 Pauline Goss, Professor Emerita, Nursing  
 Cecil Green, Professor Emeritus, Business Administration

Helen Hadden, Professor Emerita, Business  
 Michael Hain, Professor Emeritus, Biology  
 Allen E. Hansen, Professor Emeritus, Mathematics  
 Kenneth Harper, Professor Emeritus, Anthropology  
 Wihelmina Hathaway, Professor Emerita, Chemistry  
 Raphael C. Hawley, Professor Emeritus, Physics and Astronomy  
 Lauris Hazlett, Professor Emeritus, Mathematics  
 Carol Hensel, Professor Emerita, Home Economics  
 Alta Hester, Professor Emerita, Counseling  
 James Hill, Professor Emeritus, History  
 Jimmie Hill, Professor Emeritus, Counseling  
 Patricia Hora, Professor Emerita, Nursing  
 Sam Huang, Professor Emeritus, Biology and Health Science  
 Charles Inacker, Dean Emeritus, Instruction  
 Bruce Jackson, Professor Emeritus, Counseling  
 Charles Jackson, Professor Emeritus, Anthropology and Sociology  
 Henry Jackson, Professor Emeritus, Welding  
 George Jiang, Professor Emeritus, English and Speech  
 Gilbert Jimenez, Professor Emeritus, History  
 Cecil Johnson, Professor Emeritus, Biology  
 Hilda (Bixler) Johnson, Professor Emerita, Nursing  
 Tom Mark Johnson, Director Emeritus, Athletics  
 Kristina Kauffman, Professor Emerita, Political Science  
 Allan Kirkpatrick, Professor Emeritus, Sociology and Psychology  
 LeeAnn Kochenderfer, Professor Emerita, Learning Disabilities  
 Janice Kollitz, Professor Emerita, English  
 Theodore Knipe, Professor Emeritus, Psychology  
 Lee Kraus, Professor Emeritus, English  
 Kenneth Krivanek, Professor Emeritus, German and English  
 Robert S. Kroger, Professor Emeritus, Physics  
 Carolyn Sue Kross, Professor Emerita, Nursing Education  
 James Kross, Professor Emeritus, Physical Education  
 Wilma La Cava, Professor Emerita, Nursing  
 Taiko Lacey, Professor Emerita, Office Administration  
 Mary Lange, Professor Emerita, Nursing  
 Louis Larson, Professor Emeritus, Geography  
 Susan Lawrence, Professor Emerita, Counseling  
 Jim Leatherwood, Dean Emeritus, Occupational Education  
 Edward Ledford, Professor Emeritus, English  
 Eva Leech, Professor Emerita, Nursing  
 Ruby (Strahan) Lockard, Professor Emerita, Cosmetology  
 John Locker, Professor Emeritus, Criminal Justice  
 George Londos, Professor Emeritus, Biology  
 Ann Marie Lyons, Professor Emerita, Mathematics  
 Barbara Mariscal, Professor Emerita, Cosmetology  
 Cynthia Marquez, Professor Emerita, Philosophy and Religion  
 Jean Marsh, Professor Emerita, Cosmetology  
 W. Paul Matthews, Professor Emeritus, Engineering  
 John M. Matulich, Deputy Superintendent and  
 Vice President Emeritus, Administrative Services

Doris Mawn, Professor Emerita, Medical Assisting  
 Doris McElroy, Professor Emerita, Nursing  
 Leighton McLaughlin, Professor Emeritus, Journalism  
 Ron McPherson, Professor Emeritus, Computer Information Systems  
 Leonard Metcalf, Associate Dean Emeritus, Student Personnel Services  
 Michael Meyer, Professor Emeritus, English  
 Joseph B. Miller, Professor Emeritus, Health Science  
 V. Eva Molnar, Professor Emerita, Business Administration  
 Michael Montano, Professor Emeritus, Mathematics  
 David Moody, Professor Emeritus, Mathematics  
 Gloria Jean Morgan, Professor Emerita, Cosmetology  
 James Morrison, Professor Emeritus, Biology  
 Donald Myers, Professor Emeritus, Biology  
 Harold Nemer, Professor Emeritus, Mathematics/Astronomy  
 Louis N. Papac, Professor Emeritus, Cosmetology  
 May R. Paquette, Professor Emerita, Office Administration  
 John Partida, Professor Emeritus, Cosmetology  
 Pamela Patey, Professor Emerita, Office Administration  
 Patricia Peters, Professor Emerita, Physical Education  
 Louise Peterson, Professor Emerita, Home Economics  
 Gail Piestrup, Professor Emerita, English  
 Joan Pleasants, Professor Emerita, Chemistry  
 Richard Ramirez, Vice President Emeritus, Student Services  
 Natalie Ringlund, Professor Emerita, Physical Education  
 Cheryl Roberts, Professor Emerita, Early Childhood Studies  
 Nancy Rose, Professor Emerita, Library Science  
 John Ross, Professor Emeritus, Music  
 Salvatore Rotella, Chancellor Emeritus  
 Phyllis Rowe, Professor Emerita, Nursing  
 Joan Royce, Professor Emerita, Psychology  
 Mary Ryder, Professor Emerita, Counseling  
 Fernando Salcedo, Professor Emeritus, Spanish  
 Carol Salgado, Professor Emerita, Early Childhood Studies  
 June Saunders, Professor Emerita, Nursing  
 Darrell Sausser, Professor Emeritus, Music  
 Robert Schermerhorn, Professor Emeritus,  
 Physical Education and Athletics  
 Richard Schneider, Professor Emeritus, Psychology  
 Joan Semonella, Professor Emerita, Speech Communication  
 Gary Semonella, Professor Emeritus, Speech Communication  
 Kenneth Shabell, Professor Emeritus, Mathematics  
 Selby Sharp, Professor Emeritus, Chemistry,  
 Engineering and Mathematics  
 Terrance Shaw, Professor Emeritus, Anatomy and Physiology  
 Roger Sliva, Professor Emeritus, Automotive Body Technology  
 Katie Smith, Professor Emerita, Reading  
 Robert Southwick, Professor Emeritus, Geology  
 Dina Stallings, Professor Emerita, English and Speech  
 Dorothy Steck, Professor Emerita, Nursing  
 Linda Stonebreaker, Professor Emerita, Reading

Letha Strain, Professor Emerita, Office Administration  
 Margaret Thompson, Professor Emerita, Home Economics  
 John Thornton, Professor Emeritus, Reading  
 Irmay Tilton, Director Emerita, Cosmetology  
 Patrick Titus, Professor Emeritus, Counseling  
 Melchior Tomaselli, Professor Emeritus, Cosmetology Department  
 Tony Turner, Professor Emeritus, Physical Education  
 Richard K. Tworek, President Emeritus  
 Evan Vail, Provost Emeritus  
 Donald Van Dyke, Professor Emeritus, Biology/Botany  
 Barney W. Van Noy, Professor Emeritus, Dental Technology  
 Joseph von Helf, Professor Emeritus, Anthropology  
 Charles Walker, Professor Emeritus, English/Speech Communication  
 Dorothy (Chari) Wallace, Professor Emerita, Business Administration  
 Roger Warren, Professor Emeritus, Cosmetology  
 LeRoy Watters, Professor Emeritus, Psychology  
 David Waxman, Professor Emeritus, Physical Education  
 Diana Webster, Professor Emerita, Business Administration  
 Auston White, Professor Emeritus, Administration of Justice  
 Gerald Williams, Professor Emeritus, Electronics  
 Bruce Wilson, Professor Emeritus, Physical Education  
 Pearl Wolfsen, Professor Emerita, College Nurse  
 Cecilia Wong, Executive Dean Emerita, Technology/Learning Resources  
 Geraldine Woods, Professor Emerita, Anthropology  
 Gordon R. Woolley, Jr., Assistant Superintendent Emeritus and  
 Business Manager  
 Cornelia Wylldestar, Professor Emerita, Reading



**Section IX**  
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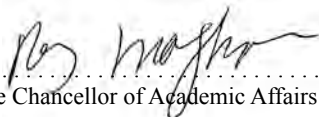
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College Catalog . . . . .	June
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Spring Semester Schedule . . . . .	December
Summer Semester Schedule . . . . .	April
Community Report . . . . .	Published quarterly
Faculty Survival Guide . . . . .	Published annually
Student Handbook . . . . .	Published annually

For information about college publications, please contact:

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**RIVERSIDE COMMUNITY COLLEGE DISTRICT**

Catalog, 2011-2012



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