Meeting dates for spring (after today): May 18; June 1. Senate meetings are usually held on the 1st and 3rd Mondays of each month. No meetings in Jan., July, or Aug.

Persons requiring a disability-related accommodation to participate in the Senate meeting, including materials in alternate formats, may request such service from the Director of Diversity, Equity, & Compliance at 951-222-8039.

Roll Call:

President: Travis Gibbs (present)
Vice President: LaTonya Parker (present)
Secretary/Treasurer: Edd Williams (present)
Senator-at-Large: Nick Sinigaglia (absent)
Business & Information Technology Systems: Cheryl Honore (present)
Communications: Valarie Zapata (absent)
Health, Human & Public Services: George Gage (present)
Lisa Hausladen (present)
Humanities, Arts & Social Sciences: Sal Soto (present)
Science & Kinesiology: Ellen Lipkin (present)
Math: Nicolae Baciuna (present)
Public Safety, Education, & Training: Chris Nollette (present)
Associate Faculty: New Associate Faculty Senator not yet in place.

Visitors:
SSSP Committee: Edward Alvarez
Accreditation/English Associate Professor: Jeff Rhyne
Dean CTE Moreno Valley College: Melody Graveen
Student Government Representatives: Itzel Tiscareno
Chantal Biancardi

* SAP = Study Abroad Program, which is taking place in Dublin, Ireland, this spring 2015 semester.

Note: Distinguished Faculty Lecture, Thursday, May 14th, College Hour 12:50-1:50 PM, SAS 121: Outlier Nation: The Other Side of American Exceptionalism, by Dr. Fabian Biancardi

Call to Order: The meeting began at 3:57pm with a quorum (7 or more) of 9 present: Williams, Honore, Gibbs, Gage, Baciuna, Soto, Parker, Hausladen, Lipkin. NOTE: Nollette arrived 4:35pm

I. NOTE: Agenda was adjusted (Motion: Gage; Seconded: Parker) to allow “Open Forum” (item XII below) to commence first. Election results for Senate President: 58 total ballots were included: LaTonya Parker with 44 votes; Senator-at-Large: Sal Soto with 40 votes; Associate Faculty Roberto Flores with 13 votes.

The Vice President will be on our next agenda because the position will be open this fall when Parker assumes the duties as Senate President. Soto: current VP should share office responsibilities. Parker will send out a description of the duties of the VP of Academic Senate.

Williams noted with the passing of Manuel Cortes-Rangel, the Great Teachers Seminar has been vacated, and Gibbs announced that College President Mayo has suggested the funding be held for now because no full time faculty stepped forward during the selection process months ago. At today’s meeting, the Senate agreed.
II. Approval of Minutes: 4/20/15; Motion: Baciuna Seconded: Parker No changes. Unanimously passed.

III. New MVC Professor: Announcing Ingrid Wicken, Professor of Kinesiology

IV. Textbook affordability: Denise Nakakihara & Tuyet Su, who requested several weeks ago a few minutes to go over this important topic. Nakakihara presented the overview of our Campus Bookstore, Barnes & Noble. She first acknowledged faculty’s first concern is cost of books. A booklet was handed out before the meeting started to all Senators and visitors, reviewing bookstore policy for text rentals, digital texts, buy-back, etc. She went over cost reductions, which have increased in the past couple of years. She emphasized custom books and reported students are not yet using digital texts that much, thanks mostly to the lower costs of rentals. But she anticipates the e-textbooks will grow in number. Two “intangible” items: Our bookstore website, which includes faculty listings for each faculty, including used textbooks; second, “Faculty on-Line” for adopting textbooks. The booklet includes several pages for the “how to” process. A specific website link was unavailable at the time of the meeting.

The website that we were reviewing, pointed out Baciuna, is not yet linked, but a report will be provided. This will include “national ISBN” identification but not yet custom book ISBNs. Barnes & Noble reported that the custom books are not nationally listed, so these aren’t available on the bncollege.com site or its links to book listings.

Soto asked about rentals and current editions; B&N noted older editions are difficult to keep in inventory; even older editions are harder still to maintain in inventory. B&N noted that publishers are not going backward for digital texts; they are moving forward. Gibbs reported the bookstores may not be able to deal with older editions, but Gibbs said he called the publisher and bookstore rep, who helped out a lot to make the right edition or any missing chapters to be included.

Honore pointed out ways to save money for students, including price breaks via the Bookstore and Publisher Reps. This savings can and should be reported to the bookstore.

Soto pursued information about buy-back policy and what amount is used to buy them back. B&N noted the usual re-used edition is 50% of the original cost. However, the pay-out may be lower depending on the demand.

V. Student Success & Support Programs Committee—update on the SSSP Committee & 15/16 plan:

Edward Alvarez reported at 4:40PM, referred to website: student learning programs: Student Success & Support Programs and showed the Senate the website itself and explained the details available on the site. This site can be found on the mvc.edu website and link to Student Success & Support Programs. Alvarez showed the Assessment Workgroups and the listing of names.

Secondly, Alvarez showed the agenda for the meeting on April 22 and explained the work that is currently taking place and the goals that have been established and to evaluate them one by one. One item is the 2015-16 Plan and what we are looking to do, moving forward. The Plan to submit the Plan is scheduled to be reported to the Academic Senate on Sept 7, 2015.

Regular meetings include June 24, July 22, Aug 26 (1st Draft of Plan), and Sept 23 (2nd Draft of Plan).

Gibbs stressed the need to bring the final document to the Senate; if the SPC makes any changes, the draft comes back to the Senate.

VI. Ongoing Business

a. Accreditation Report: Update and vote—Jeff Rhyne – Gibbs warned the Senators that this is” a living document,” so as we vote, we vote on what we have at this time. Rhine reported that the document needs to be Board approved in June (rather than August), so our time line is more pressed than we thought. Logistically, today is the day the Senate should review the document for today’s vote, which, according to Rhine, it is an actual document that represents what we have done thus far. The CTE CORs, for example, are done and installed. Currently, the document is not carefully edited; content has been the more important aspect of the work at this time. Motion to approve the existing document as it is at this time, in process; Williams; Seconded: Soto.

Soto commented the June deadline is likely a good thing right now. Secondly, Soto wondered if there are certain things that we need to be alerted to.

Rhine said he has contacted people directly who need to add to the document.

Gibbs said living document can and will be reviewed by the Senate President (Gibbs) and the upcoming Senate President as of July 1 (Parker). Gibbs also noted his trust of Dr. Rhine and the work that he has done and will have done with the document. Rhine commented that sections of the
document have been shared already. The document will continue to grow with newly installed information.
Honore: The next Senate meeting is June 1, but the Board meeting in August.
Call for the vote: 1 abstention: Honore; all others voted to pass the motion. (Baciuna, Gage, Williams, Nollette, Soto, Hausladen, Parker, Lipkin (total of 8 yes votes).

b. Civility – RE: our emails to our students and colleagues and how we communicate with each other.
  Gibbs said infractions (according to the existing Board and AP policy) “will be investigated.”
  Soto commented that the way faculty communicate with students and other faculty, our part time faculty – how do we communicate / address our need for more civility?
  Gibbs reminded us of a “complaints desk” and the complete expectation of complaints: when you work at a complaints desk, you expect complaints. You must erase former complaints and treat each one as the first complaint. Perhaps our college needs an Ombudsman / person (how will that be termed?).
  Until there is a more formal policy, the Senate and the Faculty Association have a stewardship to work to ensure more civility. We want to avoid any “dehumanization.” RE: see the documents/AP Policy on Harassment.

VII. AP 7120c: Faculty Hiring & Recruitment:
  a. A proposed revision to the approved AP was reviewed. Gibbs provided some background and then reported that Norco College has indicated that they do not want to vote on this until they see how it is working (or not working). 5:15pm, 8 voting members still present.
  Gibbs stressed the importance of waiting and giving NC a chance to work through their differences. Nollette agreed and said that we can and should let the process continue.
  Our MVC Senate agreed to allow the process to continue. Further discussion included the change (noted in red on the document) that the idea is to shift from 2 Subject Matter Experts (SMEs) to 4 SMEs with 1 of those experts coming from another college. This shift to 1 from another college has been discussed at length at RCC, which has more faculty and thus can more easily populate a committee.
  Williams did ask about going to 3 SMEs rather than 4; we have to have 5 members (an odd number) on the committee to avoid a tie.
  Honore moved to move the Student Report up to this point in the meeting. Soto seconded. Unanimously approved.
  b. The student liaison report from Tiscanero:
     Student Commencement Speaker Competition: applications are out and due today Monday, May 4, 2015 by 4:00pm Ms. Moore has convened a committee of staff, faculty, administrators, and students for the competition. The competition dates are Tuesday, May 12 and or Wednesday, May 13 with the winning candidate working with Professor Floreke to; expand the speech to a total of 5 minutes.
     Cinco de Mayo celebration, Tuesday, May 5, 12:50-1:50pm: MCAC will be providing general historical information and poster boards about this event. The Spanish Club will have students performing a dance. The area will be decorated, food will be served and music will be played!
     MVC Student Body Elections, Wednesday & Thursday, May 6 & 7: Elections will be held this week. There are 3-tickets vying for the position of Student Body President/ Vice- President. There are 7 candidates for the position of Student Senator. If the candidates for Student Body President/ Vice-President do not receive 51% of the votes cast, we will have a “run-off election: on Tuesday, May 12. Snacks and prizes will be part of the process, including a new i-pad or Tablet drawing.
     Ben Clark Training Center Lunch, Tuesday, May 12, 11AM-2PM: Student Commissioners in BOC, MCAC, and Senators will travel to BCTC and provide lunch to students enrolled in the EMS/EMT and Fire Technology Programs.
     Student of Distinction & Awards Banquet, Thursday, May 14, 2015, 6 – 9 PM: The Annual Spring Banquet recognizes students deemed “outstanding” in their academic discipline(S)-selected by faculty member and voted on by the department; the faculty of the year, full-time and part-time, per department voted on by the Student Body; clubs/organizations recognized for volunteering the most hours at ASMVC events; clubs members recognized for individual volunteering; recognition of new ASMVC Officers for the next year and awards presented to Advisor and Staff member of the year. Formal invitations mailed on Thursday, April 30.
  c. AP 5011: Admission & Concurrent Enrollment of High School and other eligible minor -- for the record,
the link to this AP is available at this website:

Gibbs reviewed some of the specific items in priority registration, including (at this time) certain student groups (MCHS and Nuview students).
This item will be subject to vote at our next Senate agenda.
At 5:50pm, Gage exited the meeting, lowering our voting members to 9. We still have a quorum.
d. *Baccalaureate exemption: revision*
e. **STUDENTS WITH BACCALAUREATE DEGREES**
   Those students who have been awarded a Bachelor’s degree from a regionally accredited REGIONALLY (added) college or university in the United States (this is being lined out) will be exempt from the RCCD General Education requirements, and the additional degree requirements of Health Education and Self-Development should they pursue an AA or AS at one of the colleges. Please see a counselor if additional information or clarification is desired.
The Senate agreed to accept these minor changes without a specific vote because we voted to approve this at our last meeting on April 20.
f. (shifted from below for discussion and vote; see VIII.b.) – RE: Since “intimidation” is defined in the AP, and this directly affects the BP. As a result, Nollette moved to approve; seconded Parker. Soto asked about Safety at Work and who the Safety and Emergency Planning Manager (Sherry Stone). Unanimously approved both items.
f. Committee appointments: Integrated Strategic Planning Workgroup-need 1; HRAG-need 1; TRAG-need 1; Student Services Planning Subcommittee-need 1; District Academic Standards— need 2.

VIII. New Business:
a. **Curriculum Proposal:** Options for revision of the process: Carolyn Quin – no report
b. BP & AP 3510: Workplace Safety and Prevention of Violence & Disruption (see above for discussion and vote.)
c. BP/AP 4070: Course Auditing and Auditing Fees—revise limitations/restrictions? Gibbs reported that nothing was changed, so the document will remain the same. Faculty may exclude auditors. Motion: Parker; Soto seconded. Discussion included the Principles section. Call for vote: Unanimously approved

IX. Liaison Reports:
a. Classified Staff: Gustavo Segura – Gibbs reported on Segura’s behalf: Educational assistants may not do work that is administratively part of the staff or administration duties.
b. Student Senate: Itzel Tiscareno -- see above in VII.b.

X. Administrative Reports from Gravene: none.

XI. Other Reports: (Due May 18, 2015)
a. Curriculum Reports: Carolyn Quin
b. Instructional Program Review Committee: Carolyn Quin
c. District Program Review (DPR): Carolyn Quin
d. Strategic Planning Council (SPC): Robin Steinback
e. Academic Planning Council (APC): LaTonya Parker
f. District Academic Standards (DAS): Edd Williams
g. Assessment Committee: Cheryl Honore
h. Faculty Development Committee: Larisa Broyles
i. Diversity Committee: Adviye Tolunay – sent an email to Williams, reporting she is back from Dublin and corrected the information in the April 20 Minutes (which report the SAP is in Florence. It isn’t.)
j. Basic Skills Committee: Sonya Nyrop
k. Student Equity Committee: Sheila Pisa/Cordell Briggs
l. Safety Committee: Joyce Kim
m. District Profession Growth & Sabbatical Leave Committee (PG&SLC): Kathy Saxon
n. RCC District Faculty Association (RCCDFA)/CCA/CTA/NEA

XII. Senator Reports
a. Associate Faculty (Part-time Faculty): no report
b. President: Travis Gibbs—Senate Plenary and improvement of instruction discussions
c. Vice President: LaTonya Parker – no report
d. Secretary/Treasurer: Edd Williams – Williams asked Frankie Moore to look into the cost of a plaque for Manuel Cortes-Rangel. The plaque was approved by the Senate on April 20. A tree planting will require coordination with facilities and an administrative approval.

e. Senator At-Large: Nick Sinigaglia -no report

XIII. Open Hearing – See above at the start of today’s meeting.

XIV. Adjournment: 6:20pm