



## RIVERSIDE COMMUNITY COLLEGE DISTRICT

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### MVC ACADEMIC PLANNING COUNCIL

### March 27, 2014 4:15pm-5:15pm Meeting-MINUTES

- I. Roll Call: Present: Anna Marie Amezcuita, James Banks, Matthew Barboza, Greg Elder, Bob Fontaine, Shara Marshall, LaTonya Parker, Sheila Pisa, David Vakil, Christopher Whiteside, Ann Yoshinaga

#### COUNCIL MEMBERS:

- Amezcuita, Ree\*
- Banks, James\*
- Barboza, Mathew\*
- Elder, Greg\*
- Fontaine, Bob\*
- Marshall, Shara\*
- Namekata, James
- Parker, LaTonya
- Pisa, Sheila
- Vakil, David
- Whiteside, Christopher
- Yoshinaga, Ann
- Ryan Carstens, Ed.D. Vice President, Academic Affairs (Interim).

- II. Review of Minutes Prepared by Lourdes Davis:  
February 27, 2014, March 13, 2014-**February 27, 2014 minutes M/J. Banks S/B. Fontaine-approved unanimous. March 13, 2014 minutes-M/J. Banks S/S. Marshall-approved unanimous.**

III. New Business

1. The Human Resources Advisory Group (HRAG) position prioritization process and document – Susan Boling-**Susan shared with the committee a flow chart regarding position prioritization process for faculty, staff, and management. The committee agreed that faculty should not be under Student Services Council. Susan will also add a “start here” on the flow chart to make it easier to read. She will then present the flow chart to the Resource Sub-Committee meeting in May.**
2. Institutional Level Outcomes (ILO) – **Sheila Pisa-Sheila asked for one or two volunteers from the APC committee to assist her in creating a committee to help create a draft for**

**Institutional Levels Outcome form. LaTonya Parker volunteered to assist Sheila with this.**

- IV. Old Business
  - 1. Annual Program Review Feedback-**Members shared that a good document should not require a lot of work, and if the requestor is not asking for faculty on the form there should be a space asking why not, also comments were in the narrative area only. Sheila will make some changes, she asked for the committee to email her the feedback forms.**
  
- V. APC Chair Comments
  - 1. Student Equity Committee (mtg. date 3/26/14)
  - 2. U.S. Professor of the Year Awards
  
- VI. Open Hearing

Next Meeting Dates: April 24, 2014 4:00-5:00PM-(Humanities 234)

ACADEMIC PLANNING COUNCIL SPRING 2014 MEETING DATES:

Day	Date	Year	Time	Location
Thursday	February 27	2014	4:00-5:30pm	PSC 1
Thursday	March 13	2014	4:15-5:15	HUM 234
<b>Thursday</b>	<b>March 27</b>	<b>2014</b>	<b>4:15-5:15</b>	<b>HUM 234</b>
Thursday	April 10	2014	No Meeting	APC PLENARY
Thursday	<b>April 24</b>	<b>2014</b>	4:00-5:00	HUM 234
Thursday	May 8	2014	4:00-5:00	HUM 234
Thursday	May 22	2014	4:00-5:00	HUM 234
Thursday	June 5	2014	4:00-5:00	TBD