

MVC ACADEMIC PLANNING COUNCIL MEETING
Wednesday May 27, 2009
3:30—4:30 PM in Humanities 334

1. **Roll Call:** at 3:35 PM by Sal Soto, MVC APC Chair
 - **Voting Members (Department Chairs [or designees] and Dean of PSET [or designee]):** Matt Barboza, Cordell Briggs, Dan Clark, Gregory Elder, Stephen Wagner for MSPE, and Delores Middleton
 - **Non-voting Members:** Sal Soto, MVC APC Chair
Patricia Bufalino, Lisa Conyers, Natalie Hannum, Wolde-ab Isaac, and Cid Tenpas.
 - **Guest:** Reagan Romali, MVC VP, Business Services
2. **Approval of Agenda** with additional information item **M/S/C:** *Barboza/Clark/Unanimous*
3. **Approval of Minutes of 4/22/09 meeting** with clarification by Dan Clark of Communications Department Priorities **M/S/C:** *Middleton/Briggs/Unanimous*
4. **Information Item:** P. Bufalino reminded chairs to review the 5/20/09 e-mail from Sylvia Thomas regarding Department Reassigned Time Allocations.
5. **District Budget Allocation Committee Update:** Reagan Romali, MVC VP **Business Services** provided handouts and an informational report to those present. Discussion focused on what changes have been enacted and what may be expected in the future.
6. **Prioritized Faculty Hiring List 2010—2011:** Monte Perez, MVC President (unable to attend); Lisa Conyers, MVC VP Educational Services provided draft version of the list developed after the 4/22/09 APC Meeting that includes administrative input from the President and VPES. She reminded the APC members present that she and Dr. Perez reviewed the APC List and assessed it in light of the MVC Master Plan and RCCD Strategic Initiatives. There was considerable discussion among those present (including a motion to extend the meeting for 10 minutes (**M/S/C:** *Middleton/Clark/Unanimous*)). After discussion, an updated **MVC Integrated List of Prioritized Faculty Position Requests for 2010—2011** (seen page 2) was developed and approved (**M/S/C:** *Clark/Middleton/Unanimous*) with the understanding that the:
 - a. first 6 positions would be forwarded to Vice Chancellor Maghroori and that the MVC Administration would identify the rankings of the two positions listed as priority #4.
 - b. remaining positions be held as an internal ranking list to be revisited in the coming academic year.
7. **First Meeting of 2009—2010 Academic Year: Aug. 27th** (in afternoon as part of optional flex activities; time and location to be determined): **Suggested Agenda**
 - a. **Election of Chair for 2009—2010 Year**
 - b. **Establishment of APC Operational Guidelines**
 - c. **Strategic Enrollment Management:**
 - i. Calculation of efficiencies, FTES, ratios, etc. Raj Bajaj
 - ii. Suggestions for scheduling: Group Discussion
 - Using fill ratios versus definitive numbers as cut-off points
 - Balancing FT & PT faculty assignments
 - Others
 - iii. Low Enrollment Guidelines: Dan Clark and Academic Senate Representative
8. **Adjourned:** at 4:43 PM.

Updated (5/27/09) MVC APC Integrated List
Of Prioritized Faculty Positions
Requested for 2010—2011

Rank	Position	Department
1	Administration of Justice/Law Enforcement	PSET
2	Mathematics	MSPE
3	Counselor	HSS
4	Speech	COMM
4	Emergency Medical Services	HHPS
6	Multidisciplinary CIS/BUS plus additional discipline	BITS
7	Chemistry	MSPE
8	English/Journalism	COMM
9	Theater	HSS
10	Physician Assistant	HHPS
11	Physical Education	MSPE
12	Sociology	HSS
13	Political Science	HSS
14	Librarian	COMM
15	Pharmacy Technician	HHPS
16	Spanish plus an additional language	HSS